

AGENDA
WILLIAMSTOWN BOARD OF SELECTMEN
WEDNESDAY, MAY 29, 2013
7:00 P.M.

12:15 pm
TOWN OF WILLIAMSTOWN

MAY 24 2013

TOWN CLERK

1. **CHAIRMAN'S OPENING STATEMENT**
2. **SELECTMEN'S MINUTES:** May 13, 2013
3. **PUBLIC HEARINGS:**
 - A. **7:05 P.M.** – Request from Richard Ruether Post 152 American Legion Club, 77 Latham Street for a Change in Manager from Kevin Hamel to Bruce Quinn.
 - B. **7:10 P.M.** – Application from the President and Trustees of Williams College, 880 Main Street, Williamstown, for two 5,000 gallon #2 Fuel/Diesel aboveground fuel storage tanks at 50 Heating Plant Drive to replace the current 420,000 gallon aboveground tank at that location.
4. **LICENSES AND PERMITS:**
 - A. Request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on May 30, from 10 p.m. to 1 a.m. on the Paresky Center lawn in a tent for a Senior Class – Last Chance Dance.
 - B. Request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on Friday, May 31, from 1 p.m. to 4 p.m. on the Paresky Center lawn in a tent for a Senior Class – Final Forge Feast.
5. **ITEMS FOR SELECTMEN'S CONSIDERATION:**
 - A. Discussion with New Manager of Liquor License for Williamstown Theatre Festival
 - B. Saulnier Drive Block Party – Friday, June 14 (Sara Stricker)
 - C. Designation of Cultural District in Williamstown (Lapidus)
 - D. Housing Needs Assessment (Yamamoto)
 - E. Special State Election Warrant – June 25, 2013
 - F. HMGP Grant Contract
 - G. Public Safety Building Study Committee Appointments (Turbin)
 - H. Water & Sewer Warrant - \$183,780.21
 - I. Spruces Land Use Committee Update (Rempell)
 - J. Long Term Coordinating Committee Update (Allen)
6. **PETITIONER'S REQUEST:**
7. **TOWN MANAGER'S REPORT:**
8. **OTHER BUSINESS:**

6. PETITIONER'S REQUEST:
7. TOWN MANAGER'S REPORT:
8. OTHER BUSINESS:
9. ADJOURN:

**Annual Town Meeting is Tuesday, May 21, 2013 at 7:00 p.m.
at Mount Greylock Regional High School 1781 Cold Spring Road**

**Fire District Annual Election Tuesday, May 28, 6- 8 p.m.
Fire District Annual Meeting Tuesday, May 28, 8:00 p.m.
at the Water Street Fire Station**

Next Selectmen Meeting – Wednesday, May 29, 2013 at 7:00 p.m.

MINUTES
WILLIAMSTOWN BOARD OF SELECTMEN
WEDNESDAY, MAY 29, 2013
7:00 P.M.

Present: David A. Rempell, Chairman, Jane B. Allen, Ronald Turbin, Jane Patton, Thomas Sheldon

Others Present: Jonathan Baker, Bruce Quinn, Alan Stricker, Fran Lapidus, Cathy Yamamoto

1. **CHAIRMAN'S OPENING STATEMENT:** Mr. Rempell thanked everyone who participated in the Annual Town Meeting on May 21.
2. **SELECTMEN'S MINUTES:** May 13, 2013 – Mr. Sheldon moved to approve the May 13, 2013 minutes with amendments. Ms. Allen seconded and the motion carried 4-0-1. Ms. Patton abstained.
3. **PUBLIC HEARINGS:**

A. 7:05 P.M. – Request from Richard Ruether Post 152 American Legion Club, 177 Latham Street for a Change in Manager from Kevin Hamel to Bruce Quinn. Mr. Turbin moved to open the public hearing. Ms. Allen seconded and the motion carried 5-0-0. Mr. Quinn said he has been the bar manager for many years and the American Legion's board of directors felt that the bar manager should be the liquor manager rather than the Commander. Mr. Quinn said he is TIPs trained. Ms. Allen reminded him that all patrons should be carded and to make sure his TIPs certificate is current. The American Legion has not had a violation since 2006. Mr. Turbin moved to close the public hearing. Mr. Sheldon seconded and the motion carried 5-0-0. Ms. Allen moved to approve the request from Richard Ruether Post 152 American Legion Club, 177 Latham Street for a Change in Manager from Kevin Hamel to Bruce Quinn. Mr. Sheldon seconded and the motion carried 5-0-0.

B. 7:10 P.M. – Application from the President and Trustees of Williams College, 880 Main Street, Williamstown, for two 15,000 gallon #2 Fuel/Diesel aboveground fuel storage tanks at 50 Heating Plant Drive to replace the current 420,000 gallon aboveground tank at that location. Mr. Sheldon moved to open the public hearing at 7:13 p.m. Ms. Allen seconded and the motion carried 5-0-0. Mr. Moran, representing Williams College, explained now that the College is using natural gas, there is no need to keep the 40-year old 420,000 gallon above-ground tank. Mr. Moran said they do want to have two 15,000 gallon tanks as back up. He also said that the state Fire Marshall's form was amended by adding a second vender for the RFP process. Mr. Turbin moved to close the public hearing. Mr. Sheldon seconded and the motion carried 5-0-0. Mr. Turbin moved to approve the amended application. Ms. Allen seconded and the motion carried 5-0-0.

4. LICENSES AND PERMITS:

A. Request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on May 30, from 10 p.m. to 1 a.m. on the Paresky Center lawn in a tent for a Senior Class – Last Chance Dance.

Ms. Allen moved to approve the request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on May 30, from 10 p.m. to 1 a.m. on the Paresky Center lawn in a tent for a Senior Class Last Chance Dance. Mr. Sheldon seconded and the motion carried 5-0-0.

B. Request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on Friday, May 31, from 1 p.m. to 4 p.m. on the Paresky Center lawn in a tent for a Senior Class Final Forge Feast.

Ms. Allen moved to approve the request from The Spirit Shop, Jonathan Baker, President, for a One-Day Wine and Malt Beverage License on Friday, May 31, from 1 p.m. to 4 p.m. on the Paresky Center lawn in a tent for a Senior Class Final Forge Feast. Mr. Sheldon seconded and the motion carried 5-0-0.

5. ITEMS FOR SELECTMEN'S CONSIDERATION:

A. Discussion with New Manager of Liquor License for Williamstown Theatre Festival – At their May 13 meeting, the Board approved the transfer of the liquor licenses from the Williamstown Theatre Foundation - Festival and the Cabaret to Hops and Vines MA. Selectman Jane Patton was designated as the new liquor manager and since she was not able to attend the public hearing, Ms. Allen wanted to discuss the responsibilities of the liquor manager with Ms. Patton at this meeting. Ms. Allen reminded Ms. Patton that the Board requires liquor managers to model a culture of carding for her servers and that this position holds a lot of responsibility. Ms. Patton said she took the TIPs training earlier in the month, admitting that the accountability is terrifying. She said that two to four servers will be working the events this summer with an estimated serving time of sixteen hours per week. She plans to be present ten to twelve hours per week.

B. Saulnier Drive Block Party on Friday, June 14 with a rain date of Monday, June 17 - Alan Stricker said he and his wife Sara of 59 Saulner Drive will be hosting the annual block party. They have coordinated with the police department with regard to obtaining barriers and the rules as to allow for emergency vehicles to pass. Ms. Allen moved to approve the road closure for the Saulner Drive Block Party on Friday, June 14, from 3:30 – 7 p.m. with a rain date of Monday, June 17. Mr. Turbin seconded and the motion carried 5-0-0.

C. Designation of Cultural District in Williamstown – Fran Lapidus requested Selectmen’s support in partnership with the Massachusetts Cultural Council in applying for the designation of a cultural district. She explained it would be a walking district. Ms. Lapidus said that she and Ms. Allen have organized a diverse working group. Mr. Turbin moved to support a designated cultural district in Williamstown. Mr. Sheldon seconded and the motion carried 5-0-0.

D. Housing Needs Assessment – Ms. Yamamoto said that a final housing needs report, conducted by John Ryan, was forwarded to the Board and has been posted on the town’s website. She said Community Preservation Act funds approved at the May 2012 Town Meeting paid for the report. Mr. Sheldon moved to accept the final report. Mr. Turbin seconded and the motion carried 5-0-0.

E. Special State Election Warrant – June 25, 2013 – Ms. Allen moved to sign the Special State Election Warrant. Mr. Turbin seconded and the motion carried 5-0-0.

F. HMGP Grant Contract – Ms. Allen moved that Chairman Rempell sign the grant contract, the contractor authorized signatory list as the Board of Selectmen, and designation of Peter Fohlin as project manager. Mr. Sheldon seconded and the motion carried 5-0-0.

G. Public Safety Building Study Committee Appointments – at the previous Selectmen’s meeting, Chairman Rempell charged Mr. Turbin with contacting potential committee members for the Public Safety Building Study Committee. Mr. Turbin said the following agreed – Andy Hogeland, Finance Committee, Dan Gendron, Finance Committee, Ann McCallum, Planning Board, and John Notsley, Prudential Committee. Mr. Sheldon moved to nominate Jane Patton as the Selectmen’s representative to the Committee. Mr. Turbin seconded, Ms. Patton accepted the nomination and the motion carried 5-0-0.

H. Water & Sewer Warrant – Ms. Allen moved to approve the water and sewer warrant for \$183,780.21. Mr. Sheldon seconded and the motion carried 5-0-0.

I. Spruces Land Use Committee Update – Mr. Rempell reported the Committee’s had its first meeting where they discussed the constraints they will face and a vote was taken to list the items they will need to work on. The steps are listed as follows- |

1. collect input from the Agricultural and Conservation Commissions regarding land restrictions
2. identify FEMA grant specifics
3. compile a summary of what can and cannot be done on the property
4. make information available to the public
5. seek input through public hearings and meetings
6. make recommendations

7. engineering and development

Mr. Rempell said the next meeting is June 12 at 5 pm.

J. Long Term Coordinating Committee Update – Ms. Allen said the Committee held their first meeting last week. She said they stated that their goal is to provide housing for residents of the Spruces by establishing sites, defining criteria, evaluating sites and reporting on their findings. Ms. Allen said their next meeting is scheduled as a listening session May 31 at 3 pm at the Spruces. Another meeting on June 3 at 7 pm will host John Broderick, Executive Director of the Regional Affordable Housing Corporation from Bennington Vermont.

6. PETITIONER’S REQUEST: None.

7. TOWN MANAGER’S REPORT: see attached and at www.williamstown.net

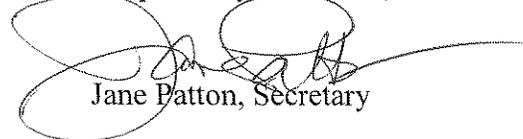
8. OTHER BUSINESS: Ms. Allen presented a book, published by Dylan Dethier, entitled “18 in America”. Dylan is a Williamstown resident studying at Williams College.

Mr. Sheldon reported that there will be a joint meeting of the Affordable Housing Committee and the Affordable Housing Trust Board to define the responsibilities of each board and talk about the development of criteria for the Affordable Housing RFP process.

9. BOARD RE-ORGANIZATION: Mr. Sheldon moved to nominate Ms. Allen as Chairman. Mr. Turbin seconded and the motion carried 5-0-0. Mr. Sheldon moved to nominate Mr. Turbin as Vice Chairman. Ms Patton seconded and the motion carried 5-0-0. Mr. Sheldon moved to nominate Ms. Patton as Secretary. Ms. Allen seconded and the motion carried 5-0-0.

10. ADJOURN: Ms. Allen moved to adjourn at 8:40 p.m. Mr. Sheldon seconded and the motion carried 5-0-0. The next Selectmen Meeting is Monday, June 10, 2013 at 7 pm.

Respectfully submitted,



Jane Patton, Secretary

INTEROFFICE MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: PETER L. FOHLIN, TOWN MANAGER
SUBJECT: TOWN MANAGER'S REPORT 2013-10 MAY 29, 2013
<http://www.williamstown.net>
DATE: MAY 29, 2013
CC: DEPARTMENT HEADS

TOWN CLERK

Special State Election for United States Senator will be held on Tuesday, June 25, at the elementary school on School Street. The deadline to register to vote, if not already registered, is Wednesday, June 5. The Town Clerk's office will remain open until 8:00 p.m. that evening.

A \$10 late fee will be applied to all dog license renewals after June 15.

Annual Town Meeting was attended by 283 registered voters.

COUNCIL ON AGING

COA will honor 45 men and women who form the principal volunteer corps at the Harper Center with a recognition luncheon catered by Boston Fish Market on Friday, June 7. The COA is a small program in a small town providing lots of service to a large number of people. Without these 45 individuals the COA and its programs would be greatly diminished. The luncheon, funded by a grant from Massachusetts Elder Affairs, is a small token of appreciation for the countless hours of service rendered by these individuals six days a week, fifty two weeks a year.

Judy Bombardier and Paula Savery from Williamstown Commons will be at Harper Center on Wednesday morning, May 29, to demonstrate how to create a personal herb garden. Materials will be provided for participants to make their own herb gardens. Breakfast including eggs, toast, and fruit will be served at 8:30. Reservations are requested. Contact the Harper Center at 458-8250 for information.

Louise Palmer, regional coordinator for the Project Linus program, will be at the Harper Center on May 30 at 1:00 p.m. Project Linus is a volunteer effort to create blankets and warm quilts for children in need across the nation. Recently ten volunteers coordinated by Maggie Guiden have met regularly to create warm gifts for western Massachusetts children. The current tally after 4 sessions is 31 lap robes, baby Afghans, and blankies. Ms. Palmer will talk to the volunteers and other interested folks about the local program. Refreshments will be served.

On Thursday, June 13, at 1:00 p.m. Geneva Health Care nurse Doris Garsen will speak at Harper on skin care. As we head into the summer months a refresher on the fundamentals of skin care in the sun is most definitely warranted. Refreshments, of course.

PUBLIC WORKS

Although damage was not extensive from the May 21-22 rainstorm, some was noted:

- A gust of wind picked the DPW fuel shelter off its concrete slab and smashed it into many pieces. The fuel tank itself was not affected.
- A tree blew over on Bee Hill Road taking 3 telephone poles down with it.
- A portion of Broad Brook changed course between Route 7 and the railroad bridge, flooding the tracks and the wetlands surrounding the Phase I landfill, and causing Moore's pond to overflow. Pan Am and the Conservation Commission have been notified. We are awaiting approval of an emergency certification to clear the stream channel near Route 7.
- The HWQD 48" interceptor pipe that is exposed on the bank of the Hoosac River adjacent to the Spruces corn field was observed to be partially submerged in flood water. No deflection had yet occurred at the time of observation. HWQD's contractor is on site.

The Highway crew has begun the removal of sidewalk on the south side of Linden Street. This is the start of a five-year plan to renew sidewalks in the lower Cole Avenue neighborhood.

Heat tape has been applied to the crosswalks on Main Street, and the directional arrows and yield emblems around Field Park are being painted. Highway Safety has rescheduled traffic line painting again to Friday, May 31, due to weather.

DPW crew has transported the contaminated soil from 59 Water Street to Maxymillian's environmental clean-up facility.

Margaret Lindley Park has been filled and portable toilets have been installed there as well as at Linear Park and Broad Brook Park.

Cooper Gangemi, 10 Bridges Road, will be the ranger at Margaret Lindley Park this season. He will be returning to Saint Michael's College in September.

The trees for the Library parking lot screening are at Countryside Landscaping and are scheduled to be installed this week.

25% design plans for the replacement of the Hopper Road Bridge over the Green River have been received from MADOT for review by the DPW. Notification of a date for a public hearing is expected soon.

INSPECTION SERVICES

Zoning Board of Appeals met and continued two hearings for 1) a B&B at 61 Cobbleview Road and 2) Williams College's Weston Field project. A site visit for Weston has been scheduled for the afternoon of June 13.

The pre-opening sample for water quality at Margaret Lindley Park was taken on Tuesday, May 21, and was acceptable. MLP is now open if you can stand the cold water.

Tony's Sombrero at 69 Spring Street has been issued a permit to operate a Food Establishment following a successful pre-operative inspection by Jeff Kennedy.

FINANCE DEPARTMENT

Transfer Station stickers will go on sale June 3. All prices remain the same as 2006.

PUBLIC SAFETY

There have been nine (9) vehicle crashes this reporting period with seven (7) being investigated: one (1) roadway collision; four (4) parking lot collisions; one (1) vehicle damage to personal property; one (1) vehicle damage to roadside parked vehicle; one (1) single vehicle roadway collision.

A total of 62 vehicle stops were conducted during the reporting period and 59 citations were issued, recording 79 violations. Ninety-nine (99) parking violations were issued this reporting period.

Since the last reporting period, 11 criminal charges were taken against 6 individuals for the following:

05/09/13*	Assault w/ Dangerous Weapon (4); Disorderly Conduct
05/10/13	Intimidate Witness
05/10/13	Person Under 21 Attempt to Procure Liquor; False/Misuse of Liquor ID Card/License
05/12/13	OUI Liquor; Marked Lanes Violation
05/17/13	Operate MV with License Suspended/Revoked
05/19/13	Fail to Stop for Police; Speeding; Neg Op of MV; Fail to Drive in Right Lane

Three (3) additional individuals were held in cells for Protective Custody during this reporting period.

Five hundred twenty-six (526) calls for service were received at the Dispatch Center from Thursday, May 9, to Thursday, May 23:

Police – 401 Ambulance – 114 Fire – 11

* On May 9, at approximately 1805 hours, a male party parked his vehicle in the fire lane of Cumberland Farms. Once inside the store, a clerk asked him if he could move his vehicle from the fire lane. The male party went out to his vehicle, grabbed a black-powder rifle from inside the cab, held it up over his head, and walked back to the glass front door so that the four persons inside the store could see it. The male party then returned the black-powder rifle to his vehicle and once again entered the store and began yelling at the store employee who originally confronted him about the fire lane. Police were summoned and charges filed.