

## **AGENDA**

**MONDAY, FEBRUARY 08, 2016**

**7:00 P.M.**

### **BOARD OF SELECTMEN**

- 1. CHAIRMAN'S OPENING STATEMENT**
- 2. CONSENT AGENDA**
  - A. Approve January 25, 2016 BoS minutes (01-25-16 minutes)
  - B. Approve One Day All Alcohol License for Images Cinema Red Carpet Party, 50 Spring Street on Sunday, February 28, 2016 from 7:30-11:30 pm.
  - C. Humane Race Approval, Saturday, May 14, 2016 8am-12pm
  - D. Appoint Don Clark to HWQD term ending March 31, 2019
  - E. Petition to Obtain One Eastlawn Burial Plot by Mary King
- 3. PUBLIC HEARINGS- None**
- 4. ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - Proposed Expansion of the Village Business District - referral to Planning Board
  - Planning Board Proposed Ordinance Changes - referral to Planning Board
  - Selectmen's/ EDC Initiatives 2016
  - Broadband RFI
- 5. TOWN MANAGER'S REPORT**
  - Complete Street Policy
  - Community Compact Application - Complete Streets
- 5. PETITIONER REQUESTS**
- 6. OTHER BUSINESS**
- 7. VOTE TO ADJOURN**

Next scheduled Selectmen's meeting Monday, February 22, 2016 at 7:00 p.m.

**MINUTES**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**February 8, 2016**  
**7:00 PM**

**Present:** Jane Patton, Chairman, Hugh Daley, Andy Hogeland, Anne O'Connor, Ron Turbin

**Absent:**

**Others Present:** Jason Hoch, Debra Turnbull, Andrew Groff, Amy Jeschawitz, Edwin Stuebner, Paul Lovegren, Jaime Art, Jim Kolesar, Roger Lawrence, Stan Parese

**CHAIRMAN'S OPENING STATEMENT-** None

**CONSENT AGENDA-**

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- B. Approve One Day All Alcohol License for Images Cinema Red Carpet Party, 50 Spring Street on Sunday, February 28, 2016 from 7:30-11:30 pm.
- C. Humane Race Approval, Saturday, May 14, 2016 8am-12pm.
- D. Appoint Don Clark to HWQD term ending March 31, 2019.
- E. Petition to Obtain One Eastlawn Burial Plot by Mary King, 1368 Bailey Hill Road, Readsboro, VT.

Mr. Hogeland made a motion to approve the consent agenda. Ms. O'Connor seconded the motion. The motion passed 5-0-0.

**Introduction of the new Director for the Village Ambulance by Edwin Stuebner.** Dr. Stuebner introduced Mike Witkowski as the new director for Village Ambulance. Mr. Witkowski shared his experience managing ambulance services. He and his wife toured the area and really liked the town. He was pleased to be named as the new director and looks forward to working with the community.

**PUBLIC HEARINGS-** None

## **ITEMS FOR SELECTMEN'S CONSIDERATION:**

Proposed Expansion of the Village Business District- Jaime Art and Jim Kolesar presented a proposed amendment to the zoning by law to increase the business district in order to accommodate a new inn . The college is asking for the Selectboard to endorse the plans previously unanimously approved by the planning board. The college had asked for a pause in the action in order to explore all development options. Mr. Hogeland made a motion to endorse the proposed by-law amendment for the business district expansion. Mr. Turbin seconded the motion. Ms. O'Connor expressed approval of the by law change. The motion passed 5-0-0.

**Planning board Proposed Ordinance Changes-** Amy Jeschawitz, Planning Board Chairman, presented proposed changes to the zoning by laws related to home offices, bicycle shops, and language changes from building inspector or commissioner to planning administrator. These changes were made as a result of EDC recommendations. Mr. Hogeland made a motion to refer the changes to the Planning Board. Mr. Daley seconded the motion. The motion passed 5-0-0.

**Initiative 2016-** Jason Hoch, town manager reported on the five initiatives discussed at the selectboard meeting held January 20, 2016. The initiatives include supporting the Mount Greylock School Building Project, marketing, parking, housing and public safety. Mr. Hoch identified internal priorities as the Spruces Mobile Home Park closure; town meeting, warrant articles and budget; staff adjustments for the retirement of the accountant and maternity leave in Community Development and the solar project. Mr. Hoch is requesting \$15,000 to support EDC projects. Paul Lovegren encouraged the board to focus on parking and construction worker's parking while the college completes the bookstore, science building and proposed inn. Mr. Hoch advised that the Chamber of Commerce and College were currently analyzing parking needs. Mr. Hogeland shared a document on proposed actions for the EDC recommendations. The board will review again at the first Board of Selectmen's meeting in March.

**Broadband RFI-** The board will seek information on a feasibility study for expanding broadband in Williamstown. The board anticipates receiving numerous responses which will expand their knowledge regarding various approaches that can be taken..

### **Town Manager's Report-**

**Complete Streets-** This new state program provides funding that captures designs and implementation for safe roadways, bike lanes and sidewalks. Communities partner with the state to develop best practices on the best uses of roadways. Andrew Groff, director of Community Development, will complete the

Community Compact Application. There is a three tiered approach to this process. First, the town needs to adopt a set of guidelines on incorporating infrastructure for complete streets. The guidelines focus on four components. The first is vision and intent outlining what we hope to accomplish. Second, commitment, which identifies who the users are identifying age and abilities. Selectman O'Connor was assured that this included citizens with motorized wheelchairs. Third, Best Practices which integrates pedestrians and their use of the complete streets network within the community. Fourth, Implementation which identifies which staff will be involved. It was also noted that the master plan and other planning The second tier allows up to \$50K for a consultant to determine capital needs. The third tier allows financing for up to \$400,000 for actual projects. Mr. Groff has begun to flesh out the guidelines in a manner that meets the complete streets criteria. Mr. Turbin made a motion to adopt the Complete Streets Policy as drafted by town staff. Mr. Hogeland seconded the motion. The motion passed 5-0-0.

**Petitioner's Request-** Attorney Stan Parese presented a citizen's petition to consider the request for changes in the zoning bylaw to allow a hotel at the Waubeeka golf course at the annual town meeting. The board of selectmen will refer to the Planning Board as required by MGL Ch 39, Section 10 and MGL Ch 40A Section 5. Mr. Daley made a motion to forward the petitioner's request for the Waubeeka overlay to the planning board for a warrant article at town meeting. Mr. Turbin seconded the motion. The motion passed 5-0-0.

Roger Lawrence, South Street, had a concern regarding the posting of Selectmen's minutes and agendas to the website. Mr. Lawrence was advised that all agendas are posted on the website. Updated minutes were not current after June 2015 due to the transition to the new website. (All minutes have been posted effective 2/10/16.)

**Other Business - None**

**Adjourn-** Mr. Daley made a motion to adjourn the meeting at 8:42pm. Mr. Hogeland seconded the motion. The motion passed 5-0-0.

  
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Hugh Daley  
Secretary, Board of Selectmen