

**WILLIAMSTOWN BOARD OF SELECTMEN  
AGENDA**

**MONDAY, APRIL 13, 2015  
7:00 P.M.**

- 1. CHAIRMAN'S OPENING STATEMENT**
- 2. SELECTMEN'S MINUTES:** March 23, 2015 (BoS Minutes 3.23.15)
- 3. PUBLIC HEARING:** License for 4,000 gallon propane tank at 140 Hopper Road, - Bo Peabody, Sherwood Guernsey-Trustee (Brice George)( Application for License and site Map )
- 4. LICENSES AND PERMITS-**
  - A.** Approve Williamstown Theater Festival Cabaret Seasonal All Alcohol General On Premise License and Live Background Music, 863 Main Street, Jane Patton (ABCC Renewal Form)
  - B.** Approve Williamstown Theater Festival Seasonal All Alcohol General On Premise License and Live Background Music, 1000 Main Street, Jane Patton (ABCC Renewal Form)
  - C.** Approve Clark Art Seasonal Wine and Malt Beverage Restaurant License, Common Victualler and Live Background Music Licenses, 225 South Street, Anthony King.(ABCC Renewal)
  - D.** Approve a Farmer Winery License to Sell at a Farmers Market for Bear Meadow Farm each Saturday from May 23-Oct 31, 2015 at the Farmers Market on Spring Street. Owner Richard Intres (Richard Intres, Anne Hogeland)
- 5. ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - A.** Approve Matt Stauffer's Run for a Cure 19<sup>th</sup> Annual Race May 3, 2015 at 2:00 pm. (Seth Montgomery) (email and route map)
  - B.** Appointment to the Northern Berkshire Cultural Council - Holly Edwards (Citizen's Activity Form)
  - C.** Vote Option Agreement for 330 Cole Avenue (Elton Ogden) (Option Agreement)
  - D.** Vote Land Use License for Eastlawn Cemetery land (Carolyn Henderson)(License)
  - E.** Vote FY2016 Water Rate (Town Manager)(Water Rate Analysis)
  - F.** Vote Recommendations for Annual Town Meeting Warrant Articles (Warrant, Pipeline Letter)
  - G.** Partners in Health 5K Race at Williams College April 26, 2015 10:00 am (email and route map)
  - H.** Town Manager Search Update Sheldon
  - I.** Town Manager Transition
  - J.** Water/Sewer Warrant \$208,421.21 (Warrant)

**Next scheduled Selectmen's meeting Monday, April 27, 2015 at 7:00 p.m.**

**WILLIAMSTOWN BOARD OF SELECTMEN  
AGENDA**

- K. Sign Arbor Day Proclamation (Arbor Day Proclamation)**
- 6. TOWN MANAGER'S REPORT (Town Manager's Report, Spruces Map)**
- 7. PETITIONER REQUESTS**
- 8. VOTE TO ADJOURN**

**Next scheduled Selectmen's meeting Monday, April 27, 2015 at 7:00 p.m.**

**MINUTES**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**April 13, 2015**  
**7:00 PM**

**Present:** Ron Turbin, Chairman, Hugh Daley, Andy Hogeland, Tom Sheldon

**Absent:** Jane Patton

**Others Present:** Peter Fohlin, Debra Turnbull, Adam Calageras, Elton Ogden, Richard Intres, Shira Wohlberg, Adrienne Dunn, Jeanne Marklin, Anne Skinner, Kyle George

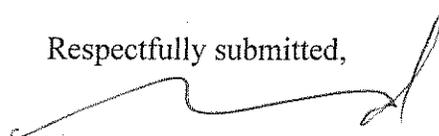
1. **CHAIRMAN'S OPENING STATEMENT-** - Chairman Turbin reminded the public of the Milne Library Book Sale on April 24 from 9-6 and April 25 from 9-4. Chairman Turbin also acknowledged Town Manager, Peter Fohlin's last Board of Selectmen's Meeting. Chairman Turbin felt the town has been blessed to have had the best town manager in the Commonwealth for the past fifteen years.
2. **SELECTMEN'S MINUTES-** Mr. Sheldon made a motion to accept the March 23, 2015 minutes. Mr. Daley seconded the motion. The motion passed 3-0-1. Mr. Hogeland abstained due to his absence from the meeting.
3. **PUBLIC HEARING:** Chairman Turbin opened the public hearing at 7:10 for the request by Bo Peabody, 140 Hopper Road for 4000 gallon underground tanks. Kyle George represented the request. The tanks are 300-400 feet from Hopper Road. The generator is 25 feet from the tanks. The public hearing was closed at 7:15 pm. Mr. Hogeland made a motion to approve the license. Mr. Daley seconded the motion. The motion passed 4-0-0.
4. **LICENSES AND PERMITS-**
  - A. Approval of two Williamstown Theater Festival Seasonal General on Premise All Alcohol and Music Licenses. Mr. Hogeland made a motion to approve the licenses as presented. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
  - B. Approve Clark Art Seasonal Wine and Malt Beverage Restaurant License, Live Music and Common Victualler Licenses. Mr. Sheldon made a motion to approve the licenses. Mr. Hogeland seconded the motion. The motion passed 4-0-0.
  - C. Approve a Farmer Winery License for Bear Meadow Farm each Saturday from May 23-Oct 31, 2015 at the Farmers Market on Spring Street. Owner Richard Intres. Mr. Sheldon made a motion to approve the license. Mr. Daley seconded the motion. The motion passed 3-0-1. Mr. Hogeland abstained due to his wife's involvement in the market.
5. **ITEMS FOR SELECTMEN'S CONSIDERATION:**

- a. Approve Matt Stauffer's Run for a Cure 19<sup>th</sup> Annual Race May 3, 2015 at 2:00 pm. Mr. Hogeland made a motion to approve the 19<sup>th</sup> Annual Race. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
- b. Appointment to the Northern Berkshire Cultural Council- Mr. Hogeland made a motion to approve Holly Edwards, Senior Lecturer of Art at Williams College to be the new representative for Williamstown on the Northern Berkshire Cultural Council. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
- c. Vote Option Agreement for 330 Cole Avenue (Elton Ogden). Mr. Ogden appeared before the Board to sign the Option Agreement for 330 Cole Avenue. The site will be used for 46 affordable rental units. Mr. Ogden is hoping to have the funding secured in 2016. Mr. Hogeland made a motion to approve and sign the option agreement. Mr. Sheldon seconded the motion. The motion passed 4-0-0. The option agreements were signed by the Board of Selectmen and Mr. Ogden.
- d. Vote Land Use License for Eastlawn Cemetery land (Carolyn Henderson) Carolyn appeared before the Board requesting that the land use license be extended to five years and the \$100 annual fee cover the five year period. She also requested that repairs be made to the fencing. The Board agreed to a five year lease at \$50 per year. The town will take no responsibility for fence maintenance. Mr. Hogeland made a motion to approve the license for 5 years at \$50 per year. Mr. Daley seconded the motion. The motion passed 4-0-0.
- e. Vote FY2016 Water Rate-The Board was asked to approve a 1.5% increase resulting in a six cent increase in the rate. Mr. Sheldon made a motion to approve the rate increase. Mr. Hogeland seconded the motion. The motion passed 4-0-0.
- f. Vote Recommendations for Annual Town Meeting Warrant Articles- The Board voted unanimously to approve all warrant articles by a vote of 4-0-0 except for Articles 31, 37, 41 and 42. Article 31 concerns Community Preservation- Historic Resources for \$15,400 for restoration of furniture and woodwork at Field Farm. The vote was 3-0-1. Mr. Hogeland abstained. Mr. Daley made a motion for the Board to take no position on Article 37- Demolition Delay. The Board felt they needed more information before making a recommendation. Mr. Sheldon seconded the motion. The motion passed 3-1-0. The warrant will reflect no recommendation. Board also decided to recommend that Articles 41 and 42 be tabled for future study. Mr. Sheldon made a motion for the Board to shape the implementation of policy for Articles 41 and 42 in partnership with segments of the community. Mr. Hogeland seconded the motion. The motion passed 4-0-0.

- g. Partners in Health 5K Race at Williams College April 26, 2015 10:00 am. Adam Calogeras requested approval for the Partner in Health 5K Race at Williams College. Adam provided the route map which has been given to the police department so they may provide safety oversight. Mr. Hogeland made a motion to approve the race. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
- h. Town Manager Search Update- Mr. Sheldon . Mr. Sheldon reported that the recruitment brochure has been finalized. The deadline for applications is April 20, 2015. The Search Committee will convene on May 11, 2015 to review applications, narrow the applicant pool and structure the interviews. The interviews will be done by the Search Committee on May 20-21, 2015. The Selectmen will conduct interviews with the finalists at the end of May. There has been some conversation to host a public forum for the finalists. The Selectmen hope to make an offer in the beginning of June.
- i. Town Manager Transition- Mr. Fohlin advised the Board that the office is interdisciplinary involving numerous departments to problem solve as issues arise. It is not Mr. Fohlin's intention to parse out his job responsibilities especially if he was only going away for a month. Mr. Sheldon proposed that Mr. Fohlin would return on June 1, 2015 as the interim manager. He would be paid on a per diem basis according to his current employment contract with payment only for days worked. He would continue to use a town vehicle. No benefits will be paid to Mr. Fohlin. Mr. Fohlin explained that he can work a maximum of 960 hours per year. Ms. Turnbull will be paid a stipend of \$800 per month from the town manager's deferred compensation for her additional responsibilities during the period Mr. Fohlin is not here. Mr. Sheldon made a motion to negotiate an employment agreement to bring Mr. Fohlin back effective June 1, 2015 as interim manager at a per diem rate as outlined in his employment contract without benefits and with use of the town manager's car and to compensate Ms. Turnbull an additional \$800 per month for her increased responsibilities during the period Mr. Fohlin is not here. Mr. Daley seconded the motion. The motion passed 4-0-0. The agreement will be acted on at the next board meeting.
- j. Water Sewer Warrant \$208,421.21. Mr. Sheldon made a motion to accept the water/sewer warrant. Mr. Daley seconded the motion. The motion passed 4-0-0.
- k. Sign Arbor Day Proclamation celebrated April 24, 2015. Mr. Hogeland made a motion to sign the proclamation. Mr. Sheldon seconded the motion. The motion passed 4-0-0. The selectmen signed the proclamation.

6. **TOWN MANAGER'S REPORT-** See attached and at [www.williamstown.net](http://www.williamstown.net). Mr. Fohlin announced that Solar City has secured funding for our solar project at the landfill. The net metering agreement, the land lease and performance guarantee have all been signed are being reviewed by town counsel. Beth Greenblatt has vetted the documents and finds them satisfactory. We are waiting for a structured tax agreement and a decommissioning assurance bond or letter of credit. The design work has started. Solar City has made application for interconnectivity to National Grid. Solar City is working with DEP for the post closure use permit. Survey crews are also in town to determine the actual size of the project. Solar City has used more robust data from Albany to determine the amount of sunlight in the area which effects the size of the project. The project will generate 150 MW more than originally estimated giving us more net metering credits than initially thought. This should benefit Mount Greylock High School and the Fire Department. Mr. Fohlin acknowledged the retirement of Sam Vince, Wiring Inspector, on April 30, 2015. Mr. Fohlin thanked Mr. Vince for all his assistance with the Spruces, his service to town and his experience in his field.
7. **PETITIONER'S REQUEST-** Anne Skinner wanted to acknowledge the retirement of Peter Fohlin. She and then chairman, Margie Ware were proud to have been part of the Board that brought Peter to Williamstown. Ron Turbin, current chairman presented Peter with a painting from artist Joan Wright. Past and present board members acknowledged Mr. Fohlin's efforts in advancing the town.
8. **ADJOURN.** Mr. Hogeland moved to adjourn the meeting at 9:54 pm. The motion was seconded by Mr. Sheldon. The motion passed 4-0-0.

Respectfully submitted,



Andy Hogeland  
Secretary