

Date: September 11, 2013

Subject: Public Safety Building Study Committee Meeting Minutes

The above committee held its meeting on the above date at Town Hall, Selectmen's Meeting Room and was called to order by Chairperson Jane Patton at 5:13 PM.

In attendance were: Jane Patton, Dan Gendron, Andy Hogeland, Ann McCallum, John Notsley and Shawn Godfrey.

The minutes of the August 19, 2013 meeting were accepted as presented and unanimously voted by the committee

Notsley gave an update on the Lehovac site, namely that Maguire was in the process of reviewing Guntlow's topographical study but it had not been returned to the Prudential Committee as of this date. Notsley to check with Maguire on 9/12 to find out the status. Andy asked of the "drop dead" day for the District's purchase of the property. Notsley stated that the original date was 9/20, but was given a 30 day extension which would make it 10/21. The estate, if problems involving the title were discovered would have 90 days to remedy the situation, therefore the new date would be some time in December. He was also to check to see if Maguire had ever constructed police stations as a possible source of the RFP the Town is preparing to send out. Andy explained that since the anticipated expenditure for the study was less than \$25,000 that it did not have to go thru the formal process. It is anticipated that the Selectmen will approve the expenditure at their next meeting. Jane stated that she would not be at this meeting as she will be out of town

Dan questioned the e-mails from the Manager regarding the use of the land towards Field Park for the police station. The Committee at an earlier meeting decided not to consider this option. Andy suggested the possibility of adding onto the existing Town Hall building towards Field Park. Ann felt there would not be enough room for parking if this were attempted.

Questioned was the availability of the sites the Committee had chosen to include in the RFP—were they available to be purchased by the Town? It was suggested that the owners be contacted to find out their status

The Committee felt that public outreach should be implemented by the Town and the District. It was suggested that possibly Andy? Could produce a video of the police station, more coverage on Wilinet, I-phone movies that Diana? Produced, the District's powerpoint presentation, and an appearance before the Board of Selectmen and the Finance Committee (as these are televised) would also help. It was suggested that Scott McGowan and Notsley appear before the Selectmen's 10/15/13 meeting with an 5-10 minute presentation. Dan suggested that we bring the High School people on board as well as Williams College and Clark Art.

Shawn Godfrey presented the Committee with an initial "wish list" that he had generated. He will modify this more fully and get back to the committee. His initial presentation did not include parking or locker rooms which he will add in his subsequent presentation. It would appear that VAS needs are nearly double would they now occupy.

As an afterthought, the question arose whether the Forest Warden equipment storage should be included with the RFP. Jane will check with the Manager for his input.

Andy questioned if the Housing Committee had utilized the RFP process regarding the acquisition of property for them and she said that they had. Notsley was unsure what avenue the District had taken regarding the Lehovac property but would check and get back to the Committee.

There was no old business to discuss with the exception of Scott doing a survey on the North Street corner and the possible widening of the apron in that area.

New business consisted of voting to hold the next meeting at 5PM on 9/25/2013.

There being no further business, the meeting adjourned at 6:18pm