

**WILLIAMSTOWN BOARD OF SELECTMEN  
AGENDA**

TOWN OF WILLIAMSTOWN

MAR 05 2015

**MONDAY, MARCH 9, 2015**

**7:00 P.M.**

TOWN CLERK

4:20 pm BT

- 1. CHAIRMAN'S OPENING STATEMENT**
- 2. SELECTMEN'S MINUTES:** February 23, 2015 (BoS Minutes 2.23.15)
- 3. PUBLIC HEARING**
- 4. LICENSES AND PERMITS**
  - A Approve One Day Wine and Malt License for Last Chance Dance, Williams College, March 14, 2015 10:30pm-1:30 am, Paresky
  - B. Renew Taconic Golf Course Seasonal All Alcohol Restaurant License, 19 Meacham Street
- 5. ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - A. Appoint Judy Bombardier to the Housing Authority to complete Richard Hamlin's term ending June 30, 2015. (Citizen Activity Form)
  - B. Sign Land Use License for Spruces land with Mount Williams Dairy Farm, Inc. (Winthrop Chenail) (License)
  - C. Discussion with Williamstown Historical Museum and South Williamstown Community Association concerning Little Red School House (Town Manager letter to Selectmen)
  - D. Request for funding from the Economic Development Committee
  - E. Discussion with Planning Board re: Spring Street, Water Street, Master Plan, Administrative Changes to Zoning Bylaw (Planning Board Action Plan, Proposed Planning Board Articles, Burns/Westall Proposals, McCallum Proposal)
  - F. Sign GovHR USA Contract for Town Manager Search (Contract)
  - G. Water Sewer Warrant \$185,525.73
- 6. TOWN MANAGER'S REPORT**  
(Town Manager's Report, Spruces 02-27-15 Map)
- 7. PETITIONER REQUESTS**
- 8. VOTE TO ADJOURN**

**Next scheduled Selectmen's meeting Monday, March 23, 2015 at 7:00 p.m.**

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**4. LICENSES AND PERMITS**

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**B.** Renew Taconic Golf Course Seasonal All Alcohol Restaurant License, 19 Meacham Street

**5. ITEMS FOR SELECTMEN'S CONSIDERATION:**

**A.** Appoint Judy Bombardier to the Housing Authority to complete Richard Hamlin's term ending June 30, 2015. (Citizen Activity Form)

**B.** Sign Land Use License for Spruces land with Mount Williams Dairy Farm, Inc. (License)

**C.** Discussion with Williamstown Historical Museum and South Williamstown Community Association concerning Little Red School House (Town Manager letter to Selectmen)

**D.** Request for funding from the Economic Development Committee (Jeffery Thomas) (budget outline)

**E.** Request for funding from Spruces Land Use Committee (Dr. Thomas Hyde)(Budget Request)

**F.** Discussion with Planning Board re: Spring Street, Water Street, Master Plan, Administrative Changes to Zoning Bylaw (Planning Board Action Plan, Proposed Planning Board Articles, Bartels Proposal, Burns/Westall Proposals, McCallum Proposal)

**G.** Sign GovHR USA Contract for Town Manager Search (Contract)

**H.** Water Sewer Warrant \$185,525.73

**6. TOWN MANAGER'S REPORT**

(Town Manager's Report, Spruces 02-27-15 Map)

**7. PETITIONER REQUESTS**

**8. VOTE TO ADJOURN**

**Next scheduled Selectmen's meeting Monday, March 23, 2015 at 7:00 p.m.**

**MINUTES**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**March 9, 2015**  
**7:00 PM**

**Present:** Ron Turbin, Chairman, Hugh Daley, Jane Patton, Tom Sheldon

**Absent:**, Andy Hogeland

**Others Present:** Peter Fohlin, Debra Turnbull, Patricia Leach, Sarah Currie, Pat Greenburg, Sandra Thomas, Jeff Thomas, Karin Lartin, Liz McGowan, Chris Winters, Anne McCallum, Carol Stein-Payne, Paul Harsch, Thomas Bartels, David Westall, Joan Burns, Judy Bombardier, Amy Jeschawitz

- 1. CHAIRMANS OPENING STATEMENT-** None
- 2. SELECTMEN'S MINUTES-** Mr. Daley made a motion to accept the February 23, 2015 minutes. Ms. Patton seconded the motion. The motion passed 2-0-2. Mr. Sheldon and Mr. Turbin abstained due to their absence from the meeting.
- 3. PUBLIC HEARING:**
- 4. LICENSES AND PERMITS-**
  - A. Approve One Day Wine and Malt License for Last Chance Dance, Williams College, March 14, 2015 10:30pm-1:30 am at Paresky Hall. Ms. Patton made a motion to approve the license. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
  - B. Renew Taconic Golf Course Seasonal All Alcohol Restaurant License, 19 Meacham Street, Dominic Sachet, manager. Ms. Patton made a motion to renew the seasonal license. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
- 5. ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - A. Appoint Judy Bombardier to the Housing Authority to complete Richard Hamlin's term ending May 12, 2015. (Citizen Activity Form). Ms. Patton made a motion to appoint Ms. Bombardier to complete Rich Hamlin's term on the Williamstown Housing Authority. Mr. Sheldon seconded the motion. The motion passed 4-0-0. Ms. Bombardier was sworn into office by Ms. Turnbull.
  - B. Sign Land Use License for Spruces land with Mount Williams Dairy Farm, Inc. (License). Mr. Sheldon made a motion to renew the agricultural farming license at the Spruces for 2015 with a fee of \$350. Ms. Patton seconded the motion. The motion passed 4-0-0.

- C. Discussion with Williamstown Historical Museum and South Williamstown Community Association concerning Little Red School House (Town Manager letter to Selectmen, Museum Mission Statement, Museum Board of Directors). Patricia Leach and Sarah Currie presented their request for a 50 year lease for the WHM at the Little Red Schoolhouse. The historical significance of the building, its size and location are ideal for the museum. Pat Greenberg of the South Williamstown Association presented the Association's history with the schoolhouse and their unanimous support for the WHM's move to the property. Mr. Fohlin has requested an additional \$10,000 stipend be given to the WHM for operating the building. The museum hopes to move to Little Red by August 2017 after a complete cataloging of their collection. The deadline for Mr. Fohlin to submit a town warrant article to approve the lease is March 23.
- D. Request for funding from the Economic Development Committee (Jeffery Thomas) (budget outline). Jeffrey Thomas presented a request to the Board of Selectmen for an additional \$23,000 to complete a strategic recommendation for economic development in the next twelve months. The committee will submit actionable items that have community support. Mr. Turbin raised concerns about the cost of interns in the budget proposal. Mr. Thomas indicated that Williams College may offer to subsidize the cost of the interns. The monies will be requested as an appropriation in a warrant article at the next town meeting. The release of the monies to the committee will come through the board of selectmen to the committee. Mr. Fohlin was advised by the board to write the warrant article for their approval.
- E. Request for funding from Spruces Land Use Committee (Mr. Thomas Hyde)(Budget Request). Mr. Hyde requested \$50,000 from the Board to hire consultants to draw up designs for the Spruces land as a public park. This park could possibly include a dog park, bike path, river access, agricultural concerns, public gardens and athletic facilities with parking and bathrooms. Ms. Patton asked if the committee had consulted with town planner, Andrew Groff and Director of Public Works, Tim Kaiser. Mr. Fohlin encouraged them to utilize town resources in exploring this project. Chris Winters suggesting requesting funds from the Community Preservation Committee. Mr. Fohlin will write a warrant article for town meeting to appropriate the monies for this request.
- F. Discussion with Planning Board re: Spring Street, Water Street, Master Plan, Administrative Changes to Zoning Bylaw (Planning Board Action Plan, Proposed Planning Board Articles, Bartels Proposal, Burns/Westall Proposals, McCallum Proposal) Liz McGowan, Planning Board Chairman, presented zoning by-law amendments for solar arrays, definitions of community development titles, and amending the

parking by-law language from Spring Street to the Village Business District. Mr. Sheldon made a motion to accept the amendments. Mr. Daley seconded the motion. The motion passed 4-0-0. These amendments will be added to the town warrant for approval at the annual town meeting. It was also noted that the Williams College request to expand the business district has been postponed for further consideration. This expansion is intended to accommodate the new hotel proposed by the college. A special town meeting can be called if the proposal becomes finalized. Paul Harsch recommended that the town planner, college and board of selectmen meet to work on a plan to address the development of the business district and campus. Ms. McGowan also presented the 2013-2014 updates to the master plan. Mr. Sheldon asked for the documents to be updated to reflect the progress in affordable housing reflecting the Photech, Cable Mills and Highland Woods projects. The Planning Board acknowledged the need to continue working on the parking issues for the business district. Amy Jeschawitz, planning board member, recommends a five year plan to develop a comprehensive vision for Williamstown. Chris Winters, planning board member, recommends updating the zoning by-laws to encourage future economic development and housing. Three architectural firms, Thomas and Libby Bartels, Ann McCallum and Burns/Westall, presented designs for the development of 59 Water Street. The designs included commercial and residential buildings, gardens and parking options.

G. Sign GovHR USA Contract for Town Manager Search (Contract) Mr. Sheldon made a motion to sign the GovHR contract. Ms. Patton seconded the motion. The motion passed 4-0-0. Mr. Turbin signed the contract.

H. Water Sewer Warrant \$185,525.73. Ms. Patton made a motion to accept the water/sewer warrant. Mr. Sheldon seconded the motion. The motion passed 4-0-0.

6. **TOWN MANAGER'S REPORT-** See attached and at [www.williamstown.net](http://www.williamstown.net). Mr. Fohlin reported that Williamstown received an upgrade in our bond rating from Aa2 to Aa1. The town's stable financial position with healthy reserves was identified as a reason for the upgrade as well as the stability of Williams College. This is in anticipation of a \$3.3million borrowing to refinance the elementary school at a lower rate and fund the town commitment of \$1million to the Cable Mills project.

7. **PETITIONER'S REQUEST-** None

8. **OTHER BUSINESS-**Mr. Sheldon reported the award of a second mortgage assistance grant through the Affordable Housing Trust. Both grants have been for \$15k.

9. **ADJOURN.** Mr. Daley moved to adjourn the meeting at 10:00 pm. The motion was seconded by Mr. Sheldon. The motion passed 4-0-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas Sheldon", with a long horizontal flourish extending to the right.

Thomas Sheldon  
Secretary Pro Tempore