

Town of Williamstown Driveway Construction Permit Application

Applicant's Name: _____

If applicant is not the property owner, written permission must be obtained from the owner to act as the owner's agent.

Property Owner: _____

Property Location: _____ Street _____ Map / Lot # _____

I agree to construct said driveway entrance through the Town of Williamstown right-of-way to the above named street in a manner prescribed and approved by the town Manager, Director of Public Works, Highway Superintendent, Water and Sewer Superintendent, Tree Warden, Police Chief and Inspector of Buildings as, in their opinion, is necessary for the protection of, but not limited to: the road, utilities, drainage and existing trees.

The permit fee of \$50.00 and a deposit of \$300.00 (REFUNDABLE) shall be paid by the applicant as a guarantee that the work shall be completed as required. If the applicant shall fail to make any corrections or repairs required by the Town of Williamstown, to the satisfaction of the Town within thirty (30) days of the giving or mailing of written notice, then the Town may employ other persons to complete the corrections or repairs at the applicant's expense. The deposit, or remaining portion thereof, shall be returned to the depositor after approval of the completed construction.

All permit applications will be accompanied by a plot plan showing the following:

1. The proposed location of the work in question.
2. Location of utilities (if known).
3. Details as to the width of the driveway, size of culvert pipe (if required), etc.
4. Location of existing trees on the Town right-of-way.
5. If street is a scenic road (Bee Hill Road, Northwest Hill Road, Oblong Road, or Scott Hill Road), plan must be approved by the Williamstown Planning Board if the work includes the removal or destruction of stonewalls, or the removal of trees.

The proposed driveway location will be accurately marked (with stakes) on the property before any permit is signed or issued. If a culvert pipe is required, the applicant can have his/her contractor install it or agrees to pay the Town of Williamstown \$250.00 for installation of up to 20 linear feet of 12 inch diameter culvert pipe. Additional length or diameter of pipe shall be an additional charge to the applicant. Payment will be made prior to the commencement of construction.

The Town of Williamstown does not assume any liability for construction or maintenance of this driveway.

This application is to be approved by the Town officials signing below on behalf of the Board of Selectmen. This application, and all accompanying plans, will be filed with the Department of Public Works as a permanent record.

I hereby accept the conditions of this permit and agree to conform strictly to the terms thereof.

Date of Application

Signature of Applicant

PERMIT APPROVAL		
_____ <i>Police Chief</i>	_____ <i>Director of Public Works</i>	_____ <i>Highway Superintendent</i>
_____ <i>Water & Sewer Superintendent</i>	_____ <i>Tree Warden</i>	_____ <i>Inspector of Buildings</i>
_____ <i>Town Manager</i>	Permit Issued: _____ Date	