

**AGENDA  
WILLIAMSTOWN BOARD OF SELECTMEN**

TOWN OF WILLIAMSTOWN

**MONDAY, JANUARY 26, 2015  
7:00 P.M.**

JAN 22 2015

TOWN CLERK

3:45 pm  
DT

- 1. CHAIRMAN'S OPENING STATEMENT**
- 2. SELECTMEN'S MINUTES:** January 12, 2015; January 22, 2015
- 3. PUBLIC HEARING** Public hearing for a change of manager, BillTown d/b/a Williams Inn, 1060 Main Street, Greta Kipp, Manager. To be continued to February 9, 2015 at 7:05 pm at applicants request.
- 4. LICENSES AND PERMITS**
  - A.** Approve Common Victualer License for The Highlands Farm Store, 742 North Hoosac Road, Michelle Koeller, owner
- 5. ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - A.** Accept Resignation of Fred Puddester from the Affordable Housing Trust effective January 15, 2015.
  - B.** Appoint Ruth Harrison to the Affordable Housing Trust with a term ending June 30, 2016.
  - C.** Approve Humane Race 2015 for Saturday, May 3, from 8am-12pm. (Christa Abel)
  - D.** Approve Town Election Calendar 2015
  - E.** Economic Development
  - F.** Sign Department of Housing and Community Development Documents for Highland Woods
    - Subrogation and Assignment Agreement
    - Duplication of Benefits Certification for CDBG-R Funds
  - G.** Discuss Invitation for Shared Police Department with Lanesborough
  - H.** Water/Sewer Warrant \$138,704.60
  - I.** Solar Power/ Net Metering Credit Purchase Agreement
  - J.** Town Flag
  - K.** Reserve Fund Transfer Request for Town Manager Search
- 6. TOWN MANAGER'S REPORT**
- 7. PETITIONER REQUESTS**
- 8. VOTE TO ADJOURN**

**Next Selectmen's meeting is Monday, February 9, 2015 at 7:00 p.m.**

**MINUTES**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**January 26, 2015**  
**7:00 PM**

**Present:** Tom Sheldon, Andrew Hogeland, Hugh Daley, Jane Patton

**Remote Attendance:** Ron Turbin, Chairman

**Others Present:** Peter Fohlin, Debra Turnbull, Sarah Currie, Julianna Haubrich, Ruth Harrison

**CHAIRMAN'S OPENING STATEMENT-** Vice Chairman Patton advised local citizens to stay safe during the impending storm. She reminded the community of the Governor's travel ban and encouraged neighbors to watch out for one another.

1. **SELECTMEN'S MINUTES-** Mr. Hogeland made a motion to accept the January 12, 2015 minutes. Mr. Turbin seconded the motion. The motion passed 5-0-0 by roll call vote. Mr. Hogeland made a motion to accept the January 22, 2015 minutes. Mr. Sheldon seconded the motion. The motion passed 5-0-0 by roll call vote.
2. **PUBLIC HEARING:** Ms. Patton opened the public hearing for the change of manager for Williams Inn from David Faulkner to Greta Kipp. The hearing was continued at the request of the applicant. Mr. Hogeland made a motion to continue the public hearing to February 9, 2015 at 7:05 pm. Mr. Daley seconded the motion. The motion passed 5-0-0 by roll call vote.
3. **LICENSES AND PERMITS-**
  - A. Approve a common victualer's license for the Highland Farms Store, 742 North Hoosac Road, Michelle Koeller, owner. Mr. Sheldon made a motion to approve the common victualer's license. Mr. Hogeland seconded the motion. The motion passed 5-0-0 by roll call vote.
4. **ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - a. Accept the resignation of Fred Puddester from the Affordable Housing Trust effective January 15, 2015. Mr. Sheldon made a motion to accept the resignation. Mr. Hogeland seconded the motion. The motion passed 5-0-0 by roll call vote.
  - b. Appoint Ruth Harrison to the Affordable Housing Trust. Mr. Hogeland made a motion to appoint Ruth Harrison to the Affordable Housing Trust with a term ending June 30, 2016. Mr. Sheldon seconded the

motion. The motion passed 5-0-0 by roll call vote. Ms. Harrison was sworn in and provided the open meeting and ethics laws.

- c. The Board of Selectmen requested a transfer of \$20,000 from the reserve fund. These funds will be used for hiring a consultant to assist in the hiring of a new town manager. Williams College has also offered to share the costs of the search with the town. A search committee has been identified and includes select board members Jane Patton and Tom Sheldon. The board will appoint the search committee at the February 9, 2015 meeting.
- d. Town Flag- Tom Sheldon, Selectman; Julianna Haubrich, Graphic Designer, Sarah Currie, Historical Museum Director, Anya Sheldon, Junior at MGRS submitted the final town flag to the board. Mr. Hogeland made a motion to approve the final design at a later meeting after the community has had an opportunity to view the design. This motion was not seconded. Mr. Turbin made a motion to approve the flag. Mr. Daley seconded the motion. The motion passed 5-0-0 by roll call vote. Graphic designer, Julianna Haubrich was asked to obtain a sample flag made of polyester materials for the board's approval. The cost of production is \$282 per flag. After receipt of the sample the money to produce the flag will be approved and the number of flags produced will be determined. The flag will be displayed on the town's website. Citizens may make requests to purchase a flag as suggested by Mr. Daley. An unveiling of the flag was suggested with an invitation to Rep. Ben Downing to attend. Julianna will provide the board with a copyright agreement.

Mr. Turbin left the meeting at 8:04 pm. All remaining votes were voice votes.

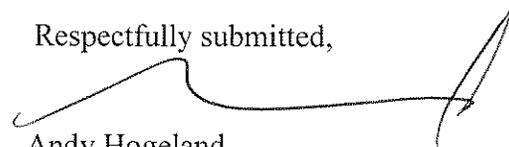
- e. Solar Power/ Net Metering Credit Purchase Agreement- Mr. Fohlin stated that the town had selected Solar City as its partner in the solar project to be built on the old landfill. The town made the decision to buy all the net metering credits and sell credits at our cost to the fire district and Mount Greylock High School. Any remaining credits not used by the Fire District or school may be sold to other National Grid customers at market price. The town may also buy the project with options occurring at 10, 15 and 20 years. These intervals are limited by IRS requirements. A town meeting vote would be required to approve the purchase of the project. Negotiations are ongoing regarding the calculation of termination values. The debate is table versus formula. The town prefers a table of values. Solar City prefers a formula. Mr. Fohlin will advise as negotiations continue. There is a possibility that if the negotiations continue to stall that there may not be net metering credits available and the deal will not be approved.
- f. Discuss Invitation for Shared Police Department with Lanesborough. Mr. Fohlin expressed concerns about a shared police department

which included geographic concerns. He felt that the location of New Ashford between the two communities was not ideal. He commented that citizens prefer to interact with their own officers rather than those from another community. The board did not favor a joined department. Mr. Fohlin will send a letter to the town administrator advising him of Williamstown's decision.

- g. Approve Humane Race for May 3, 2015 from 8 am-12 pm. Mr. Hogeland made a motion to approve the race. Mr. Sheldon seconded the motion. The motion passed 4-0-0. The race routes have been provided to the Police Department.
- h. Approve town election calendar. Mr. Hogeland made a motion to approve the town election calendar. Mr. Daley seconded the motion. The motion passed 4-0-0. It was noted that Mr. Sheldon's term was ending. He announced that he does not intend to seek re-election and encourages others to participate in town government.
- i. Economic Development- The committee's next meeting on Tuesday January 27, 2015 will likely be rescheduled due to the anticipated snow storm.
- j. Sign Department of Housing and Community Development Documents for Highland Woods. The documents were a Subrogation and Assignment Agreement and Duplication of Benefits Certificate. These documents pertain to the \$315,000 grant awarded to the town for completion of the infrastructure into the project. The town agrees not to accept any duplication of monies for the expenses already covered under the \$315,000 grant. Mr. Hogeland made a motion to sign the documents. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
- k. Water/Sewer Warrant \$138,704.60. Mr. Sheldon made a motion to approve the warrant. Mr. Hogeland seconded the motion. The motion passed 4-0-0.

- 5. **TOWN MANAGER'S REPORT**- See attached and at [www.williamstown.net](http://www.williamstown.net).
- 6. **PETITIONER'S REQUEST**- None
- 7. **OTHER** – None
- 8. **ADJOURN**. Mr. Hogeland moved to adjourn the meeting at 8:47 pm. The motion was seconded by Mr. Daley. The motion passed 4-0-0.

Respectfully submitted,



Andy Hogeland  
Secretary