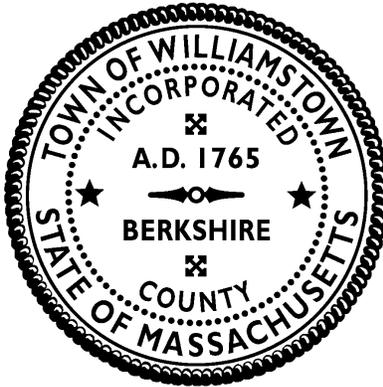


TOWN OF WILLIAMSTOWN,
MASSACHUSETTS



ANNUAL REPORT
-2017-

TOWN OF WILLIAMSTOWN
MASSACHUSETTS



2017
ANNUAL REPORT

Department reports are for the calendar year 2017 unless otherwise noted
Financial report covers the fiscal year ending June 30, 2017

Prepared by Sarah Hurlbut, Debra Turnbull
Published by McClelland Press, Inc. 2017
www.williamstownma.gov

2017Annual Report: Contents

| | |
|---|-----|
| COMMUNITY FACTS | 4 |
| COVER STORY | 4 |
| CURRENT TOWN OFFICIALS | 6 |
| SELECT BOARD | 11 |
| TOWN MANAGER..... | 12 |
| 1753 HOUSE COMMITTEE..... | 14 |
| ACCOUNTANT..... | 15 |
| AFFORDABLE HOUSING TRUST FUND..... | 26 |
| AGRICULTURAL COMMISSION..... | 27 |
| BOARD OF ASSESSORS..... | 28 |
| COMMUNITY DEVELOPMENT DEPARTMENT..... | 30 |
| <i>BUILDING OFFICIALS</i> | 31 |
| <i>PLANNING AND LAND USE</i> | 31 |
| <i>HEALTH DEPT.</i> | 33 |
| <i>SEALER OF WEIGHTS AND MEASURES</i> | 36 |
| COMMUNITY PRESERVATION ACT COMMITTEE..... | 38 |
| CONSERVATION COMMISSION | 40 |
| COUNCIL ON AGING | 42 |
| DAVID & JOYCE MILNE PUBLIC LIBRARY | 45 |
| FINANCE COMMITTEE..... | 47 |
| DEPARTMENT OF PUBLIC WORKS | 48 |
| HISTORICAL COMMISSION..... | 49 |
| HOOSAC WATER QUALITY DISTRICT | 50 |
| MOUNT GREYLOCK REGIONAL HIGH SCHOOL..... | 52 |
| NORTHERN BERKSHIRE CULTURAL COUNCIL..... | 57 |
| NORTHERN BERKSHIRES SOLID WASTE TRANSFER STATION..... | 58 |
| NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT..... | 60 |
| NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT..... | 65 |
| PLANNING BOARD..... | 66 |
| WILLIAMSTOWN POLICE DEPARTMENT | 67 |
| SIGN COMMISSION..... | 86 |
| TOWN CLERK/BOARD OF REGISTRARS..... | 87 |
| TREASURER / COLLECTOR | 111 |
| VETERANS SERVICES..... | 125 |
| WATER AND SEWER | 126 |
| WILLIAMSTOWN ELEMENTARY SCHOOL | 127 |
| WILLIAMSTOWN HOUSING AUTHORITY | 130 |
| WILLIAMSTOWN MUNICIPAL SCHOLARSHIP FUND | 130 |
| ZONING BOARD OF APPEALS | 131 |
| APPENDICES..... | 132 |
| <i>WILLIAMSTOWN HISTORICAL MUSEUM</i> | 133 |
| <i>WILLIAMSTOWN YOUTH CENTER</i> | 136 |
| <i>WILLIAMSTOWN FIRE DISTRICT</i> | 138 |





COMMUNITY FACTS

Williamstown began in 1750 as a plantation known as West Hoosac. Lots were laid out and the town was slowly settled until the beginning of the French and Indian War in 1754. In 1765 the town was incorporated as Williamstown according to the will of Col. Ephraim Williams, who was killed at the Battle of Lake George in 1755. He bequeathed a significant sum to the town on the condition that it were named after him and started a free school. The school opened in October of 1791 with 15 students. The free school became Williams College in 1793 under a charter from the Commonwealth, becoming the second college, following Harvard, to be founded in Massachusetts.

Elevation: 740 ft. above Sea Level

Area: 46.86 Square Miles

Population: 7,806 which includes approximately 2,000 Williams College Student Body

Registered Voters: 4,338

Town Website: www.williamstownma.gov

SCHOOLS

Public

- Williamstown Elementary School
- Mt. Greylock Regional High School
- Charles H. McCann Vocational School
(Grades 9-12 North Adams)
- Berkshire Arts and Technologies Charter School
(Grades 6-12 Adams)

Private

- Pine Cobble (preK-9)
- Buxton (Secondary)
- Williams College

MAJOR EMPLOYERS

- Williams College
- Williamstown Commons
- Williamstown Medical Associates
- Town of Williamstown
- Mount Greylock Regional School District

- Sweet Brook Nursing Care Centers
- Clark Art Institute
- Williamstown Savings Bank
- Williams Inn



COVER STORY

WILLIAMSTOWN GOES GREEN THANKS TO PARTNERSHIP WITH WILLIAMS COLLEGE ON SOLAR ARRAY

Author: Natalie DiNenno, Williams '18



The Williamstown solar array, which was built through a partnership between Williams College and Williamstown, is now connected to the grid and will be fully operational by the end of the year. The array will provide power for the town's municipal buildings, the fire district building and streetlights, as well as the facilities for the regional school district.

Williamstown began the project in 2014 with a commercial developer. When the financing landscape changed, that developer backed out. Fortunately, at about the same time, college representatives learned about the project from Williamstown Town Manager Jason Hoch. After a thorough analysis, the college decided to partner with the town as part of its sustainability commitment.

The 1.9-megawatt solar array is located on the capped town landfill on Simonds Road. Over a 20 year period, it is expected to yield at least \$5 million in electricity savings and renewable energy tax credits. Funding from Williams and its investing partner, Firststar, paid for construction of the array, including connection to the grid, as well as necessary upgrades to National Grid infrastructure to make connection possible.

The solar array represents the town's first major renewable energy project. "This was land we used to have to environmentally monitor, and now we're freeing up money and we get a structured tax credit for the green use," Hoch says. The town hopes to put some of the money saved towards other projects, including a new police station and more green power.

According to Matt Sheehy, associate vice president for finance and administration, the partnership is an impact investment: although the college will not directly benefit from the array, the college's involvement aligns with Williams' goals to support local and regional renewable energy projects.

The project also benefitted local firms, developers, and business. EOS Ventures of Hancock, Mass., which has substantial experience developing and financing renewable energy projects throughout the region, served as development consultants for the project. APIS Energy of Great Barrington oversaw all the construction for the project, and North Renew Energy of Great Barrington oversaw finances. Seth Ginsberg, president and managing partner at APIS, was the director of construction and project manager. "We used as much local labor as possible. That was very important to the college. This was a commercial venture that will benefit the town with clean, discounted power, and brought jobs to local small businesses." Electrical work, excavation, and equipment was all sourced from the greater Berkshire area.

CURRENT TOWN OFFICIALS



Elected Officials

SELECT BOARD

| | | | |
|-------------------|------|-----------------|------|
| Hugh Daley, Chair | 2020 | Andrew Hogeland | 2020 |
| Jane Patton | 2019 | Jeffrey Thomas | 2019 |
| Anne O'Connor | 2018 | | |

MODERATOR

| | |
|-------------|------|
| Adam Filson | 2019 |
|-------------|------|

LIBRARY TRUSTEES

| | | | |
|--------------------|------|------------------|------|
| Karen Kowitz | 2020 | Kathleen Schultz | 2020 |
| Mary Alcott Ferger | 2019 | Deb Dimassimo | 2019 |
| Bridget Spann | 2019 | Charles Boneti | 2018 |
| Peter Mehlin | 2019 | | |

ELEMENTARY SCHOOL

| | | | |
|------------------------|------|------------------|------|
| Joseph Bergeron, Chair | 2019 | Daniel Caplinger | 2019 |
| Joseph Johnson | 2018 | Caitlin Lopes | 2020 |
| Catherine Keating | 2018 | | |

HOUSING AUTHORITY

| | | | |
|----------------|------|-------------------|------|
| Peter Mehlin | 2021 | Judity Bombardier | 2020 |
| Nancy LaValley | 2019 | David Mangun | 2018 |

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

| | | | |
|---------------|------|--------------|------|
| David Westall | 2019 | Thomas Mahar | 2018 |
|---------------|------|--------------|------|

MT GREYLOCK REGIONAL HIGH SCHOOL

| | | | |
|----------------------|------|-------------------|------|
| Steven Miller | 2020 | Gary Fuls | 2020 |
| Sheila Herbert | 2020 | Christopher Dodig | 2018 |
| Wendy Penner | 2018 | Al Terrenova | 2018 |
| Carrie Greene, Chair | 2018 | | |

PLANNING BOARD

| | | | |
|-----------------|------|-------------------------|------|
| Chris Winters | 2022 | Amy Jeschawitz | 2019 |
| Susan Puddester | 2021 | Chris Kapiloff | 2018 |
| Ann McCallum | 2020 | Bruce MacDonald, Assoc. | 2019 |

APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

| | | | |
|------------------------|------|-------------------|------|
| Dan Gendron | 2020 | Doris Karampatsos | 2020 |
| Stephen Shepard | 2020 | Elizabeth Goodman | 2019 |
| Susan Stetson Clarke | 2019 | Elaine Neely | 2019 |
| Charles Fox | 2018 | Paula Consolini | 2018 |
| Michael Sussman, Chair | 2018 | | |

APPOINTED BY THE SELECT BOARD

AFFORDABLE HOUSING COMMITTEE

| | | | |
|----------------|------|------------------|------|
| Leigh Short | 2018 | Van Ellet, Chair | 2020 |
| Alison O'Grady | 2018 | Vivienne Jaffe | 2018 |
| Joan Rubel | 2018 | | |

AFFORDABLE HOUSING TRUST BOARD

| | | | |
|------------------------|------|---------------|------|
| Thomas E. Sheldon, Cha | 2019 | Patrick Quinn | 2018 |
| Stanley Parese | 2018 | Ruth Harrison | 2018 |
| Anne O'Connor | 2018 | Liz Costley | 2018 |

CABLE TELEVISION ADVISORY COMMISSION

Vacancy -3

COMMUNITY PRESERVATION COMMITTEE: Town Resident

Joseph Finnegan 2019

Other Representatives Designated by their Committees:

| | |
|-----------------|---------------------------|
| Philip McKnight | (Conservation Commission) |
| William Barkin | (Historical Commission) |
| Chris Winters | (Planning Board) |
| Dan Gendron | (Finance Committee) |
| Jane Patton | (Parks Commissioner) |
| Jason Hoch | (Town Manager) |
| Peter Mehlin | (Housing Authority) |

CONSTABLES

| | | | |
|-------------|------|-----------------|------|
| Paul Yarter | 2020 | Andrew Bernardy | 2017 |
|-------------|------|-----------------|------|

CULTURAL COUNCIL OF NORTHER BERKSHIRE

| | | | |
|---------------|------|-------------|------|
| Holly Edwards | 2018 | Jane Hudson | 2019 |
|---------------|------|-------------|------|

FENCE VIEWERS

Richard Alley 2018

HOOSAC WATER QUALITY DISTRICT

Elaine Neely Don Clark 2019

MOBILE HOME RENT CONTROL BOARD

John Luczynski
David Levine 2017

MT GREYLOCK ADVISORY COMMITTEE

Cosmo Catalano State Appointed Scott Lewis

MUNICIPAL SCHOLARSHIP COMMITTEE

Kris Kirby 2020 Donna Denelli-Hess 2020
Jeanne DiLisio, Chair 2017 Linda Brown 2019

REGISTRAR OF VOTERS

Mary C. Kennedy (D) Town Clerk Kurt Gabel (R) 2018
Mark Windover (D) 2017 Robert A. Jones (R) 2019

SIGN COMMISSION

Anne Singleton 2021 Alexander Davis 2019
Kathy Thompson 2019

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT

Tim Kaiser 2018

SPRUCES LAND USE COMMITTEE

Tom Hyde, Chair Jack Madden
Andy Hogeland Nicholas Wright
Leslie Reed-Evans Lisa DeMayo
Libby Bartels Dick Schlesinger

BERKSHIRE REGIONAL TRANSIT AUTHORITY

Brian O'Grady 2018 Appointed by the Select Board Chair

ZONING BOARD OF APPEALS

Ryan Neathawk 2021 Andrew Hoar, Chair 2022
David Levine 2018 Leigh Short 2020
Vince Pesce 2022 Lindsay Erichetto 2019
Keith Davis 2019 Lawrence Wright, Assoc. 2018



APPOINTED BY THE TOWN MANAGER

1753 HOUSE COMMITTEE

| | | | |
|------------------|------|--------------|------|
| Andrus Burr | | | |
| Marilyn Faulkner | 2020 | Sarah Currie | 2019 |
| Lauren Stevens | 2018 | Henry Art | 2020 |
| Keith Davis | 2018 | David Loomis | 2018 |

ANIMAL CONTROL OFFICER AND INSPECTOR OF ANIMALS

Kyle Johnson

BOARD OF ASSESSORS

David Westall
William Barkin, Chair
Thomas Elder

BERKSHIRE REGIONAL PLANNING COMMISSION

| | | | |
|--------------------------|------|---------------------------------|--|
| Amy Jeschawitz | 2019 | Appointed by the Planning Board | |
| Robert Bolton, Alternate | 2018 | | |

CONSERVATION COMMISSION

| | | | |
|-----------------|------|----------------|------|
| Nicholas Wright | 2019 | Lauren Stevens | 2020 |
| Philip McKnight | 2020 | Michael Evans | 2020 |
| Stephanie Boyd | 2018 | Bob Hatton | 2018 |
| Hank Art, Chair | 2018 | | |

COUNCIL ON AGING

Brian T. O'Grady, Director

| | | | |
|-------------------|------|----------------------|------|
| Anne Jones | 2019 | Pamela Burger, Chair | 2019 |
| Martin Greenstein | 2020 | Susan Puddester | 2020 |
| Patricia Picard | 2020 | Judith Bombardier | 2020 |
| Mary Jo Green | 2018 | Elaine Keyes | 2018 |

EMERGENCY MANAGEMENT

Jason Hoch, Director

FOREST WARDEN

Richard Daniels

FORESTRY/PEST CONTROL SUPERINTENDENT/TREE WARDEN

Robert E. McCarthy, Jr.

HEALTH INSPECTOR

Jeffrey C. Kennedy

BOARD OF HEALTH

| | | | |
|--------------------|------|---------------------|------|
| Edwin Steubner, MD | | James Parkinson, MD | 2018 |
| Ruth Harrison | 2020 | Ronald Stant, Chair | 2019 |
| Marcia Tessier | 2021 | | |

HISTORICAL COMMISSION

| | | | |
|-----------------------|------|----------------|------|
| William Barkin, Chair | 2020 | Patricia Leach | 2018 |
| Sarah Currie | 2020 | Andrus Burr | 2018 |
| Linda Conway | | | |

POLICE DEPARTMENT

| | |
|------------------------|------------------------|
| Kyle Johnson, Chief | Scott McGowna, Sargent |
| Paul Thompson, Sargent | David Lemieux, Sargent |

POLICE OFFICERS

| | |
|------------------------|-----------------|
| John J. McConnell, Jr. | Kevin Garner |
| Shuan William | Scott Skorupski |
| Tania Hernandez | Michael Ziemba |
| Craig Eichhammer | |

SPECIAL POLICE OFFICER

| | |
|------------|----------------|
| Brad Sacco | David Jennings |
|------------|----------------|

POLICE DISPATCHERS

| | |
|---------------|-----------------|
| Bill Jennings | Christy Lemoine |
| Laura Tuper | Kalvin Dzedziak |

SCHOOL CROSSING GUARDS

| | |
|--------------|---------------|
| William Cote | Linda Nichols |
| Rosella Cote | Scott Park |



SELECT BOARD

Hugh M. Daley, Chair

A high-level recap of 2017: we started some projects, we worked on some projects, and we finished some projects. Some projects were very visible, with immediate impacts and some are longer range, the benefits of which will become evident over the next few years. Philosophically, it's important to know why we do these things. This rolling list of investments in infrastructure, built environment, amenities, and municipal services is always focused on making the future ever brighter in Williamstown.

For example, the Town completed and connected its solar array in the culmination of a great public/private project with Williams College. This will generate about 2 megawatts of energy, parceled out amongst various municipal entities. Not only will the Town save money on electricity, it will collect tax revenue on the array while lowering our carbon footprint. Getting green while going green – be nice to see more like this!

The Town approved the acquisition of the Turner House for the future home of the Williamstown Police Department. This project is out for bid and will come before the Town for final funding at Annual Town Meeting. Thank you to all for recognizing the critical need for this facility for our Police Department.

Moving forward this year, the Mount Greylock Regional High School building project is in full swing with an expected completion towards the end of 2018. This significant investment lays the foundation for our newly regionalized education system for generations to come. See the education system section for more information on the new Mount Greylock Regional School District.

There are almost too many private projects to list. A few highlights include the new hotel being constructed on Main Street, the proposed renovation of the Broad Brook School, the Christmas Brook culvert project, and the continued investments by Williams College in its dorms, administrative and academic buildings, and the new Williams College bookstore. If not a boom, then definitely a construction boomlet...

Operationally, Town Hall is firing on all cylinders. Our Town Manager, Jason Hoch, and his dedicated, experienced, efficient staff, worked through the rescue of the Village Ambulance Service with Williams College, the extension of the option for 330 Cole Avenue for future affordable housing, inter-municipal agreements for shared services with other Berkshire County communities, and school regionalization. All the while maintaining the high level of Municipal Services that Williamstown has come to expect. If you see a Town employee, tell them thank you for always working to make things better!

With all the investments underway in Williamstown, the future looks bright. Let's all make sure to stay engaged. Citizen participation is the foundation of good government. Together, through shared vision, respectful debate (as necessary), and hard work, we can ensure Williamstown will remain a great place to live, work, raise children, and retire for years to come.

TOWN MANAGER

Jason Hoch

The Town of Williamstown enjoyed progress on a number of key initiatives in 2017. I appreciate the responsibility and honor to serve as your Town Manager.

In some cases, our accomplishments may not be as visible on the street or out in the community, yet are quietly important in the operation of town government. Notably, we continue to maintain a high credit rating based on the fiscal discipline demonstrated by this community over the past decade. This spring, Moody's Investor Service stated, "Williamstown has a very strong credit position, and its Aa1 rating exceeds the median rating of Aa3 for cities nationwide. The notable credit factors include a robust financial position, and a manageable pension burden with an extremely small debt liability."

We also continue to investigate ways to enhance our service delivery and access to information. The Community Development department changed its online permitting system that allows for the convenience of not having to file paper forms in person at Town Hall. This system also allows our staff to review and process applications more efficiently. It also has the capacity to allow us to expand online services for licensing and permits to other departments in the Town. Later in the year, we took the first steps in a full overhaul of the Town's website. As we strive to modernize it, we pared the volumes of information that appeared to be of limited use. Now, we are endeavoring to add those items that are truly informative and useful and will continue to grow the site over the coming year. While we continue to experiment with what information and organizational style will best serve the majority of users to the town's website, we anticipate ongoing efforts to restructure that resource. As we make this move, it comes with the understanding that these systems cannot always replace a more traditional face to face conversation or telephone call to our offices, which is always welcomed as well!

After several years of work, the significant impact of relocating residents and subsequently removal of homes and buildings from the Spruces, we officially closed the FEMA project there and took full ownership of the park. Now, we have the opportunity to transform portions of that space into active recreational spaces, albeit within the significant constraints on development that are part of the requirements of taking over the land primarily for flood storage. It was exciting to see people discovering the park this past summer as they used a new mowed path encircling the park and adjacent fields or brought their dogs to the old road network on a regular basis.

Equally exciting, we are in the final stages of design for a bicycle path that will run from the Spruces park, adjacent to the River, around Cole Field and out to Syndicate Road. This project has been years in the planning and by the fall of 2017, MassDOT held one of the last design hearings necessary for the project. We continue to work with our neighbors in North Adams to finalize design that aligns with a portion in the City with the long run hope of having a path that connects through downtown North Adams and onto the highly successful Ashuwillticook path.

Early in the year, we were presented with the challenge of assisting Village Ambulance to maintain provision of emergency services in Williamstown. Working collaboratively with partners at Village, Williams College and the Fire District, we devoted time to learn more deeply about EMS operations, considered whether they should become part of the local government operation and investigated partnerships with other operators in the region. By the end of the year, our team reached a recommendation that a merger between Village and North Adams Ambulance would offer the best solution to maintain and likely enhance service locally and keep operations in Williamstown all of which could be achieved without public funds after an initial transition. Williams College's willingness to pay for transition costs and to provide leadership for the study group was critical for this success.

Replacing our outdated and unsafe Police Station has been on Town's project wish list for a number of years. Now that we have approved the renovation of Mount Greylock High School, it is time to move onto the Police Station. Previously, the Town had conducted a general needs assessment for the Police, so they had a baseline list of space needs and potential costs. In 2017, an opportunity arose to work with Turner House as they were winding down their business of providing

transitional housing for veterans. We evaluated the feasibility of renovating the existing building on the site and attaching an addition to see if was technically and economically feasible for a Police Station. The initial assessment showed us that it would be over \$1 million cheaper to reuse the existing building. So, we entered into an option agreement with the Turner House and received support at a Special Town Meeting in November to acquire the site. In the subsequent months, we have hired an architect and owner's project manager and are moving from the conceptual plans to buildable plans with the hope of receiving approval at Annual Town Meeting in 2018 to proceed with the project.

I continue to appreciate the willingness of so many residents to welcome me back into your community. Over the past year, many of you have taken time to call, stop by or send a note. I look forward to continuing to have conversations with many more of you as I come to understand what you value about Williamstown and your aspirations for its future. We are all well served by tremendous staff throughout Town departments. I have been thoroughly impressed by the knowledge, dedication and enthusiasm shown by our staff. We will strive to continue to uphold that trust and confidence you have placed in us and will endeavor to continue to provide services of which you can be proud.

1753 HOUSE COMMITTEE

Lauren R. Stevens

On December 21, 2017, a cool but not frigid evening, the '53 House on Field Park was aglow from a candle chandelier, lanterns, headlamps and flashlights. Deborah Burns led the 44th annual carol singing in the crowded 1953 building put up to honor the first homes in town and the people who lived in them—although they probably were too Puritan to carol themselves. Gail Burns arranged the event and provided the songbooks. Marilyn Faulkner provided the swag for the door. Keith Davis, Hank Art and Lauren Stevens had heaped the loft with greens and The Williams Inn provided hot cider. A mellow event.

Over the late spring, summer and early autumn, 402 visitors signed in the visitors' book. Marilyn, Lauren, Sarah and David saw to it the House was open, mostly weekends and holidays this year. (We have no way of knowing how many visited without signing in—and only those who included their hometowns were counted.) Visitors represented 25 different foreign countries, five from Canada, four from France and Korea, three from the U.K. and Germany. The House was graced by visitors who had crossed the street from the Center for Development Economics.

Visitors came from 34 states, 146 from Massachusetts, 73 from New York and 29 from Connecticut. Those from the Bay State included 32 from Williamstown and an additional 33 from Berkshire County. Demonstrating a bicoastal reach, 16 hailed from the Bay Area, or at least California—were they all Williams women soccer players? Interestingly, Donald Trump and Jeff Tweedy both signed in (neither were counted—as no hometowns given). Among “awesome” and “thank you” from many, Bella from Longmeadow found it “Kind of creepy.” Another visitor said she took pictures “to show my elementary students what life was like without cell phones.”

Dave and Lauren borrowed the House maul and fro to demonstrate at the Hopkins Forest Fall Festival how the shake shingles on the House were split out. Dave continued repair of benches. Once again, we note that the roof needs attention. We want to be certain that that responsibility doesn't fall between the literal cracks.

Members of the '53 House Committee are Henry “Hank” Art, Andrus Burr, Sarah Currie, Keith Davis, Marilyn Faulkner, David Loomis and Lauren R. Stevens.

ACCOUNTANT

**Town Accountant
Annual Report of Budgets and Expenditures
For the fiscal year ending June 30, 2017**

| Account | Original Budget | Revised Budget | FY16 Encumber | Receipts | Total Available | Expended | FY17 Encumber | Balance |
|--|------------------------|-----------------------|----------------------|-----------------|------------------------|-----------------|----------------------|----------------|
| <u>Appropriations - General</u> | | | | | | | | |
| Selectmen | \$19,610.60 | \$19,610.60 | \$3,324.01 | | \$22,934.61 | \$17,126.82 | \$5,596.00 | \$211.79 |
| Town Manager | 239,256.05 | 239,256.05 | 15,641.92 | | 254,897.97 | 244,566.59 | 10,196.57 | 134.81 |
| Insurance | 123,500.00 | 123,500.00 | 0.00 | | 123,500.00 | 118,374.71 | 0.00 | 5,125.29 |
| Finance Committee | 800.00 | 800.00 | 0.00 | | 800.00 | 176.00 | 0.00 | 624.00 |
| Reserve Fund | 75,000.00 | 75,000.00 | 0.00 | | 75,000.00 | 0.00 | 0.00 | 75,000.00 |
| Town Accountant | 208,039.52 | 208,039.52 | 0.00 | | 208,039.52 | 185,248.35 | 170.38 | 22,620.79 |
| Assessor | 124,210.01 | 124,210.01 | 5,305.08 | | 129,515.09 | 123,293.69 | 4,500.00 | 1,721.40 |
| Treasurer-Collector | 186,861.62 | 186,861.62 | 0.00 | | 186,861.62 | 179,394.69 | 0.00 | 7,466.93 |
| Town Counsel | 41,826.40 | 41,826.40 | 0.00 | | 41,826.40 | 19,375.11 | 15,426.25 | 7,025.04 |
| Management Information Systems | 73,932.04 | 73,932.04 | 19,371.18 | | 93,303.22 | 52,026.84 | 25,221.18 | 16,055.20 |
| Town Clerk | 92,938.00 | 92,938.00 | 0.00 | | 92,938.00 | 92,371.93 | 0.00 | 566.07 |
| Board of Registrars | 23,706.00 | 23,706.00 | 100.00 | | 23,806.00 | 23,145.81 | 100.00 | 560.19 |
| Conservation Commission | 11,953.11 | 11,953.11 | 0.00 | | 11,953.11 | 12,004.54 | 0.00 | (51.43) |
| Agricultural Commission | 1,000.00 | 1,000.00 | 0.00 | | 1,000.00 | 236.53 | 0.00 | 763.47 |
| Planning Board | 2,525.00 | 2,525.00 | 0.00 | | 2,525.00 | 2,003.12 | 0.00 | 521.88 |
| Zoning Board | 3,900.00 | 3,900.00 | 0.00 | | 3,900.00 | 5,150.20 | 0.00 | (1,250.20) |
| Historical Commission | 500.00 | 500.00 | 0.00 | | 500.00 | 696.56 | 0.00 | (196.56) |
| Chamber of Commerce | 46,774.20 | 46,774.20 | 0.00 | | 46,774.20 | 46,744.00 | 0.00 | 30.20 |
| Facilities Management | 202,430.00 | 202,430.00 | 4,747.49 | | 207,177.49 | 178,104.23 | 7,294.02 | 21,779.24 |
| Milne Library Improvements | | | 0.00 | | 0.00 | | 0.00 | 0.00 |
| Police Department | 1,241,635.19 | 1,241,635.19 | 3,635.00 | | 1,245,270.19 | 1,242,604.01 | 9,712.36 | (7,046.18) |

| | | | | | | | | |
|--|--------------|--------------|------------|--------------|--------------|------------|--------------|--|
| Police Station Design | | | | | | | | |
| Development | 0.00 | 0.00 | 303,295.00 | 303,295.00 | 37,242.50 | 266,052.50 | 0.00 | |
| Dispatch Services | 195,501.89 | 1.89 | 2,077.50 | 197,579.39 | 183,433.81 | 0.00 | 14,145.58 | |
| Community Development | 341,916.60 | 341,916.60 | 30,329.55 | 372,246.15 | 355,483.74 | 16,524.49 | 237.92 | |
| Sealer of Weights & Measures | 6,769.00 | 6,769.00 | 0.00 | 6,769.00 | 6,742.31 | 0.00 | 26.69 | |
| Emergency Management | 25.00 | 25.00 | 0.00 | 25.00 | 0.00 | 0.00 | 25.00 | |
| Animal Control Officer | 7,706.18 | 7,706.18 | 0.00 | 7,706.18 | 1,640.01 | 0.00 | 6,066.17 | |
| Forest Warden | 6,324.93 | 6,324.93 | 0.00 | 6,324.93 | 6,472.36 | 0.00 | (147.43) | |
| Director of Public Works | 174,565.73 | 174,565.73 | 37,651.67 | 212,217.40 | 175,999.37 | 34,709.33 | 1,508.70 | |
| Highway Department | 1,245,491.33 | 1,245,491.33 | 712,174.15 | 1,957,665.48 | 1,294,366.98 | 626,800.74 | 36,497.76 | |
| Construction - Gale Road Phase 2 | 157,380.00 | 157,380.00 | 0.00 | 157,380.00 | 157,380.00 | 0.00 | 0.00 | |
| Replace Excavator | 180,000.00 | 180,000.00 | 0.00 | 180,000.00 | 171,399.68 | 8,600.32 | 0.00 | |
| Hall Street Sidewalks | 0.00 | 0.00 | 29,000.00 | 29,000.00 | 0.00 | 29,000.00 | 0.00 | |
| Arnold Street Sidewalk Repair | 0.00 | 0.00 | 25,000.00 | 25,000.00 | 0.00 | 25,000.00 | 0.00 | |
| Water Street Sidewalk Replacement | 0.00 | 0.00 | 49,476.50 | 49,476.50 | 49,476.50 | 0.00 | 0.00 | |
| Hancock Road No. Hoosac Road Stabilization Engineering | 0.00 | 0.00 | 41,800.00 | 41,800.00 | 0.00 | 41,800.00 | 0.00 | |
| McCauley Lane Drainage | 0.00 | 0.00 | 4,181.43 | 4,181.43 | 0.00 | 0.00 | 4,181.43 | |
| Replace Mower Snow and Ice Control | 0.00 | 0.00 | 4,030.66 | 4,030.66 | 0.00 | 0.00 | 4,030.66 | |
| Parks and Cemetery | 166,863.00 | 166,863.00 | 0.00 | 166,863.00 | 310,728.15 | 0.00 | (143,865.15) | |
| Replace Pick Up Truck | 269,888.45 | 269,888.45 | 17,928.24 | 287,816.69 | 262,124.93 | 14,486.77 | 11,204.99 | |
| Replace Mower Asphalt Road Improvements | 50,000.00 | 50,000.00 | 0.00 | 50,000.00 | 48,765.93 | 0.00 | 1,234.07 | |
| Sherman Burbank Chapel Forestry Department | 22,000.00 | 22,000.00 | 0.00 | 22,000.00 | 21,997.88 | 0.00 | 2.12 | |
| | 0.00 | 0.00 | 1,199.21 | 1,199.21 | 0.00 | 1,199.21 | 0.00 | |
| | 4,559.00 | 4,559.00 | 0.00 | 4,559.00 | 2,319.68 | 0.00 | 2,239.32 | |
| | 45,755.16 | 45,755.16 | 7,805.82 | 53,560.98 | 51,268.30 | 2,292.68 | 0.00 | |

| | | | | | | | | | |
|-------------------------------------|------------------------|------------------------|-----------------|-----------------------|------|------------------------|------------------------|-----------------------|---------------------|
| Health Department | 92,604.42 | 92,604.42 | .42 | 0.00 | | 92,604.42 | 85,923.40 | 5,500.00 | 1,181.02 |
| Hybrid Vehicle | 25,000.00 | 25,000.00 | .00 | 0.00 | | 25,000.00 | 20,086.71 | 0.00 | 4,913.29 |
| Council on Aging | 252,280.42 | 252,280.42 | 0.42 | 151.06 | | 252,431.48 | 241,955.88 | 408.00 | 10,067.60 |
| Veterans Benefits | 93,398.16 | 93,398.16 | .16 | 0.00 | | 93,398.16 | 67,936.22 | 0.00 | 25,461.94 |
| Library | 555,984.68 | 555,984.68 | 4.68 | 75.41 | | 556,060.09 | 553,389.28 | 2,670.81 | 0.00 |
| Sidewalks & Parking Lot | 125,000.00 | 125,000.00 | 0.00 | 0.00 | | 125,000.00 | 112,258.80 | 12,741.20 | (0.00) |
| Library Boiler | 50,000.00 | 50,000.00 | .00 | 0.00 | | 50,000.00 | 49,555.30 | 0.00 | 444.70 |
| Window Replacement | 0.00 | 0.00 | 0.00 | 15,000.00 | | 15,000.00 | 0.00 | 15,000.00 | 0.00 |
| Sidewalks & Parking Lot | 0.00 | 0.00 | 0.00 | 113,638.50 | | 113,638.50 | 113,638.50 | 0.00 | 0.00 |
| Recreation Commission | 11,331.72 | 11,331.72 | .72 | 0.00 | | 11,331.72 | 10,121.03 | 638.00 | 572.69 |
| Youth Center | 73,830.75 | 73,830.75 | .75 | 0.00 | | 73,830.75 | 73,830.75 | 0.00 | 0.00 |
| Veterans Graves and Holidays | 3,090.00 | 3,090.00 | .00 | 0.00 | | 3,090.00 | 2,263.68 | 0.00 | 826.32 |
| General Debt Service | 380,477.95 | 380,477.95 | 7.95 | 0.00 | | 380,477.95 | 373,978.00 | 0.00 | 6,499.95 |
| Employees Benefits | 1,149,755.40 | 1,149,755.40 | 755.40 | 57,228.17 | | 1,206,983.57 | 1,097,600.26 | 21,128.77 | 88,254.54 |
| Transfers to other Funds | 110,000.00 | 110,000.00 | 0.00 | 0.00 | | 110,000.00 | 110,000.00 | 0.00 | 0.00 |
| Local Public Schools | 6,139,449.00 | 6,139,449.00 | 6,139.44 | 1,934.30 | | 6,141,383.30 | 6,079,962.81 | 46,686.49 | 14,734.00 |
| Mt Greylock Regional School | 5,982,213.00 | 5,982,213.00 | 213.00 | 0.00 | | 5,982,213.00 | 5,982,213.00 | 0.00 | 0.00 |
| Northern Berk Vocational School | 239,108.00 | 239,108.00 | 239.10 | 8.00 | 0.00 | 239,108.00 | 234,950.46 | 0.00 | 4,157.54 |
| Total Appropriated - General | \$20,878,667.51 | \$20,878,667.51 | 8,667.51 | \$1,932,101.85 | | \$22,810,769.36 | \$21,315,149.94 | \$1,249,456.07 | \$246,163.35 |

Appropriations - Enterprise

| | | | | | | | | | | |
|--------------------------------|--------------|--------------|-----------|---------|------------|----------|--------------|--------------|-----------|-------------|
| Transfer Station | \$176,366.00 | \$176,366.00 | \$176.36 | \$66.00 | \$1,800.00 | \$0.00 | \$178,166.00 | \$168,403.94 | \$0.00 | \$9,762.06 |
| Sustainable Materials Recovery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,350.00 | 2,350.00 | 1,006.24 | 1,343.76 | 0.00 |
| Sewer Department | 362,107.00 | 362,107.00 | 362.10 | 7.00 | 55,340.70 | 0.00 | 417,447.70 | 428,508.20 | 53,856.38 | (64,916.88) |
| Pump Station Upgrades | 40,000.00 | 40,000.00 | 40,000.00 | .00 | 0.00 | 0.00 | 40,000.00 | 0.00 | 40,000.00 | 0.00 |

| | | | | | | | | |
|------------------------------------|-------------|----------------|--------------|------------|----------------|----------------|--------------|--------------|
| Pick-up Truck Replacement | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 18,949.00 | 0.00 | 6,051.00 |
| Cold Spring Pump Station | 0.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 0.00 |
| Cold Spring Pump Upgrades | 0.00 | 0.00 | 45,000.00 | 0.00 | 45,000.00 | 20,835.02 | 24,164.98 | 0.00 |
| Permit Compliance | 0.00 | 0.00 | 20.14 | 0.00 | 20.14 | 0.00 | 0.00 | 20.14 |
| Syndicate Road Sewer Line | 0.00 | 0.00 | 20,925.95 | 0.00 | 20,925.95 | 0.00 | 0.00 | 20,925.95 |
| Brayman Sewer Line Gift | | | | 0.00 | 0.00 | | | 0.00 |
| Sewer Debt Service | 103,948.00 | 103,948.00 | 8.00 | 0.00 | 103,948.00 | 81,611.20 | 0.00 | 22,336.80 |
| Transfers to General Fund | 82,219.00 | 82,219.00 | .00 | 0.00 | 82,219.00 | 82,219.00 | 0.00 | 0.00 |
| Transfers to Reserve | 56,052.00 | 56,052.00 | .00 | 0.00 | 56,052.00 | 0.00 | 0.00 | 56,052.00 |
| Hoosac Water Quality District | 672,465.99 | 672,465.99 | 5.99 | 0.00 | 672,465.99 | 672,466.00 | 0.00 | (0.01) |
| Water Department | 642,474.46 | 642,474.46 | 4.46 | 3,071.00 | 645,545.46 | 729,151.08 | 13,184.32 | (96,789.94) |
| Well #2 Rehab | 120,000.00 | 120,000.00 | 0.00 | 0.00 | 120,000.00 | 0.00 | 120,000.00 | 0.00 |
| Maple Street Main Replacement | 60,000.00 | 60,000.00 | .00 | 0.00 | 60,000.00 | 0.00 | 60,000.00 | 0.00 |
| GIS Water Map | 50,000.00 | 50,000.00 | .00 | 0.00 | 50,000.00 | 18,285.00 | 31,175.00 | 540.00 |
| Pick-up Truck Replacement | 25,000.00 | 25,000.00 | .00 | 0.00 | 25,000.00 | 24,219.27 | 0.00 | 780.73 |
| Elm St Water Main | 0.00 | 0.00 | 47,835.80 | 0.00 | 47,835.80 | 42,357.90 | 5,477.90 | 0.00 |
| Main St Water Main Replacement | 0.00 | 0.00 | 87,774.90 | 0.00 | 87,774.90 | 0.00 | 0.00 | 87,774.90 |
| Well 1 Rehabilitation | 0.00 | 0.00 | 75,000.00 | 0.00 | 75,000.00 | 465.00 | 74,535.00 | 0.00 |
| Water Meter Replacements | 0.00 | 0.00 | 7,405.57 | 0.00 | 7,405.57 | 7,405.57 | 0.00 | 0.00 |
| Water Debt Service | 102,261.23 | 102,261.23 | 1.23 | 0.00 | 102,261.23 | 74,598.00 | 0.00 | 27,663.23 |
| Transfer to Reserves | 42,739.00 | 42,739.00 | .00 | 0.00 | 42,739.00 | 0.00 | 0.00 | 42,739.00 |
| Transfers to General Fund | 117,081.00 | 117,081.00 | 1.00 | 0.00 | 117,081.00 | 117,081.00 | 0.00 | 0.00 |
| Total | | \$2,677,713.68 | | | | | | |
| Appropriated - Enterprise | | | \$364,174.06 | \$2,350.00 | \$3,044,237.74 | \$2,507,561.42 | \$423,737.34 | \$112,938.98 |
| <u>Tax Rate Assessments</u> | | | | | | | | |
| State Assessments | \$36,033.00 | \$36,033.00 | 3.00 | \$0.00 | \$36,033.00 | \$26,706.00 | \$0.00 | \$9,327.00 |
| County | 32,273.00 | 32,273.00 | 0.00 | | 32,273.00 | 27,817.00 | 0.00 | 4,456.00 |

| | | | | | | | |
|-------------------------------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|
| Assessments | | .00 | | | | | |
| Other | | 105,73 | | | | | |
| Assessments | 105,737.00 | 7.00 | 0.00 | 105,737.00 | 5,737.03 | 0.00 | 99,999.97 |
| Total Tax Rate | | \$174,0 | | | | | |
| Assessments | \$174,043.00 | 43.00 | \$0.00 | \$174,043.00 | \$60,260.03 | \$0.00 | \$113,782.97 |
| <u>Borrowed Funds</u> | | | | | | | |
| Cemetery | | | | | | | |
| Building | | \$1,778.55 | | \$1,778.55 | \$0.00 | \$1,778.55 | |
| Inflow and | | | | | | | |
| Infiltration | | 187,442.07 | | 187,442.07 | 0.00 | 187,442.07 | |
| Total Borrowed | | | | | | | |
| Funds | | \$189,220.62 | | \$189,220.62 | \$0.00 | \$189,220.62 | |
| <u>Special Revenue Funds</u> | | | | | | | |
| School Lunch | | | \$127,119. | | | | |
| Revolving Fund | | \$26,310.40 | 50 | \$153,429.90 | \$105,609.84 | \$47,820.06 | |
| Highway Flood | | | | | | | |
| Control - Green | | | | | | | |
| River | | 474.60 | 0.00 | 474.60 | 0.00 | 474.60 | |
| Highway - Cole | | | | | | | |
| Ave Bridge | | 517.74 | 0.00 | 517.74 | 0.00 | 517.74 | |
| Highway - | | | | | | | |
| Linear Park | | | | | | | |
| Bridge | | 4,044.12 | 0.00 | 4,044.12 | 0.00 | 4,044.12 | |
| Highway - | | | | | | | |
| Syndicate | | | | | | | |
| Stabilization | | | | | | | |
| Grant | | 5,243.80 | 0.00 | 5,243.80 | 0.00 | 5,243.80 | |
| Highway - | | | 342,984.2 | | | | |
| Chapter 90 | | (13,452.36) | 0 | 329,531.84 | 342,984.20 | (13,452.36) | |
| Highway - | | | | | | | |
| Roaring Brook | | | | | | | |
| Grant | | 6,575.96 | 0.00 | 6,575.96 | 0.00 | 6,575.96 | |
| School - SPED | | | | | | | |
| Professional | | | | | | | |
| Development | | 0.00 | 3,500.00 | 3,500.00 | 3,499.97 | 0.03 | |
| School - Title II | | | | | | | |
| - Math & | | | | | | | |
| Science | | 0.30 | 11,867.00 | 11,867.30 | 9,485.00 | 2,382.30 | |
| School - School | | | 184,735.0 | | | | |
| Choice | | 48,228.82 | 0 | 232,963.82 | 154,313.80 | 78,650.02 | |
| School - Early | | | | | | | |
| Childhood - | | | | | | | |
| WEE | | 1,198.91 | 1,300.00 | 2,498.91 | 8,216.09 | (5,717.18) | |
| School - NA | | | | | | | |
| Cultural | | | | | | | |
| Council | | 2,066.68 | 0.00 | 2,066.68 | 0.00 | 2,066.68 | |
| School - Title I | | (2,817.70) | 42,481.00 | 39,663.30 | 45,246.00 | (5,582.70) | |
| School - P.L. | | | 118,419.0 | | | | |
| 94-142 | | 11,708.25 | 0 | 130,127.25 | 121,725.14 | 8,402.11 | |
| School - Early | | 1,026.05 | 3,520.00 | 4,546.05 | 2,288.13 | 2,257.92 | |

| | | | | | | |
|--|--------------|-----------|--------------|--------------|------------|--|
| Childhood SPED | | | | | | |
| CDBG Housing - Steinerfilm | 15,650.40 | 0.00 | 15,650.40 | 0.00 | 15,650.40 | |
| CDGB Highland Woods | (0.60) | | (0.60) | | (0.60) | |
| Community Preservation Act Fund | | 285,607.6 | | | | |
| Selectmen - Spruces HMG | 415,352.26 | 4 | 700,959.90 | 449,363.54 | 251,596.36 | |
| Selectmen - Cable Technology Fund | 2,223,319.87 | 3 | 2,688,249.80 | 2,607,723.91 | 80,525.89 | |
| Selectmen - Comm St Tree Restoration | 5,874.71 | 0.00 | 5,874.71 | 0.00 | 5,874.71 | |
| Selectmen - Affordable Housing - Photech | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | |
| Selectmen - Solarize MA Program | (6,368.22) | 0.00 | (6,368.22) | 0.00 | (6,368.22) | |
| Town Clerk - Polling Reimbursement | 23.03 | 0.00 | 23.03 | 0.00 | 23.03 | |
| County Dog Tax Refund | 3,822.71 | 1,040.00 | 4,862.71 | 0.00 | 4,862.71 | |
| ConCom - Wetlands Fees | 19,648.00 | 0.00 | 19,648.00 | 0.00 | 19,648.00 | |
| ConCom - Stone Hill Stewardship Grant | 28,403.44 | 0.00 | 28,403.44 | 400.00 | 28,003.44 | |
| ConCom - Lindley Park 50th Anniversary | 2,805.00 | 0.00 | 2,805.00 | 0.00 | 2,805.00 | |
| Planning Bd - Housing Partner Zoning | 0.00 | 850.00 | 850.00 | 177.66 | 672.34 | |
| Econ Develop - FmHA Exec Park | 0.00 | 3,600.00 | 3,600.00 | 2,949.32 | 650.68 | |
| Econ Develop - Bike Trail Gift | 1,617.95 | 0.00 | 1,617.95 | 0.00 | 1,617.95 | |
| Econ Develop - Canoe Access Facility Grant | 5,164.64 | 0.00 | 5,164.64 | 0.00 | 5,164.64 | |
| Econ Develop - Mohawk Trail Grant | 5,500.00 | 0.00 | 5,500.00 | 0.00 | 5,500.00 | |
| | | 156,758.6 | | | | |
| | (156,758.60) | 0 | 0.00 | 0.00 | 0.00 | |

| | | | | | |
|---|-------------|-----------|------------|------------|--------------|
| Econ Develop - Mohawk Bike Pedestrian Trail | 0.00 | 0.00 | 0.00 | 147,237.20 | (147,237.20) |
| Pub Property - LRS Oil Tank Grant | (2,787.50) | 0.00 | (2,787.50) | 0.00 | (2,787.50) |
| Pub Property - Damaged Property | 750.00 | 0.00 | 750.00 | 0.00 | 750.00 |
| Pub Property - Sale of Property | 235,580.00 | 4,083.62 | 239,663.62 | 500.00 | 239,163.62 |
| Pub Property - Green Community Grant | 1,573.83 | 16,484.00 | 18,057.83 | 64,955.00 | (46,897.17) |
| Police - Support Fund | 41,588.96 | 500.00 | 42,088.96 | 10,696.00 | 31,392.96 |
| Police - Drug Task Force | 18,748.09 | 11,467.76 | 30,215.85 | 10,677.26 | 19,538.59 |
| Police - Forfeiture Funds | 14,721.10 | 646.35 | 15,367.45 | 0.00 | 15,367.45 |
| Police - Defibrillator Gift | 714.54 | 0.00 | 714.54 | 0.00 | 714.54 |
| Police - School Resource Officer Gift | 8,575.82 | 0.00 | 8,575.82 | 0.00 | 8,575.82 |
| Police - Bullet Proof Vest Grant | 2,514.50 | 0.00 | 2,514.50 | | 2,514.50 |
| Police - COPS Fast Grant | 14,026.79 | 0.00 | 14,026.79 | 0.00 | 14,026.79 |
| Police - Public Safety & Equipment Grant | 1,636.47 | 0.00 | 1,636.47 | | 1,636.47 |
| Police - Damaged Property | 1,770.44 | 5,635.00 | 7,405.44 | 6,635.00 | 770.44 |
| Police - K9 Gifts | 8,600.68 | 0.00 | 8,600.68 | 466.42 | 8,134.26 |
| Police - E911 Training Grant | (1,819.67) | 7,191.72 | 5,372.05 | 10,072.48 | (4,700.43) |
| Police - E911 Communications Grant | (11,914.96) | 28,010.17 | 16,095.21 | 25,866.20 | (9,770.99) |
| Police - REACH Triad Grant | 144.54 | 0.00 | 144.54 | 0.00 | 144.54 |
| Police - Highway Safety Grant | 11,172.01 | 0.00 | 11,172.01 | 0.00 | 11,172.01 |
| Police - COPS MORE Grant | 4,013.23 | 0.00 | 4,013.23 | 0.00 | 4,013.23 |

| | | | | | |
|--|------------|-----------|------------|-----------|------------|
| Forest Warden - Assist | | | | | |
| Firefighters | 1,293.95 | 0.00 | 1,293.95 | 659.00 | 634.95 |
| DIS - Damaged Property | 31.17 | 0.00 | 31.17 | 0.00 | 31.17 |
| DIS - EVIP Grant | 0.00 | 2,425.00 | 2,425.00 | 2,425.00 | 0.00 |
| Civil Defense - Emergency Management Grant | (2,098.94) | 3,949.40 | 1,850.46 | 0.00 | 1,850.46 |
| Civil Defense - Emergency Preparedness | 693.15 | 0.00 | 693.15 | 316.03 | 377.12 |
| Animal Control - Operations Gift | 164.13 | 0.00 | 164.13 | 0.00 | 164.13 |
| DPW - Damaged Prop | 198.06 | 0.00 | 198.06 | 0.00 | 198.06 |
| DPW - Irene - Luce Road Headwall | (337.10) | 0.00 | (337.10) | 0.00 | (337.10) |
| DPW - Irene - Protective Measures | (2,112.03) | 0.00 | (2,112.03) | 0.00 | (2,112.03) |
| DPW - Fed Snow & Ice | 2,629.88 | 0.00 | 2,629.88 | 0.00 | 2,629.88 |
| DPW - Rapid Road Recovery | 318.97 | 0.00 | 318.97 | 0.00 | 318.97 |
| DPW - Winter Recovery Assistance | (0.10) | 0.00 | (0.10) | 0.00 | (0.10) |
| Parks - Litchfield Beautification Gift | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 |
| Parks - Damaged Prop | 353.06 | 0.00 | 353.06 | 0.00 | 353.06 |
| Parks - Sherman Chapel Gifts | 150.00 | 0.00 | 150.00 | 0.00 | 150.00 |
| Forestry - Gift | 1,689.50 | 100.00 | 1,789.50 | 0.00 | 1,789.50 |
| Forestry - Damaged Prop | 2,487.99 | 0.00 | 2,487.99 | 0.00 | 2,487.99 |
| Health - BRPC BOH Tablet Program | 6,725.00 | 0.00 | 6,725.00 | 6,725.00 | 0.00 |
| Health - FRCoG-TURI | 16.13 | 0.00 | 16.13 | 0.00 | 16.13 |
| Health - BRPC FDA Funding | 0.00 | 5,300.00 | 5,300.00 | 5,300.00 | 0.00 |
| COA - Activity Fund | 2,317.36 | 4,780.13 | 7,097.49 | 2,856.78 | 4,240.71 |
| COA - Formula Grant | 3,075.36 | 20,980.00 | 24,055.36 | 21,573.43 | 2,481.93 |
| COA - | 97.20 | 0.00 | 97.20 | 0.00 | 97.20 |

| | | | | | |
|--|------------|-----------|------------|------------|-----------|
| Damaged Property Reimbursement COA - CPR Grant | 320.00 | 0.00 | 320.00 | 35.00 | 285.00 |
| COA - Public Health Incentive Grant | 40.80 | 0.00 | 40.80 | 0.00 | 40.80 |
| COA - Incentive Grant | 20.90 | 0.00 | 20.90 | 0.00 | 20.90 |
| COA - Senior Comm. Nutrition Assess | 150.00 | 0.00 | 150.00 | 0.00 | 150.00 |
| COA - MCOA Direct | (1,629.88) | 1,895.00 | 265.12 | 844.78 | (579.66) |
| COA - Elder Services Meal Grant | 2,470.01 | 0.00 | 2,470.01 | 682.64 | 1,787.37 |
| COA - Aging Mastery Program | (1,670.22) | 0.00 | (1,670.22) | (1,670.22) | 0.00 |
| Lib - Museum Pass Gift | 5,100.00 | 0.00 | 5,100.00 | 930.00 | 4,170.00 |
| Lib - Gifts for Books | 8,176.70 | 3,026.18 | 11,202.88 | 4,584.87 | 6,618.01 |
| Lib - Damaged Prop | 1,118.49 | 2,005.10 | 3,123.59 | 1,699.35 | 1,424.24 |
| Lib - LIG/MEG Grant | 0.00 | 10,895.48 | 10,895.48 | 10,895.48 | 0.00 |
| Lib - Operations Gift | 0.00 | 26,965.10 | 26,965.10 | 27,561.18 | (596.08) |
| Lib - Scanlon Gift | 80,000.00 | 0.00 | 80,000.00 | 0.00 | 80,000.00 |
| Library - Revolving Fund | 1,582.14 | 2,504.44 | 4,086.58 | 0.00 | 4,086.58 |
| Recreation - Revolving Acct | 3,600.39 | 0.00 | 3,600.39 | 0.00 | 3,600.39 |
| Recreation - Skateboard Park Gift | 436.59 | 0.00 | 436.59 | 0.00 | 436.59 |
| Benefits - BHG Health Coordinator | 1,929.15 | 2,000.00 | 3,929.15 | 2,147.94 | 1,781.21 |
| School - Circuit Breaker | 79,380.20 | 30,411.00 | 109,791.20 | 79,380.20 | 30,411.00 |
| School - Field Trips | 15.00 | 2,558.60 | 2,573.60 | 1,659.60 | 914.00 |
| School - After School Tutoring | 909.56 | 1,920.00 | 2,829.56 | 1,215.00 | 1,614.56 |
| School - Outdoor Classroom Gifts | 2,061.54 | 10,000.00 | 12,061.54 | 9,424.78 | 2,636.76 |
| School - Computer Tech | 732.80 | 0.00 | 732.80 | 0.00 | 732.80 |

| | | | | | |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| Gifts | | | | | |
| School - Health Materials | 0.00 | 985.00 | 985.00 | 985.00 | 0.00 |
| School - Sunrise Spanish | 421.03 | 0.00 | 421.03 | 0.00 | 421.03 |
| School - Library Books | 20,137.48 | 0.00 | 20,137.48 | 1,572.29 | 18,565.19 |
| School - Teacher Salary Gift | 41,003.42 | 0.00 | 41,003.42 | 11,438.39 | 29,565.03 |
| School - Music Gift | 561.32 | 5,361.83 | 5,923.15 | 6,943.07 | (1,019.92) |
| School - WESE Grants | 13,172.12 | 24,599.86 | 37,771.98 | 23,243.85 | 14,528.13 |
| School - 6th Grade Fund | 3,088.50 | 23,600.90 | 26,689.40 | 27,147.31 | (457.91) |
| School - Principal Gift | 2,465.00 | 407.95 | 2,872.95 | 2,497.03 | 375.92 |
| School - Tuition | (68.51) | 63,605.72 | 63,537.21 | 53,586.98 | 9,950.23 |
| School - Summer School Tuition | 1,059.42 | 0.00 | 1,059.42 | 0.00 | 1,059.42 |
| School - Damaged Property | (9,443.95) | 0.00 | (9,443.95) | 0.00 | (9,443.95) |
| School - Building Renewal | (2,520.00) | 16,849.64 | 14,329.64 | 17,698.89 | (3,369.25) |
| School - Transportation Fees | 699.85 | 14,019.27 | 14,719.12 | 13,737.49 | 981.63 |
| School - Rental | 0.00 | 13,372.00 | 13,372.00 | 8,732.90 | 4,639.10 |
| Total Special Revenue | \$3,279,801.62 | \$2,118,748.09 | \$5,398,549.71 | \$4,477,917.20 | \$920,632.51 |

Trust Funds

| | | | | | |
|---|-------------|-------------|--------------|-------------|-------------|
| Affordable Housing | | \$75,376.65 | | | |
| Alma Morey | \$25,210.33 | 5 | \$100,586.98 | \$30,703.75 | \$69,883.23 |
| Botsford - House of Local History Trust | 22,444.92 | 78.73 | 22,523.65 | 16,024.00 | 6,499.65 |
| Botsford - Library Trust | 41,710.51 | 398.40 | 42,108.91 | 0.00 | 42,108.91 |
| Bullock Forest | 86,717.34 | 1,171.24 | 87,888.58 | 0.00 | 87,888.58 |
| C.D. Foster | 109,305.49 | 917.19 | 110,222.68 | 0.00 | 110,222.68 |
| Compensated Balances | 1,937.07 | 18.49 | 1,955.56 | 0.00 | 1,955.56 |
| Conservation Commission | 10,000.00 | 25,000.00 | 35,000.00 | 0.00 | 35,000.00 |
| Helen Renzi | 1,364.56 | 509.63 | 1,874.19 | 0.00 | 1,874.19 |
| School | 10,109.74 | 96.45 | 10,206.19 | 65.88 | 10,140.31 |
| J.E. Bascom | 11,138.13 | 106.39 | 11,244.52 | 0.00 | 11,244.52 |
| Library Annual Fund | 88,709.46 | 30,255.76 | 118,965.22 | 40,337.60 | 78,627.62 |

| | | | | | | | |
|---------------------|----------------|---------------|----------------|----------------|----------------|---|----------------|
| Library | | | | | | | |
| Carpenter Fund | 10,004.37 | 95.51 | 10,099.88 | 97.56 | 10,002.32 | | |
| Margaret | | | | | | | |
| Lindley | 2,502.99 | 23.90 | 2,526.89 | 0.00 | 2,526.89 | | |
| Municipal | | | | | | | |
| Scholarship | 39,580.66 | 2,611.18 | 42,191.84 | 2,500.00 | 39,691.84 | | |
| OPEB Liability | | | | | | | |
| trust | 302,423.07 | 77,942.07 | 380,365.14 | 0.00 | 380,365.14 | | |
| Perpetual Care | | | | | | | |
| Income | 4,898.59 | 3,950.10 | 8,848.69 | 2,000.00 | 6,848.69 | | |
| Perpetual Care | | | | | | | |
| Principal | 376,001.13 | 5,100.00 | 381,101.13 | 180.00 | 380,921.13 | | |
| Sale of Lots | 27,076.86 | 3,240.00 | 30,316.86 | 0.00 | 30,316.86 | | |
| Sherman | | | | | | | |
| Burbank | 1,043.20 | 18,493.32 | 19,536.52 | 10,000.00 | 9,536.52 | | |
| Stabilization | | | | | | | |
| Fund | 1,623,045.16 | 27,017.41 | 1,650,062.57 | 0.00 | 1,650,062.57 | | |
| Torrey Woods | 3,034.56 | 28.62 | 3,063.18 | 0.00 | 3,063.18 | | |
| West Lawn | | | | | | | |
| Cemetery | 177,910.29 | 8,309.71 | 186,220.00 | 7,000.00 | 179,220.00 | | |
| Total Trust | | \$280,740. | | | | | |
| Funds | \$2,976,168.43 | 75 | \$3,256,909.18 | \$108,908.79 | \$3,148,000.39 | | |
| | | | | | | | |
| Total All | \$23,730,424. | \$23,730,424. | \$24,018,300 | \$34,873,729.6 | \$28,469,797.3 | | |
| Expenditures | 19 | 19 | \$8,741,466.58 | 8.84 | 1 | 8 | \$5,931,046.93 |
| | | | | | | | \$472,885.30 |

AFFORDABLE HOUSING TRUST FUND

Thomas Sheldon, Chairman



ANNUAL REPORT – AFFORDABLE HOUSING TRUST 2017

Since its creation by the 2012 Town Meeting in the wake of Tropical Storm Irene’s destruction, the Affordable Housing Trust has been busy. The trust continued to meet monthly to increase the housing stock that is affordable for low-and moderate-income households in town. The following are some of the Trust’s activities and accomplishments in 2017:

- The Trust developed and issued (with help from the Town Manager) an RFP to solicit interest in developing two Trust-owned building lots purchased a few years ago. One lot is at the corner of Cole Avenue and Maple Street; the other is on Summer Street. Applying criteria that had been specified, the Trust selected the Northern Berkshire Habitat for Humanity to build homes on the two properties. Joint planning is underway with the hope that construction will begin in 2018 on the Cole and Maple lot.
- Three more grants of \$15,000 each were made under the Richard DeMayo Mortgage Assistance Program to families at or under moderate-income limits who are buying their first home. Grant funds are typically used for a portion of down payments and closing costs. The homes purchased in 2017 ranged from \$135,000 to \$165,000. According to the lending banks, most of the eleven grants issued in the past three years have enabled purchases that would not have been possible without the grants. The Trust also developed a new brochure that describes and markets the program.
- The Trust hosted a meeting with representatives of the two other active affordable housing trusts in Berkshire County—in Lenox and Great Barrington. The Massachusetts Housing Partnership underwrote the event. There was a useful exchange of ideas and information including the idea of a program of home repairs for low-income families in Great Barrington. This prompted the Williamstown Trust to develop a proposal for funds to enable a similar program. That proposal to the Community Preservation Committee (CPC) will be presented at the 2018 Town Meeting.
- The Trust received a CPC grant in May 2017 that has been earmarked for DeMayo Mortgage Assistance Program grants.
- In an effort to learn from other trusts as well as to share our successes and challenges, Trust members participated in regional and statewide meetings including with the Massachusetts Housing Partnership and the Berkshire Regional Planning Commission.

AGRICULTURAL COMMISSION

Sarah Gardner, Co-Chair Kim Wells Co-Chair

Purpose: The purpose of the Agricultural Commission is to support commercial agriculture and other farming activities in Williamstown, MA. The Commission's duties include but are not limited to:

- Serving as facilitators for encouraging the pursuit of agriculture in Williamstown;
- Promoting agricultural-based economic opportunities in Williamstown;
- Mediating, advocating, educating, and negotiating farming issues;
- Supporting the preservation of agricultural lands; and
- Advising town boards on issues involving agriculture.

Current Members: Sarah Gardner and Kim Wells (Co-Chairs), Andrew Bernardy, William Galusha, Bridget Spann, Rich Haley (Alternate), and Topher Sabot (Alternate). Our email address: agcom@williamstownma.gov

Liaisons: The Williamstown Agricultural Commission works with the philosophy that good communication between the various town boards, committees, and commissions is crucial to establishing a healthy relationship between the town's key organizations and the farming community. We have assigned liaisons to the following boards and committees:

- Select Board: Bridget Spann
- Zoning Board of Appeals:
- Conservation Commission: Sarah Gardner
- Board of Health: Kim Wells
- Williamstown Grange: Andy Bernardy
- Spruces Reuse Committee: Leslie Reed Evans
- Williamstown Farmers Market: Kim Wells



Activities/Accomplishments:

- *Pollinator Friendly Community Resolution:* The Agricultural Commission heard from community members who were concerned about pollinator decline and the impact of the decline on area farms. The community members asked the Commission to consider supporting the Pollinator Friendly Community Resolution at Town Meeting. To educate Commission members and the public, the Commission hosted presentations about pollinator issues by two local experts, Leslie Reed Evans and Joan Edwards, Ph.D. Professor of Biology at Williams College. The Commission then voted to support the Pollinator Friendly Community Resolution at Town Meeting. Two members, Bridget Spann and Sarah Gardner, spoke in support of the resolution, on behalf of the commission, at Town Meeting.
- *6th Annual Farmers Dinner:* The Agricultural Commission hosted its Sixth Annual Farmer's Dinner for Williamstown and our neighboring farmers in Lanesborough, Hancock, and New Ashford. Over 30 farmers and family members attended the potluck representing many of the farms in Williamstown.
- *Williamstown Farm Brochure and Map:* The Commission revised and updated the Williamstown Farm Brochure that we created in 2014 and duplicated another box of brochures. The brochure provides Williamstown's residents and visitors a list of farms and agricultural products and resources. Our map shows farms that are open for visitors and lists farmers who can be met by appointment only. The brochure also includes a matrix of Williamstown farms and the products they offer. The map is available from the town clerk's office, at the Williamstown Farmers' Market and at the information booth on Spring Street.

BOARD OF ASSESSORS
William Barkin, Chairman

Massachusetts General Laws Chapter 59 specifically equates that fair cash value be the standard by which property is taxed. A comprehensive appraisal system, as well as constant monitoring of real estate market fluctuations is needed in order for the Board of Assessors to meet this statutory requirement.

Studies of real estate transactions from January 2015 through December 2015 were conducted and property assessments were adjusted to reflect full and fair cash value as of January 1, 2016 (the status date). The total taxable valuation of the Town increased slightly by .73% from the previous fiscal year from \$956,447,200 to \$963,393,181. The average assessed value of a single-family home pretty much stayed the same. The tax rate (including the Fire District) increased 8.98% from \$16.38/\$1,000 to \$17.85/1,000 from the previous fiscal year. The increase was due in large part to the added debt exclusion amount for the new construction at the Mt. Greylock Regional School.

The Board of Assessors maintains a property inventory of 2,917 real estate properties and 269 personal property accounts. We strive for 100% accuracy in our assessments. The abatement process allows the Board to view properties that may have errors on the property record card or exhibit market aberrations and thus produce inaccurate assessments. At the beginning of each year the Board conducts field inspections of all building permits issued in the prior calendar year to ascertain new growth.

Submitted by,

William Barkin, Chair

WILLIAMSTOWN BOARD OF ASSESSORS

Computations for Determining Fiscal 2017 Tax Rate

| <i>Town Meeting Date</i> | <i>Total Appropriations Each Meeting</i> | <i>From Tax Levy</i> | <i>From Free Cash</i> | <i>From Other Available Funds</i> | <i>From Enterprise Funds</i> | <i>CPA Funds</i> |
|--------------------------|--|-----------------------------|--------------------------|-----------------------------------|------------------------------|--------------------------|
| 5/172016 | 23,659,001 | 20,482,365 | 185,000.00 | 12,000.00 | 2,677,715 | 301,921.00 |
| <u>Totals</u> | <u>23,659,001.00</u> | <u>20,482,365.00</u> | <u>185,000.00</u> | <u>12,000.00</u> | <u>2,677,715.00</u> | <u>301,921.00</u> |

| | |
|--|--------------------------------|
| Local Expenditures..... | \$ 23,659,001.00 |
| Cherry Sheet Offsets & Other Amounts..... | 268,621.00 |
| Overlay..... | 128,485.80 |
| <i>Tax Rate Summary</i> | |
| 1. Gross Amount to be Raised..... | 24,056,107.80 |
| 2. Estimated Receipts and Available Funds..... | 7,639,888.00 |
| 3. Net Amount to be Raised by Taxation..... | \$ <u>16,416,219.80</u> |
| 4. Real Property Valuation..... | \$946,460,809 |
| 5. Personal Property Valuation..... | \$ 16,932,372 |
| 6. Total Property Valuation..... | <u>\$963,393,181</u> |
| 7. Tax Rate | 17.04 |
| 8. Real Property Tax..... | 16,127,692.19 |
| 9. Personal Property Tax..... | 288,527.62 |
| 10. Total Taxes Levied on Property..... | \$ <u>16,416,219.80</u> |

| Recap Abatements and Exemptions | Recap Motor Vehicle Commitments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-----------------------------|-------------------|---------|------------|-------------|----------------|-----------|------------|----------|-----------|----------|-----------|------|-----------|--------|-------------------|---------------------|---|----------------------|------------------|---------------|---|-------------------|-------------|-----|--------------------|---------------|-----|-------------------|--------------|----------------------|--|-----------------------------|---------------|---------------|-----|--------------|----------------------|--|---------------------------|
| <p><i>Abatements</i></p> <table style="width: 100%;"> <tr> <td>Real Estate</td> <td style="text-align: right;">\$ 26,375.00</td> </tr> <tr> <td>Personal Property</td> <td style="text-align: right;">\$ 0.00</td> </tr> </table> <p><i>Exemptions</i></p> <table style="width: 100%;"> <tr> <td>Clause 41C</td> <td style="text-align: right;">\$ 3,500.00</td> </tr> <tr> <td>Clause 22, 22E</td> <td style="text-align: right;">19,400.00</td> </tr> <tr> <td>Clause 17D</td> <td style="text-align: right;">2,275.00</td> </tr> <tr> <td>Clause 37</td> <td style="text-align: right;">1,313.00</td> </tr> <tr> <td>Clause 42</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Clause 18</td> <td style="text-align: right;">600.00</td> </tr> <tr> <td>Total.....</td> <td style="text-align: right;">\$ 53,463.00</td> </tr> </table> | Real Estate | \$ 26,375.00 | Personal Property | \$ 0.00 | Clause 41C | \$ 3,500.00 | Clause 22, 22E | 19,400.00 | Clause 17D | 2,275.00 | Clause 37 | 1,313.00 | Clause 42 | 0.00 | Clause 18 | 600.00 | Total..... | \$ 53,463.00 | <p><i>Commitments</i></p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Calendar Year</i></th> <th style="text-align: left;"><i>Valuation</i></th> <th style="text-align: left;"><i>Excise</i></th> </tr> </thead> <tbody> <tr> <td>7</td> <td style="text-align: right;">2016 \$ 1,133,850</td> <td style="text-align: right;">\$ 3,089.77</td> </tr> <tr> <td>1-3</td> <td style="text-align: right;">2017 \$ 27,869,450</td> <td style="text-align: right;">\$ 681,903.64</td> </tr> <tr> <td>4-6</td> <td style="text-align: right;">2017 \$ 5,698,150</td> <td style="text-align: right;">\$ 62,377.09</td> </tr> <tr> <td colspan="2" style="text-align: right;"><u>Totals</u></td> <td style="text-align: right;"><u>\$ 34,701,450</u></td> </tr> </tbody> </table> <p><i>Abatements</i></p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Number</i></th> <th style="text-align: left;"><i>Excise</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">320</td> <td style="text-align: right;">\$ 37,986.17</td> </tr> <tr> <td colspan="2" style="text-align: right;"><u>Totals</u></td> <td style="text-align: right;"><u>\$37,986.17</u></td> </tr> </tbody> </table> | <i>Calendar Year</i> | <i>Valuation</i> | <i>Excise</i> | 7 | 2016 \$ 1,133,850 | \$ 3,089.77 | 1-3 | 2017 \$ 27,869,450 | \$ 681,903.64 | 4-6 | 2017 \$ 5,698,150 | \$ 62,377.09 | <u>Totals</u> | | <u>\$ 34,701,450</u> | <i>Number</i> | <i>Excise</i> | 320 | \$ 37,986.17 | <u>Totals</u> | | <u>\$37,986.17</u> |
| Real Estate | \$ 26,375.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Personal Property | \$ 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 41C | \$ 3,500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 22, 22E | 19,400.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 17D | 2,275.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 37 | 1,313.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 42 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clause 18 | 600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total..... | \$ 53,463.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Calendar Year</i> | <i>Valuation</i> | <i>Excise</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 2016 \$ 1,133,850 | \$ 3,089.77 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1-3 | 2017 \$ 27,869,450 | \$ 681,903.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-6 | 2017 \$ 5,698,150 | \$ 62,377.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Totals</u> | | <u>\$ 34,701,450</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>Number</i> | <i>Excise</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 320 | \$ 37,986.17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Totals</u> | | <u>\$37,986.17</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

FOR A DETAILED REPORT SEE TREASURER'S SUMMARY

COMMUNITY DEVELOPMENT DEPARTMENT

Andrew Groff, AICP, Director / Town Planner

Ryan Contenta, MCO, Building Commissioner

Timothy Sears, CBO, Local Inspector

Jeffrey Kennedy, RS, Health Inspector

Joseph Beverly, Inspector of Wires

James Rando, Inspector of Plumbing and Gas

Sarah Hurlbut, Administrative Assistant

We saw some changes within our department in 2017. Both Jack Haig and Val Girard retired after many years of service as our part-time Plumbing and Gas Inspectors, we wish them the best in their retirement. Stepping into their position is Jim Rando. Jim is currently the Plumbing and Gas inspector for the City of Pittsfield and does inspections for us starting at 3:30pm on Tuesdays and Thursdays. Another change some may have noticed is we have implemented a new and improved online permitting system, ViewPoint Cloud. ViewPoint Cloud has a much user-friendly interface than our previous system and has the ability to expand its use into other departments within the town. The new system streamlines the permitting process even more and we hope you are finding it to be a much easier process than before.

2017 marked a busy and eventful year for the Town's Community Development Office with many large projects underway at Williams and new private commercial and residential development in town. With the furious pace of development, we remain unwavering in our department's mission. We are committed to public safety and community support, working to assist all members of the community throughout each stage of the development process. The Department partners three basic functions of town government that oversee development activities, the Building Officials, Board of Health and Health Inspector, and Planning and Land Use. All three basic functions of the Department work together to forward the goal of protecting both the town's built and natural environment to ensure a safe, healthy, and thriving Williamstown. The State Building Code, Board of Health Regulations, The Wetlands and Rivers Protection Acts, as well as the Town's Zoning Bylaw, Sign Bylaw and Subdivision Regulations are all enforced by the Department and the various volunteer community boards that the Department works with in order to achieve this goal. Below are reports from the Department's Building Officials and Planner. Reports concerning the many different Boards and Commissions the Department works with are separate from this report.



Progress on the Mt. Greylock Regional High School project.

BUILDING OFFICIALS

Ryan Contenta, Building Commissioner
Timothy Sears, Local Inspector
Joseph Beverly, Inspector of Wires
James Rando, Inspector of Plumbing and Gas

Williamstown’s Building Officials issued **436** Building Permits with an estimated construction dollar value of **\$117,551,116** for calendar year 2017. These range from small residential work such as replacement windows to new homes to major commercial construction projects. The Department continued to work closely throughout the year with Williams College on various projects. This past year we saw the completion of the new bookstore for Spring Street. Other college projects included continued progress on Phase One, the South Addition to the Science Campus, renovations to Goodrich Hall, a new dormitory for the CDE program, and advance work on a new Garfield House dormitory. Construction also began on two new hotels in town and planning has begun for a phase two of Cable Mills.

In addition to reviewing permit applications and plans and inspecting ongoing projects, the Building Officials are responsible for performing annual reviews of certain public buildings throughout the community. **184** Buildings were inspected and received valid Certificates of Inspection in 2017. The Commonwealth requires that all establishments where alcoholic beverages are consumed to be inspected jointly by a Building Official and Fire Chief Pedercini. These inspections are done once a year and a valid inspection certificate is a requirement for an alcohol beverage license. This requirement helps to ensure your safety in the event of an emergency at any of the Williamstown’s liquor license holding establishments.

Your Williamstown Building Officials are dedicated individuals who strive to ensure that the built environment of Williamstown is a safe place to live, work, and enjoy. We wish you all a happy and safe 2018.

| | |
|--|-----|
| Williamstown Community Development <i>Building Officials</i> Building and Trades Permits Issued 2017 | |
| New Single-Family Houses | 4 |
| Solar Photovoltaic | 16 |
| Total Building Permits | 436 |
| Wire Permits | 278 |
| Plumbing Permits | 86 |
| Gas Permits | 107 |

PLANNING AND LAND USE

Town Planner, Andrew Groff, AICP

The Planning and Land Use arm of the Community Development Department is responsible for the administration and enforcement for all of the land use regulations governing development in town and staff support for the Boards and Commissions that have permitting and regulatory responsibility for these laws and regulations.

A significant part of our work involves providing support to all members of the community who are investigating the possibility of changing how their land is used. When someone is researching potential development, whether the proposal is a small home addition or a large commercial building, the planner is generally the first town official you will see when undertaking a project. It is our job to help citizens make sense of these laws and regulations and ensure the permitting process is simple, fair and equitable for all stakeholders of any size project.

In addition to assisting the public with navigating the maze of Massachusetts land use law, our office is responsible for the staff support, including research, analysis, and GIS mapping capabilities to five of Williamstown's local boards and commissions. These capabilities also support many other initiatives ongoing in town including work with the Public Works Department in planning for a future North Adams to Williamstown bike path and a complete reconstruction of Water Street. The Bike Path is currently nearing design completion and we are happy to announce that Water Street will be under construction this summer. Also completed last year was a Complete Streets Prioritization plan under the State's Complete Streets Program, continued work with the Massachusetts Housing Partnership on housing planning and continuing to pursue energy efficiency requirements through the Green Communities program. The Town also received a grant from the EPA to continue cleanup work at 330 Cole Ave the former Photech Mill, a grant from the State Office on Disabilities to complete an Accessibility Compliance Plan, and two grants from the State to complete a Hazard and Climate Vulnerability Plan. All of these plans will keep the town in good standing with state and federal agencies and provide more opportunity to receive grant funding for various infrastructure projects.

The Boards and Commissions that we work with, along with a brief description of each board are;

- Conservation Commission

The Conservation Commission is responsible for administration of the Massachusetts Wetlands and Rivers Protection Act (the "Wetlands Protection Act"), this legislation requires approval for activities that involve "digging, dredging, or altering" wetlands or areas near wetlands. The Commission also oversees the management of nine parcels of land owned by the Town which are dedicated to a variety of conservation and recreation goals. Meetings are held on second and fourth Thursdays of each month at 7:00 p.m. and are often preceded by site visits to assess field conditions for projects that are brought to the Commission through the Wetlands Act review process. The Planner attends all of the Commission's meetings to provide staff support and also acts as the Conservation Agent, handling enforcement and other day to day issues of the Commission.

- Historical Commission

The Historical Commission reviews projects for compliance with the Demolition Delay Bylaw. The Planner reviews and processes these applications. The Commission meets on an as needed basis.

- Planning Board

The Planning Board is an elected Board, responsible for overseeing the long term land use patterns of Williamstown through the Zoning Bylaw, Subdivision Rules, and Master Planning process. The Planner is responsible for the review of all of all plans and permit applications that come before the Board and ensures they are complete and distributed to all interested parties. The Planner also provides significant time in staff support to the board. Working with individual members on research projects and possible zoning bylaw, and subdivision regulation amendments. The Planner is also responsible for the maintenance of the Board's official maps and frequently updates the Board on important legislation and other planning issues.

- Sign Commission

The Sign Inspector is responsible for reviewing all sign applications and may issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. The Sign Inspector is also the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown. The Sign Commission meets the 4th Thursday of every month.

- The Zoning Board of Appeals

The Zoning Board (ZBA) hears and decides petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories, Special Permits, Variances, Administrative Appeals, and Comprehensive Permits. The Planner is responsible for the review of all of the ZBA's permit applications and ensures they are complete and distributed to all interested parties. Ensuring completion can involve plan review meetings with project stakeholders and other town officials. The Board meets on the third Thursday of every month.

These are all brief descriptions of each Board's responsibilities; please see each individual Board's report for a more in-depth description of all the business the Boards, Commissions and our department have been working on for the past year.

HEALTH DEPT.

Jeffrey C. Kennedy, RS, Health Inspector (since 1995)

Although the numbers change from year to year, the narrative doesn't. It becomes important to keep the narrative because public health normally operates 'under the radar'; when things are going well, you're not supposed to notice. So, the narrative will remain primarily the same each year to remind the resident of the function of the Health Inspector, and the Sealer of Weights and Measures.

Health inspection functions in Williamstown are mandated by State laws and regulations, and by local Board of Health regulations. The inspection and monitoring requirements are many, and include, but are not limited to, food establishments, bathing beaches, septic systems, private wells, housing, swimming pools, tanning facilities, refuse and recycling, manufactured housing communities, beaver control, recreational camps, and nuisances affecting the public health.

The Health Inspector for the town holds licenses as a Registered Sanitarian, a Soil Evaluator, and a Septic System Inspector. All licenses require a commitment for continuing education in the various aspects of their applicable disciplines. Registered Sanitarians are required to accrue 12 contact hours each year; Soil Evaluators and Septic System Inspector must accrue 10 hours every 3 years.

Did you know that over 10% of the boards of health in the United States are located in Massachusetts? Functions that in other states are handled at the state or county level are under the purview of local boards of health. Boards of health or their designated agents have the same responsibilities and are required to perform the same duties no matter the size of their community. In rural western Massachusetts, boards and their agents do not have the luxury of specializing in certain aspects of a board of health's day-to-day responsibilities. They are general practitioners of public health. It's what makes public health in this side of the Commonwealth both interesting and challenging.

Towards the end of 2017, the Board of Health began using (along with the rest of the Community Development Department) the Viewpoint™ online permitting system. All permit applications, with the exception of Disposal System Construction Permits, and Private Well Permits, are now completed online. This has rendered the old database counting moot; therefore, accurate annual numbers will not be possible. In 2018 it is hoped that the last 2 remaining applications will be able to be completed online, eliminating vast stores of paper, and reducing file clutter.

Food Establishment inspections are performed on restaurants, cafeterias, dining facilities, bed and breakfasts, non-profit organizations serving an occasional meal for a fee or donation, and retail stores. Inspections look at food handling, facility infrastructure and equipment, and employee cleanliness and appearance. Efforts are made to work with the establishments to upgrade their facilities and improve practices, if needed, to insure patrons are getting a safe meal. New and upgraded establishments require that an application and plan are submitted for review. A schedule of all new equipment with specification sheets are also required.

There are currently 85 (at the time of writing) establishments which undergo, at a minimum, annual or semi-annual inspection by the Health Inspector. Additional permits are issued to temporary establishments, which are inspected as needed. Food Establishment numbers are changing throughout the year, as some establishments close their doors, and others try their hand at operating in the Town of Williamstown.

- A total of 154 inspections were conducted in 2017.

The Board of Health issues retail establishment licenses to individual vendors selling processed foods at a farmers' market. The Board of Health must assess the facilities available to the farmer's market and prohibit any food-handling operation that cannot be safely performed. In addition, the Board of Health may prohibit the sale of certain food items if the items cannot be handled and maintained in accordance with 105 CMR 590.000 requirements.

In 2017, the Board of Health issued 35 such licenses for various processed foods to be sold either at the Williamstown Farmers' Market and/or the Williamstown Holiday Farmers' Markets. These markets are inspected by the Health Inspector.

The Board of Health requires all rental units to have undergone an inspection within 12 months prior to occupancy by the current tenant. The units are inspected for compliance with 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, State Sanitary Code, Chapter II. Every unit that meets the standards is issued a Certificate of Compliance (CoC). Other conditions also apply, depending upon the length of tenancy. It appears that there was less tenant movement in 2012, therefore less inspections were performed. However various houses that are 'for sale' have been made rentals until such time as the dwelling is sold. In addition, complaint inspections, which are not part of the CoC database, were also performed, resulting in Orders to Correct being issued, and occasionally, filings in housing court.

There are 812 dwelling units listed in the Rental Unit database. Some of these units may no longer be rental units through sale or conversion to condominium. Again, while keeping the database, applications for rental unit inspections are completed online.

- 121 applications for inspection were received in 2017.

Every house without access to community water must have a private water supply approved by the Board of Health or its Agent. The Board requires that the proposed well is sited by a Professional Engineer or Registered Sanitarian to meet all safety setbacks and is drilled by a Massachusetts registered well driller. Following drilling, water quality and quantity reports are submitted by the driller and/or property owner to the Board for review to determine that the supply is sufficient for the house and meets chemical and bacterial standards. If all information is acceptable, a Certificate of Compliance is issued. A building permit for a new home will not be issued for homes on a private water supply until the Board issues a Well Certificate of Compliance. The Board of Health also requires most of this information for ANY well intended to supply water for ANY purpose. Many geo-thermal system wells have been permitted recently.

- Well permits issued in 2017 - 3.
- Total private wells drilled since 1992 regulation - 147

Every home without access to community sewer must have an on-site sewage disposal system that meets the requirements of 310 CMR 15.000, usually referred to as Title 5. Existing on-site systems must be inspected at time of sale or other title transfer and failing systems or components must be upgraded to meet Title 5 standards. A new system starts with a soil evaluation (perk test) performed by a licensed Soil Evaluator and witnessed by the Board of Health. This insures that the on-site soils absorption system (leaching field) is correctly placed and sized for the home it services. A Professional Engineer or Registered Sanitarian will submit a design plan to the Board for review.

Following review, if the plan meets the provisions of Title 5, and if a properly trained and licensed installer is contracted by the property owner, a permit to construct is issued. Inspections are conducted throughout the installation process by the Board and the designer to monitor compliance with the design plans. Any changes to the plans must be approved by the Board prior to implementation. If the system is constructed properly, and certificates of construction compliance are received by the Board from the engineer and installer, a Certificate of Compliance is issued for the system. Upgrades of failed existing system components are also evaluated for Title 5 compliance prior to installation. The Board of Health requires that all installers working in Williamstown must have attended a training course recognized by the Berkshire County Boards of Health Association and have satisfactorily passed the given exam. In addition, the Board requires that all new or upgraded septic tanks have an effluent filter installed at the tank outlet. This helps prevent field loss through system clogging due to inattention. In 2015 the Board of health passed regulations (effective January 1, 2015) requiring that the agent of the Board of Health witness all septic system inspections. This will help insure a consistent standard in applying various provisions of the Title5 regulation. The Board of Health is also requiring any inspections performed on

vacant dwellings be re-inspected after occupancy. This will insure that a buyer is not buying a dwelling with a system that would normally fail if used would be issued an inspection pass because it was not in normal operating mode.

If a Title 5 Septic System Inspection show that systems have a garbage grinder and/or a water softener discharging into the system, property owners are now informed by letter that their system is in noncompliance, and are instructed to remove the garbage grinder, and discharge the water softener to a drywell. Failure to do so could result in a damaged septic system requiring costly replacement or repair.

- Title 5 Inspections witnessed in 2017 – 4
- Septic System permits issued in 2017 – 2
- Total Septic Systems in the Williamstown database – 567

Companies which haul septage are required to obtain permits from the Board of health in each town they serve. Haulers must keep a record of individual systems served, which is presented to the appropriate wastewater treatment plant. The plant forwards these records to the Board of Health, which keeps a database on how often each system is pumped. At times, these records will allow the Board to determine if an on-site system is functioning properly.

- Septage haulers permitted to operate in the Town of Williamstown – 6

The Board of Health from time to time examines all camps, motels, hotels, manufactured housing communities and cabins licensed by it and if, upon such examination, such camp, motel, hotel, manufactured housing community or cabin is found to be in an unsanitary condition, the Board may, after notice and a hearing, suspend or revoke such license.

- There are 11 motels, 2 hotels, and 1 manufactured housing community in the Town of Williamstown.

Williamstown hosts many recreational camps for children each summer. Camps must meet the standards set down by the State in 105 CMR 430.000, Minimum Sanitation and Safety Standards for Recreational Camps for Children. Fortunately, most camps are operating on the Williams College campus, which has dormitories, dining facilities, and other infrastructure subject to periodic building and health inspections. The Board insures that camp staff and counselors have undergone criminal and sexual offender record checks, that campers and staff have appropriate medical checks, that a licensed physician, physician's assistant or nurse practitioner is contracted as a health care consultant, and that adequate medical staff and equipment are available to meet the campers' needs.

- In 2017, 9 recreational camps for children were held in Williamstown. Most of these camps held multiple sessions throughout the summer.

All public and semi-public (motels, condominiums, clubs, schools, institutions, etc.) pools and hot tubs/spas are required to be inspected at least annually. Inspections look at the design and construction of the pool, safety equipment and communication devices, first aid equipment, and water quality. All public and semi-public pools are required to have a Certified Pool Operator and perform inspections and water chemical testing at prescribed intervals.

- In 2017, 23 permits were issued for public and semi-public pools and hot tubs.

Margaret Lindley Park has the only authorized public bathing beach in Williamstown. Beach bacterial sampling of the impoundment water at Margaret Lindley Park is periodically tested from Memorial Day to Labor Day, and has always showed excellent results, well within standards set by the state (No single E. coli sample shall exceed 235 colonies per 100 ml. and the geometric mean of the most recent five E. coli samples within the same bathing season shall not exceed 126 colonies per 100 ml). This facility continues to be very popular with many people in North Berkshire County. In 2017, the swimming area had to be closed for 2 weeks due to unacceptable E. coli levels. Sampling continued, and when the levels fell within the Department of Public Health's standards, the beach was re-opened. Sampling of the beach water

is performed weekly and will continue as weekly sampling until 2 years of acceptable water quality results are recorded to insure water integrity.

- In 2017 the geometric mean established for the last 5 samples taken was – 84.29
- In 2017 the geometric mean for the entire bathing season was – 15.91

The Board of Health licenses and regulates through inspection the maintenance of safe and appropriate indoor air quality in ice skating rinks that utilize ice resurfacing equipment powered by combustible fuels which produce carbon monoxide or nitrogen dioxide and thereby protect the health, safety and well-being of the public.

The Williams College Lansing Chapman Rink is inspected annually, usually during the Bay State Games. Although the rink is primarily serviced with an electric ice resurfacing machine, it is still licensed and inspected because the seldom used back-up resurfacer is propane powered.

The Board of Health also regulates nuisances and noisome trades and may restrict and/or prohibit any trade or employment, nuisances, sources of filth, injurious odors and potentials for sickness, which may endanger the public health, safety, or welfare of the inhabitants of the Town of Williamstown. Many nuisance complaints are received anonymously by telephone, but still require follow-up and inspection.

Refuse haulers operating in the Town of Williamstown must be permitted by the Board of Health and must offer recycling services.

- Number of permitted Refuse Haulers in 2017 – 9

Williamstown has joined the Berkshire County Public Health Alliance to coordinate public health efforts on a larger scale and to assist in planning and implementation of public health functions to smaller communities. In 2017 an Intermunicipal Agreement (IMA) was signed between Williamstown and the Town of Great Barrington to have the Williamstown Health Inspector provide mentoring and technical experience and assistance to the Health Agents in Great Barrington. This IMA is managed through 6-month long contracts and is not anticipated to be open ended.

The Board of Health also oversees the duties of the Animal Inspector. Towards the end of 2015 the Williamstown Police Department assumed the Animal Control responsibilities, and the Animal Inspector responsibilities related to domestic animals and rabies control. The Health Inspector remained the Animal Inspector responsible for Stables and Livestock. In 2017 the Animal Inspection of livestock included all large and small operations. Currently there are 51 livestock owners on file in the Town of Williamstown. As more are found and noticed, they will also be inspected for animal health, shelter and food compliance. The small backyard livestock operations change from year to year. Although the number of owners had not changed since the previous year, new operations were found, and several operations had ceased.

The Town of Williamstown has a very pro-active and involved public health program; there is much expected in this town of 7000+. The Health Inspector continues to use federal, state and local regulations in a reasonable manner to insure the spirit and intent of each are used for the general maintenance and improvement of the community's public health needs.

SEALER OF WEIGHTS AND MEASURES

Jeffrey C. Kennedy

The Health Inspector, beginning in 2011, has assumed the position of Sealer of Weights and Measures, passing both the written and field test portions of certification. Additionally, there is a continuing education requirement for Certified Sealers. The Sealer attends meetings twice a year in Eastern Massachusetts. The meetings are hosted by the Massachusetts Weights and Measures Association.

The duties of the Sealer include:

Enforcement of, and compliance with, Massachusetts General Law chapter 98, sections 34 through 56D pertaining to weighing and measuring devices, including, but not limited to:

- Balances and Scales
- Weights
- Capacity Measures
- Liquid Measuring Devices
- Fuel Pumps
- Linear Measuring Devices
- Collection of fees for each inspection performed, to be turned in to the Department of Inspection Services for deposit with the Treasurer/Collector.

The accurate and timely submission of all reports required by state and local authorities.

Insuring all equipment is maintained and repaired, and that certification of weights and standards is accomplished when needed.

- In 2017, 51 gasoline and diesel pumps, 23 test weights and 24 scales were inspected and certified.

COMMUNITY PRESERVATION ACT COMMITTEE

Philip R. McKnight, Chairman

The Community Preservation Act (CPA), adopted by the Town in 2002, permits Williamstown to address important community needs under the terms of the law, including:

- Acquisition, preservation, rehabilitation, and restoration of historic resources;
- Acquisition, creation, and preservation of open space;
- Creation, preservation, and support of affordable housing; and
- Acquisition of land for recreation and preservation of recreational resources.

The Commonwealth of Massachusetts supplements funds that Williamstown raises directly through the CPA surcharge on real property taxes. The match was 100% for the first five years and then steadily declined as a direct result of the economic recession to a level as low as 25%. As a result of recent amendments to the CPA, there is every reason to believe that the match in future years will become more generous. However, several Massachusetts towns have recently joined the program and their addition will have an effect on available funds for everyone.

The local Community Preservation Committee makes a recommendation to Town Meeting every year on how CPA revenues should be spent. The Committee's eight members consist of representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Planning Board, Parks Commission, Town Manager, and an at-large community member.

The Committee held public information sessions and public meetings beginning in the fall in which applications were received and funding proposals were discussed. Ultimately, the following proposals were recommended for funding or other action by Town Meeting in May 2017 and were approved:

1. An amount of \$5,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to meet the administrative expenses of the Community Preservation Committee for FY 2018 or take any other action in relation thereto.
2. An amount of \$25,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues to fund a grant to the Williamstown Affordable Housing Trust in unrestricted funds for initiatives and programs related to furthering affordable housing in Williamstown and Road in accordance with the application submitted to and recommended by the Community Preservation Committee or take any other action in relation thereto.
3. An amount of \$29,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Department of Public Works for the restoration of the stone wall at the entry of the Mount Hope Park located at the intersection of Green River Road and Hopper Road in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.
4. An amount of \$5,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Historical Museum for the preservation of historically valuable textiles, in accordance with the application submitted to and recommended by the Community Preservation Committee or take any other action in relation thereto.
5. An amount of \$7,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Theater Festival for preservation of their archives from 1955-2009 in accordance with the application submitted to and recommended by the Community Preservation Committee or take any other action in relation thereto.

6. An amount of \$5,700 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown First Congregational Church to repair the stucco and to preserve the foundation of the building in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.
7. An amount of \$25,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to Sand Springs Recreational Center for creating ADA accessibility to the second floor community room in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.
8. An amount of \$45,123 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Spruces Land Use Committee for tree and stump removal and the purchase and placement of picnic tables, trash receptacles, kiosks and signage in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.
9. An amount of \$19,000 under the terms of the CPA from the Community Preservation Fund FY 2018 estimated annual revenues, which funds will revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Conservation Commission for the restoration of the Stone Bench located on the Stone Hill Road Trail on the western boundary of the Stone Hill Woodlot owned by the Town of Williamstown in accordance with the application submitted to and recommended by the Community Preservation Committee or take any other action in relation thereto.

CONSERVATION COMMISSION

Henry W. Art, Chair

The Conservation Commission is the citizen board responsible for the management of Town owned conservation lands and for the administration of the Massachusetts Wetlands and Rivers Protection Act. Meetings are held on the second and fourth Thursdays of each month at 7:00 p.m. Sites visits are often conducted prior to the public hearings so that the Commission members can better understand what is being proposed by the applicants, what specific wetland and river resources are in need of protection and how best to provide the protection.

Current members of the Conservation Commission are Hank Art (Chair), Stephanie Boyd (Vice Chair), Philip McKnight, Sarah Foehl, Nick Wright, Bob Hatton, and Richard Schlesinger. Sarah Foehl, Nick Wright and Richard Schlesinger left the Commission in 2017 and we offer them a heartfelt thank you to them for their years of service and contributions to the Commission's work. Joining the Commission in their place are Michael Evans, Lauren Stevens, and Katie Wolfgang. Andrew Groff serves as the Conservation Agent on behalf of the Conservation Commission and the Town of Williamstown Department of Community Development.

Previous Town Meetings have placed 9 Town properties in the care and custody of the Commission: The Stone Hill Woodlot, Margaret Lindley Park, The Hunter Lot, The Deans Lot, Bloedel Park, The Pine Cobble Lot, Bridges Pond, the Lowry Lot, and the Burbank Lot. The latter two properties are currently used for agriculture under special use permits.

During 2017, the Conservation Commission was excited to celebrate the 50th anniversary of Margaret Lindley Park. The Commission held a community cookout to celebrate in August. While the festivities were slightly dampened due to some untimely rain, it was an enjoyable and festive afternoon with free hot dogs and cake. A great way to celebrate a wonderful and loved park.

The Commission also undertook some major permitting tasks with Williams College and carefully studied the replacement of the Christmas Brook Culvert, storm water retention system for the downtown, and the replacement for the Williams Inn. David Nyman from Comprehensive Environmental, Inc. was hired as a peer reviewer for the Commission and was instrumental in helping the Commission ensure that the project was appropriately engineered and will meet all state standards.



In 2017, the Commission acted on 7 Requests for Determination of Applicability (**RDA**) of the Wetlands & River Protection Acts to proposed projects, rendering a judgment as to whether proposed projects fell under the jurisdiction of the Acts. We also acted on 10 Notice of Intent (**NoI**) applications for projects that clearly came under the jurisdiction of the Acts and placed Orders of Condition as to how the projects would be undertaken and managed to ensure the protection of wetlands resources. We issued a single Certificate of Compliance (a record of the fulfillment of the Orders of Condition).

The Conservation Commission also continued to support efforts to better the recreational assets on Stone Hill. Allegrone Masonry was hired to complete a historic rehabilitation of the Great Stone Seat on Stone Hill. This important monument will now enjoy many more decades atop the hill. The project was supported through a Community Preservation Committee grant proposal from the Commission, approved by Town Meeting in May 2017.

In addition to the above activities, the Conservation Commission was deeply involved with the update to the Town's *Open Space and Recreation Plan* and received preliminary approval in July. Commissioner Hatton also continued his effort to enlist volunteers to help monitor and maintain the trails on Town-owned properties.



The newly restored Stone Bench

COUNCIL ON AGING
Brian O’Grady, Director

Another year has passed us by, quickly it seems...I feel like I just wrote one of these last week. It was a good year for the Council on Aging in Williamstown, we made new friends, expanded programming and generally had fun doing it.

Long gone are the days when an elder was looked upon as a frail older grandparent. Today’s seniors have better diets, are physically more active and are proactive about health, we lead meaningful lives and are safe and secure about where we live. Many are still employed, not out of need rather from a desire to continue to contribute. And there are more folks in the age 60+ age cohort than there are for any other age group. On December 31st 2016, the number of individuals aged 60 and older exceeded those who are 20 and younger for the first time ever. This is not a temporary demographic change either. Forecasts for future population change show a growth in the elder population continuing for a large part of the next thirty years if not longer.

This will present challenges we’ll need to address and overcome. We’ll need increased levels of in home services as people age in place, affordable and accessible homes for those who need them, increased transportation options, access to medical care, elder friendly streets including improved sidewalks, lighting and improved access to public spaces are just a few. As time goes on there will be advances in all sorts of disciplines, nutrition, exercise practices, medicine just to name a couple which will impact longevity as well. A big change with all sorts of ramifications for society all over.



We’re already experiencing this here at the COA. An increasing volume of telephone inquiries are focused upon housing, benefits, transport, medical services. Requests for new programs are focused on physical health and exercise. Yoga, balance exercise classes, exercise and Tai Chi are supplanting bingo and crafts as favorite activities.

Here at the Williamstown Council on Aging we’re seeing an influx of younger seniors looking for a different approach to programming. We get it. Suddenly we’re a part of this cohort too.

We’ve become a part of, and advocates for, the Age Friendly efforts in Berkshire County. Age Friendly looks at communities as being friendly places to live and grow. Essentially it aims to create communities friendly to all age groups with a focus on senior populations. Think about it. If we change the rules so that an elder living alone in a big house can subdivide into apartments there’s a potential for rental income and the elder could then stay at home instead of being forced to move. If we change the curbs on our sidewalks enabling mobility impaired people better access everyone wins. Have you ever watched a small child negotiate a curb? Think about the changes we can make which will have an impact on everyone. The Governor agrees. During his annual state of the state address he declared Massachusetts to be an Age Friendly state-one of two in the USA. He has also appointed an official body to look at everything done here in Massachusetts from housing, transportation, health care, economic security, inclusion and access among other items through senior point of view. Officially it’s called The Governor’s Council to Address Aging in Massachusetts and I’m proud to say that he’s appointed me to serve on it! The winds of change are really blowing...and by the way, if you’re a Williamstown resident you live in a town that gets it and believes in inclusion for all. Win for everyone again.

So, with a gentle shift in focus occurring every year, this COA offers options for all three generations we currently work with. In case you’re wondering, those would be the WW2 generation, the so-called “silent generation” and the Boomers.

Everyone has different tastes. People attend all kinds of programming at the Harper Center; bingo happens here at least once each week, bridge is a weekly event and crafts occur fairly regularly as well. Food remains an essential ingredient. Early morning breakfast events titled either BOT or FTF, short for “Breakfast on the Terrace” or “French Toast Friday” appeared on the calendar regularly in 2017. Pasta events, Hot Dog Extravaganzas and cookouts with music, or just for fun are regular events here at the Harper Center. Of course, we have continued our partnership with Elder Services of Berkshire County to bring nutritious meals to Harper four days a week. While we definitely offer hot dogs, brats and burgers here and there at cookout events, this COA is acutely aware of nutrition as a foundation for good health and have sponsored numerous sessions with local nutritionists including folks from Elder Services and Williamstown Commons to talk about and prepare great food. By the way, vegetarian and gluten free options have been added to some meals as well.

An important focus of our programming is an emphasis on preventing falls. Falling is extremely hazardous, leads often to injury, unnecessary institutional placement and sometimes death. Unfortunately falls are common occurrences in the elder population. We’re on it! We began the year with two yoga classes and expanded to three in September. Our twice weekly balance exercise sessions have become a permanent addition to our program menu. We’ve offered Tai Chi, long recognized to enhance balance, for years. Our Yoga and Tai Chi classes are funded by a grant from the Massachusetts Executive Office of Elder Affairs and we thank these folks for their support! Our morning exercises incorporate movement and weight training exercises to strengthen core muscles. Fall prevention is not all about exercise (and exercise is not just about fall prevention either) there is an awareness portion to it as well. In 2017, we worked with the NB Community Coalition to host two sessions of Matter of Balance, a program which teaches simple core exercises and stresses awareness of surroundings, area rugs, cords, etc. to avoid tripping.

Aging Mastery is another cutting edge program funded by the Elder Affairs grant offered annually right here in Williamstown. The program encourages participants to make small changes in their lives which lead to improved health. Different speakers each week provide information and tips so participants can get started mastering the art of aging!

We also have a walking group and opportunities to swim in the Olympic sized pool at Williams College as options as well. So yes, you can get a workout here.

However, for a variety of reasons, not everyone participates in these programs such as some folks are unable to leave their homes. We often get calls from caregivers searching for answers to help significant others, as well as allied professionals call seeking information and assistance with clients. Our outreach worker, Marion Quinn-Jowett visits people in their homes, meets with them at the office or helps through a variety of other interventions. She’s averaged 100 separate helping contacts monthly for the last few years. Of course, we are a central source for information for elder programs in Williamstown and the wider community. We’re still averaging 7000 calls annually for information and referral, a steady, consistent annual number, only the nature of the requests for information has changed. As the population ages, individuals decide that operating a personal car is not in their best interests. The cost associated with maintaining a vehicle on a fixed income can be problematic and driving sometimes becomes a physical issue for others. Living in a rural county with limited transportation access is an issue we’re aware of. We have advocated strongly for transportation options and we were founding partners of the successful HINT medical transport program last year. Locally, our van operator, Jackie Lemieux, and her co-operators, David Larabee and Jake Jowett, traveled about 18,000 miles across North Berkshire during the year bringing locals with travel needs to the doctor, the dentist, shopping, and the hairdresser among other destinations. At some future point we hope to address our availability with expanded hours and are in active pursuit of grants for demonstration purposes. Finally, in September we received a brand new fully equipped eight seat lift type van from the BRTA. We had entered the application process queue for Massachusetts to acquire a new vehicle replacing our former van, lost in an accident in June 2015. Success after a two year wait! Need a ride? Call us!

We used grant funds from Massachusetts COA to implement a grief support group during the year, they meet in six-week blocks to help individuals recovering from losses during any time period. We worked with BFAIR to sponsor a Memory Café for caregivers and individuals with dementia during the first half of the year. Health insurance counselling is available by appointment with our certified SHINE counselor, we host monthly foot care and blood pressure clinics as

well. We collected over one hundred new and gently used coats in a coat drive we shared with Village Ambulance which were donated to our neighbors in North Berkshire who need a warm coat. Don't forget the annual AARP Tax Aide program we sponsor providing free assistance to file state and federal income taxes every year. Last year, 2017, was a difficult series due primarily to changes in reporting which increased session time and limited participation to 70 individuals. That will change for the better in 2018!

We're also a proud sponsor of the Williamstown Theater Festival Community Works program, they utilized the Harper Center for workshops and calls for performers last season. It was our second collaboration with them and numerous members of our Harper community participated in new play written by Lucy Thurber entitled "Once Upon a Time in the Berkshires" which was performed on the mainstage at the '62 Center last summer. Wonder what this year will bring?

We have an active Reading Buddies group with the Williamstown Elementary School combining seniors and kids away from the classroom for reading and fun twice monthly, a weekly oil painting group, a monthly book discussion group and more. So, if you need help with something, are interested in volunteering (without the 40 plus individuals who volunteer here we would be significantly diminished, thank you all) or are just curious, stop by. We're happy to show you around. Oh, one more thing. If you do stop in, the first person you'll likely meet is Carmel Kushi, a new friend who came to work with us in September and has been a wonderful staff addition.

It was a good year!

Respectfully submitted,
Brian O'Grady
Director

DAVID & JOYCE MILNE PUBLIC LIBRARY

www.milnelibrary.org

Pat McLeod, Library Director

128,405 Items circulated
155,287 Items owned (includes eBooks)
6,353 Active card holders
80,138 User visits last year
32,000 Interlibrary loans

The Milne Public Library moved ahead on a major renovation of the lobby/circulation area in 2017. We retained Centerline Bennington VT to create designs and arrive at estimates project expected to cost about \$250,000. By year's end, we had organized 90% of the funding. We expect to seek bids in the spring and complete construction in the fall of 2018.



renovation of
Architects of
for the
we had

Steel columns will replace the heavy brick piers that obstruct the otherwise light-filled, open space. A new circulation desk that meets professional and handicap-accessible standards will be installed, along with sound-softening wall and floor treatments, and energy efficient lighting. The renovation will provide clearer displays and user-friendly pathways to the library's resources.

The removal of the Friends of the Milne Library book-sorting operation to the space vacated in 2017 by the Williamstown Historical Museum, created space for what will become a "Community Room" in 2018 refurbished through the generosity of an anonymous donor.

Outside our walls - With all the print and media available at the library, our role is simple; to be a community connector. With the swift pace of technological advances, the library works hard to supply the needs of our users, both young and old. We are available to help you download free eBooks, eAudiobooks, eVideos and eMagazines to your mobile devices. We also offer online language learning with more than 100 languages and English as a Second Language, called Transparent Language. In addition, we offer 50 popular magazines on RB Digital, and thousands of digital comic books and graphic novels through ComicsPlus. Also available are online concerts and music documentaries ranging from bands of the 1920's to today's hot new performers. Just visit the Digital Café on our website and also see what new books and videos arrive each week. Like us on our Facebook page to find out what is going on daily at the library. Through interlibrary loan, items throughout the Commonwealth and beyond, are accessible to place a hold on at any time from the comfort of your home, office or dorm at www.milnelibrary.org

The Friends of the Library - The Friends organization is directed by a board of volunteers who meet monthly. Dozens of volunteers work hard to help stage the annual two-day book sale at the elementary school in April. Supported by its annual membership drive and the book sale, the Friends group in 2017 was able to commit nearly \$97,000 toward the non-operational needs of the Milne, including technology, collections, the children's room, staff development and infrastructure improvements to the library. For more information about the Friends or to become a member, visit its Website, www.milnelibraryfriends.org.

Children's Department - We've had another busy year in the children's department. We hold two regular story times every week for toddlers and preschoolers. Many families with young children come in on those days to hang out with their kids. We partnered with other organizations for a Story Walk with The Family Center of Northern Berkshire County, a workshop with WilliNet, and a fairy story time with the Fairy Queen from the Berkshire Mountains Faerie Festival. We also had Otha Day do a special pre-school drumming story time as part of the Words Are Wonderful through Williamstown Elementary School.



Our Summer Reading program, called Build a Better World featured a number of fun performers and magicians to tie in to our theme and was quite well attended. We also had a student-led knitting workshop that was a lot of fun. Summer is always busy and hopping in the children's room and this year was no exception! We are working to increase our connection to schools by letting teachers know what resources we have available, and how we can work with them to better serve their students. Our collection continues to grow, and we are always on the lookout for the next great thing kids will love. If you have suggestions, please let us know

Young Adult Services – In 2017 we continued to enrich the YA collection with many new and exciting books, including fiction, nonfiction, magazines and graphic novels. The Graphic Novel and Manga sections are among our most popular. The video game collection (including games for X-BOX 360, Play Station 3 & 4, Wii and WiiU) is circulating well, and we continue to expand it. The YA shelves are very crowded and we are continually weeding and re-evaluating to make room for new

items.

We presented several programs for teens and tweens during 2017, including a ukulele jam, a painting party with Progressive Palette, a Dungeons and Dragons event and workshops on bullet journaling and glass etching.

The teen summer reading program drew a small enthusiastic group of readers. Lots of good books were read, and many prizes were awarded to participating teens. We had multiple copies of the Mount Greylock required summer reading books on hand, so they were readily available to the students in middle and high school.

English as a Second Language (ESL). We continue to act as a satellite classroom for ESL classes for Massachusetts College of Liberal Arts. Two days a week, students attend 3-hour classes to help them learn English and function better in their workplaces. Ideally these classes have assisted a few immigrants to attain citizenship.

Goodwill Industries of the Berkshires and Southern Vermont - Helps the Friends by removing books not selected for the Book Sale and reselling or recycling those donations. Now the library has a Goodwill truck in the parking lot on the first, second and third Sunday of the month. There is also a large bin for donations to Goodwill inside the front lobby. This partnership creates opportunities for individuals in the Berkshires to find and build skills, attain jobs, and support new beginnings.

Beginning in the spring of 2018 Goodwill, will have a space in the vacated Williamstown Historical Museum area for their Suit Yourself Program. This job interview preparation program provides professional business clothing to residents of Berkshire County and surrounding areas who are entering or re-entering the workforce. The program is available to agencies, scholarship applicants, students and individuals who need work-appropriate clothing for job interviews, job fairs, and when starting a new job.

The Library Board of Trustees -- The last Annual Appeal raised \$30,685. The Trustees Fund supported 30 hours per week for the Buildings and Grounds attendant, architectural design services for the renovation of the circulation desk and entry, a gift to the Williamston Historical Museum toward their new location.

Current slate of the Board of Trustees:

Charles Bonenti – Chair

Peter Mehlin – Treasurer

Pat Wilk – Secretary

Mary Ferger – Friends Liaison

Karen Kowitz

Deb DiMassimo

Bridget Spann

FINANCE COMMITTEE

Elisabeth C. Goodman, Chair - Susan Stetson Clarke, Vice Chair

The members of the Finance Committee serving during 2017 were: Susan Stetson-Clarke, Paula Consolini, Charles Fox, Dan Gendron, Elisabeth Goodman, Doris Karampatsos, Elaine Neely, Michael Sussman and Stephen Sheppard. Our Town bylaws state that the Finance Committee is composed of nine members who are registered to vote in Town and who are appointed to serve by the Town Moderator.

The Finance Committee recommended and the Annual Town Meeting approved on May 16, 2017, appropriations to fund Town services in the amount of \$7,398,744 for Fiscal Year 2018. The fiscal year is July 1 through June 30 of the next calendar year. The appropriations approved for Fiscal Year 2018 are an increase of 2.33% compared to 2017. Much of the increase was due to normal wage increases in contract pay for Town employees. The Finance Committee commends the Town Manager and employees in their complete and diligent budget presentations.

The Town had an unused levy capacity of \$1,308,530 as of September 2017. This is the amount above the 2.5% cap on any annual budget increase. Any increase above the 2.5% cap and the unused levy amount would require an override vote. The Town continues to have an A1-1 bond rating as of December 2017 as a result of excellent fiscal management policies in Town.

Below please find the breakdown of appropriations approved at the May 2017 annual Town Meeting to fund Town services:

| BUDGET CATEGORY | FY17 | FY18 | % Change |
|-------------------------------------|--------------------------|--------------------------|--------------------|
| <i>Executive</i> | \$300,718 | \$312,840 | 4.03% |
| <i>Administrative & Finance</i> | \$1,991,744 | \$2,029,100 | 1.88% |
| <i>Community Development</i> | \$461,168 | \$468,887 | 1.67% |
| <i>Public Safety</i> | \$1,451,168 | \$1,496,477 | 3.12% |
| <i>Public Works</i> | \$2,120,881 | \$2,131,705 | .51% |
| <i>Human Services</i> | \$904,753 | \$934,735 | 3.31% |
| <i>Broadband</i> | | \$25,000 | 100% |
| | <hr/> \$7,230,432 | <hr/> \$7,398,744 | <hr/> 2.33% |

DEPARTMENT OF PUBLIC WORKS

Christopher Lemoine, Superintendent

As always, the Department of Public Works continuously strives to maintain our infrastructure with public safety as the catalyst. The crews do a fantastic job with the 53 miles of roads, keeping them plowed and treated in the winter and with paving and storm drainage repair during the construction season. Roadside brush clearing and mowing and tree care and removal are continuous as is the mowing and extensive trimming throughout the Town cemeteries, school, parks, Town Hall and Library grounds.

During the construction season of 2017, roadway milling and paving was completed on Birch Lane, Bridges Road, Ide Road, Sand Springs Road, and West Main Street. Crack Sealing was completed on Chestnut Street, Henderson Road, Oblong Road, Old Farm Way, Sweetbrook Road, Torrey Woods Road, Woodcock Road, and Eastlawn Cemetery. The sidewalks were replaced on Hall Street. New overhead doors were installed at the Eastlawn Cemetery maintenance building. At Town Hall, interior and exterior painting was performed along with routine slate roof maintenance. At the Public Works Department, 10,000 tons of clean fill was ground into useable gravel at a fraction of the cost of purchasing. At the Spruces trailer park new hiking paths were added to the property perimeter.

The Public Works Department wished farewell to two of its employees. Steve Johnson of the Highway Department and Ed Landry of the Parks Department both retired after many years of service. Steve's replacement is Travis Bourn, a totally new face around here. Ed's replacement is long time seasonal employee Dwayne Congleton. Both transitions are working out smoothly.

Equipment replacement for the Highway Department consisted of the purchase of a new compact pavement roller to replace one purchased used in 1996, a wheeled bucket loader to replace one purchased in 2000, two new snowplows for the large dump trucks to replace ones purchased in the 1990's. In the Parks Department a new one-ton pickup to replace a 2005 model.

The 2016 – 2017 winter season experienced above average precipitation. The crew was dispatched 58 times for either plowing, treating or snow removal. Material needed for treatments totaled 2,615 tons of salt and 2,116 tons of sand.

As I do every year, I need to recognize and thank all the members of the Public Works Department for their endless dedication to fulfill their responsibility's. It is the same group of people who are here at any given time. There is no such thing as first, second or third shift, or a day of the week.

HISTORICAL COMMISSION

2017 Annual Report

The Commission acted on the following items in 2017. It is as follows:

The Williamstown Community Preservation Committee (CPC) had asked the Commission to consider whether three specific applications coming before them for the next fiscal year met the criteria of Section 2 of the CPC statutory language defined as: “Historic resources,” a building, structure, vessel, real property, document or artifact that is listed on the state register of historic places or has been determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of a city or town. The three applications were as follows:

- Restoration of the Stone Wall at the entrance to Mount Hope Park.
- Williamstown Theater Festival (WTF) Digital Archives Project.
- Restoration of the Great Stone Bench on Stone Hill Road.

Mr. Timothy Kaiser, DPW Director, spoke at length with regard to the Stone Wall’s rapid deterioration over the last several years. He said the wall was designed in 1912 and erected in 1927 as the entrance way to the future Mount Hope estate of the Prentice family constructed in 1928. The Commission voted unanimously that it met the criteria of Section 2 of the CPA statutory language.

Ms. Juliet Flynt, Williamstown Theater Festival representative, spoke of WTF’s desire to preserve scrapbooks, binders, photos, and playbills that date back to the beginning of the theater in Williamstown in 1955. She said the Festival’s goal was simply to preserve the records before they were lost to time and the elements. She also stated that the history from 2009 forward has been digitized so this project would cover the years 1955-2009. The Commission voted unanimously that it met the criteria of Section 2 of the CPA statutory language.

Mr. Hank Art, Conservation Commission representative, addressed the CPC application to restore the historic community monument known as the Stone Bench on Stone Hill to its original condition. He spoke at length of the history of the bench and the person it was dedicated to. Mr. Art also handed out copies of an old 1926 newspaper article describing the bench’s dedication, as well as M.C. Livingston’s 1972 essay “A Portrait of Stone Hill” which also describes the bench and its history. The Commission voted unanimously that it met the criteria of Section 2 of the CPA statutory language.

In conformance with the Code of the *Town of Williamstown Section 24-4.B, Demolition Delay Bylaw*, the Commission reviewed a *Request for Predetermination* from Donald Walter and Mary Benisek to decide if the single family home located at 1211 Main Street was not preferably preserved. Mr. Walters described the dwelling as being in rather fair to poor condition. He stated he would like to raze the structure and erect a new house set further back on the site. The commission looked at several photos of the interior presented by the applicants. After further discussion, the commission voted not to invoke any delay in the demolition of the dwelling.

Also at that public hearing, Mr. James Art, along with others from Williams College’s Design and Construction staff, presented plans for the new Garfield House dormitory in conjunction with a broad and historical overview of the long term effort of Williams College to preserve the campus’ historical buildings. The Commission was shown a list of historic buildings that have recently been restored by the College.

Submitted,
William Barkin, Chair

HOOSAC WATER QUALITY DISTRICT
Bradley O. Furlon, Chief Operator/District Manager

Fiscal Year 2017

District Commission

Donald Clark, Chairman – Williamstown
Timothy Lescarbeau, Vice Chairman – North Adams
K. Elaine Neely, Secretary – Williamstown
Michael Canales, Member/Treasurer – North Adams

Chief Operator – Assistant Chief Operator

Bradley O. Furlon, Chief Operator/District Manager
Mark J. DePonte, Assistant Chief Operator

Narrative:

The Hoosac Water Quality District (District), which serves the Town of Williamstown and the City of North Adams, treated a total of 1,293,666,000 gallons of raw sewage during Fiscal Year 2017, which represents an increase in flow of 44,104,000 gallons as compared to Fiscal Year 2016. In addition, the District treated 482,266 pounds of Biochemical Oxygen Demand (BOD) and 699,855 pounds of Total Suspended Solids (TSS) in FY 2017.

Some key highlights of FY 17 were:

- District personnel, which include seven licensed wastewater operators, continue to work tirelessly to ensure that every requirement included in the Consent Decree and NPDES permit is fulfilled. Reports are submitted to EPA and DEP monthly, which outline all actions being taken to ensure complete compliance.
- During April through September 2016, District personnel continued to clear, inspect and maintain the District's interceptor and manholes from North Adams to the plant in Williamstown.
- In August 2016, the District contracted with Cintas Safety to install an AED and train all employees in the use of the AED and CPR.
- In September 2016, the District entered into an agreement with National Grid for an Energy Incentive Lighting Project. This consisted of replacing all inside and outside lighting throughout the plant with LED lighting.
- During November 2016 through March 2017, District personnel removed and replaced four 850 gallon bisulfite tanks and all associated piping.
- In April 2017, the District contracted with Mott MacDonald and Red Zone Robotics to do closed circuit television and sonar in order to inspect all 20,000 feet of the District's interceptor line including four 20 inch siphon pipes under the Hoosic River and Green River.
- In May 2017, the District replaced the front entrance of the Operations Building for better energy efficiency.
- In June 2017, the District signed a 4-year extension for its electrical rate with Constellation. Also, the District signed a 3-year extension with Agresource for marketing and removal of the District's final Type 1 compost.

- Since 1983, the District's compost facility continues to produce Type I compost as defined by the MADEP. Approximately 4,561 yards of final compost was produced in FY17. Type 1 compost was made available to individual members of the local communities; however, the bulk of the compost was sold throughout the state of Massachusetts, New York, Connecticut and Vermont by a contracted vendor.

- Public interest in the District's facility continues to grow. The District's website, www.hoosacwaterqualitydistrict.com, gives an in-depth description of the operations of the treatment facility. Tours are given regularly to local college students, local grade school students and the general public.

As always, we look forward to the challenges each year presents to us and remain committed to keeping our communities clean and safe.

Respectfully submitted for the District,



Bradley O. Furlon
Chief Operator/District Manager

MOUNT GREYLOCK REGIONAL HIGH SCHOOL
School Year 2016-2017

Kimberley A. Grady— Interim Superintendent
 Mary A. MacDonald—Principal
 Jacob N. Schutz—Assistant Principal

The values of integrity, responsibility and perseverance undergird The Greylock Way, the encapsulation of Mount Greylock Regional School’s philosophy. These values are reflected in the academic and co-curricular programs developed for students, and in the expectations the Mount Greylock community has for its students and employees alike. The Program of Study includes rigorous and relevant courses to support students at all academic levels. Further, eligible students have the opportunity to take web-based courses through Virtual High School and Edmentum, and to enroll in courses at Williams College, Massachusetts College of Liberal Arts and Berkshire Community College for college credit. Almost 80% of the student body is involved with athletic teams and/or co-curricular clubs and performing arts programs. This involvement has earned for individuals and groups of student’s numerous honors and invaluable life-long lessons.

Mount Greylock was accepted into the Massachusetts School Building Authority’s highly competitive building program, and more importantly, citizens from both Lanesborough and Williamstown voted to support the building project financially. The project broke ground in the early summer of 2016, and based on the current phasing schedule, students could enter the new building, which includes substantial renovation and new construction, by September 2018. Because the project includes substantial renovations, sections of the existing building have been closed, which has necessitated creative scheduling and relocation Mount Greylock is grateful to partner schools and institutions for offering space for academic and co-curricular events, During construction, extensive information regarding the design and building process, including video and photograph galleries is available through the school’s website at <http://www.wlschools.org/page.cfm?p=1021>.

The Trustees of Williams College presented Mount Greylock with a capital gift of \$5 million. These funds, managed by Williams College, are expected to be used for an endowment to support facility and grounds maintenance, as well as separate building needs not encompassed by the MSBA project.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT ENROLLMENT and STAFFING
STUDENT ENROLLMENT

| YEAR | TOTAL | 7 | 8 | 9 | 10 | 11 | 12 | SP |
|-------|-------|-----|-----|----|-----|-----|-----|----|
| 16-17 | 562 | 90 | 103 | 89 | 100 | 84 | 93 | 3 |
| 15-16 | 546 | 108 | 93 | 89 | 86 | 90 | 78 | 2 |
| 14-15 | 550 | 97 | 106 | 91 | 86 | 81 | 87 | 2 |
| 13-14 | 581 | 104 | 93 | 87 | 89 | 94 | 112 | 2 |
| 12-13 | 565 | 91 | 87 | 92 | 92 | 117 | 82 | 4 |
| 11-12 | 585 | 90 | 91 | 88 | 116 | 89 | 107 | 4 |

Data reflects enrollments as counted by the Department of Elementary and Secondary Education, where district and school profiles report students physically enrolled in a school.

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalents)

| | 14-15 | 15-16 | 16-17 |
|---|--------------|--------------|--------------|
| Faculty | 43.7 | 41.2 | 40.0 |
| Specialists (Nurse and Technology) | 3 | 2 | 2 |
| Special Education Teachers and Professional Support Staff | 6.48 | 5.4 | 5.0 |
| Paraprofessionals | 15.8 | 16 | 16 |
| Custodians/Cafeteria | 9.08 | 9.57 | 9.57 |
| TOTAL | 78.06 | 74.17 | 72.57 |

PROFESSIONAL DEVELOPMENT

School-wide professional development focused on training to learn and integrate technology into instruction and assessment in anticipation of a 1:1 Chromebook initiative. Social Emotional Learning and an effort to increase staff understanding of students mental health needs also influence professional development offerings. As is typical, curriculum-focused professional development was also provided to members of each department; in Mount Greylock's continuing effort to individualize instruction, accompanying curriculum work were reviews of instructional practices to best reach specific types of learners.

STUDENT ACADEMIC SUCCESS 2016-2017

Mount Greylock students continue to receive recognition for high academic achievements.

Massachusetts Comprehensive Assessment System (MCAS): 10th graders took MCAS exams in English and Math; 93% earned scores of proficient or advanced in English, and 83% earned equivalent scores in mathematics. 9th graders took the MCAS Physics exam, and 70% achieved scores of proficient or advanced. The MCAS 8th Grade Science exam was administered as well; 87% passed. The Science Department continues to develop curriculum to meet the changing expectations for students as Massachusetts integrates its Next Generation Science Standards and their attendant exams. The spring of 2017 saw yet another shift in the exams administered to students in grades 7 and 8. PARCC exams were replaced by a new hybrid, MCAS 2.0. While they assess the Massachusetts standards, the exams' format and focus are different from previous MCAS exams. Further, both Math 8 and English 8 exams were administered on the computer. Results for the new exam format conveyed that 83% of 7th graders were meeting or exceeding expectations in English; 70% were achieving the same level in math. 68% of 8th graders were meeting or exceeding expectations in English, and 55% were doing so in math. Of note, especially given the new exam format and delivery mechanism, the scores of 7th and 8th graders ranked Mount Greylock students 11th in the state, substantially higher than both Berkshire County towns and the suburban Boston towns to which the school compares itself.

Aptitude Tests: 84% of the senior class took the new SAT, achieving a test average of 1227. The state average is 1103 and the national average is 1070. 24% of the senior class took the ACT, earning an average score of 27.4. The state average is 25.4, while the national average is 21.

Scholarship: In 2016-17, Mount Greylock had five National Advanced Placement (AP) Scholar, eleven AP Scholars with Distinction, nine AP Scholars with Honor, and eighteen AP Scholars. Aaron Kleiner and Matthew Kleiner were named semifinalists in the 62nd Annual National Merit Scholar Program. Four seniors, Jesse Cohen Joshua Narey, Ails (Adam) May and Claire Whitaker, earned honors as National Merit Commended students. Sixteen students – both juniors and seniors – were inducted into the National Honor Society after completing a rigorous application process and demonstrating their commitment to the pillars of the NHS: scholarship, leadership, service and character.

Four-Year Graduation Rates: In the annual Massachusetts report on the percentage of students graduating with four years of attendance from 2012-2016, Mount Greylock achieved a 92.6% graduation rate. Eighty percent of the graduates planned to continue their education by enrolling in four- and two- year college programs; others will pursue the military or join the workforce. The 2017 class headed to myriad colleges and universities including: Bard Conservatory of Music, Berkshire Community College, Boston College, Boston University, Colby College, Dalhousie University, Dennison College, Drew University, Framingham State University, Gonzaga University, Hobart & Williams Smith Colleges, Ithaca College, Mass College of Art & Design, Merrimack College, Northeastern University, Parsons School of Design, Skidmore College, Smith College, St. Lawrence University, Swarthmore College, Temple University, Trinity College, Tufts University, University of Arizona, University of Massachusetts, University of Vermont, Wesleyan University, Westfield State University, Williams College, and Yale University.

OUTREACH & SERVICE

The Middle School program, Students Organizing Change (SOC), organizes and sponsors dances, arranges community service projects and looks for ways to reach out to our school and communities. Among their projects were the Williamstown Community Preschool's Harvest Fair and a food drive and a winter clothing drive for residents of Northern Berkshire County. Boys State and Girls State, separate programs produced by the American Legion, sent Kyle Alvarez, Zach Armet, Cameron Castonguay and Cameron Hadley, and Jenna Benzinger, Niku Darafshi and Najla Nassar to conferences to build leadership skills, teach democratic values, and encourage civic engagement. Project 351, a state-sponsored program to unite 8th graders from across the Commonwealth to commit to service also had representation from Mount Greylock: Isabella Leonard, Juliana Mazzeo, Clara McWeeny and Alexander Wilson. Mount Greylock continues to send robust teams of students to both the Berkshire County's Peer Leadership Program sponsored by the District Attorney's Office and the Berkshire County Leadership Summit.

Parent Donna Narey organizes middle and high school students for PALS (Promoting Acceptance and Learning through Sports) to work with differently-abled elementary and middle school children. The club meets on Sundays for swimming, kickball, bowling and more; more than 25 students have volunteered over the year.

THRIVING MUSIC PROGRAM

Mt. Greylock Regional School showcased a variety of events in the performing arts. After a collaboration in the "Get Acquainted" concert - held again at Williams College's Chapin Hall - the middle and high school students each performed winter and spring band, orchestra, and choral concerts under the guidance of our Music Department Faculty of Lyndon Moors, Band Director, Ouisa Fohrhaltz, Orchestra and Choral Director. Members of the orchestra, band and chorus provided support at various school and community functions, including local Memorial Day parades and graduation.

One student, Oscar Low, represented Mount Greylock at the Western, MA Junior Music Festival. At the Senior Music Festival were: Hallie Andersen, Aaron Kleiner, Matthew Kleiner and Owen Tucker-Smith. Three student-directed concerts were held during school. GreylockPlays showcases student and faculty talent during 30-minute, in-school concerts.

CO-CURRICULAR ACTIVITIES

There were sixteen different non-athletic co-curricular activities offered during the 2016-2017 school year, including performing arts opportunities, leadership opportunities, language associations, publications, community service groups, and other organizations designed to get Mount Greylock students involved. Almost 230 students (approximately 41% of the school) took advantage of at least one of these opportunities.

The Junior Classical League (JCL) hosted the annual Kick-Off event with 400 students from all over Massachusetts. The event features large Catapults, Ballista, and Certamen Competitions. The Spanish Club held monthly recipe and food competitions to promote and teach students about the Spanish culture. They also adopted a student from Mexico with whom they were able to communicate via Skype.

Multiple students wrote, designed, edited and published two editions of *The Echo*, the student-organized school newspaper for the community to read. Additionally, students from the organization and the new Echo Class began and updated greylockecho.mgrhs.org, the online news source for Mount Greylock. A group of seniors worked diligently all year to create the 100 page school yearbook with news stories, photographs, and events from the year.

In November 2016, a cast and crew of 43 middle and high school students performed *Hamlet* at Williamstown Elementary School with help from Shakespeare & Company directors, Tom Jaeger and Grace Lazarz. Following local performances, the Mount Greylock cast joined students from ten other local high schools to present the 28th Annual Fall Festival of Shakespeare, a weekend of multiple high school Shakespeare performances on the stage of Shakespeare & Company in Lenox, MA. Students rehearse for two months and attend various classes with other local high school performers at Shakespeare & Co. focusing on stage combat, movement, technical theater and performance.

The high school musical, *The Pajama Game*, directed by MG teacher Jeff Welch was performed for two days in early March. Band teacher Lyndon Moors directed the Student Pit Orchestra for the performances. The 39 student performers and tech crew as well as the 12 members of the Pit Orchestra once again had the extraordinary opportunity to perform on the Williams College Main Stage at the '62 Center for Theater and Dance. The Spring Drama, *Noises Off*, directed Nichole Rizzo, was performed by 16 Mount Greylock students for two nights at the Lanesborough Elementary School.

STUDENT ATHLETE SUCCESS

Mount Greylock student athletes continue to excel both athletically and academically while representing their school well throughout Berkshire County. Of the 20 Varsity Programs hosted by the school, 19 earned MIAA Academic Excellence Honors during the 2016-2017 athletic seasons. Gold Honors were given to the 18 teams with an overall team GPA above 3.0; Silver Honors were awarded to the team with a team GPA of 2.5-3.0. Approximately half of the Mount Greylock student-athletes each season maintained a GPA above 3.5 while actively participating on their athletic team. The school was honored with the Berkshire County Sportsmanship Cup for the second consecutive year. This award is chosen by local high school athletic teams and coaches. There were 354 students at Mount Greylock that participated on a school athletic team this year, accounting for 64% of the total enrollment. Five Mount Greylock athletes were honored by WBEC as being the MVP of their respective sport: Patrick Storie (lacrosse), Cameron Castonguay (nordic), Sarah Stripp (soccer), Brady Foehl (tennis) and Devin Pelletier (wrestling). Multiple students were invited to attend various MIAA events and ceremonies. Isabelle Bote, Richard Donati, Brady Foehl, Reece Gillette, Taylor Hoffstedt, Lauren Howard, Gabrielle Orpin and Eli Ostheimer were selected to attend the MIAA Sportsmanship Summit at Gillette Stadium. Students received the District G Sportsmanship Award on behalf of Mount Greylock while in attendance. Sarah Stripp and Niku Darafshi were honored at the National Girls and Women in Sports Day convention at Faneuil Hall. Jenna Benzinger and Elizabeth Bartlett were also in attendance. Jacob Adams and Evan Sheridan were selected by the MIAA to attend the New England Student Leadership Conference at Worcester State University. The Berkshire County Athletic Directors hosted the sixth annual Berkshire County Leadership Summit on December 6th, 2016. Mount Greylock attendees included Maddison Albert, Isabelle Bote, Owen Brandriss, Marley Buffis, Sam Dils, Ric Donati, Brady Foehl, Brook Masse, Gabriella Orpin, Jesse Seid, Margo Smith and Luke Swann. In addition, Emma Polumbo, Taylor Hoffstedt, Cam Hadley and Ryan Narey led individual breakout sessions at the event.

Fall 2016: Five of the seven fall athletic teams participated in an MIAA Tournament event. The Boys Cross Country Team won their 7th consecutive Western Mass Title and placed 10th at the State Championships. Top Western Mass Finishers include Evan Arthur(3), Jacob Fink(4), Sam Culver(6), and Jesse Seid(8). The Girls Cross Country Team also earned a Western Mass Title and placed 6th in the MIAA State Championship. The Golf Team placed 3rd at the Western Massachusetts Championships. The Football Team was Western Massachusetts Finalists, while the Volleyball Team was Semi-Finalists.

Winter 2016-2017: The Nordic Ski Teams continued their success as both the boys' and girls' team earned State Championship Titles at the MIAA State Championships. Top finishers include Cameron Castonguay (5), Jakin Miller (9),

Ric Donati(10), Helen Greenfield(4) and Margo Smith(6). The Wrestling Team did not place as a team, but Senior Devin Pelletier was a Western Mass Champion in his weight class. Both the Boys and the Girls Basketball Teams qualified for tournament. The Boys Team was Western Mass Finalists, while the Girls Team was Quarter-Finalists. Elizabeth Bartlett was a member of the Cooperative Swim Team. She placed 5th in Western Mass and 12th in the State Championship in the 100 Breast.

Spring 2017: All eight of the spring athletic teams qualified for the MIAA Tournament. The Boys Tennis Team won another Western Mass Championship and became State Semi-Finalists. The Girls' Track Team placed 7th in the Central/Western Mass Championship Meet and the Boys Track Team placed 9th. Top finishers include Maddison Ross (2nd in 100m), Cameron Castonguay (2nd in 400m) Elizabeth Bartlett (3rd in Discus), Ric Donati (4th in Pentathlon) Amaya Smith (5th in Discus), Maddie Albert (6th in 800m), and Owen Brandriss (6th in 800m). The Baseball Team was Western Mass Finalists while the Softball Team was Quarter-Finalists. The Boys Lacrosse Team was Central/West Semi-Finalists and the Girls Lacrosse Team was Central/West Quarter-Finalists.

SUPPORTIVE PARENTS AND A DYNAMIC COMMUNITY

Parents and community volunteers continue to support the many activities and programs offered at Mt. Greylock. There was a successful and well-organized "After Prom 2016" event held for the graduating class and their guests. The industrious and passionate athletic booster clubs and co-curricular organizations, including Friends of the Arts and the MGPTO, provided year-round support through fundraising, providing transportation and onsite support.

Community organizations and business partners opened their doors to allow Mt. Greylock students to job shadow and complete internships and school-to-work programs. Williams College, Massachusetts College of Liberal Arts and Berkshire Community College provided opportunities for Mt. Greylock students to enroll in credit-bearing courses. MCLA offered cross-registration at no cost for students who took Honors Statistics and Honors Math for Business with Luke Polidoro at Mt. Greylock. Polidoro, who also teaches at MCLA, worked with MCLA to make these credit-bearing opportunities possible. A course in Java Programming, specifically targeted to high school students, was held during the spring at MCLA; nineteen Mt. Greylock students enrolled, earning both high school and college credits for their work.

The partnership between the Williams Center at Mt. Greylock (WC@MG) and the school continues to thrive. It supports numerous programs and initiatives, which develop and grow each year. Mount Greylock's relationship with the Williams Center impacts programs in writing, research, math, hands-on science, the performing arts, technology, and after-school homework help and low-key mentoring programs. Williams students worked collaboratively with Mount. Greylock faculty to bring Storytime to the middle schoolers. During Storytime, undergraduates relay their experiences and lessons learned from hiking across country to working for Facebook.

The Williams' math faculty again hosted a creative and innovative opportunity for Mt. Greylock 11th graders.

ScienceBlast, in its second year, is a series of real-life science workshops taught by Williams faculty; it is organized to excite students about the world of science beyond the classroom. An Arts-TechBlast was hosted for all 8th grade students. Designed on a similar model, the program offered a variety of arts- and technology-based classes to ignite interest among the middle schoolers.

Mt. Greylock students benefited from working with guest artists visiting Williams who also made a trip to the regional school or invited students to collaborate and learn with them at the '62 Center for Theatre and Dance. Faculty and staff also offered their expertise as guest speakers for a variety of classes and GreylockTalks, the monthly speaker series modeled on TEDTalks.

LEARNING MORE

Community members are invited to stay apprised of Mount Greylock events and accomplishments by visiting the revised and expanding Mount Greylock website at www.mgrhs.org or follow Twitter accounts, @MGMounties and @AthleticsMG.

NORTHERN BERKSHIRE CULTURAL COUNCIL
Jane Hudson and Holly Edwards, Williamstown Representatives

Annual Report from the Northern Berkshire Cultural Council
Submitted by Jane Hudson, Council member for Williamstown

From a total available budget of \$78,844.60, the NBCC awarded \$22,100 to the following applicants:

| | |
|--|---------|
| Laura Christensen, book project | \$1,900 |
| Desi's Meet and Potatoes, Gordon Holey | \$1,200 |
| Mt. Greylock Festival | \$5,000 |
| Lantern Festival, NE Puppet Arts | \$3,000 |
| Pine Cobble School | \$4,000 |
| St John's Episcopal Church, Concerts | \$2,000 |
| Williamstown Theater Foundation | \$4,000 |
| Willinet | \$1,000 |

Beyond the grant cycle, the NBCC will be holding meetings in February and March to review grant cycle procedures, and its potentially expanded role in promoting the arts locally.

NORTHERN BERKSHIRES SOLID WASTE TRANSFER STATION

Tim Kaiser

www.nbswmd.com

For Calendar Year 2017, 882.11 tons of paper, glass, cans and plastic were recycled District-wide, 3.1% increase from last year. The Town of Williamstown recycled 189.45 tons of paper and 98.19 tons of glass, cans and plastic at the Williamstown Transfer Station, highest recycling numbers within the district. Thank you~

Six paint collections were held from May until the end of June. What we did different this calendar year is we no longer accepted Latex Paint. As Coordinator of the district, I worked closely with Mass DEP Municipal Assistance Coordinator on this recent change. Latex Paint is not a Hazardous Waste, handouts were distributed educating district residents on reuse options / dry it up dispose in trash. We shipped out 1,270 gallons of oil-based paint & stain and (4) 55- gallon drums of spray paint (220 gallons) at a cost of \$8,174.31. Box packing the oil-based paints is a messy job. Special thanks to Transfer Station attendants, Shawn Wright, Assistant Court Services Coordinator Trial Courts Office of Community Corrections Commonwealth of Massachusetts, crew for their volunteer efforts and hard work. Thanks also to the Cheshire, Hinsdale and Williamstown DPW crews who provide us with assistance and storage space for our Supplies.

We began the Paint Program in 1998 to meet a need. It is now consuming more and more of our program budget. We are currently working with Paint Care (paint manufacturers group), the Product Stewardship Institute and Massachusetts Product Stewardship Committee to pass legislation that would have the paint manufacturers pay for paint collection, either at retail stores or municipal transfer stations. We are actively advocating its passage.

The District has six Mercury Product Sheds for member towns to utilize, funded throughout the years by Mass DEP. This program has increased with collections, location of sheds Adams, Cheshire, Hinsdale, Peru, Windsor & Williamstown Transfer Station. NLR, Inc designated facility for the districts recycling. To stay in compliance with Mass DEP all sheds must be cleaned and Packed for shipping on a yearly basis, A big Thank you again to Shawn Wright & Crew Commonwealth of Massachusetts, Office of Community Corrections for their volunteer efforts and hard work. The District recycled~ 383 NI-CAD, 287 Lithium & 169 Alkaline batteries. Recycled Lamps~ 1546 CFL Compact PL, 35 CLFL Circle line, 50 U style, 105 8 FT, 2,611 4ft, & 65 2ft Fluorescent Lamps at a cost of \$4,230.49.

This year NBSWMD filed grant applications and the Massachusetts Department of Environmental Protection awarded "Small Initiative Grants" to nine towns in the District & NBSWMD. The Commissioners voted to pool the grants and purchase a Roll-Of-Container. This container will rotate among the towns and every town will benefit. There were four Towns in the district that received Mass DEP Recycling Dividends Program. Each of the member towns contributed \$500.00, with NBSWMD contribution of \$1,500.00.

Cheshire, Williamstown, Windsor and Savoy were again recognized and awarded funds under the Mass. DEP Recycling Dividends Program. This program awards points for achievements. Cheshire was awarded \$2,100.00, Williamstown \$2,800.00, Windsor \$ 2,450.00, and Savoy \$2,450.00. The funds have to be reinvested to promote recycling education, new equipment or projects.

The waste stream continues to evolve and our programs will continue to evolve as well. Our efforts in the coming year will be aimed at collecting textiles, clothing and household linens, and keeping them out of the trash. Reducing waste and increase recycling.

Thank you for a great year, to all of the Members Commissioner's & Town officials for your support and guidance within my first year as Program Coordinator. I welcome questions, suggestions as how I can help improve programming.

Household Hazardous Waste Collection to be held June 2, 2018 for all District Member Towns ~ see Website for details or please feel free to contact me with any questions, 413-743-8208. An average cost of a HHW event for the district to host is \$10,000. There will be no cost to residents and pre- registration will be required which will start in May.

Reuse, Recycle, Donate, Re-think~

Linda Cernik, NBSWMD Program Coordinator

Tim Kaiser, NBSWMD Commissioner for the Town of Williamstown

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

James Brosnan, Superintendent

The Northern Berkshire Vocational Regional School District, McCann Technical School, students, faculty and staff continued their record of noteworthy accomplishments in fiscal year 2017 and this report highlights some of these accomplishments.

Our mission is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the challenges of the 21st century. Our mission and educational philosophy are implemented by adhering to the following core values:

Communication strengthens partnership development and teamwork.

Achievement is attained through a strong work ethic.

Respect from all guarantees a safe learning environment.

Ethics ensure a dedication to honesty and integrity.

During the last twenty-two years we have witnessed a dramatic transformation in vocational technical education especially in our application of technology and STEM subjects. We are very proud of the academic and technical achievement of our students and as each succeeding class raises the bar of accomplishment, the next class seeks to surpass it. The integration of our technical and academic curriculum has prepared our graduates well for their future and we appreciate you, our member communities, for your support in making it happen.

The accomplishments of our students reflect the McCann culture of learning:

The Class of 2017 became the fourteenth class in a row to attain 100 percent competency determination on the MCAS tests.

Twenty-nine members of the Class of 2017 earned the prestigious John and Abigail Adams Scholarship awarded through the Department of Elementary and Secondary Education for their academic record and MCAS achievement.

Our 113 2017 graduates saw 57.5% continue their education in a variety of colleges and universities, 39% enter the workforce and 3.5% proudly enter into military service.

The results of the spring 2016 MCAS test once again echoed the continuous progress of our students through their dedication and that of our terrific faculty. Once again McCann posted solid scores highlighted below.

| GRADE 10 - ENGLISH LANGUAGE ARTS | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| PERFORMANCE LEVEL | 2013 | 2014 | 2015 | 2016 | 2017 |
| ADVANCED | 15% | 17% | 25.7% | 24.7% | |
| PROFICIENT | 76% | 77% | 68.9% | 72.6% | |
| NEEDS IMPROVEMENT | 8% | 6% | 4.5% | 2.6% | |
| FAILING | 1% | 1% | .7% | 0% | |

| GRADE 10 - MATHEMATICS | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| PERFORMANCE LEVEL | 2013 | 2014 | 2015 | 2016 | 2017 |
| ADVANCED | 35% | 44% | 32.35% | 34.5% | |
| PROFICIENT | 39% | 29% | 46.25% | 45.7% | |
| NEEDS IMPROVEMENT | 17% | 24% | 19.2% | 17.2% | |
| FAILING | 9% | 3% | 2.3% | 2.5% | |

| GRADE 10 - SCIENCE AND TECH/ENG | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|
| PERFORMANCE LEVEL | 2013 | 2014 | 2015 | 2016 | 2017 |
| ADVANCED | 13% | 19% | 11.3% | 24.5% | |
| PROFICIENT | 53% | 52% | 63.7% | 61.8% | |
| NEEDS IMPROVEMENT | 24% | 27% | 23.4% | 10.9% | |
| FAILING | 9% | 2% | 1.6% | 2.7% | |

The McCann Athletics program continues to enjoy success in the Pioneer Valley Interscholastic Athletic Association. Our programs enjoy healthy participation numbers and our student athletes continue to represent our school admirably. League championships were won by our men's basketball and baseball programs. Cooperative teams were formed between Drury and McCann in both cross country and track and field. The lacrosse program, in its second year, continues to draw interest and participation numbers continue to increase as well as the team's season win total.

Our continuous facility improvement program allowed us to upgrade our electrical service in several areas of the building, install new heating and ventilation systems in several classrooms and install new ceiling mounted LCD projectors in several additional classrooms.

The integration of new educational technology continues to be our priority. We received a Massachusetts Skills Capital Grant for \$131,976.00 which allowed us purchase 6 new CNC lathes to provide our machine technology students with state of the art machining practice in combination with our CNC milling and CNC manufacturing center equipment. We also utilized the Perkins grant funds to purchase a new automotive tire mounting and balancing machine consistent with industry technology requirements and upgraded laptops throughout the school and a MLSC grant to complete equipment requirements for our Robotics program.

Community service projects continue to provide our students with excellent opportunities to display their technical skills while exhibiting the passion and commitment to support their community. Our carpentry students completed the exterior roofs on the Lanesboro town hall, framed an historic painting to be displayed in the Cheshire town hall, and our culinary arts students continue to support a number of community events including the Relay for Life. Our BPA students collected items for the homeless veteran's shelter, placed flags on the graves of veterans on Memorial Day, participated in the Habitat for Humanity Christmas Tree Showcase and assisted with the set-up of the Relay for Life event. Our Skills USA

students' community service included the "Buddy Walk of the Berkshires", placing flags on veterans' graves, the Habitat for Humanity Christmas Showcase, Relay for Life, a series of Louison House fundraisers including food drives and Christmas gifts for the children.

McCann continued its ongoing participation in SkillsUSA, a national organization of more than 300,000 members working to ensure America has a skilled work force. McCann is a 100% member of SkillsUSA which has provided the opportunity for our students to earn scholarships, tools for their trade, opportunities for employment and awards in recognition of their accomplishments. At the 2017 SkillsUSA state competition McCann students earned gold medals in 3-D visualization and animation, automated manufacturing technology, CNC turning specialist, and technical computer applications at the high school level and dental assisting and job interview at the postsecondary level. Silver medals were awarded in freshman sticker design at the high school level and cosmetology and dental assisting at the postsecondary level. Bronze medals were earned in automotive service technology at the high school level. All gold medal winners were able to attend the national competition in Louisville, KY where more than 15,000 people participate in the weeklong event. Competitions included 96 different hands-on trades, technical and leadership fields. Our Automated Manufacturing Technology team of Salvador Alcala, Madison Gigliotti, and William Kipp won a national gold medal at the high school level and Carey Contini won a national bronze medal at the postsecondary level. McCann is extremely proud of the accomplishments of these students, demonstrating their ability to the extent of national competitions.

Business Professionals of America (BPA) is the leading career and technical student organization for students pursuing careers in business management, office administration, information technology and other related career fields. The organization's activities complement classroom instruction by giving students practical experience through application of the skills learned at school. BPA is contributing to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills. At the 2017 BPA State Leadership Conference held in Framingham, MA, McCann students received a total of eighteen awards in finance; business administration; management information systems; digital communication & design; and management, marketing & communication competitions, bringing home four 1st place, four 2nd place, and one 3rd place award. Additionally, two McCann students were elected to positions on the Massachusetts State Officer Team. In May 2017, nine McCann students traveled to Orlando, FL to join over 6,000 other conference attendees from across the nation to participate in business skills competitions, workshops, general sessions, and intern assignments. Achievements earned at the national competition included a first place finish in Integrated Office Applications, a third place finish in Website Design Team, and top-ten medals in Administrative Support Concepts and Advanced Spreadsheet Applications.

Project Lead the Way is the leading provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education programs in schools across the U.S. Students enrolled in the program take as many as four courses above and beyond their graduation requirements. Since its inception, over 60% of participating students - over one hundred - have become eligible for college credits through Rochester Institute of Technology or New Hampshire Technical Institute as a result of their performance on the national engineering examination. In last year's PLTW cohort, 6 students achieved this eligibility. Additionally, 10 of our PLTW students enrolled in our new computer science principles course, an advanced placement PLTW course. 8 of these students achieved scores on the related AP exam that were high enough to earn college credit.

The success of our student body continues to be measured by our 100% competency determination, high career placement, high college matriculation rate and technical expertise in national skills competitions.

The district continues to operate on sound financial management principals and incorporates technology in this process to ensure maximum benefit for all of our programming. At the end of the fiscal year we returned \$48,291.00 of unused transportation monies to our communities. The district continues to search out grants to support our educational funding to improve instructional services and vocational equipment.

| FY17 Budgeted Revenues | Budget | Actual |
|---|-----------------------|-----------------------|
| City & Town Assessments | | |
| Municipal Minimum | \$2,766,472.00 | \$2,766,472.00 |
| Capital | \$98,438.00 | \$98,438.00 |
| Transportation | \$161,978.00 | \$161,978.00 |
| Municipal Assessment | \$353,510.00 | \$353,510.00 |
| Ch. 71 Transportation | \$244,000.00 | \$292,291.00 |
| Ch. 70 General School Aid | \$4,650,236.00 | \$4,666,196.00 |
| Tuitions | \$804,865.00 | \$804,865.00 |
| Miscellaneous Revenue | \$10,182.00 | \$8,982.00 |
| State Bonus Aid | | \$1,200.00 |
| Total Revenue Received | \$9,089,681.00 | \$9,137,972.00 |
| Member City & Town Transportation Refunds | | (\$48,291.00) |
| Misc. Revenue Balance to Surplus E & D | | \$0.00 |
| | \$9,089,681.00 | \$9,089,681.00 |

| Source Grant | Amount |
|--------------------------------------|---------------|
| (Federal Entitlement) | |
| Fed Sped IDEA | \$115,340.00 |
| Fed Title I | \$100,306.00 |
| Fed Title II A | \$18,490.00 |
| Fed Perkins | \$65,112.00 |
| Fed Postsecondary Perkins | \$3,190.00 |
| (Federal Grants Other) | |
| REAP | \$41,502.00 |
| (State Grants) | |
| Massachusetts Life Science | \$20,662.62 |
| Workforce Skills Capital Equipment | \$131,976.00 |
| (Competitive/Private) | |
| Private Olmsted | \$5,000.00 |
| Private BHG Wellness | \$2,000.00 |
| Private BCREB: Connecting Activities | \$1,000.00 |
| Private City of Chicopee Nurse Grant | \$2,850.00 |

| | |
|------------------------------|-------------|
| Private MASS MoCA | \$990.00 |
| Private Gene Haas Foundation | \$15,000.00 |
| Private LRIG – NE | \$2,069.00 |

TOTAL GRANTS \$525,487.62

09-12-2017

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT

www.nbswmd.com

For Calendar Year 2017 882.11 tons of paper, glass, cans and plastic were recycled District-wide, 3.1% increase from last year. The Town of Williamstown recycled 189.45 tons of paper and 98.19 tons of glass, cans and plastic at the Williamstown Transfer Station, highest recycling numbers within the district. Thank you~ Six paint collections were held from May until the end of June. What we did different this calendar year is we no longer accepted Latex Paint. As Coordinator of the district, I worked closely with Mass DEP Municipal Assistance Coordinator on this recent change. Latex Paint is not a Hazardous Waste, handouts were distributed educating district residents on reuse options / dry it up dispose in trash. We shipped out 1,270 gallons of oil-based paint & stain and (4) 55- gallon drums of spray paint (220 gallons) at a cost of \$8,174.31. Box packing the oil-based paints is a messy job. Special thanks to Transfer Station attendants, Shawn Wright, Assistant Court Services Coordinator Trial Courts Office of Community Corrections Commonwealth of Massachusetts, crew for their volunteer efforts and hard work. Thanks also to the Cheshire, Hinsdale and Williamstown DPW crews who provide us with assistance and storage space for our Supplies. We began the Paint Program in 1998 to meet a need. It is now consuming more and more of our program budget. We are currently working with Paint Care (paint manufacturers group), the Product Stewardship Institute and Massachusetts Product Stewardship Committee to pass legislation that would have the paint manufacturers pay for paint collection, either at retail stores or municipal transfer stations. We are actively advocating its passage.

The District has six Mercury Product Sheds for member towns to utilize, funded throughout the years by Mass DEP. This program has increased with collections, location of sheds Adams, Cheshire, Hinsdale, Peru, Windsor & Williamstown Transfer Station. NLR, Inc designated facility for the districts recycling. To stay in compliance with Mass DEP all sheds must be cleaned and Packed for shipping on a yearly basis. A big thank you again to Shawn Wright & Crew Commonwealth of Massachusetts, Office of Community Corrections for their volunteer efforts and hard work. The District recycled~ 383 NI-CAD, 287 Lithium & 169 Alkaline batteries. Recycled Lamps~ 1546 CFL Compact PL, 35 CLFL Circle line, 50 U style, 105 8 FT, 2,611 4ft, & 65 2ft Fluorescent Lamps at a cost of \$4,230.49.

This year NBSWMD filed grant applications and the Massachusetts Department of Environmental Protection awarded "Small Initiative Grants" to nine towns in the District & NBSWMD. The Commissioners voted to pool the grants and purchase a Roll-Of-Container. This container will rotate among the towns and every town will benefit. There were four Towns in the district that received Mass DEP Recycling Dividends Program. Each of the member towns contributed \$500.00, with NBSWMD contribution of \$1,500.00.

Cheshire, Williamstown, Windsor and Savoy were again recognized and awarded funds under the Mass. DEP Recycling Dividends Program. This program awards points for achievements. Cheshire was awarded \$2,100.00, Williamstown \$2,800.00, Windsor \$2,450.00, and Savoy \$2,450.00. The funds have to be reinvested to promote recycling education, new equipment or projects.

The waste stream continues to evolve and our programs will continue to evolve as well. Our efforts in the coming year will be aimed at collecting textiles, clothing and household linens, and keeping them out of the trash. Reducing waste and increase recycling.

Thank you for a great year, to all of the Members Commissioner's & Town officials for your support and guidance within my first year as Program Coordinator. I welcome questions, suggestions as how I can help improve programming. Household Hazardous Waste Collection to be held June 2, 2018 for all District Member Towns ~ see Website for details or please feel free to contact me with any questions 413-743-8208. An average cost of a HHW event for the district to host is \$10,000. There will be no cost to residents and pre- registration will be required which will start in May.

Reuse, Recycle, Donate, Re-think~

Linda Cernik, NBSWMD Program Coordinator

Tim Kaiser, NBSWMD Commissioner for the Town of Williamstown

PLANNING BOARD

Chris Kapiloff, Chair

The Planning Board is an elected Board, responsible for overseeing the long term land use patterns of Williamstown through the Zoning Bylaw, Subdivision Rules, and Master Planning process. Following the May 2017 Town Election, the Board is comprised of five members Chris Kapiloff, Amy Jeschawitz, Ann McCallum, Susan Puddester, and Chris Winters. Chris Kapiloff serves as Chair, with Susan Puddester as Vice Chair.

In 2017, the Board's focus was on housing. The Board continued its work begun in 2016 to pursue research into housing policy and housing strategies for Williamstown. The Board, thanks to a grant agreement with the Massachusetts Housing Partnership, was able to hold two community outreach sessions about housing policy in our community. Talking to residents and helping them understand current market and demographic trends and hearing their thoughts and ideas was essential to the Boards work in this critical area. The result of this month's long process is multiple bylaw amendments. The first were proposed and passed at a Special Town Meeting in November. These allow additional housing at Cable Mills and new housing within existing business districts. Another more comprehensive zoning bylaw amendment is currently underway with the goal of bringing our zoning in-line with current housing best practices, state policy, and in many cases, the type of built environment that already exists in our most cherished walkable neighborhoods.

Finally, we want to take this opportunity to remind all our friends and neighbors that throughout 2017 the Planning Board will be meeting the second Tuesday of each month at 7 PM to discuss these and other important issues. We encourage the public to attend and discuss the present and future land use patterns of Williamstown, and how we grow, protect, and manage the fabric of our community.



Youth Center Open House on Housing February 2017



Housing Info Session at Stone Hill April 2017

WILLIAMSTOWN POLICE DEPARTMENT

Police Chief Kyle J. Johnson

The Police Chief oversees the Police Department, Communications Section, Forest Warden, Animal Control and School Crossing Guards. These departments are made up of a group of hard-working, dedicated professionals. Williamstown is very fortunate to have these professionals, and I would like to start this report by personally thanking each and every one of them for their continued hard work, dedication and professionalism that they display every day. I would also like to thank the Community as well for their continued support of these departments.

The duties of the Police Chief include not only the responsibilities listed above, but also all administrative functions within the Police Department as well as covering open patrol and dispatch shifts as needed.

The Police Department is on Facebook as “Williamstown Police Department, Massachusetts”. This has proven a valuable tool for public outreach. We have used the Facebook site to successfully reunite dogs with their owners; alert the motoring public to road closures and detours; promote community events; ask the public for help with investigations and then provide updates to specific cases; and finally, to acknowledge the kind gestures we see on a regular basis from our community.

Administration / Personnel

Sergeants: Scott McGowan, Paul Thompson, David Lemieux

Officers: Kevin Garner, Tania Hernandez, Craig Eichhammer, John McConnell, Shuan William, Mike Ziemba, & Scott Skorupski

Dispatchers / Reserve Officers: Laurie Tuper, Officers Brad Sacco & David Jennings;
Bill Jennings, Christy Lemoine & Calvin Dzedziak (Part-time)

Crossing Guards: Bill Cote, Rosella Cote, Linda Nichols
Scott Parks (Part-time)

Animal Control: All officers respond to the various animal calls received within the year and enforce the Town Bylaws as they apply to dogs & cats. Often times, callers are redirected to private pest control companies for nuisance wildlife calls. Dogs and cats with possible rabies exposure through bites or wounds of an unknown origin are viewed and quarantined as required by law. To maintain a level of consistency, Chief Johnson and K-9 Officer Ziemba fill this role of Animal Inspectors.

Forest Warden: Rick Daniels

Deputy Wardens (Volunteers): Michael Daniels, Marcus Bottesi Jr., Peter Niemeyer, Kevin O’Mara, David Larabee, Morissa Daniels, Kevin Jolin, Erika O’Mara, Nicole Pedercini, Dawn Daniels

In 2017, the Forest Warden Department issued burning permits during the open season from January 15 - April 30, as well as agricultural burn permits year-round as the weather permitted. The Department investigated smoke complaints and checked on permitted fires for regulation compliance, extinguishing illegal fires. Like the past couple of years, the 2017 season was dry and windy at times, making it difficult to issue permits safely. There was a total of seven (7) red flag days during the open burn season, which meant no outdoor fires of any kind.

A total of one hundred fifty-three (153) permits were issued and the Wardens responded to thirty-four (34) calls for service:

- Smoke Complaints: Eleven (11)
- Illegal Content / Unpermitted Fires: Twelve (12)
- Lost or Injured Persons: Six (6)
- Wildland Fires (Williamstown): Three (3)
 - Landowner burning an underground insect nest burned an embankment; an exterior ashtray burned some garbage and wood stove ashes dumped burned the surrounding area.

- Wildland Fires (Mutual Aid): One (1)
- Fireworks Standby: One (1)

The Forest Wardens attended Fire Prevention Day in October and the Town's 4th of July Parade. All members train regularly, completing CPR/AED and First Responder training as required by the State. One member has National Red Card Certification with 2 EMT'S and 1 Paramedic.

The Forest Warden Department Received a grant from The Volunteer Fire Assistance Grant 2017 for \$659.00 to purchase some hand tools, fire hose and hose appliances.

Communications Section (Dispatch)

Our Communications Section of the Police Department is the heart and soul of the Department. These are the people behind the scenes, 24 hours a day, seven days a week, simultaneously performing a multitude of tasks and never getting the credit they truly deserve.

The Communications Section dispatches for the Williamstown Police, Williamstown Fire, Village Ambulance, and the Williamstown Forest Warden, as well as serving as the after-hours point of contact for both the Department of Public Works and the State Department of Transportation. The Communications Section also dispatches mutual aid requests for police, fire and EMS outside of Williamstown as well as monitoring any persons held in custody in either of the holding cells.

Calls for service are generated at the Communications Section in a variety of ways. They can be personnel initiated via the radio or the cruiser's Mobile Data Terminal (MDT), such as a patrol conducting a traffic stop or a building check. They can be by walk-in, such as a License to Carry (LTC) application or fingerprinting, or they may come in through phone calls to the business, emergency or 911 phone lines. In 2017, the Department received 24,980 incomings calls on the business lines and another 1,402 calls on the emergency or 911 lines. The Communications Section is a State of Massachusetts Public Safety Answering Point (PSAP) and was upgraded in 2017 to the Next Generation 911 System.

There were 13,375 calls for service requiring some sort of action and are listed below by Call-Type category and are then broken down by shift:

| <u>CALLS BY CATEGORY</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---------------------------------|--------------------|--------------------|--------------------|
| 911 ABANDONED CALLS | 86 | 49 | 41 |
| 911 TEST CALLS | 86 | 71 | 85 |
| 911 WRONG NUMBER CALLS | 40 | 114 | 152 |
| 911 HANG UP CALL | 21 | 39 | 51 |
| 911 SILENT CALLS | 29 | 75 | 40 |

| | | | |
|-------------------------------|------|------|------|
| 911 OVERFLOW – NORTH ADAMS | 30 | 15 | 7 |
| ABANDONED MV | 0 | 1 | 3 |
| AIRCRAFT INCIDENT | 0 | 2 | 0 |
| ALARM – BURGLAR | 154 | 160 | 198 |
| ALARM – OTHER | 30 | 21 | 17 |
| AMBULANCE CALL – WILLIAMSTOWN | 1601 | 1502 | 1550 |
| AMBULANCE CALL – HANCOCK | 104 | 106 | 66 |
| AMBULANCE CALL – MUTUAL AID | 42 | 33 | 75 |
| AMBULANCE CALLS – NEW ASHFORD | 16 | 13 | 15 |
| AMBULANCE CALLS – POWNAL | 45 | 7 | 21 |
| AMBULANCE TRANSFERS | 1215 | 960 | 708 |
| ANIMAL BITE | 7 | 12 | 15 |
| ANIMAL CONTROL | 341 | 352 | 354 |
| ALARM PERMITS ISSUED | 12 | 16 | 6 |
| ALARM PERMIT RENEWALS | 159 | 167 | 152 |
| ASSAULT | 2 | 6 | 11 |
| ASSIST OTHER AGENCY – DPW | 54 | 64 | 84 |

| | | | |
|---------------------------------|------|------|------|
| ASSIST OTHER AGENCY – FIRE | 132 | 72 | 75 |
| ASSIST OTHER AGENCY – MUNICIPAL | 4 | 4 | 6 |
| ASSIST OTHER AGENCY | 34 | 46 | 42 |
| ASSIST OTHER AGENCY – RMV | 1 | 4 | 9 |
| ASSIST OTHER AGENCY – POLICE | 74 | 68 | 84 |
| ASSIST OTHER AGENCY – UTILITY | 71 | 28 | 36 |
| ASSIST OTHER AGENCY – WCSS | 37 | 26 | 33 |
| ASSIST OTHER AGENCY – REPO | 8 | 6 | 10 |
| BREAKING & ENTRY | 22 | 14 | 13 |
| B.O.L.O. | 51 | 52 | 66 |
| BOMB SCARE | 1 | 0 | 0 |
| COMPUTER CRIMES | 1 | 3 | 0 |
| BUILDING CHECK | 2522 | 2433 | 1967 |
| DISTURBANCE | 82 | 107 | 141 |
| DISABLED MV | 136 | 96 | 95 |
| DOMESTIC DISTURBANCE | 21 | 27 | 20 |
| ESCORT / TRANSPORT | 20 | 4 | 21 |

| | | | |
|-------------------------------|-----|-----|-----|
| FIRE DISPATCH – WILLIAMSTOWN | 310 | 239 | 254 |
| FIRE DISPATCH – MUTUAL AID | 12 | 6 | 9 |
| FORGERY | 0 | 0 | 1 |
| FINGERPRINTING | 47 | 53 | 60 |
| FOREST WARDEN DISPATCH | 35 | 40 | 34 |
| GENERAL INFO | 98 | 33 | 0 |
| ILLEGAL DUMPING | 3 | 8 | 3 |
| IMMIGRATION DETAINER REQUESTS | | | 0 |
| JUVENILE OFFENSES | 0 | 4 | 3 |
| K-9 REQUEST – WILLIAMSTOWN | 7 | 8 | 7 |
| K-9 REQUESTS – OTHER AGENCY | 5 | 7 | 9 |
| LARCENY | 131 | 142 | 160 |
| LICENSE TO CARRY | 40 | 59 | 59 |
| LIQUOR LAW VIOLATION | 30 | 16 | 18 |
| MEDICAL ASSISTANCE | 196 | 184 | 202 |
| MISSING PERSON | 6 | 20 | 23 |
| MV LOCKOUT | 118 | 110 | 109 |

| | | | |
|-------------------------|------|------|------|
| MV ACCIDENT | 224 | 224 | 242 |
| MV STOP | 1854 | 2123 | 1705 |
| NARCOTICS INVEST | 33 | 37 | 9 |
| NOISE COMPLAINT | 82 | 38 | 48 |
| PARKING COMPLAINT | 39 | 47 | 46 |
| PERSONNEL COMPLAINT | 1 | 0 | 3 |
| PROPERTY DAMAGE | 15 | 13 | 16 |
| ANNOYING PHONE CALLS | 13 | 8 | 4 |
| PARKING CHECK | 1698 | 1760 | 1902 |
| POWER OUTAGE | 14 | 15 | 42 |
| PUBLIC RECORDS REQUEST | 127 | 173 | 198 |
| FOUND / LOST PROPERTY | 109 | 125 | 123 |
| PUBLIC SERVICE | 108 | 136 | 122 |
| PUBLIC SERVICE EVENT | 30 | 35 | 26 |
| ROAD CONDITIONS | 121 | 123 | 136 |
| ROBBERY | 0 | 1 | 0 |
| SERVE RESTRAINING ORDER | 9 | 17 | 6 |

| | | | |
|---------------------------|-----|-----|-----|
| SEXUAL OFFENSES | 14 | 11 | 16 |
| SUDDEN DEATH | 2 | 5 | 4 |
| SECTION 12 | 19 | 24 | 17 |
| SHOPLIFTING | 1 | 1 | 0 |
| SUSPICIOUS MV | 304 | 238 | 299 |
| AUTO THEFT | 1 | 1 | 1 |
| SOLICITING | 2 | 8 | 5 |
| SEX OFFENDER REGISTRATION | 2 | 3 | 3 |
| SPEED TRAILER ASSIGNMENT | 14 | 12 | 5 |
| SYSTEM TROUBLE | 9 | 9 | 15 |
| SERVE SUMMONS | 91 | 71 | 71 |
| SUSPICIOUS ACTIVITY | 372 | 323 | 283 |
| THREATS / HARASSMENT | 32 | 34 | 43 |
| TRAFFIC CONTROL | 422 | 730 | 617 |
| TRAFFIC COMPLAINT | 229 | 238 | 226 |
| TRESPASS | 22 | 34 | 27 |
| UNWANTED GUEST | 13 | 16 | 12 |

| | | | |
|---------------------------------|--------------|--------------|--------------|
| VANDALISM | 17 | 12 | 22 |
| VIOLATION RESTRAINING ORDER | 2 | 0 | 3 |
| SERVE WARRANT | 11 | 9 | 20 |
| WELL-BEING CHECK | 105 | 89 | 149 |
| TOTAL CALLS FOR SERVICE: | 14523 | 14490 | 13735 |

2017 CALLS FOR SERVICE BY SHIFT:

| <u>SHIFT</u> | <u>NUMBER OF CALLS</u> |
|--------------------------------|------------------------|
| Days / 7am to 3pm | 7313 |
| Evenings / 3pm to 11pm | 4337 |
| Nights / 11pm to 7am | 2085 |
| Total Calls for Service | 13735 |

Criminal Activity

The Police Department applied for one hundred eighty-three (183) criminal charges against eighty-six (86) adults, and twenty (20) criminal charges against thirteen (13) juveniles in 2017. An additional eleven (11) adults were placed in Protective Custody. The following is the category breakdown of offense types based upon the Federal Bureau of Investigations (FBI) National Incident-Based Reporting System (NIBRS):

| <u>OFFENSES BY NIBRS CODE:</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------|-------------|-------------|-------------|
| NEGLIGENT MANSLAUGHTER | 0 | 1 | 0 |
| KIDNAPPING / ABDUCTION | 0 | 0 | 0 |
| FORCIBLE RAPE / SODOMY | 5 | 5 | 4 |
| FORCIBLE FONDLING | 0 | 2 | 1 |

| | | | |
|----------------------------------|----|----|----|
| ROBBERY | 1 | 1 | 0 |
| AGGRAVATED ASSAULT | 3 | 5 | 5 |
| SIMPLE ASSAULT | 19 | 14 | 17 |
| INTIMIDATION | 4 | 5 | 1 |
| ARSON | 3 | 0 | 1 |
| BREAKING & ENTERING / BURGLARY | 41 | 20 | 9 |
| SHOPLIFTING | 3 | 2 | 0 |
| THEFT FROM A BUILDING | 57 | 47 | 46 |
| THEFT FROM A MV | 0 | 0 | 2 |
| ALL OTHER LARCENIES | 49 | 77 | 90 |
| MV THEFT | 1 | 1 | 1 |
| COUNTERFEITING / FORGERY | 2 | 1 | 2 |
| LARCENY BY FALSE PRETENSE | 4 | 10 | 7 |
| EMBEZZLEMENT | 0 | 0 | 1 |
| CREDIT CARD THEFT | 1 | 2 | 1 |
| IMPERSONATION | 0 | 1 | 1 |
| STOLEN PROPERTY OFFENSES | 0 | 2 | 2 |
| PROPERTY DESTRUCTION / VANDALISM | 37 | 25 | 29 |

| | | | |
|--------------------------------|------------|------------|------------|
| NARCOTIC VIOLATIONS | 42 | 46 | 12 |
| INCEST | 0 | 0 | 1 |
| STATUTORY RAPE | 4 | 4 | 6 |
| PORNOGRAPHY / OBSCENE MATERIAL | 0 | 4 | 2 |
| WEAPONS VIOLATIONS | 0 | 0 | 1 |
| BAD CHECKS | 8 | 1 | 1 |
| DISORDERLY CONDUCT | 6 | 13 | 7 |
| DRIVING UNDER THE INFLUENCE | 13 | 15 | 7 |
| DRUNKENNESS | 0 | 0 | 2 |
| FAMILY OFFENSES (NON-VIOLENT) | 0 | 0 | 1 |
| LIQUOR LAW VIOLATIONS | 24 | 9 | 17 |
| TRESPASS | 4 | 8 | 8 |
| ALL OTHER OFFENSES | 30 | 32 | 54 |
| TRAFFIC OFFENSES (TOWN BYLAW) | 151 | 158 | 92 |
| TOTAL | 512 | 511 | 431 |

Traffic Enforcement

Traffic enforcement is a significant portion of the Police Department's policing duties. The town is comprised of approximately eighty-six (86) miles of roadways, with the major routes being State Routes 2, 7, and 43. When officers are not answering calls or completing paperwork, they are conducting enforcement on all roadways. Of the 1705 traffic stops conducted in 2017, these routes saw a majority of the enforcement:

- Route 2 (Taconic Trail & Main Street): 379 stops resulting in 476 violations;

- Route 7 (New Ashford & Cold Spring Roads, North Street and Simonds Road): 550 stops resulting in 627 violations;
- Route 43 (Hancock & Green River Roads and Water Street): 303 stops resulting in 332 violations;
- North Hoosac, Bridges and Sand Springs Road corridor: 298 stops resulting in 355 violations.

Specific traffic complaints are received regularly at the Police Department. As cell phone technologies advance with improved reception, more motorists are calling to report the improper operation of other motorists. When possible, patrols are directed to these areas in an attempt to locate the specific motor vehicle. A second type of complaint commonly received is when a resident or group of residents in a specific neighborhood report speeding motor vehicles in a specific section of town. To assist in strategizing enforcement in these specific areas, the Police Department deploys the speed monitoring trailer to record the number of vehicles, speed, direction and time of day to allow for a more specific enforcement action. This trailer also serves as a deterrent as well by displaying both the posted road speed and the vehicle's speed, and then flashing red when the posted speed is exceeded. Two (2) permanent speed monitoring signs were donated to the Town in 2013 and installed on Route 43 (Water Street and Green River Road) to also serve as a deterrent to speeding motorists. Two (2) additional signs were installed on School Street in 2016.

In 2017, the Police Department responded to two hundred nineteen (219) motor vehicle crashes. Fortunately, most of these crashes were minor in nature and many occurred in parking lots or during on-street parking. From the more significant crashes, thirty-four (34) persons reported injury.

| <u>CRASH ACTIVITY SUMMARY</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------------|--------------------|--------------------|--------------------|
| FATAL MV CRASHES | 2 | 0 | 0 |
| PERSONAL INJURY CRASHES | 26 | 36 | 34 |
| CRASHES INVOLVING PEDESTRIANS | 1 | 6 | 7 |
| CRASHES W/O INJURY | 163 | 155 | 178 |
| TOTAL MV CRASHES: | 192 | 197 | 219 |

| <u>TRAFFIC ENFORCEMENT</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-----------------------------------|--------------------|--------------------|--------------------|
| CRIMINAL MV VIOLATIONS | 153 | 172 | 92 |
| CIVIL MV VIOLATIONS | 337 | 353 | 266 |
| WARNING MV VIOLATIONS | 1837 | 2069 | 1697 |

| | | | |
|-----------------------------------|-------------|-------------|-------------|
| TOTALS VIOLATIONS: | 2327 | 2594 | 2055 |
| TOTAL MOTOR VEHICLE STOPS: | 1854 | 2166 | 1705 |

| <u>PARKING ENFORCEMENT</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|--------------------|--------------------|--------------------|
| HANDICAP ZONE | 13 | 9 | 13 |
| PROHIBITED AREA | 218 | 141 | 196 |
| DOUBLE PARKING | 0 | 1 | 0 |
| ALL NIGHT PARKING | 673 | 633 | 596 |
| WITHIN 10' OF FIRE HYDRANT | 3 | 1 | 1 |
| ACROSS PRIVATE DRIVE / ROAD | 3 | 1 | 7 |
| WITHIN 20' OF INTERSECTION | 1 | 2 | 3 |
| UPON CROSSWALK / SIDEWALK | 10 | 4 | 5 |
| WRONG DIRECTION OR MORE THAN 12" FROM CURB | 19 | 17 | 14 |
| SNOW & ICE REMOVAL | 2 | 0 | 0 |
| UPON BRIDGE OR APPROACH | 0 | 0 | 2 |
| OVERTIME PARKING | 1171 | 1061 | 1151 |
| TOTAL PARKING TICKETS: | 2113 | 1870 | 1988 |

| <u>NON-MOTOR VEHICLE CITATIONS</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|-------------|-------------|-------------|
| CIVIL POSSESSION OF ONE (1) OUNCE OR LESS OF MARIJUANA | 35 | 31 | 0 |
| UNLICENSED DOG | 2 | 0 | 1 |
| DOG RUNNING AT LARGE | 17 | 25 | 22 |

Training

Training is a very important element for effective policing. Laws are constantly being created or updated, and technology is rapidly advancing in the world of law enforcement. There is a delicate balance between staying current, and sometimes even ahead of these changes, while working within the strict confines of a budget. The Police Department recognizes the importance of training, and every year all officers receive forty (40) hours of state mandated In-Service training through classroom sessions conducted by the Berkshire County Chiefs of Police Association, or online through various agencies such as the Municipal Police Training Committee, Massachusetts State Police or the Municipal Police Institute.

Mandated topics in 2017 included: Legal Updates, Police Interactions with Youth, Dealing with Persons with Alzheimer’s and Dementia, Active Shooter, Dynamics of Addiction, and Defensive Tactics. These training opportunities were held on various days in a north, central or south Berkshire locations from January through May, allowing many to attend while on shift to reduce overtime costs.

All Williamstown Police Officers are also certified Dispatchers, and therefore, all officers and civilian staff are mandated by the state to also receive sixteen (16) hours annually of In-Service training in the Emergency Medical Dispatch (EMD) field. Topics in 2017 were Sexual Assault on College Campuses and Next Generation 911.

We also conduct training within the Police Department, as well as for other agencies, with our own staff functioning as instructors. Within the department, Sergeant David Lemieux instructs the annual qualifications of handgun & long gun at the firearms range. In addition to the In-Service trainings and certifications, the following are some of the specialized trainings that were able to be attended:

February: Chief Johnson attended a day long training on Death Scene Investigation Protocols hosted by Berkshire District Attorney David Capeless.

March: Shuan William attended Presidential Orders; Immigration and Police Responsibilities training in Grafton on March 3. Mike Ziemba participated in the annual Williams College table top exercise dealing with a simulated emergency on campus.

April: Chief Johnson received eight (8) hours of training on the Commercial Exploitation of Children: Understanding & Responding to Victims, presented by My Life; My Choice and hosted by the Berkshire District Attorney David Capeless. A second day of training was a Multidisciplinary Team Protocol Development session with approximately fifty (50) representatives from various agencies within Berkshire County with an interest in child protections. Two additional four (4) hour development sessions are scheduled for later in the spring.

May: Chief Johnson attended a week-long Command Staff Managerial Skills training with topics including: Marijuana Law changes, Testing for Drug Impairment; Accreditation; Employee Behaviors & Mental Health Issues; SANE Nursing Program Updates; FTO Programs; Police Suicides; Use of Force; Changes to CORI laws; Work Related Injuries & Claims; Evidence Room Procedures, and Public Records Law.

June: Officer Shuan William attended an eight (8) hour training for forensic examiners and investigators of Digital Evidence. Topics included: Emerging 4th Amendment case law on particularity; Massachusetts case law update; Litigation in cases involving compelled passcodes; The process of compelling biometrics and fingerprints; Thoughts on search warrant execution; Thoughts on best practices for phone extractions, search and seizure, and Use of tools for searching the extractions.

October: All officers completed their annual handgun and patrol rifle qualifications.

November: K-9 Officer Ziemba attended a student reunification training at the Williams Inn.

December: K-9 Officer Mike Ziemba attended a one-day training on Identifying the Active Shooter, sponsored by the Western MA Regional Homeland Security Advisory Council. Officer Shuan William attended a seminar on utilizing Carfax as an investigative tool.

Grants

In 2017, the following grant money was awarded to the Department. In most instances, the grants come with specific rules regarding implementation and they generally do not allow their use to supplant any portion of the operating budget.

| <u>SOURCE</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|---|---|---------------|
| State 911 Public Safety Answering Point (PSAP) Support | Dispatch Equipment & Personnel Costs | \$25,892.00 |
| State 911 Public Safety Answering Point (PSAP) Training | EMD Training | \$10,490.56 |
| Volunteer Fire Assistance Grant through the DCR Bureau of Forest Fire Control | Wildland Firefighting Tools & Equipment | \$ 659.00 |

Assignments

While each officer serves in both the patrol and dispatch roles as their primary function, some are given specialized assignments to enhance our role in public safety. The specialized assignments often times require additional specialized trainings and allow the officers to work regularly with other agencies to further hone their skills. In return, the department fosters relationships that work seamlessly when additional resources and manpower are needed from outside agencies.

- **Berkshire Law Enforcement Task Force (BLETF): Officer Shuan William**

While assigned to the BLETF-DEU (Digital Evidence Unit), Officer Shuan William has assisted in numerous investigations with the BLETF, including Murder, Narcotic Violations, Sexual Assaults, Child Pornography and Violent Crimes, along with the downloading of over one-hundred (100) cell phones / similar electronic devices (tablets/GPS), in 2017 alone. The digital evidence that has been gained from these cell phone extractions has significantly strengthened the criminal cases they were derived from.

Since the implementation of the DEU four (4) years ago, a growing number of towns from Berkshire County, along with the patrol barracks of the Massachusetts State Police, have taken advantage of having a Digital Evidence Unit in the county. The DEU has processed over seven hundred (700) cell phones. DEU members have assisted in numerous

investigations by assisting other police officers in authoring and obtaining the necessary search warrants, in order to be granted permission to search these electronic devices for evidence of a crime.

2017 Cases:

On, January 09, 2017, members of the Massachusetts State Police – Violent Fugitive Apprehension Section (MSP-VFAS), along with the Superior Court Probation Department, were looking for a violent fugitive who had violated his parole out of eastern Massachusetts. Officer William, along with other members of the Berkshire County Drug Task Force (BCDTF) and Berkshire Law Enforcement Task Force (BLETF), gave assistance. The fugitive was located hiding out at a motel on Simonds Road. The fugitive attempted to flee but was immediately captured. The fugitive was also found to be unlawfully in the possession of a handgun. Numerous other firearms-related charges were sought against him.

On January 18, 2017, members of the Berkshire County Drug Task Force (BCDTF) executed a search warrant for heroin distribution at a motel on Main Street. Officers arrested two (2) individuals for Possession with Intent to Distribute a Class A Substance - Heroin. BCDTF seized over 450 bags of heroin as well as a large sum of cash. One arrestee also had an arrest warrant from a previous Berkshire County Drug Task Force raid where an AK-47 assault rifle had been seized. This case is currently making its way through the Northern Berkshire District and Berkshire Superior Court systems.

On March 02, 2017, the BLETF was notified of a missing person from Clarksburg, MA. Members of the BLETF-DEU were instrumental in securing and processing digital evidence that was critical in helping the investigation move forward. This investigation took an unsuspected turn when the main suspect in this case took his own life only a couple weeks after first reporting his wife missing.

On March 30, 2017, a large-scale narcotics investigation came to a conclusion. After a three (3) month long investigation, members of the BCDTF made numerous arrests, and seized large quantities of narcotics. The main suspect had made residence at a motel on Simonds Road in Williamstown, and consequently was under constant surveillance by Officer William and other officers. Officers were able to seize one (1) kilo of cocaine, and over \$100,000 in cash from a residence in Pittsfield. Large quantities of additional narcotics were also seized in the following search warrants that were executed within the county. These arrestees are currently making their way through the Northern Berkshire District and the Berkshire Superior Court systems. On April 10, 2017, after a brief investigation, Officer William executed a search warrant at the dormitory residence of a Williams College student. The female was found to be distributing and manufacturing LSD in her room. The female was charged with Possession with Intent to Distribute a Class B substance – LSD, along with other narcotic and alcohol related charges. This case is currently making its way through the Northern Berkshire District Court.

On October 05, 2017, information was obtained that a Williams College student had been selling Marijuana to high school students. An investigation by Officer William led him to execute a search warrant at the student's dormitory. Officer William seized large amounts of various types of narcotics (Cocaine, Xanax, and Ecstasy) and Marijuana. The student was criminally charged with three (3) counts of Possession with Intent to Distribute a Class B substance, Possession with Intent to Distribute a Class D substance (Marijuana) and alcohol charges. This criminal case has already concluded in Northern Berkshire District Court, where the arrestee accepted a Plea Agreement.

- **Courts: K-9 Officer Mike J. Ziemba**

Court Officer Mike Ziemba works closely with both the District and Juvenile Courts to assist in the disposition of civil violations and the prosecution of criminal cases. Officer Ziemba works with both courts on a daily basis reviewing probable cause statements, submitting paperwork, and signing complaints for issue. All criminal charges must be reviewed with the Clerk Magistrate to ensure probable cause is established for each charge sought. Once the complaint is issued, it may be held at the Clerk Magistrate's level for a specific length of time under certain strict conditions and later dismissed if the specific conditions are met. A first-time offender charged with a non-violent crime is a candidate for this diversion-type program. Other cases are forwarded to the Berkshire District Attorney's Office for prosecution. Other court duties include prisoner transports, monthly show-cause hearings, along with the delivery of summonses to witnesses,

victims and defendants. Detailed record keeping and data entry into the Police Department's record keeping system are also important functions of the Court Officer.

- **DARE / ROPES: Officer Tania Hernandez, Officer Brad Sacco & Dispatcher Laurie Tuper**

2017 saw the graduation of fifteen (15) students from the Pine Cobble School D.A.R.E (Drug Abuse Resistance Education) program. Officer Tania Hernandez presents this course and also serves as a senior facilitator for two (2) weeks of the summer R.O.P.E.S. (Respecting Other People; Encouraging Self Esteem) camp, alongside Officer Brad Sacco & Dispatcher Laurie Tuper. The R.O.P.E.S. program is sponsored by the Williamstown, North Adams, and Clarksburg Police Departments, North Adams, Cheshire, and Florida Fire Departments, North Adams and Adams Ambulance Services, Florida's Gabriel Abbott Memorial School, as well as the Berkshire County District Attorney's Office. During 2017, approximately one hundred eighty-four (184) youths ranging from age 11 to 16, completed the R.O.P.E.S. camps, with fifty-one (51) residing in Williamstown.

- **Investigations: Sergeant Scott E. McGowan**

The Town of Williamstown is a safe community that allows for people to enjoy a very high quality of life to work and live. However, Williamstown is not immune to crimes and the persons that commit them. To devote the necessary resources to investigations, Sergeant Scott McGowan was appointed the Police Department's investigator in 2007 and continues that role today. Sergeant McGowan is still required to cover patrol and dispatch shifts as well as fulfilling the duties of a supervisor. As the investigator, he is also tasked with maintaining certain, specific certifications.

Some incidents reported to the Department throughout the year are rectified while on a regular patrol or even a dispatch shift. Other, more serious incidents require uninterrupted attention, and as this happens, Sergeant McGowan's regular shifts are backfilled by others so he can focus on the investigative tasks at hand.

Investigation types vary each year and 2017 saw one hundred sixty (160) larceny complaints, thirteen (13) residential and/or commercial breaks, sixteen (16) sex offenses along with other various investigations.

On March 10, 2017 Sergeant McGowan was assigned an investigation involving the financial exploitation of a disabled elder. Criminal charges were forwarded against the elder's personal care attendant after it was discovered \$5,000 to \$13,000 was embezzled. The case is presently being resolved by means of plea deal.

On June 20, 2017 Sergeant McGowan was assigned to a larceny investigation involving several elderly victims. During the investigation, it was discovered the defendant stole jewelry from several residences totaling approximately \$45,000. The defendant was arrested and the case is expected to be resolved by means of a plea deal or possible trial.

- **K-9 Program: K-9 Officer Mike J. Ziembra & Daisy**

The Williamstown K-9 Unit, Officer Mike Ziembra and canine Daisy, were requested to respond to multiple calls for service in and around Williamstown. Several scenarios that may require the use of the K-9 for a search are: suspects that have just committed a crime and fled on foot, persons who had indicated they wished to harm themselves and walked away, persons fleeing from a motor vehicle crash or stop, and lost or missing persons. Even in instances where a specific subject is not located, the tracks for suspects may provide vital information where evidence is found along the track or ending in certain locations where motor vehicles were used to remove the suspect from the area.

The K-9 Unit also participated in public service events which covered a range of topics from numerous informative presentations on the role and use of the K-9 to school children of varying ages, informative presentations and question and answer sessions, demonstrations at various local parades and block parties, and the presentation of DARE awards to students graduating from the program.

Training is a constant process for the K-9 Unit which, on average, logs approximately 8 hours each week. Most training is done locally, in different scenarios, and in varying communities. Many times, training time is also spent with the Pittsfield

Police Department and Berkshire County Sheriff's Department, both of which have K-9 Units and a certified Police K-9 Master Trainer.

Many local communities have recognized the benefit of having a certified K-9 Unit as part of the Police Department and have acquired one of their own. At the inception of Williamstown's K-9 program there were no grants that were offered to assist with expenses and startup costs, but that has now changed. Many area municipalities have been awarded these grants and now have K-9 Units trained to respond to calls for service, providing a larger resource of K-9 responses, easing the burden on the existing K-9 Units in the area. Officer Ziemba has assisted with some of these new K-9's and their handlers by providing guidance as they start their respective programs.

To date the new K-9 Units have selected either a Shepherd or Lab canine, focusing training on tracking, article and/or narcotics detection and/or a patrol dog, leaving Williamstown's Daisy as the only bloodhound in all of Western Massachusetts. Bloodhounds are renowned for their scent tracking ability, and this is Daisy's only responsibility.

Daisy's day-to-day care and expenses are the sole responsibility of K-9 Handler, Officer Ziemba. Medical expenses are supported entirely by donations from the community.

- **School Safety: K-9 Officer Mike J. Ziemba**

Based on current negative trends in today's society, extra precautions and vigilance are directed toward the several schools within Williamstown and the neighboring communities. Each and every day, multiple random patrols are directed to the area of the Williamstown Elementary, Pine Cobble and Mt. Greylock Regional High School, and the surrounding streets during the commutes to and from school. While Williamstown is a safe community, the Police Department has dedicated much time to planning and preparing for a variety of serious scenarios. While we hope these tragic events that occur across the nation never become a reality here, training for them is unfortunately a necessity. Keeping the schools safe is a team effort and would not be possible without the full cooperation and communication between several agencies. These agencies consist primarily of educators and administrators of the Williamstown Elementary School, Mount Greylock Regional High School and Pine Cobble School, and the Williamstown Police Department. Neighboring agencies also play a vital role in school safety as well. The Massachusetts State Police, North Adams Police and Lanesborough Police also assist and participate in our drills on a regular basis as their respective agencies would be called to respond if an event were to occur. In turn, Officer Ziemba has assisted with drills and training in the North Adams, Lanesborough and Hancock Schools. Officer's from each agency that are assigned to the school safety initiative communicate with and update each other on a regular basis regarding any changes/advancements in the schools.

To fully understand the topic of school safety and in an effort to stay current with national responses, Officer Ziemba, Officer William and Sergeant Thompson are ALICE (Alert. Lockdown. Inform. Counter. Evacuate.) certified, a nationally recognized program designed to educate and instruct Law Enforcement responses to active threats within the schools. This training is fact and statistic based and encourages a whole new way of addressing threats within the school; a drastic departure from the formerly accepted practices of simply locking students and staff into classrooms. The program also encourages attendance by school personnel and allows for law enforcement and school staff to take the curriculum practices back into the school for dissemination to the rest of the staff for implementation. This program, while more specifically designed for schools, can be adapted for most businesses, and can be presented by the Police Department upon request.

Officer Mike Ziemba is the primary ALICE presenter for the Police Department and the liaison to the schools as well. The Massachusetts State Police (MSP) School Safety Unit presents a similar version of ALICE which is primarily instructed by Trooper Andrew Canata. Trooper Canata, along with Officer Mike Ziemba, work closely with the schools in the Northern Berkshire community. To date, the following institutions have been presented with the ALICE program: Williamstown Elementary School, Mount Greylock Regional High School, Williamstown Youth Center, Pine Cobble School, and Williamstown Commons.

Programs:

The Police Department continued its Community Policing approach throughout 2017 and will do so well into the future. Community Policing is a style of police work that puts heavy emphasis on partnering with the community and problem solving as many issues as possible that threaten to erode the quality of life within the community. A large emphasis is placed on the smaller, less obvious issues to help establish ways of dealing with them before they can become a source of erosion to the quality of life for the residents and visitors of our community. This is known as the Broken Windows Theory. If a broken window is not fixed, then adjacent windows will be broken until the facade of the entire building is eroded. However, if this first window is maintained, the temptation to break other windows is reduced, and the building will stay intact. The “Building” in this theory is the community. Everyone knows that crimes such as drug offenses, assaults and larcenies are violations of the law and dealing with these issues falls under standard police work. The Community Policing philosophy tackles the smaller issues that tend to lead up to these more serious crimes in an effort to prevent them from occurring altogether.

- **A Safer Williamstown**

This program allows the Police Department to issue an informational brochure to all residents that apply for and receive either a Firearms Identification Card (FID) or a License to Carry (LTC) a firearm. The brochure focuses on safe gun storage, gun safety rules, and important points of law. Through a partnership with Project Child Safe, the Police Department is also able to distribute gun safety locks, free of charge, to all residents. Anyone in need of gun safety locks should call or stop by the Williamstown Police Department.

The issuance of the FID or LTC by the Police Department has been expedited by the Police Department implementing MIRCS (Massachusetts Instant Record Check System). MIRCS is a program implemented through the Criminal History Systems Board for online instant record checks, photos and fingerprinting for firearms licensing applicants. It improves efficiency in the licensing process by confirming data and fingerprint identification immediately. This system allows for an electronic application process to reduce the delays caused by forwarding paper applications by mail. Sergeant David Lemieux handles all applications, and generally new applicants and renewals can be performed between 4:00 PM and 10:00 PM when Sergeant Lemieux is on duty. Residents are encouraged to call just prior to coming to the station to check his availability.

- **Community Events Planning**

The Police Department stays busy directing traffic around numerous events throughout the year. These include the Williams College Graduation and the Alumni Parade on Main and Spring Streets, the annual Holiday Walk on Spring Street, Memorial and Independence Day Parades, Cal Ripken Parade, and numerous fundraising runs that occur on town roadways.

- **Lock Box Program**

Through the partnership with the Council on Aging, special attention is focused on the senior citizens of Williamstown. This partnership focuses on quality of life issues, crime prevention measures and identity thefts and scams. One such initiative continued in 2017 included the purchase of numerous Lock Box units that are utilized to secure a spare key at an individual's home. In the event that a person may be locked inside their residence and is in need of emergency care, responding officers and/or emergency personnel can access the key from the Lock Box and make entry without causing any damage to the residence.

- **Noise Abatement Program**

This program partners the Police Department with Williams College Campus Safety & Security, Williams College administration representatives, landlords who rent to off-campus students and the students themselves. The purpose of this collaboration is to make students aware of the quality of life issues within their neighborhoods and how they can help maintain them and still have a college related social life. Referred to as the “Three strikes program” by some students, this project advises students about the consequences of repetitive police response to off campus housing and the consequences

to tenants and property owners. This program is coordinated by Williamstown Police Officer Shuan William and is overseen by Sergeant Paul Thompson.

- **Prescription Round-Up**

The Prescription Drop Box located in the police station lobby continues to be a valued tool for the community. In fact, it is so popular, that we had to install a much larger box to accommodate the need. The new box is now located just outside the Police Department entry door. The drop box is available 24/7 to the community as a safe alternative to dispose of unwanted, unused and expired medications.

*** SHARPS ARE NOT ACCEPTED ***

SIGN COMMISSION

Ann Singleton, Chair

The Town of Williamstown Sign Commission is tasked with administering the Code of the Town of Williamstown, Chapter 53, Signs (the Sign Bylaw), consistent with the character and appearance of the area for which the sign is requested. Signs may be of a permanent nature, (for new businesses, institutions or activities) or may be temporary for specific events or functions. During 2017 Sign Commissioners were: Chair Anna Singleton, Alexander Davis, and Kathy Thompson.

The Sign Inspector can issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. In granting Special Permits, the Commission has wide discretion in what will be allowed or modified in the application. The Sign Inspector is the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown.

The Sign Bylaw, in its introduction, states:

- A. The Williamstown envisioned under this chapter is one with major patterns of use and general appearance little changed from today, but with greater opportunities within the community for a broader range of diversity of citizens and businesses; a town not only undamaged by change but made better through it.
- B. Economic growth appropriate to Williamstown's character is actively sought, not as an end to itself, but as a means of broadening the diversity of opportunity in Williamstown, in mm supporting a rich and diverse community life and population. There is room enough for all the development which realistically the town can expect to experience without the defacing of its special assets and places, including both natural and man-made features, mini vistas and historic monuments.
- C. The basic form of Williamstown is that of a classic New England town, with a strong central village sharply contrasting with and benefiting from the openness of the surrounding lands. The present arrangement works well for almost everyone. It provides wonderful living possibilities within easy walk of both central services and open lands. It organizes development in an easily serviced way. It creates a visually rich and satisfying community character.
- D. There is little doubt Williamstown residents intend the policies of the Sign Commission to enhance these qualities. Such conflicts within the community as the Sign Commission may encounter should be reconciled with this public vision in mind. It is instructed to use incentives and rewards wherever possible, as a way of implementing sign policy. However, the following guidelines are intended to be as clear and unambiguous as possible:
 - a. The primary function of on-premise signs is to index the environment to tell people where they can find what. Selling is a subordinate purpose.
 - b. Signs should be expressive of the individual proprietor's identity.
 - c. Signs should be appropriate to the type of activity to which they pertain.
 - d. Signs should be compatible with the visual character of the area surrounding them. Carved signs are compatible in all areas, and this chapter encourages their use.
 - e. Signs should be legible in the circumstances in which they are seen.
 - f. Using its discretion, consistent with the bylaw, the Commission seeks to follows these guidelines in rendering its decisions.

In 2017 - 75 sign permits were issued either by the Commission or its Sign Inspector, Andrew Groff.

TOWN CLERK/BOARD OF REGISTRARS

Mary Courtney Kennedy, Town Clerk (Democrat)
Robert A. Jones, Registrar (Republican)
Mark Windover, Registrar (Democrat)
Kurt Gabel, Registrar (Republican)

The Town Clerk’s office serves as the repository of vital records for the town; conducts all activities related to the Annual Street Listing, voter registration, elections and town meeting, administers oaths to all public officials, issues dog licenses, records vital records and issues certified copies, provides notary public services, oversees employee and board members compliance with the Conflict of Interest law, and serves as the Public Records Officer.

Total Registered Voters as of July 1, 2017– 4,952

Democrats – 2,321
Republicans –316
Unenrolled – 2,288
Green Rainbow -7
Green Party USA- 1
Libertarian –10
United Independent Party - 8
Working Families - 1

Dog Licenses Issued – 2017

| | |
|--------------------------|-----|
| Male | 31 |
| Female | 26 |
| Neutered Male | 330 |
| Spayed Female | 329 |
| Kennel License (4 dogs) | 0 |
| Kennel License (10 dogs) | 0 |

| | |
|----------------------------|----------|
| Net Value of Licenses | \$ 3,964 |
| Late Fees | \$ 330 |
| Gross Value of Dog License | \$ 4,294 |

Vital Records Recorded in 2017

| | |
|---------------------|-----|
| Births | 15 |
| Marriage Intentions | 28 |
| Marriage Licenses | 29 |
| Death | 135 |

Documents and Permits issued in 2017

Business Certificates -53
Fuel Storage Registration -28
Raffle Permits – 1
Certified Birth Certificates Issued -55
Certified Marriage Certificates Issued – 58
Certified Death Certificates Issued – 580

ANNUAL TOWN ELECTION MAY 9, 2017

| SELECTMEN (2) | <i>PREC. 1</i> | <i>PREC. 2</i> | <i>PREC. 3</i> | <i>TOTAL</i> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|---------------------|
| BLANKS | 196 | 84 | 218 | 498 |
| HUGH M. DALEY | 363 | 122 | 375 | 860 |
| ANDREW HOGELAND | 401 | 135 | 351 | 887 |
| WRITE INS | 2 | 3 | 2 | 7 |
| TOTAL | 962 | 344 | 946 | 2252 |
| WMST ELEM SCHOOL COMMT(1) | <i>PREC. 1</i> | <i>PREC. 2</i> | <i>PREC. 3</i> | <i>TOTAL</i> |
| BLANKS | 93 | 34 | 95 | 222 |
| CAITLIN C. LOPEZ | 388 | 137 | 376 | 901 |
| WRITE INS | 0 | 1 | 2 | 3 |
| TOTAL | 481 | 172 | 473 | 1126 |
| LIBRARY TRUSTEE (3 YEAR) (2) | <i>PREC. 1</i> | <i>PREC. 2</i> | <i>PREC. 3</i> | <i>TOTAL</i> |
| BLANKS | 241 | 99 | 236 | 576 |
| KAREN E. KOWITZ | 375 | 122 | 366 | 863 |
| PATRICIA L. WILK | 346 | 123 | 343 | 812 |
| WRITE INS | 0 | 0 | 1 | 1 |
| TOTAL | 962 | 344 | 946 | 2252 |
| LIBRARY TRUSTEE (2 YEAR) (1) | <i>PREC. 1</i> | <i>PREC. 2</i> | <i>PREC. 3</i> | <i>TOTAL</i> |
| BLANKS | 99 | 32 | 100 | 231 |
| MARY ALCOTT FERGER | 382 | 139 | 373 | 894 |
| WRITE INS | 0 | 1 | 0 | 1 |
| TOTAL | 481 | 172 | 473 | 1126 |
| PLANNING BOARD (5 YEAR) (1) | <i>PREC. 1</i> | <i>PREC. 2</i> | <i>PREC. 3</i> | <i>TOTAL</i> |
| BLANKS | 3 | 0 | 3 | 6 |
| CHRIS WINTERS | 264 | 94 | 289 | 647 |
| KAREN L. SHEPARD | 214 | 78 | 181 | 473 |
| WRITE INS | 0 | 0 | 0 | 0 |
| TOTAL | 481 | 172 | 473 | 1126 |

**TOWN OF WILLIAMSTOWN
ANNUAL TOWN MEETING**

FISCAL YEAR
JULY 1, 2017 to JUNE 30, 2018

Berkshire, ss:

To either of the Constables of the Town of Williamstown, in the County of Berkshire. GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Williamstown qualified to vote in elections and Town affairs to meet at Williamstown Elementary School, 115 Church Street, in said Williamstown on

TUESDAY, THE NINTH DAY OF MAY 2017 at SEVEN O'CLOCK A.M. for the following purpose:

g their votes to the election of officers for the election of all Town Officers

The polls will be opened at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M.

And furthermore to meet at Williamstown Elementary School, 115 Church Street, on TUESDAY, THE SIXTEENTH DAY OF MAY 2017 AT SEVEN O'CLOCK P.M. for the following purpose:

To act on all Articles of this warrant, except Article 1, which has been acted upon at the above meeting for the election of officers.

Proceeding: Moderator Adam Filson opened the Annual Town Meeting at 7:00 PM in the gymnasium of the Williamstown Elementary School, 115 Church Street.

Andrew Hogeland represented the Board of Selectmen as Chairman.

Michael Sussman represented the Finance Committee as Chairman.

Philip McKnight represented the Community Preservation Committee as Chairman.

Amy Jeschawitz represented the Planning Board as Chairman.

Chairman Hogeland read the names of the Committee and Board members who have terms expiring in June and thanked them for their service to Williamstown.

The Moderator announced the recipients of the following awards: League of Women Voters Town Employee Award -

Kelly Galusha, Paraprofessional at Williamstown Elementary School

Scarborough, Solomon & Flynt Community Service Award - Linda Glick Conway

Two hundred and eighty-six registered voters checked into town meeting.

ELECTION OF TOWN OFFICERS

Article 1. To choose two Selectmen for three year terms; one Elementary School Committee (K-6) member for a three year term; two Library Trustees for three year terms; one Library Trustee for a two year term; one Planning Board member for a five year term. *The election occurs on May 9, 2017 after this document has gone to press. Election results are posted on the town website www.williamstownma.gov.*

REPORTS OF TOWN COMMITTEES

Article 2. To see if the Town will vote to accept the reports of the Board of Selectmen, the Town Manager, and all other officers and committees, and act thereon.

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the Town vote to adopt Article 2. There being no discussion, the Moderator declared Article 2 carried by unanimous voice vote.

TO APPLY UNRESERVED FUND BALANCE TO REDUCE THE TAX RATE

Article 3. To see if the Town will vote to transfer and appropriate the sum of **\$300,000** from the General Fund Unreserved Fund Balance to reduce the tax rate, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to appropriate the sum of \$ 300,000 from the General Fund Unreserved Fund Balance to be used to reduce the tax rate. There being no discussion, the Moderator declared Article 3 carried by unanimous voice vote.

APPROPRIATION FOR DEBT SERVICE

Article 4. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of **\$407,245** or any other sum, to pay interest and maturing debt, or take any other action in relation thereto.

Year Years Initial FY2018 Principal and Interest

| <u>Purpose</u> | <u>Borrowed</u> | <u>Remaining</u> | <u>Principal</u> | |
|-----------------------|-----------------|------------------|------------------|-----------|
| Sherman Chapel Repair | 2001 | 2 | \$132,800 | \$7,845 |
| Landfill Closure | 2005 | 3 | \$150,000 | \$10,900 |
| Elementary School | 2005 | 8 | \$4,200,000 | \$254,300 |
| Cable Mills | 2015 | 8 | \$1,102,961 | \$134,200 |
| | | | | \$407,245 |

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$265,200 from taxation and that \$7,845 be appropriated from the Sherman Burbank Memorial Fund and that \$134,200 be appropriated from the Community Preservation Fund to pay interest and maturing debt. There being no discussion, the Moderator declared Article 4 carried by unanimous voice vote.

GENERAL GOVERNMENT

Article 5. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of **\$7,373,744** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the several Town Departments, namely:

| <u>Department</u> | <u>Year 2017</u> | <u>Year 2018</u> |
|----------------------------|------------------|------------------|
| Executive | \$300,718 | \$312,480 |
| Administration and Finance | \$1,991,744 | \$2,029,100 |
| Community Development | \$461,168 | \$468,887 |
| Public Safety | \$1,451,168 | \$1,496,477 |
| Public Works | \$2,120,881 | \$2,131,705 |
| Human Services | \$904,753 | \$934,735 |
| Total | \$7,230,432 | \$7,373,744 |

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate \$7,165,094 from taxation; that \$117,081 be appropriated from Estimated Water Receipts; that \$82,219 be appropriated from Estimated Sewer Receipts; that \$3,000 be appropriated from Cemetery Perpetual Care Trust Fund; and that \$6,350 be appropriated from the Sherman Burbank Memorial Trust. There being no discussion, the Moderator declared Article 5 carried by unanimous voice vote.

LOCAL PUBLIC SCHOOLS (GRADES K-6)

Article 6. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$6,363,216** to pay charges, expenses and outlays of the School Department for the ensuing year or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town to raise and appropriate the sum of \$6,363,216 from taxation to pay charges, expenses and outlays of the School Department. There being no discussion, the Moderator declared Article 6 carried by unanimous voice vote.

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

Article 7. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$252,265** or any other sum, being Williamstown’s share of the Northern Berkshire Vocational Regional School District 2017-2018 fiscal budget, or take any other action in relation thereto.

Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

| | <u>FY2017</u> | <u>FY2018</u> |
|---------------------------|---------------|---------------|
| Minimum Contribution | \$208,677 | \$236,759 |
| Transportation Assessment | \$5,329 | \$5,786 |
| Capital Assessment | \$25,102 | \$9,720 |
| Total | \$239,108 | \$252,265 |

Proceeding: The Chairman of the Finance Committee moved and it was seconded, the Town vote to raise and appropriate the sum of \$252,265 from taxation to pay Williamstown's share of the Northern Berkshire Vocational Regional School District 2017-2018 budget. There being no discussion, the Moderator declared Article 7 carried by unanimous voice vote.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT

Article 8. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$6,394,541** or any other sum, being Williamstown's share of the Mount Greylock Regional School District 2017-2018 fiscal budget, or take any other action in relation thereto.

Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

| | <u>FY17</u> | <u>FY18</u> |
|------------|-------------|-------------|
| tribution | \$4,963,078 | \$5,052,282 |
| Assessment | \$151,983 | \$131,540 |
| ment | \$867,152 | \$1,210,719 |
| ssment | \$5,982,213 | \$6,394,541 |

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$6,394,541 from taxation, being Williamstown's share of the Mount Greylock Regional School District 2017-2018 fiscal budget. There being no discussion, the Moderator declared Article 8 carried by unanimous voice vote.

CAPITAL IMPROVEMENT PROGRAM

Article 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$878,748** or any other sum, for the following capital expenditures, or take any other action in relation thereto.

| <u>Item</u> | <u>Department</u> | <u>Amount</u> |
|-----------------------------------|-------------------|-----------------|
| Voting Machines | Registrars | \$25,000 |
| Town Hall Improvements | Facilities | \$26,973 |
| Site Assessment-Hart Landfill | DPW | \$16,500 |
| Repair Landfill Vents | DPW | <u>\$5,000</u> |
| | | \$21,500 |
| Bridges & Sand Springs Rd -Paving | Highway | \$253,000 |
| South Street Design | Highway | \$35,000 |
| 2 Trip Edge Plows | Highway | \$16,990 |
| Wheel Loader | Highway | \$145,000 |
| 3 Ton Mustang Roller | Highway | <u>\$34,000</u> |
| | | \$483,990 |
| Garage Door Replacement | Cemetery | \$6,900 |
| Fence Replacement | Cemetery | \$19,385 |
| Cemetery Record Cards | Cemetery | <u>\$25,000</u> |
| | | \$51,285 |
| Underground Oil Tank Removal | Library | \$15,000 |
| Pump Station Upgrades-Cold Spring | Sewer | \$40,000 |
| International Dump Truck | Sewer | \$75,000 |
| Trench Build a Box | Sewer | \$15,000 |
| Replace Sewer Camera | Sewer | <u>\$35,000</u> |

| | | |
|--------------------------|-------|-----------------|
| International Dump Truck | Water | \$165,000 |
| Trench Build a Box | Water | |
| | | \$75,000 |
| | | <u>\$15,000</u> |
| | | \$90,000 |

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$623,748 from taxation, that \$165,000 be raised and appropriated from Estimated Sewer Receipts, and that \$90,00 be raised and appropriated from Estimated Water Receipts. There being no discussion, the Moderator declared Article 9 carried by unanimous voice vote.

FINANCE COMMITTEE RESERVE FUND

Article 10. To see if the Town will vote to raise and appropriate the sum of **\$75,000** for the Finance Committee Reserve Fund, or take any other action in relation thereto.

The Finance Committee unanimously recommends the Town vote to raise and appropriate the sum of \$75,000 for the Finance Committee Reserve Fund.

The Board of Selectmen unanimously recommends the adoption of this article.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$75,000 for the Finance Committee Reserve Fund. There being no discussion, the Moderator declared Article 10 by unanimous voice vote.

TO FUND OTHER POST EMPLOYMENT BENEFITS

Article 11. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of **\$55,000** to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Chapter 32B, Section 20, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it wa the Town vote to transfer the sum of \$55,000 from Unreserved Fund Balance to the OPEB Trust Fund. There being no discussion, the Moderator declared Article 11 carried by unanimous voice vote.

APPROPRIATION TO COMPENSATED BALANCES RESERVE FUND

Article 12. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of **\$50,000** to the Compensated Balances Reserve Fund, established under the provisions of M.G.L. Chapter 40, Section 13D, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to transfer the sum of \$50,000 from Unreserved Fund Balance to Compensated Balances Reserve Fund, There being no discussion, the Moderator declared Article 12 carried by unanimous voice vote.

WILLIAMSTOWN CHAMBER OF COMMERCE

Article 13. To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 6A to raise and appropriate the sum of **\$48,126** for the Williamstown Chamber of Commerce to advertise the Town’s resources, advantages, and attractions, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved and it was seconded, the Town vote to raise and appropriate the sum of \$48,126 for the Williamstown Chamber of Commerce to promote tourism. There being no discussion, the Moderator declared Article 13 carried by unanimous voice vote.

WILLIAMSTOWN YOUTH CENTER

Article 14. To see if the Town will vote to raise and appropriate the sum of **\$75,677** for the Williamstown Youth Center to provide youth recreation services, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to adopt Article 14. A letter was read on behalf of the Board of the Williamstown Youth Center, lauding the work of retiring Director David Rempell. There being no discussion, the Moderator declared Article 14 carried by unanimous voice vote.

PUBLIC LIBRARY REVOLVING FUND

Article 15. To see if the Town will vote pursuant to M.G.L. Chapter 44 Section 53E½, to authorize the use of a revolving fund for the purpose of purchasing library supplies, services, and equipment, which fund shall be credited with receipts from all fees and fines collected under the authority and direction of the Library Trustees, such expenditures not to exceed Twenty-Five Thousand (**\$25,000**) Dollars, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to adopt Article 15. There being no discussion, the Moderator declared Article 15 carried by unanimous voice vote.

SEWER DEPARTMENT

Article 16. To see if the Town will vote to appropriate from Estimated Sewer Receipts the sum of **\$1,195,428** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Sewer Department, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to appropriate the sum of \$1,125,428 from Estimated Sewer Receipts and the sum of \$70,000 from Sewer Fund Unreserved Fund Balance. There being no discussion, the Moderator declared Article 16 carried by unanimous voice vote.

WATER DEPARTMENT

Article 17. To see if the Town will vote to appropriate from Estimated Water Receipts the sum of **\$1,074,783** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Water Department, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved and it was seconded, the Town vote to appropriate the sum of \$1,024,783 from Estimated Water Receipts and the sum of \$50,000 from Water Fund Unreserved Fund Balance. There being no discussion, the Moderator declared Article 17 carried by unanimous voice vote.

WATER RATE

Article 18. To see if the Town will, in accordance with § 7, Chapter 606 of the Acts and Resolves of 1941, vote to approve a municipal water rate of **\$3.85** per 100 cubic feet of water as fixed by the Board of Selectmen at their meeting of April 10 to be effective July 1, 2017, or take any other action in relation thereto.

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the Town vote to approve a municipal water rate of \$3.85 per 100 cubic feet. There being no discussion, the Moderator declared Article 18 carried by unanimous voice vote.

TRANSFER STATION DEPARTMENT

Article 19. To see if the Town will vote to appropriate from Estimated Transfer Station Receipts or other available funds the sum of **\$181,535** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Transfer Station Department, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to appropriate the sum of \$161,535 from Estimated Transfer Station Receipts and \$20,000 from Transfer Station Unreserved Fund Balance. There being no discussion, the Moderator declared Article 19 carried by unanimous voice vote.

CHAPTER 90 HIGHWAY FUNDS

Article 20. To see if the Town will vote to raise and appropriate from Chapter 90 funds that are, or may become, available to the Town during the fiscal year for Capital Projects, and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved and it was seconded, the Town vote to adopt Article 20. There being no discussion, the Moderator declared Article 20 carried by unanimous voice vote.

CPA – COMMITTEE EXPENSES

Article 21. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget, and to appropriate from the Community Preservation Fund estimated annual revenues the sum of **\$5,000** to meet the administrative expenses of the Community Preservation Committee for Fiscal Year 2018, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation budget, and to appropriate from the Community Preservation Fund estimated annual revenues the sum of Five Thousand Dollars (**\$5,000**) to meet the administrative expenses of the Community Preservation Committee for Fiscal Year 2018. Chairman, Philip McKnight gave a report of the Community Preservation Committee. There being no further discussion, the Moderator declared Article 21 carried by unanimous voice vote.

COMMUNITY PRESERVATION – AFFORDABLE HOUSING

Article 22. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of **\$25,000** to fund a grant to the Williamstown Affordable Housing Trust in unrestricted funds for initiatives and programs related to furthering affordable housing in Williamstown and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$25,000 to fund a grant to the Williamstown Affordable Housing Trust in unrestricted funds for initiatives and programs related to furthering affordable housing in Williamstown and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 24 carried by unanimous voice vote.

COMMUNITY PRESERVATION – HISTORIC RESOURCES

Article 23. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of **\$29,000** which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Department of Public Works for the restoration of the stone wall at the entry of the Mount Hope Park located at the intersection of Green River Road and Hopper Road in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Community Preservation Committee recommends the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of **\$29,000**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Department of Public Works for the restoration of the stone wall at the entry of the Mount Hope Park located at the intersection of Green River Road and Hopper Road in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 23 carried by majority voice vote.

COMMUNITY PRESERVATION - HISTORIC RESOURCES

Article 24. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of **\$5,000**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Historical Museum for the preservation of historically valuable textiles, in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Community Preservation Committee recommends the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$5,000, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Historical Museum the preservation of historically valuable textiles, in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 24 carried by majority voice vote.

COMMUNITY PRESERVATION- HISTORIC RESOURCES

Article 25. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of **\$7,000**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Theater Festival for preservation of their archives from 1955-2009 in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Community Preservation Committee recommends the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$7,000 which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown Theater Festival for preservation of their archives from 1955-2009 in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 25 carried by majority voice vote.

COMMUNITY PRESERVATION – HISTORIC RESOURCES

Article 26. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of **\$5,700**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown First Congregational Church to repair the stucco and to preserve the foundation of the building in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Community Preservation Committee recommends the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$5,700 which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Williamstown First Congregational Church to repair the stucco and to preserve the foundation of the building in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 26 carried by majority voice vote.

COMMUNITY PRESERVATION – RECREATION

Article 27. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of **\$25,000**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to Sand Springs Recreational Center for creating ADA accessibility to the second floor community room in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of **\$25,000** which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to Sand Springs Pool for creating ADA accessibility to the second floor community room in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 27 carried by majority voice vote.

COMMUNITY PRESERVATION – RECREATION

Article 28. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of **\$45,123** which funds shall revert to the CPA fund if not expended by June 30, 2019, to fund a grant to the Spruces Land Use Committee for tree and stump removal, purchase and placement of picnic tables, trash receptacles, kiosks and signage in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of **\$45,123** which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Spruces Land Use Committee for the design and implementation of tree and stump removal, purchase and placement of picnic tables, trash receptacles, kiosks and signage in accordance with the application submitted to and recommended by the Community Preservation Committee. There being no discussion, the Moderator declared Article 28 carried by majority voice vote.

COMMUNITY PRESERVATION – HISTORIC RESOURCES AND RECREATION

Article 29. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for historic resources and recreational purposes, under the Community Preservation Act, the sum of **\$19,000**, which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Conservation Commission for the restoration of the Stone Bench located on the Stone Hill Road Trail on the western boundary of the Stone Hill Woodlot owned by the Town of Williamstown in accordance with the application submitted to and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of **\$19,000** which funds shall revert to the CPA fund if not expended by June 30, 2018, to fund a grant to the Conservation Commission for the restoration of the Stone Bench located on the Stone Hill Road Trail on the western boundary of the Stone Hill Woodlot owned by the Town of Williamstown in accordance with the application submitted to and recommended by the Community Preservation Committee. Following a short discussion, the Moderator declared Article 29 carried by majority voice vote.

INSPECTION SERVICES REVOLVING FUND

Article 30. To see if the Town will vote pursuant to M.G.L Chapter 44, § 53E½, to establish an Inspection Services Revolving Fund for Fiscal Year 2018 and subsequent years. The purpose of this fund shall be to pay compensation of part-time inspectors performing gas, electric and plumbing inspections and expenses, supplies and administrative costs related to those inspections. The fund will be credited with receipts from fees charged and received by the Building Commissioner for gas, electric and plumbing inspections. The Building Commissioner shall be authorized to expend from this fund but at no time exceeding more than the available balance in the revolving fund nor to expend more than \$65,000 per year.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to adopt this article. There being no discussion, the Moderator declared Article 30 by unanimous voice vote.

BROADBAND STUDY

Article 31. To see if the Town will vote to raise and appropriate the sum of **\$25,000** for the purposes of paying costs associated with undertaking a study of the feasibility of expansion of broadband service including market conditions, cost, operations, and technical considerations, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$25,000 for the purposes of paying costs associated with undertaking a study of the feasibility of expansion of broadband service including market conditions, cost, operations, and technical consideration. Following a short discussion, the Moderator declared Article 31 carried by unanimous voice vote.

GRANT FUND CLOSURE

Article 32. To see if the Town will vote to raise and appropriate the sum of \$6,368.22 to cover costs related to a risk assessment study of the Photech property located at 330 Cole Avenue that were in excess of an awarded \$70,000 reimbursement grant closed in 2015. And further to see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of **\$6,368.22** for this purpose, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$6,368.22 to cover costs related to a risk assessment study of the Photech property located at 330 Cole Ave that were in excess of an awarded \$70,000 reimbursement grant closed in 2015. And further, the Town vote to transfer from the General Fund Unreserved Fund Balance the sum of \$6,368.22 for this purpose. There being no discussion, the Moderator declared Article 32 carried by unanimous voice vote.

ADOPTION OF MGL c. 39, SECTION 23D - "MULLIN RULE"

Article 33. To see if the Town will vote to accept, for the following boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of MGL c. 39, Section 23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions as established by said statute are met, such as certifying that examination of all evidence received at the missed session including an audio or video recording of the missed session or a transcript thereof.

Boards and Committees Affected:

- Conservation Commission –Board of Selectmen
- Board of Health - Zoning Board of Appeals
- Historical Commission
- Planning Board

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the Town vote to adopt Article 33. There being no discussion, the Moderator declared Article 33 carried by unanimous voice vote.

ZONING BYLAW - MULTI FAMILY PARKING

Article 34 - To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend §70-6.1.B(2) by deleting the existing section and replacing with the following:

(2) Multifamily Dwellings: One off-street space per dwelling unit plus, an additional off street space for every three dwelling units within a building.

Amend §70-6.1.D(2)[1] by deleting the existing section and replacing with the following;

[1] Multifamily Dwellings: One off street space per dwelling unit.

Or take any other action in relation thereto.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the Town vote to adopt Article 34. The Chairman presented a favorable report from the Planning Board. There being no discussion, the Moderator declared Article 34 carried by unanimous voice vote.

ZONING BYLAW - MOBILE HOME OVERLAY

Article 35 - To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend the Williamstown Zoning Map, specifically, the map of Overlay Zoning Districts by removing Assessor's Parcel 112-19 from the Mobile Home Park District from and adding Assessor's Parcel 117-36 to the Mobile Home Park District, as shown on the plan and amended map on file at the office of the Town Clerk.

Amend §70-7.4.C(2) Mobile Home Park District by deleting the strikethrough language and adding the bold language as follows:

~~(2) Requirements. Where so indicated on the Zoning Map, the Mobile Home Park District shall be considered to be superimposed over any other district established by this chapter. Land in the district may be used for such uses as are permitted by right or allowed subject to special permit approval in the underlying district, subject to the same requirements as in the underlying district. In addition, mobile home parks are allowed subject to special permit approval by the Planning Board under the criteria of § 70-8.4D, and subject to the following requirements.~~

~~(a) Number of mobile home lots. The total number of mobile home lots shall not exceed two times in the GR-1 and GR-2 areas and four times in the RR-1 and RR-2 the number of dwelling units allowable at that location under the provisions of § 70-7.1C(3), Flexible development.~~

~~(b) Other requirements. Development and operations must conform to the Regulations Governing Mobile Home Parks in Williamstown adopted by the Board of Health, as most recently amended.~~

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the Town vote to adopt Article 35. The Chairman presented a favorable report of the Planning Board. There being no discussion, the Moderator declared Article 35 carried by two-thirds majority voice vote.

ZONING BYLAW - REGULATING MEDICAL AND RECREATION MARIJUANA USES

Article 36 - To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend the Use Regulation Schedule, §70-3.3A, Principal Uses, by adding the following use designations:

| ZONING DISTRICTS | RR1 | RR2 RR3 | GR | LB | VB | PB | LI | SG |
|-------------------------------|-----|------------|----|----|----|-----|-----|----|
| § 70-3.3.A PRINCIPAL USES | | | | | | | | |
| (2) BUSINESS USES | | | | | | | | |
| Marijuana Retail | No | No | No | No | No | Yes | No | BA |
| Marijuana Production Facility | No | BA | No | No | No | No | Yes | No |
| Marijuana Testing Facility | No | No | No | No | No | No | Yes | No |

Amend §70-9.2 by adding the following:

MARIJUANA RETAIL - An establishment licensed by the Cannabis Control Commission or having received a Final Certificate of Registration from the Massachusetts Department of Public Health to purchase and deliver marijuana and marijuana products from Marijuana Production Facilities and to deliver, sell or otherwise transfer marijuana and marijuana products to other marijuana retail establishments and consumers, for recreational or medicinal means in accordance with applicable Massachusetts General Laws and State Regulations.

MARIJUANA PRODUCTION FACILITY - An entity licensed by the Cannabis Control Commission or having received a Final Certificate of Registration from the Massachusetts Department of Public Health to cultivate and/or obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana retail establishments and to transfer marijuana and marijuana products to other marijuana retail establishments, but not to consumers, in accordance with applicable Massachusetts General Laws.

MARIJUANA TESTING FACILITY - An entity licensed by the Cannabis Control Commission or having received a Final Certificate of Registration from the Massachusetts Department of Public Health to test marijuana and marijuana products,

including certification for potency and the presence of contaminants, in accordance with applicable Massachusetts General Laws.

Or take any other action in relation thereto.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the Town vote to adopt Article 36. The Chairman offered the following amendment, which was seconded: *In the definition of Marijuana Production Facility, add the following sentence at the end of the existing text:*

A special permit may only be granted in RR2 or RR3 if the Marijuana Production Facility consist solely of a “marijuana cultivator” as defined by Chapter 334 of the 2016 Act and Resolves of Massachusetts. The Chairman then presented a favorable report from the Planning Board. Following a short discussion, the Moderator declared the amendment carried by unanimous voice vote.

Town Counsel, Joel Bard gave an overview of the State statutory landscape on the issue to address many questions the audience may have. He reviewed pertinent dates attached to Chapter 334 of the 2016 Acts and Resolves of Massachusetts, and stated that the Act allows for two types of local regulations. Firstly, standard regulation which requires zoning bylaw action at a town meeting. Secondly, a ban on marijuana establishments in which a community can prohibit one or more establishments by a ballot question. He affirmed that the Article 36 is about land use only and cannot be modified into a ban on marijuana.

The Moderator declared to the audience that any discussion must focus on the land use aspect of the warrant article, not on whether marijuana is good or bad.

Following a lengthy discussion, Sheila Stone made a motion, and it was seconded, to table the article. Following a standing vote, the Moderator declared the motion to table as failed by a two-thirds majority by a vote of 150 in favor and 102 opposed. Keith Davis made a motion, and it was seconded, to amend the article to change the three YES’s listed in the use table (PB-Marijuana Retail; LI- Marijuana Production Facility and LI-Marijuana Testing Facility) *from YES to BA* (Board of Appeals) process. The Moderator declared the amendment as carried by majority voice vote.

Following more discussion, the Moderator called for a vote on the article, with the two amendments incorporated. He then declared Article 36, as amended, carried by a vote of 207 in favor and 36 opposed.

ZONING BYLAW - TACONIC CLUBHOUSE REZONING

Article 37 - To see if the Town will vote to amend the amend The Zoning Map entitled “Town of Williamstown – Zoning Districts” by extending the existing Village Business Zoning District to include the following area which is presently zoned General Residence; an area of Assessor’s Parcel 131-109, 300 foot offset of Meacham Street and 400 foot offset of Water Street as shown on the plan and amended map on file at the office of the Town Clerk, or take any other action in relation thereto.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the Town vote to adopt Article 37. The Chairman presented a favorable report of the Planning Board. Following a short discussion, the Moderator declared Article 37 carried by two-thirds majority voice vote.

CITIZEN’S PETITION - INDIGENOUS PEOPLE’S DAY

Article 38 - We request the town of Williamstown to vote to change the name of the holiday currently referred to as Columbus Day to Indigenous Peoples’ Day.

Proceeding: Cindy Nikitas moved, and it was seconded, the Town vote to adopt Article 38. Following an undefined voice vote, the Moderator declared Article 38 carried by a vote of 161 in favor and 36 opposed.

CITIZEN’S PETITION - RESOLUTION DECLARING WILLIAMSTOWN TO BE A POLLINATOR-FRIENDLY COMMUNITY

Article 39 - *The purpose of this advisory, non-binding resolution is to encourage awareness, education, and voluntary action in support of pollinators. Bees, butterflies, and other pollinators are vital parts of our ecosystem, provide essential services for valued crops, and thus contribute to our local agricultural economy.*

Whereas, bees and other pollinators are an essential component of a healthy ecosystem and a vital link in our food system, providing pollination to grow vegetables, herbs, and fruits;

Whereas, locally grown crops such as apples, blueberries, strawberries, squash, and tomatoes depend on pollinators and thus are at risk; and

Whereas, pollinator populations are in sharp decline due to human land use practices that are causing ongoing habitat loss and fragmentation, the expansion of pesticide use by consumers and professionals, and the spread of pathogens and parasites; and

Whereas, extensive research has documented that neonicotinoids and other systemic pesticides have been correlated with illness and death to bees, butterflies, moths, and other beneficial pollinators; and

Whereas, guidelines for Integrated Pest Management practices are available which allow residents, businesses, farms, and towns to manage their land in ways that dramatically increase pollinator forage and nest sites while decreasing maintenance costs; and

Whereas, the monetary and social costs of maintaining pollinator-friendly landscapes can be less expensive than costs associated with maintaining chemically-treated mono-crop landscapes;

Now, Therefore, Be It Resolved by the Town Meeting of the Town of Williamstown that the Town of Williamstown is hereby declared a Pollinator-Friendly Community and that the town encourages the adoption of policies and practices that support pollinator health by minimizing the use and sale of pesticides and encouraging property owners, residents, town departments, and business owners to adopt pollinator-friendly best practices including:

- * Delaying the mowing of fields to allow fall-blooming asters and goldenrods to bloom to provide an important food resource for pollinators getting ready to over-winter.
- * Avoiding the planting of flowering plants which are treated with systemic insecticides and avoiding the use of seeds coated with systemic neonicotinoids.
- * Planting diverse grass mixes for lawns that include low flowering ground covers such as clover while welcoming the presence of naturally occurring, low-growing wildflowers.
- * Reducing lawn mowing schedules so as to allow these flowering ground covers to bloom to provide an important food resource for pollinators throughout the seasons and to reduce overall maintenance costs.
- * Avoiding homeowner applications of pesticides that require a neighbor notification flag by the state of Massachusetts about the risks to children and animals, and avoiding non-agricultural homeowner usage of glyphosate products (e.g. RoundUp).
- * Where possible, replacing portions of grassed areas with low maintenance flowering perennial shrubs, wildflower corridors, and trees.
- * Allowing fallen leaves to remain along property borders under trees and shrubs as overwintering sites for insects (and birds).

The Town Clerk is requested to send copies of this resolution to Governor Charlie Baker, Massachusetts Department of Agricultural Resources Commissioner John Lebeaux, State Senator Adam Hinds, and State Representative Gailanne Cariddi, or to take any other action relative thereto.

Proceeding: Sarah Gardner moved, and it was seconded, the Town vote to adopt Article 39. Following a short discussion, the Moderator declared Article 39 carried by majority voice vote.

CITIZENS' PETITION - RESOLUTION ON IMMIGRATION ISSUES

Article 40 - We the undersigned registered voters of Williamstown, MA, do hereby request that the following resolution be placed on the warrant for the town meeting in May, 2017:

RESOLUTION ON IMMIGRATION ISSUES

WHEREAS, the Town of Williamstown desires to provide opportunity, access, and equality for immigrants, and to highlight the essential role that immigrants have played and continue to play in the life of our community; and
Whereas, the Town of Williamstown wants to be a welcoming community to immigrants and wants to establish a policy that will establish trust with them; and
Whereas, the Federal government's department of Immigration and Customs Enforcement ("ICE"), which is a part of the Department of Homeland Security, has from time to time used local law enforcement data to identify suspected immigrants subject to detention who are in local custody; and
Whereas, ICE issues civil immigration detainer requests which allow for prolonged detention during which ICE investigates the immigration status of suspected individuals in local custody, a practice which has been found in other jurisdictions to violate the Fourth Amendment and to expose local law enforcement agencies to liability; and
Whereas, administrative "warrants" from ICE are NOT court-issued warrants, have not been scrutinized by an independent judge, and do not in fact require Town compliance; and
Whereas, when civil immigration law is enforced by local government through the indiscriminate collection of immigration data and through the honoring of all ICE civil immigration detainer requests and administrative warrants, with the result that non-criminal aliens are targeted, the participation of immigrants in the civic, educational, religious, and economic life of the Town is restricted; and
Whereas, the Town of Williamstown seeks to ensure that all immigrants are able to participate fully in the civic, educational, religious, and economic life of our community, which benefits our businesses and economy, while broadening the experience of all of us in our increasingly connected world; and
Whereas, General Order 17-01 demonstrates that it is already the policy of the Williamstown Police Department not to investigate civil immigration laws, as this role falls to the Federal government; and
Whereas, in order to assure the permanence of this policy and its application town-wide, therefore,
Be it resolved that:

1. The Town of Williamstown proudly supports the leadership of the Town officials and especially the Williamstown Police Department in issuing General Order 17-01, on immigration laws and issues, a copy of which is attached hereto; and,
2. The Town of Williamstown further resolves that any modification to this order, or implementation of a similar order specifically impacting immigrants, shall not be effective until presentation of such action at a public meeting of the Board of Selectmen with such presentation given 30 days advance public notice in the manner required for public meetings; and
3. The Town of Williamstown further resolves that the provisions of General Order 17-01 shall extend to all employees of the Town in the following manner:

In addition to the Williamstown Police Department, already otherwise included in General Order 17-01, all town officers and employees shall not inquire about or request proof of immigration status or citizenship when providing services or benefits, except where the receipt of such services or benefits is contingent upon one's immigration or citizenship status or where inquiries are otherwise lawfully required by federal, state, or local laws; and

26648. The Town of Williamstown resolves that town officials shall take any and all actions related thereto in order to fully implement this Act.



WILLIAMSTOWN POLICE DEPARTMENT

31 North Street
KYLE J. JOHNSON Williamstown, MA 01267
CHIEF Telephone: (413) 458-5733 / Fax: (413) 458-4100

kjohnson@williamstownma.gov

| | |
|------------------------------------|--|
| GENERAL ORDER | Date of Issue: 03/14/17 |
| | Number: 17/01 |
| Subject: IMMIGRATION LAWS & ISSUES | Effective Date: 03/14/17 |
| Reference: N/A | <input type="checkbox"/> Amends <input type="checkbox"/> Rescinds |

We want the community we serve to know that the Williamstown Police Department will continue to be committed to building and maintaining positive relationships within the community. We will always serve everyone in our community and we have zero tolerance for bullying or harassment. To further this commitment, it should be known that the Williamstown Police Department does not investigate civil immigration laws, as this role falls to the federal government. All of those within our borders should be completely confident that we are here to assist them in any crisis.

Municipal police exist to ensure public safety and security, and the Williamstown Police Department has worked hard to ensure that there are strong, positive relationships among all groups in this community. We will continue in this manner moving forward, placing the following emphasis on the immigration status with Williamstown:

1. The Williamstown Police Department should not engage in certain activities solely for the purpose of enforcing federal immigration laws:

- (A) Department members shall not stop, question, interrogate, investigate, or arrest an individual based solely on actual or suspected immigration or citizenship status, or a civil immigration warrant, administrative warrant, or an immigration detainer in the individual’s name, including those identified in the National Crime Information Center (NCIC) database;
- (B) Shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking assistance, unless necessary to investigate criminal activity by that individual;
- (C) Shall not perform the functions of a federal immigration officer or otherwise engage in the enforcement of federal immigration law, whether pursuant to Section 1357(g) of Title 8 of the United States Code or under any other law, regulation, or policy.

2. Absent a judicial warrant, the Williamstown Police Department should honor ICE or CBP detainer requests only in limited, specified circumstances:

Subject to the jurisdiction of the Bail Clerk of the Court referenced in 2(D) below, the Williamstown Police Department may respond affirmatively to a civil immigration detainer from ICE or CBP to detain or transfer an individual for immigration enforcement or investigation purposes for up to 48 hours ONLY IF the request is accompanied by a judicial warrant, EXCEPT THAT local police may detain a person for up to 48 hours on a “civil immigration detainer” in the absence of a judicial warrant IF:

4. The Williamstown Police Department should not provide ICE or CBP with access to individuals in their custody for questioning solely for immigration enforcement purposes.

5. The Williamstown Police Department should protect the due process rights of persons as to whom federal immigration enforcement requests have been made, including providing those persons with appropriate notice:

- (A) Department members shall not delay bail and/or release from custody upon posting of bail solely because of (i) an individual's immigration or citizenship status, (ii) a civil immigration warrant, or (iii) an ICE or CBP request for the purposes of immigration enforcement for notification about, transfer of, detention of, or interview or interrogation of that individual.
- (B) Upon receipt of an ICE or CBP detainer, transfer, notification, interview or interrogation request, the Williamstown Police Department shall provide a copy of that request to the individual named therein and inform the individual whether the Williamstown Police Department will comply with the request before communicating its response to the requesting agency.
- (C) Individuals in the custody of the Williamstown Police Department shall be subject to the same booking, processing, release, and transfer procedures, policies, and practices of that agency, regardless of actual or suspected citizenship or immigration status.

6. Williamstown Police Department resources should not be used to create a federal registry based on race, gender, sexual orientation, religion, ethnicity, or national origin:

The Williamstown Police Department may not use department monies, facilities, property, equipment, or personnel to investigate, enforce, or assist in the investigation or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, religion, ethnicity, or national origin.

7. The Williamstown Police Department should collect and report aggregate data containing no personal identifiers regarding their receipt of, and response to, ICE and CBP requests, for the sole purpose of monitoring the Department's compliance with all applicable laws:

The Police Chief's annual report shall contain:

- A statistical breakdown of the total number of civil immigration detainer requests lodged with the Williamstown Police Department, organized by the reason(s) given for the request;
- A statistical breakdown of the total number of individuals that the Williamstown Police Department detained pursuant to subsection (b)(2), organized by the reason(s) supporting the detention; and
- The total number of individuals transferred to ICE custody.

DEFINITION OF KEY TERMS

"ICE" means "U.S. Immigration and Customs Enforcement" and "CBP" means "Customs and Border Protection".

"Civil immigration detainer" (also called a "civil immigration warrant") means a detainer issued pursuant to 8 C.F.R. § 287.7 or any similar request from ICE or CPB for detention of a person suspected of violating civil immigration law. See DHS Form I-247D ("Immigration Detainer—Request for Voluntary Action") (5/15), available at <https://www.ice.gov/sites/default/files/documents/Document/2016/I-247D.PDF> .

"Judicial warrant" means a warrant based on probable cause and issued by an Article III federal judge or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant. A judicial warrant does not include a civil immigration warrant, administrative warrant, or other document signed only by ICE or CBP officials.

“Probable cause” means more than mere suspicion or that something is at least more probable than not. “Probable cause” and “reasonable cause,” as that latter term is used in the Massachusetts criminal procedure code, are equivalent standards.

Proceeding: James Mahon moved, and it was seconded, the Town vote to adopt Article 40. Following a short discussion, the Moderator declared Article 40 carried by majority voice vote.

ADJOURNMENT

Proceeding: There being no further business before the Town, a motion was made, and seconded, to adjourn the 2017 Annual Town Meeting. Following a unanimous voice vote, the Moderator declared the meeting adjourned at 9:45 PM.

And you are hereby directed to serve this Warrant by posting attested copies thereof in four or more public places, as well as the United States Post Office within the Town.

Hereof fail not and make return of this Warrant, with your doings to the Town Clerk on or before the time set for holding said meeting.

Signed: Andrew Hogeland, Chairman

Hugh Daley, vice-chairman

Anne O’Connor

Jeffrey Thomas

Jane Patton

Williamstown Board of Selectmen

Date: April 10, 2017

Berkshire, ss:

April 12, 2017

I hereby certify that I have posted attested copies of the above Warrant in four public places in the Town of Williamstown, and the Post Office at least seven days before said Annual Town Meeting and Town Election.

signed/ Paul Yarter, Constable

A true record, attest:

Mary Courtney Kennedy

Town Clerk

WARRANT SPECIAL TOWN MEETING TOWN OF WILLIAMSTOWN COMMONWEALTH OF MASSACHUSETTS

Berkshire, ss:

To the Constables of the Town of Williamstown, in the County of Berkshire.

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Williamstown qualified to vote in elections and Town affairs to meet at the **WILLIAMSTOWN ELEMENTARY SCHOOL, 115 CHURCH STREET** in said Williamstown,

On **TUESDAY, THE FOURTEENTH DAY OF NOVEMBER 7:00 P.M** to cast their vote on the following purpose:

Proceeding: Moderator Adam Filson opened the Special Town Meeting at 7:15 PM in the gymnasium of the Williamstown Elementary School, 115 Church Street. Of the 5,007 registered voters in Williamstown, 307 registered voters checked into the town meeting.

Hugh Daley, represented the Board of Selectmen as Chairman.

Beth Goodman represented the Finance Committee as Chairman.

Chris Kapiloff represented the Planning Board as Chairman.

AMENDMENT TO REGIONAL AGREEMENT

Article 1. To see if the Town will vote to accept the amended Mount Greylock Regional Agreement as proposed by the Mount Greylock Regional School Committee, a copy of which will be filed with the Board of Selectmen and on file in the office of the Town Clerk by October 30, 2017, or take any action in relation thereto.

Proceeding: Joseph Bergeron, a member of the Elementary School Committee, moved, and it was seconded, the Town vote to approve the amended Regional Agreement for the Mount Greylock Regional School District, as proposed by the Regional School Committee and in the form on file in the office of the Town Clerk.

The Chairman of the Board of Selectmen reported the Selectmen, by a vote of 4-1, recommend the adoption of this article. There being no discussion, the Moderator declared Article 1 carried by majority voice vote.

ACQUISITION OF PROPERTY FOR POLICE STATION

Article 2. To see if the Town will vote to authorize the Board of Selectmen to exercise its option to purchase and to acquire, for general municipal purposes and by purchase, gift, and/or eminent domain, a parcel of land containing .42 acres, more or less, located at 825 Simonds Road, with the Turner House and other improvements thereon, on such terms and conditions as the Board of Selectmen deems appropriate, and to raise and appropriate, transfer from available funds, including stabilization funds, and/or borrow a sum of money for the purpose of acquiring said property and costs incidental or related thereto; or take any other action in relation thereto.

The Town has been developing plans to relocate Police Station to the site at Turner House. Feasibility plans envision using the existing structure and an addition to house Police operations. The Board of Selectmen entered into a Option to Purchase with the Turner House Living Center for Veterans, Inc. in May with an agreed upon price of \$300,000 for the structure and property. The intention of the Board of Selectmen is to pay for this purchase using funds in the Stabilization Fund, which can be used for capital projects only. As of June 30, 2017, the Stabilization Fund had a balance of \$1,650,062.57.

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the Town vote to authorize the Board of Selectmen to exercise its option to purchase and to acquire, for general municipal purposes and by purchase, gift and/or eminent domain, a parcel of land containing .42 acres, more or less, located at 825 Simonds Road, with the Turner House and other improvements thereon, on such terms and conditions as the Board of Selectmen deems appropriate; to appropriate and transfer from the Stabilization Fund the sum of \$300,000 for the purpose of acquiring said property and costs incidental and related thereto; and to authorize the Board of Selectmen to execute all documents and take all actions necessary in connection therewith. There being no discussion, the Moderator declared Article 2 carried by unanimous voice vote.

ACCEPTANCE OF DONATED LAND

Article 3. To see if the Town will vote to authorize the Board of Selectmen to take or accept for general municipal purposes, for no consideration, all or a portion of a parcel of land located off Luce Road and Harwood Street in Williamstown, containing 9.64 acres, more or less, and shown as "Parcel 2" on a plan entitled "Plan of Land to be Acquired by The Town of Williamstown, Prepared for The Town of Williamstown, Williamstown, Massachusetts

Berkshire County”, a copy of which is on file with the Town Clerk, and any related access and/or other easements; or take any other action in relation thereto.

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the adoption of this article, and that the Town authorize the acquisition of all of the stated parcel of land. There being no discussion, the Moderator declared Article 3 carried by unanimous voice vote.

GRANT OF EASEMENT TO BERKSHIRE GAS

Article 4. To see if the Town will vote to transfer to the Board of Selectmen for the purpose of granting easements the joint care, custody and control of portion or portions of the Town-owned property located at 115 Church Street, which portions will continue be held by the School Committee for school purposes, and to authorize the Board of Selectmen to grant permanent gas, access, and/or utility easements on a portion or portions of said property, which portions are shown on a plan entitled “Berkshire Gas Easement” on file with the Town Clerk, on such terms and conditions and for such consideration as the Board of Selectmen deem appropriate, or take any other action in relation thereto. (2/3 vote required)

Proceeding: The Chairman of the Board of Selectmen moved, and it was seconded, the adoption of this article, and that the Town vote to transfer the care, custody and control of the portions of the property shown on the plan described in the article. There being no discussion, the Moderator declared Article 4 carried by unanimous voice vote.

ZONING BYLAW - PARKING STANDARD REVISIONS

Article 5. To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend §70-6.1.A Off Street Parking, by deleting the strikethrough text;

Purpose. The purpose and intent of this section is to limit the amount of pavement coverage within the Town to the minima set forth in ~~Subsection B(2) through (H)~~. Special event and overflow parking shall be permitted on grass, fields, and where legally authorized, streets. Any increase in parking beyond the minima prescribed by ~~Subsection B(2) through (H)~~ shall be allowed only by special permit issued by the Planning Board in conformance to the standards set forth in § 70-8.4.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the adoption of this article. The Chairman presented a favorable report of the Planning Board. There being no discussion, the Moderator declared Article 5 carried by unanimous voice vote.

ZONING BYLAW - INCREASING MIXED USE DEVELOPMENT OPPORTUNITY

Article 6. To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend §70-3.1.B by adding the following line;

— **LB District: 5,000 square feet of building area.**

Amend §70-3.3A by deleting the following use designation;

| ZONING DISTRICTS | RR1 | RR2 RR3 | GR | LB | VB | PB | LI | SG |
|---|-----|------------|----|-----|------------------|----|----|-----|
| § 70-3.3A PRIMARY USES | | | | | | | | |
| (1) RESIDENTIAL USES | | | | | | | | |
| Dwelling units located above the first story of a nonresidential use (See § 70-7.1H.) [Amended 5-20-2003 ATM, Art. 24] | No | No | No | Yes | Yes ⁴ | BA | No | Yes |

And replacing with the below use designations;

| ZONING DISTRICTS | RR1 | RR2 RR3 | GR | LB | VB | PB | LI | SG |
|---|-----|------------|----|-----|-----|-----|----|-----|
| § 70-3.3A PRIMARY USES | | | | | | | | |
| (1) RESIDENTIAL USES | | | | | | | | |
| Multifamily dwellings within business districts by conversion of existing building or new construction (See § 70-7.1H.) | No | No | No | SPS | No | SPS | No | BA |
| Dwelling units located above the first story of a nonresidential use (See § 70-7.1H.) | No | No | No | Yes | Yes | Yes | No | Yes |

Amend §70-3.3A by deleting the existing foot note 4.

Amend §70-7.1.H by deleting existing and replacing with the following;

H. Multifamily and Mixed Use Development in Business Zones.

1. No unenclosed stairs may be located on a street facing side of a building.
2. Visibility of parking from public ways should be minimized.

Amend §70-9 Definitions “MAJOR RESIDENTIAL DEVELOPMENT”

By inserting after “Village Business District”: the following “Limited Business District”, and “Planned Business District”.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the adoption of this article and that the Town vote the amendments described, with the new line in §70-3.1.B to be inserted under the “SPS” listing; and including a comma before the words “Limited Business District” where inserted in §70-9, Definitions. The Chairman presented a favorable report of the Planning Board. There being no discussion, the Moderator declared Article 6 carried by unanimous voice vote.

ZONING BYLAW - CABLE MILLS MAP AMENDMENTS

Article 7: To see if the Town will vote to amend the Williamstown Zoning By-Laws, §70 of the Code of the Town of Williamstown as follows:

Amend the map of Overlay Zoning Districts by including Assessor’s Parcels 131 – 901 through 906 in the Cable Mills Redevelopment District.

Amend §70-2.3.E to include Assessor’s Parcels 131 – 901 through 906 in the Cable Mills Redevelopment District.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the adoption of this article with the additional Assessor’s Parcels reference to be inserted after the words “as updated to 2007” in §70-2.3.E. The Chairman presented a favorable report of the Planning Board. There being no discussion, the Moderator declared Article 7 carried by unanimous voice vote.

ZONING BYLAW - INCREASING DEVELOPMENT OPPORTUNITY FOR CABLE MILLS

Article 8: Amend §70-7.1.K.1(a)(b) Cable Mills Redevelopment District by deleting the existing:

(a) Number of dwellings. In existing buildings there shall be a maximum of one dwelling unit per 3,500 square feet of lot area. In new construction there shall be a maximum of one dwelling unit per 5,000 square feet of lot area.

(b) Open space. In existing buildings there shall be 1,000 square feet of common open space per dwelling unit. In new construction there shall be 1,500 square feet of common open space per dwelling unit. Common open space shall include access to the Green River. Other open space areas shall be left in a substantially natural state and intended for passive or active recreation. Common open space shall not include street rights-of-way, open parking areas, or driveways.

And replacing with the following;

(a) Floor area ratio. Density in the district shall be controlled through a ratio of the gross floor area within buildings on a lot to the lot area of that lot. This ratio shall not be lower than .50 or higher than 2.50.

(b) Open space. The Riverwalk, as defined by the Town’s Community Preservation Act grant agreement, and areas in a substantially natural state surrounding the Riverwalk shall be maintained in perpetuity as open space for the benefit of the users of the district.

The Cable Mills Development was permitted through a special overlay district. This article will modify some of the dimensional requirements created by the overlay district which currently limit any third phase to a very small footprint. These changes make a phase three of the Cable Mills Development more economical.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the adoption of this article. The Chairman presented a favorable report of the Planning Board. There being no discussion, the Moderator declared Article 8 carried by unanimous voice vote.

ZONING BYLAW – PERMIT REQUIREMENTS FOR HOTELS

Article 9: Amend §70-3.3.B by amending the following use designation;

Change the permission for “Hotel or Motel” in the Southern Gateway District from YES to BA as indicated below;

| ZONING DISTRICTS | RR1 | RR2 RR3 | GR | LB | VB | PB | LI | SG |
|------------------------|-----|------------|----|----|-----|-----|----|-----|
| § 70-3.3A PRIMARY USES | | | | | | | | |
| (2) BUSINESS USES | | | | | | | | |
| <i>Hotel or motel</i> | No | No | No | BA | SPS | SPS | No | SPS |

Amend §70-3.1.B by adding the following line;
— SG District: 20,000 square feet of gross square floor area.

This proposed article will regulate hotels and motels along the Route 7 corridor between Taconic Trail and Bee Hill Road the same as they are in other districts. They will require a special permit if the proposal exceeds 20,000 square feet of gross floor area. Currently, no Special Permit is required for a hotel or motel in this location.

The Board of Selectmen will vote a recommendation after the Planning Board holds a public hearing on this article. The recommendation will be announced at the Special Town Meeting.

Proceeding: The Chairman of the Planning Board moved, and it was seconded, the adoption of this article and that the Town vote to change the hotel or motel designation for the Southern Gateway District in §70-3.3.A to “SPS”; and to

add the new line in §70-3.1.B in the text under the “SPS” listing. The Chairman presented a favorable report of the Planning Board.

The Moderator noted an error and a friendly amendment was approved by the Planning Board to correct a clerical error of listing “BA” in the second sentence of the article to correctly read, “Change the permission for “Hotel or Motel” in the Southern Gateway District from YES to SPS as indicated below;”. The chart in the warrant indicated it correctly under SG. There being no discussion, the Moderator declared Article 9 carried by a 2/3rds majority voice vote.

ADJOURNMENT: Upon a motion made, and seconded, to adjourn the Nov. 14, 2017 Special Town Meeting, the Moderator declared the meeting adjourned at 7:41 PM.

Hereof fail not and make return of this Warrant, with your doings to the Town Clerk on or before the time set for holding said meeting.

Given under our hands this 23rd day of October, 2017.

Signed: Hugh Daley, Chairman
Jane Patton
Andrew Hogeland
Jeffrey Thomas
Anne O’Connor

Berkshire, ss:

I hereby certify that I have posted attested copies of the above Warrant in four public places in the Town of Williamstown and the Post Office, at least fourteen days before said Special Town Meeting

Paul Yarter
Constable

October 24, 2017
Date

A true record, attest:
Mary Courtney Kennedy
Town Clerk

TREASURER / COLLECTOR
Janet Saddler, Treasurer / Finance Director

Town Accountant
Annual Report of Budgets and Expenditures
For the fiscal year ending June 30, 2017

| Account | Original Budget | Revised Budget | FY16 Encumber | Receipts | Total Available | Expended | FY17 Encumber | Balance |
|--|-----------------|----------------|---------------|----------|-----------------|-------------|---------------|-----------|
| <u>Appropriations - General</u> | | | | | | | | |
| Selectmen | \$19,610.60 | \$19,610.60 | \$3,324.01 | | \$22,934.61 | \$17,126.82 | \$5,596.00 | \$211.79 |
| Town Manager | 239,256.05 | 239,256.05 | 15,641.92 | | 254,897.97 | 244,566.59 | 10,196.57 | 134.81 |
| Insurance | 123,500.00 | 123,500.00 | 0 | | 123,500.00 | 118,374.71 | 0 | 5,125.29 |
| Finance Committee | 800 | 800 | 0 | | 800 | 176 | 0 | 624 |
| Reserve Fund | 75,000.00 | 75,000.00 | 0 | | 75,000.00 | 0 | 0 | 75,000.00 |
| Town Accountant | 208,039.52 | 208,039.52 | 0 | | 208,039.52 | 185,248.35 | 170.38 | 22,620.79 |
| Assessor | 124,210.01 | 124,210.01 | 5,305.08 | | 129,515.09 | 123,293.69 | 4,500.00 | 1,721.40 |
| Treasurer-Collector | 186,861.62 | 186,861.62 | 0 | | 186,861.62 | 179,394.69 | 0 | 7,466.93 |
| Town Counsel | 41,826.40 | 41,826.40 | 0 | | 41,826.40 | 19,375.11 | 15,426.25 | 7,025.04 |
| Management Information Systems | 73,932.04 | 73,932.04 | 19,371.18 | | 93,303.22 | 52,026.84 | 25,221.18 | 16,055.20 |
| Town Clerk | 92,938.00 | 92,938.00 | 0 | | 92,938.00 | 92,371.93 | 0 | 566.07 |
| Board of Registrars | 23,706.00 | 23,706.00 | 100 | | 23,806.00 | 23,145.81 | 100 | 560.19 |
| Conservation Commission | 11,953.11 | 11,953.11 | 0 | | 11,953.11 | 12,004.54 | 0 | -51.43 |
| Agricultural Commission | 1,000.00 | 1,000.00 | 0 | | 1,000.00 | 236.53 | 0 | 763.47 |
| Planning Board | 2,525.00 | 2,525.00 | 0 | | 2,525.00 | 2,003.12 | 0 | 521.88 |
| Zoning Board | 3,900.00 | 3,900.00 | 0 | | 3,900.00 | 5,150.20 | 0 | -1,250.20 |
| Historical Commission | 500 | 500 | 0 | | 500 | 696.56 | 0 | -196.56 |
| Chamber of Commerce | 46,774.20 | 46,774.20 | 0 | | 46,774.20 | 46,744.00 | 0 | 30.2 |

| | | | | | | | |
|---|--------------|--------------|------------|--------------|--------------|------------|-----------|
| Facilities Management | 202,430.00 | 202,430.00 | 4,747.49 | 207,177.49 | 178,104.23 | 7,294.02 | 21,779.24 |
| Milne Library Improvements | | | 0 | 0 | | 0 | 0 |
| Police Department | 1,241,635.19 | 1,241,635.19 | 3,635.00 | 1,245,270.19 | 1,242,604.01 | 9,712.36 | -7,046.18 |
| Police Station Design Development | 0 | 0 | 303,295.00 | 303,295.00 | 37,242.50 | 266,052.50 | 0 |
| Dispatch Services | 195,501.89 | 195,501.89 | 2,077.50 | 197,579.39 | 183,433.81 | 0 | 14,145.58 |
| Community Development | 341,916.60 | 341,916.60 | 30,329.55 | 372,246.15 | 355,483.74 | 16,524.49 | 237.92 |
| Sealer of Weights & Measures | 6,769.00 | 6,769.00 | 0 | 6,769.00 | 6,742.31 | 0 | 26.69 |
| Emergency Management | 25 | 25 | 0 | 25 | 0 | 0 | 25 |
| Animal Control Officer | 7,706.18 | 7,706.18 | 0 | 7,706.18 | 1,640.01 | 0 | 6,066.17 |
| Forest Warden | 6,324.93 | 6,324.93 | 0 | 6,324.93 | 6,472.36 | 0 | -147.43 |
| Director of Public Works | 174,565.73 | 174,565.73 | 37,651.67 | 212,217.40 | 175,999.37 | 34,709.33 | 1,508.70 |
| Highway Department | 1,245,491.33 | 1,245,491.33 | 712,174.15 | 1,957,665.48 | 1,294,366.98 | 626,800.74 | 36,497.76 |
| Construction - Gale Road Phase 2 | 157,380.00 | 157,380.00 | 0 | 157,380.00 | 157,380.00 | 0 | 0 |
| Replace Excavator | 180,000.00 | 180,000.00 | 0 | 180,000.00 | 171,399.68 | 8,600.32 | 0 |
| Hall Street Sidewalks | 0 | 0 | 29,000.00 | 29,000.00 | 0 | 29,000.00 | 0 |
| Arnold Street Sidewalk Repair | 0 | 0 | 25,000.00 | 25,000.00 | 0 | 25,000.00 | 0 |
| Water Street Sidewalk Replacement | 0 | 0 | 49,476.50 | 49,476.50 | 49,476.50 | 0 | 0 |
| Hancock Road | 0 | 0 | 426,000.00 | 426,000.00 | 426,000.00 | 0 | 0 |
| No. Hoosac Road Stabilization Engineering | 0 | 0 | 41,800.00 | 41,800.00 | 0 | 41,800.00 | 0 |
| McCauley Lane Drainage | 0 | 0 | 4,181.43 | 4,181.43 | 0 | 0 | 4,181.43 |

| | | | | | | | |
|-------------------------------------|------------------------|------------------------|-----------------------|------------------------|------------------------|-----------------------|---------------------|
| Replace Mower | 0 | 0 | 4,030.66 | 4,030.66 | 0 | 0 | 4,030.66 |
| Snow and Ice Control | 166,863.00 | 166,863.00 | 0 | 166,863.00 | 310,728.15 | 0 | -143,865.15 |
| Parks and Cemetery | 269,888.45 | 269,888.45 | 17,928.24 | 287,816.69 | 262,124.93 | 14,486.77 | 11,204.99 |
| Replace Pick Up Truck | 50,000.00 | 50,000.00 | 0 | 50,000.00 | 48,765.93 | 0 | 1,234.07 |
| Replace Mower | 22,000.00 | 22,000.00 | 0 | 22,000.00 | 21,997.88 | 0 | 2.12 |
| Asphalt Road Improvements | 0 | 0 | 1,199.21 | 1,199.21 | 0 | 1,199.21 | 0 |
| Sherman Burbank Chapel | 4,559.00 | 4,559.00 | 0 | 4,559.00 | 2,319.68 | 0 | 2,239.32 |
| Forestry Department | 45,755.16 | 45,755.16 | 7,805.82 | 53,560.98 | 51,268.30 | 2,292.68 | 0 |
| Health Department | 92,604.42 | 92,604.42 | 0 | 92,604.42 | 85,923.40 | 5,500.00 | 1,181.02 |
| Hybrid Vehicle | 25,000.00 | 25,000.00 | 0 | 25,000.00 | 20,086.71 | 0 | 4,913.29 |
| Council on Aging | 252,280.42 | 252,280.42 | 151.06 | 252,431.48 | 241,955.88 | 408 | 10,067.60 |
| Veterans Benefits | 93,398.16 | 93,398.16 | 0 | 93,398.16 | 67,936.22 | 0 | 25,461.94 |
| Library | 555,984.68 | 555,984.68 | 75.41 | 556,060.09 | 553,389.28 | 2,670.81 | 0 |
| Sidewalks & Parking Lot | 125,000.00 | 125,000.00 | 0 | 125,000.00 | 112,258.80 | 12,741.20 | 0 |
| Library Boiler | 50,000.00 | 50,000.00 | 0 | 50,000.00 | 49,555.30 | 0 | 444.7 |
| Window Replacement | 0 | 0 | 15,000.00 | 15,000.00 | 0 | 15,000.00 | 0 |
| Sidewalks & Parking Lot | 0 | 0 | 113,638.50 | 113,638.50 | 113,638.50 | 0 | 0 |
| Recreation Commission | 11,331.72 | 11,331.72 | 0 | 11,331.72 | 10,121.03 | 638 | 572.69 |
| Youth Center | 73,830.75 | 73,830.75 | 0 | 73,830.75 | 73,830.75 | 0 | 0 |
| Veterans Graves and Holidays | 3,090.00 | 3,090.00 | 0 | 3,090.00 | 2,263.68 | 0 | 826.32 |
| General Debt Service | 380,477.95 | 380,477.95 | 0 | 380,477.95 | 373,978.00 | 0 | 6,499.95 |
| Employees Benefits | 1,149,755.40 | 1,149,755.40 | 57,228.17 | 1,206,983.57 | 1,097,600.26 | 21,128.77 | 88,254.54 |
| Transfers to other Funds | 110,000.00 | 110,000.00 | 0 | 110,000.00 | 110,000.00 | 0 | 0 |
| Local Public Schools | 6,139,449.00 | 6,139,449.00 | 1,934.30 | 6,141,383.30 | 6,079,962.81 | 46,686.49 | 14,734.00 |
| Mt Greylock Regional School | 5,982,213.00 | 5,982,213.00 | 0 | 5,982,213.00 | 5,982,213.00 | 0 | 0 |
| Northern Berk Vocational School | 239,108.00 | 239,108.00 | 0 | 239,108.00 | 234,950.46 | 0 | 4,157.54 |
| Total Appropriated - General | \$20,878,667.51 | \$20,878,667.51 | \$1,932,101.85 | \$22,810,769.36 | \$21,315,149.94 | \$1,249,456.07 | \$246,163.35 |

| Appropriations - Enterprise | | | | | | | | |
|---|-----------------------|-----------------------|---------------------|-------------------|-----------------------|-----------------------|---------------------|---------------------|
| Transfer Station Sustainable Materials Recovery | \$176,366.00 | \$176,366.00 | \$1,800.00 | \$0.00 | \$178,166.00 | \$168,403.94 | \$0.00 | \$9,762.06 |
| Sewer Department | 362,107.00 | 362,107.00 | 55,340.70 | 0 | 417,447.70 | 428,508.20 | 53,856.38 | -64,916.88 |
| Pump Station Upgrades | 40,000.00 | 40,000.00 | 0 | 0 | 40,000.00 | 0 | 40,000.00 | 0 |
| Pick-up Truck Replacement | 25,000.00 | 25,000.00 | 0 | 0 | 25,000.00 | 18,949.00 | 0 | 6,051.00 |
| Cold Spring Pump Station | 0 | 0 | 20,000.00 | 0 | 20,000.00 | 20,000.00 | 0 | 0 |
| Cold Spring Pump Upgrades | 0 | 0 | 45,000.00 | 0 | 45,000.00 | 20,835.02 | 24,164.98 | 0 |
| Permit Compliance | 0 | 0 | 20.14 | 0 | 20.14 | 0 | 0 | 20.14 |
| Syndicate Road Sewer Line | 0 | 0 | 20,925.95 | 0 | 20,925.95 | 0 | 0 | 20,925.95 |
| Brayman Sewer Line Gift | | | | 0 | 0 | | | 0 |
| Sewer Debt Service | 103,948.00 | 103,948.00 | 0 | 0 | 103,948.00 | 81,611.20 | 0 | 22,336.80 |
| Transfers to General Fund | 82,219.00 | 82,219.00 | 0 | 0 | 82,219.00 | 82,219.00 | 0 | 0 |
| Transfers to Reserve | 56,052.00 | 56,052.00 | 0 | 0 | 56,052.00 | 0 | 0 | 56,052.00 |
| Hoosac Water Quality District | 672,465.99 | 672,465.99 | 0 | 0 | 672,465.99 | 672,466.00 | 0 | -0.01 |
| Water Department | 642,474.46 | 642,474.46 | 3,071.00 | 0 | 645,545.46 | 729,151.08 | 13,184.32 | -96,789.94 |
| Well #2 Rehab | 120,000.00 | 120,000.00 | 0 | 0 | 120,000.00 | 0 | 120,000.00 | 0 |
| Maple Street Main Replacement | 60,000.00 | 60,000.00 | 0 | 0 | 60,000.00 | 0 | 60,000.00 | 0 |
| GIS Water Map | 50,000.00 | 50,000.00 | 0 | 0 | 50,000.00 | 18,285.00 | 31,175.00 | 540 |
| Pick-up Truck Replacement | 25,000.00 | 25,000.00 | 0 | 0 | 25,000.00 | 24,219.27 | 0 | 780.73 |
| Elm St Water Main | 0 | 0 | 47,835.80 | 0 | 47,835.80 | 42,357.90 | 5,477.90 | 0 |
| Main St Water Main Replacement | 0 | 0 | 87,774.90 | 0 | 87,774.90 | 0 | 0 | 87,774.90 |
| Well 1 Rehabilitation | 0 | 0 | 75,000.00 | 0 | 75,000.00 | 465 | 74,535.00 | 0 |
| Water Meter Replacements | 0 | 0 | 7,405.57 | 0 | 7,405.57 | 7,405.57 | 0 | 0 |
| Water Debt Service | 102,261.23 | 102,261.23 | 0 | 0 | 102,261.23 | 74,598.00 | 0 | 27,663.23 |
| Transfer to Reserves | 42,739.00 | 42,739.00 | 0 | 0 | 42,739.00 | 0 | 0 | 42,739.00 |
| Transfers to General Fund | 117,081.00 | 117,081.00 | 0 | 0 | 117,081.00 | 117,081.00 | 0 | 0 |
| Total Appropriated - Enterprise | \$2,677,713.68 | \$2,677,713.68 | \$364,174.06 | \$2,350.00 | \$3,044,237.74 | \$2,507,561.42 | \$423,737.34 | \$112,938.98 |

| <u>Tax Rate</u> | | | | | | | |
|---|---------------------|---------------------|---------------|---------------------|--------------------|---------------------|---------------------|
| <u>Assessments</u> | | | | | | | |
| State Assessments | \$36,033.00 | \$36,033.00 | \$0.00 | \$36,033.00 | \$26,706.00 | \$0.00 | \$9,327.00 |
| County Assessments | 32,273.00 | 32,273.00 | 0 | 32,273.00 | 27,817.00 | 0 | 4,456.00 |
| Other Assessments | 105,737.00 | 105,737.00 | 0 | 105,737.00 | 5,737.03 | 0 | 99,999.97 |
| Total Tax Rate Assessments | \$174,043.00 | \$174,043.00 | \$0.00 | \$174,043.00 | \$60,260.03 | \$0.00 | \$113,782.97 |
| <u>Borrowed Funds</u> | | | | | | | |
| Cemetery Building | | \$1,778.55 | | \$1,778.55 | \$0.00 | \$1,778.55 | |
| Inflow and Infiltration | | 187,442.07 | | 187,442.07 | 0 | 187,442.07 | |
| Total Borrowed Funds | | \$189,220.62 | | \$189,220.62 | \$0.00 | \$189,220.62 | |
| <u>Special Revenue Funds</u> | | | | | | | |
| School Lunch Revolving Fund | | \$26,310.40 | \$127,119.50 | \$153,429.90 | \$105,609.84 | \$47,820.06 | |
| Highway Flood Control - Green River | | 474.6 | 0 | 474.6 | 0 | 474.6 | |
| Highway - Cole Ave Bridge | | 517.74 | 0 | 517.74 | 0 | 517.74 | |
| Highway - Linear Park Bridge | | 4,044.12 | 0 | 4,044.12 | 0 | 4,044.12 | |
| Highway - Syndicate Stabilization Grant | | 5,243.80 | 0 | 5,243.80 | 0 | 5,243.80 | |
| Highway - Chapter 90 | | -13,452.36 | 342,984.20 | 329,531.84 | 342,984.20 | -13,452.36 | |
| Highway - Roaring Brook Grant | | 6,575.96 | 0 | 6,575.96 | 0 | 6,575.96 | |
| School - SPED Professional Development | | 0 | 3,500.00 | 3,500.00 | 3,499.97 | 0.03 | |
| School - Title II - Math & Science | | 0.3 | 11,867.00 | 11,867.30 | 9,485.00 | 2,382.30 | |
| School - School Choice | | 48,228.82 | 184,735.00 | 232,963.82 | 154,313.80 | 78,650.02 | |
| School - Early Childhood - WEE | | 1,198.91 | 1,300.00 | 2,498.91 | 8,216.09 | -5,717.18 | |
| School - NA Cultural Council | | 2,066.68 | 0 | 2,066.68 | 0 | 2,066.68 | |
| School - Title I | | -2,817.70 | 42,481.00 | 39,663.30 | 45,246.00 | -5,582.70 | |
| School - P.L. 94-142 | | 11,708.25 | 118,419.00 | 130,127.25 | 121,725.14 | 8,402.11 | |
| School - Early Childhood SPED | | 1,026.05 | 3,520.00 | 4,546.05 | 2,288.13 | 2,257.92 | |
| CDBG Housing - Steinerfilm | | 15,650.40 | 0 | 15,650.40 | 0 | 15,650.40 | |
| CDGB Highland Woods | | -0.6 | | -0.6 | | -0.6 | |

| | | | | | |
|---|--------------|------------|--------------|--------------|-------------|
| Community Preservation Act Fund | 415,352.26 | 285,607.64 | 700,959.90 | 449,363.54 | 251,596.36 |
| Selectmen - Spruces HMG | 2,223,319.87 | 464,929.93 | 2,688,249.80 | 2,607,723.91 | 80,525.89 |
| Selectmen - Cable Technology Fund | 5,874.71 | 0 | 5,874.71 | 0 | 5,874.71 |
| Selectmen - Comm St Tree Restoration | 0 | 1,500.00 | 1,500.00 | 0 | 1,500.00 |
| Selectmen - Affordable Housing - Photech | -6,368.22 | 0 | -6,368.22 | 0 | -6,368.22 |
| Selectmen - Solarize MA Program | 23.03 | 0 | 23.03 | 0 | 23.03 |
| Town Clerk - Polling Reimbursement | 3,822.71 | 1,040.00 | 4,862.71 | 0 | 4,862.71 |
| County Dog Tax Refund | 19,648.00 | 0 | 19,648.00 | 0 | 19,648.00 |
| ConCom - Wetlands Fees | 28,403.44 | 0 | 28,403.44 | 400 | 28,003.44 |
| ConCom - Stone Hill Stewardship Grant | 2,805.00 | 0 | 2,805.00 | 0 | 2,805.00 |
| ConCom - Lindley Park 50th Anniversary | 0 | 850 | 850 | 177.66 | 672.34 |
| Planning Bd - Housing Partner Zoning | 0 | 3,600.00 | 3,600.00 | 2,949.32 | 650.68 |
| Econ Develop - FmHA Exec Park | 1,617.95 | 0 | 1,617.95 | 0 | 1,617.95 |
| Econ Develop - Bike Trail Gift | 5,164.64 | 0 | 5,164.64 | 0 | 5,164.64 |
| Econ Develop - Canoe Access Facility Grant | 5,500.00 | 0 | 5,500.00 | 0 | 5,500.00 |
| Econ Develop - Mohawk Trail Grant | -156,758.60 | 156,758.60 | 0 | 0 | 0 |
| Econ Develop - Mohawk Bike Pedestrian Trail | 0 | 0 | 0 | 147,237.20 | -147,237.20 |
| Pub Property - LRS Oil Tank Grant | -2,787.50 | 0 | -2,787.50 | 0 | -2,787.50 |
| Pub Property - Damaged Property | 750 | 0 | 750 | 0 | 750 |
| Pub Property - Sale of Property | 235,580.00 | 4,083.62 | 239,663.62 | 500 | 239,163.62 |
| Pub Property - Green Community Grant | 1,573.83 | 16,484.00 | 18,057.83 | 64,955.00 | -46,897.17 |

| | | | | | |
|--|------------|-----------|-----------|-----------|-----------|
| Police - Support Fund | 41,588.96 | 500 | 42,088.96 | 10,696.00 | 31,392.96 |
| Police - Drug Task Force | 18,748.09 | 11,467.76 | 30,215.85 | 10,677.26 | 19,538.59 |
| Police - Forfeiture Funds | 14,721.10 | 646.35 | 15,367.45 | 0 | 15,367.45 |
| Police - Defibrillator Gift | 714.54 | 0 | 714.54 | 0 | 714.54 |
| Police - School Resource Officer Gift | 8,575.82 | 0 | 8,575.82 | 0 | 8,575.82 |
| Police - Bullet Proof Vest Grant | 2,514.50 | 0 | 2,514.50 | | 2,514.50 |
| Police - COPS Fast Grant | 14,026.79 | 0 | 14,026.79 | 0 | 14,026.79 |
| Police - Public Safety & Equipment Grant | 1,636.47 | 0 | 1,636.47 | | 1,636.47 |
| Police - Damaged Property | 1,770.44 | 5,635.00 | 7,405.44 | 6,635.00 | 770.44 |
| Police - K9 Gifts | 8,600.68 | 0 | 8,600.68 | 466.42 | 8,134.26 |
| Police - E911 Training Grant | -1,819.67 | 7,191.72 | 5,372.05 | 10,072.48 | -4,700.43 |
| Police - E911 Communications Grant | -11,914.96 | 28,010.17 | 16,095.21 | 25,866.20 | -9,770.99 |
| Police - REACH Triad Grant | 144.54 | 0 | 144.54 | 0 | 144.54 |
| Police - Highway Safety Grant | 11,172.01 | 0 | 11,172.01 | 0 | 11,172.01 |
| Police - COPS MORE Grant | 4,013.23 | 0 | 4,013.23 | 0 | 4,013.23 |
| Forest Warden - Assist Firefighters | 1,293.95 | 0 | 1,293.95 | 659 | 634.95 |
| DIS - Damaged Property | 31.17 | 0 | 31.17 | 0 | 31.17 |
| DIS - VIP Grant | 0 | 2,425.00 | 2,425.00 | 2,425.00 | 0 |
| Civil Defense - Emergency Management Grant | -2,098.94 | 3,949.40 | 1,850.46 | 0 | 1,850.46 |
| Civil Defense - Emergency Preparedness | 693.15 | 0 | 693.15 | 316.03 | 377.12 |
| Animal Control - Operations Gift | 164.13 | 0 | 164.13 | 0 | 164.13 |
| DPW - Damaged Prop | 198.06 | 0 | 198.06 | 0 | 198.06 |
| DPW - Irene - Luce Road Headwall | -337.1 | 0 | -337.1 | 0 | -337.1 |
| DPW - Irene - Protective Measures | -2,112.03 | 0 | -2,112.03 | 0 | -2,112.03 |
| DPW - Fed Snow & Ice | 2,629.88 | 0 | 2,629.88 | 0 | 2,629.88 |
| DPW - Rapid Road Recovery | 318.97 | 0 | 318.97 | 0 | 318.97 |
| DPW - Winter Recovery Assistance | -0.1 | 0 | -0.1 | 0 | -0.1 |
| Parks - Litchfield Beautification Gift | 2,000.00 | 0 | 2,000.00 | 0 | 2,000.00 |
| Parks - Damaged Prop | 353.06 | 0 | 353.06 | 0 | 353.06 |
| Parks - Sherman Chapel Gifts | 150 | 0 | 150 | 0 | 150 |

| | | | | | |
|--------------------------------------|-----------|-----------|------------|-----------|-----------|
| Forestry - Gift | 1,689.50 | 100 | 1,789.50 | 0 | 1,789.50 |
| Forestry - Damaged Prop | 2,487.99 | 0 | 2,487.99 | 0 | 2,487.99 |
| Health - BRPC BOH Tablet Program | 6,725.00 | 0 | 6,725.00 | 6,725.00 | 0 |
| Health - FRCoG-TURI | 16.13 | 0 | 16.13 | 0 | 16.13 |
| Health - BRPC FDA Funding | 0 | 5,300.00 | 5,300.00 | 5,300.00 | 0 |
| COA - Activity Fund | 2,317.36 | 4,780.13 | 7,097.49 | 2,856.78 | 4,240.71 |
| COA - Formula Grant | 3,075.36 | 20,980.00 | 24,055.36 | 21,573.43 | 2,481.93 |
| COA - Damaged Property Reimbursement | 97.2 | 0 | 97.2 | 0 | 97.2 |
| COA - CPR Grant | 320 | 0 | 320 | 35 | 285 |
| COA - Public Health Incentive Grant | 40.8 | 0 | 40.8 | 0 | 40.8 |
| COA - Incentive Grant | 20.9 | 0 | 20.9 | 0 | 20.9 |
| COA - Senior Comm. Nutrition Assess | 150 | 0 | 150 | 0 | 150 |
| COA - MCOA Direct | -1,629.88 | 1,895.00 | 265.12 | 844.78 | -579.66 |
| COA - Elder Services Meal Grant | 2,470.01 | 0 | 2,470.01 | 682.64 | 1,787.37 |
| COA - Aging Mastery Program | -1,670.22 | 0 | -1,670.22 | -1,670.22 | 0 |
| Lib - Museum Pass Gift | 5,100.00 | 0 | 5,100.00 | 930 | 4,170.00 |
| Lib - Gifts for Books | 8,176.70 | 3,026.18 | 11,202.88 | 4,584.87 | 6,618.01 |
| Lib - Damaged Prop | 1,118.49 | 2,005.10 | 3,123.59 | 1,699.35 | 1,424.24 |
| Lib - LIG/MEG Grant | 0 | 10,895.48 | 10,895.48 | 10,895.48 | 0 |
| Lib - Operations Gift | 0 | 26,965.10 | 26,965.10 | 27,561.18 | -596.08 |
| Lib - Scanlon Gift | 80,000.00 | 0 | 80,000.00 | 0 | 80,000.00 |
| Library - Revolving Fund | 1,582.14 | 2,504.44 | 4,086.58 | 0 | 4,086.58 |
| Recreation - Revolving Acct | 3,600.39 | 0 | 3,600.39 | 0 | 3,600.39 |
| Recreation - Skateboard Park Gift | 436.59 | 0 | 436.59 | 0 | 436.59 |
| Benefits - BHG Health Coordinator | 1,929.15 | 2,000.00 | 3,929.15 | 2,147.94 | 1,781.21 |
| School - Circuit Breaker | 79,380.20 | 30,411.00 | 109,791.20 | 79,380.20 | 30,411.00 |
| School - Field Trips | 15 | 2,558.60 | 2,573.60 | 1,659.60 | 914 |
| School - After School Tutoring | 909.56 | 1,920.00 | 2,829.56 | 1,215.00 | 1,614.56 |
| School - Outdoor Classroom Gifts | 2,061.54 | 10,000.00 | 12,061.54 | 9,424.78 | 2,636.76 |

| | | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|--------------|
| School - Computer Tech Gifts | 732.8 | 0 | 732.8 | 0 | 732.8 |
| School - Health Materials | 0 | 985 | 985 | 985 | 0 |
| School - Sunrise Spanish | 421.03 | 0 | 421.03 | 0 | 421.03 |
| School - Library Books | 20,137.48 | 0 | 20,137.48 | 1,572.29 | 18,565.19 |
| School - Teacher Salary Gift | 41,003.42 | 0 | 41,003.42 | 11,438.39 | 29,565.03 |
| School - Music Gift | 561.32 | 5,361.83 | 5,923.15 | 6,943.07 | -1,019.92 |
| School - WESE Grants | 13,172.12 | 24,599.86 | 37,771.98 | 23,243.85 | 14,528.13 |
| School - 6th Grade Fund | 3,088.50 | 23,600.90 | 26,689.40 | 27,147.31 | -457.91 |
| School - Principal Gift | 2,465.00 | 407.95 | 2,872.95 | 2,497.03 | 375.92 |
| School - Tuition | -68.51 | 63,605.72 | 63,537.21 | 53,586.98 | 9,950.23 |
| School - Summer School Tuition | 1,059.42 | 0 | 1,059.42 | 0 | 1,059.42 |
| School - Damaged Property | -9,443.95 | 0 | -9,443.95 | 0 | -9,443.95 |
| School - Building Renewal | -2,520.00 | 16,849.64 | 14,329.64 | 17,698.89 | -3,369.25 |
| School - Transportation Fees | 699.85 | 14,019.27 | 14,719.12 | 13,737.49 | 981.63 |
| School - Rental | 0 | 13,372.00 | 13,372.00 | 8,732.90 | 4,639.10 |
| Total Special Revenue | \$3,279,801.62 | \$2,118,748.09 | \$5,398,549.71 | \$4,477,917.20 | \$920,632.51 |

| Trust Funds | | | | | | | |
|---|------------------------|------------------------|-----------------------|-----------------------|------------------------|------------------------|-----------------------|
| Affordable Housing | \$25,210.33 | \$75,376.65 | \$100,586.98 | \$30,703.75 | \$69,883.23 | | |
| Alma Morey | 22,444.92 | 78.73 | 22,523.65 | 16,024.00 | 6,499.65 | | |
| Botsford - House of Local History Trust | 41,710.51 | 398.4 | 42,108.91 | 0 | 42,108.91 | | |
| Botsford - Library Trust | 86,717.34 | 1,171.24 | 87,888.58 | 0 | 87,888.58 | | |
| Bullock Forest | 109,305.49 | 917.19 | 110,222.68 | 0 | 110,222.68 | | |
| C.D. Foster | 1,937.07 | 18.49 | 1,955.56 | 0 | 1,955.56 | | |
| Compensated Balances | 10,000.00 | 25,000.00 | 35,000.00 | 0 | 35,000.00 | | |
| Conservation Commission | 1,364.56 | 509.63 | 1,874.19 | 0 | 1,874.19 | | |
| Helen Renzi School | 10,109.74 | 96.45 | 10,206.19 | 65.88 | 10,140.31 | | |
| J.E. Bascom | 11,138.13 | 106.39 | 11,244.52 | 0 | 11,244.52 | | |
| Library Annual Fund | 88,709.46 | 30,255.76 | 118,965.22 | 40,337.60 | 78,627.62 | | |
| Library Carpenter Fund | 10,004.37 | 95.51 | 10,099.88 | 97.56 | 10,002.32 | | |
| Margaret Lindley | 2,502.99 | 23.9 | 2,526.89 | 0 | 2,526.89 | | |
| Municipal Scholarship | 39,580.66 | 2,611.18 | 42,191.84 | 2,500.00 | 39,691.84 | | |
| OPEB Liability trust | 302,423.07 | 77,942.07 | 380,365.14 | 0 | 380,365.14 | | |
| Perpetual Care Income | 4,898.59 | 3,950.10 | 8,848.69 | 2,000.00 | 6,848.69 | | |
| Perpetual Care Principal | 376,001.13 | 5,100.00 | 381,101.13 | 180 | 380,921.13 | | |
| Sale of Lots | 27,076.86 | 3,240.00 | 30,316.86 | 0 | 30,316.86 | | |
| Sherman Burbank | 1,043.20 | 18,493.32 | 19,536.52 | 10,000.00 | 9,536.52 | | |
| Stabilization Fund | 1,623,045.16 | 27,017.41 | 1,650,062.57 | 0 | 1,650,062.57 | | |
| Torrey Woods | 3,034.56 | 28.62 | 3,063.18 | 0 | 3,063.18 | | |
| West Lawn Cemetery | 177,910.29 | 8,309.71 | 186,220.00 | 7,000.00 | 179,220.00 | | |
| Total Trust Funds | \$2,976,168.43 | \$280,740.75 | \$3,256,909.18 | \$108,908.79 | \$3,148,000.39 | | |
| Total All Expenditures | \$23,730,424.19 | \$23,730,424.19 | \$8,741,466.58 | \$2,401,838.84 | \$34,873,729.61 | \$28,469,797.38 | \$5,931,046.93 |
| | | | | | | | \$472,885.30 |

| Treasurer's Receipts | | |
|--|---|------------------------|
| For the year ending June 30, 2017 | | |
| Department | Description | Amount |
| <u>Tax and Excise</u> | | |
| Treasurer-Collector | Personal Property | \$287,865.24 |
| Treasurer-Collector | Real Estate Tax | \$16,020,006.88 |
| Treasurer-Collector | Motor Vehicle Excise | \$737,689.06 |
| Treasurer-Collector | Interest on Property Tax | \$33,332.13 |
| Treasurer-Collector | Interest on MV Excise | \$2,768.59 |
| Treasurer-Collector | Interest on Tax Liens | \$7,151.16 |
| Treasurer-Collector | Tax Liens & Foreclosures | \$35,334.03 |
| Treasurer-Collector | Payments in Lieu of Tax | \$54,896.86 |
| Treasurer-Collector | Meals Tax | \$163,162.60 |
| Treasurer-Collector | Hotel and Motel Tax | \$439,055.39 |
| Treasurer-Collector | Community Preservation-State Match | \$44,709.00 |
| Treasurer-Collector | Community Preservation Surcharge | \$237,001.61 |
| Treasurer-Collector | Community Preservation Surcharge Interest | \$3,897.03 |
| Total Tax and Excise | | \$18,066,869.58 |
| <u>Utility Charges</u> | | |
| Sewer Department | Sewer Charges | \$1,259,810.76 |
| Water Department | Water Charges | \$1,105,559.94 |
| Landfill Department | Landfill Payments | \$25,728.40 |
| Landfill Department | Landfill Stickers | \$73,817.00 |
| Landfill Department | Landfill Bags | \$62,671.25 |
| Total Utility Charges | | \$2,527,587.35 |
| <u>Other Charges for Services</u> | | |
| Cemetery | Cemetery Interments | \$20,525.00 |
| Police | Off-Duty Fees | \$107,567.81 |
| School | Cafeteria Receipts | \$78,989.31 |
| Total Charges for Services | | \$207,082.12 |
| <u>Fees</u> | | |
| Community Development | Fees | \$8,450.00 |
| Cemetery Department | Perpetual Care | \$5,100.00 |
| Conservation Commission | Fees | \$6,792.49 |
| Council on Aging | Fees | \$2,150.38 |
| Energy Credits | Fees | \$4,959.58 |
| Health Department | Fees | \$8,057.00 |
| Highway | Fees | \$5,452.50 |
| Historical Commission | Fees | \$240.00 |
| Library | Fees | \$2,504.44 |
| Landfill Department | Fees | \$3,862.20 |
| Planning Board | Fees | \$860.00 |
| Police Department | Fees | \$6,247.65 |
| Police Department | Dispatch Services | \$48,730.00 |
| School | Rental - Custodians | \$13,372.00 |
| School | Tuition | \$63,605.72 |
| School | Transportation | \$14,019.27 |
| Sealer of Weights | Fees | \$286.60 |
| Town Clerk | Fees | \$6,012.05 |
| Treasurer - Collector | Fees | \$52,715.28 |
| Sewer Department | Fees | \$2,133.00 |
| Water Department | Timber Sales | \$52,405.00 |
| Water Department | Fees | \$13,825.89 |
| Zoning Board | Fees | \$3,970.00 |
| Total Fees | | \$325,751.05 |

| | | |
|--|--------------------------------------|-----------------------|
| <u>Licenses and Permits</u> | | |
| Community Development | Licenses and Permits | \$317,464.95 |
| Gas Inspector | Licenses and Permits | \$5,680.00 |
| Health Department | Licenses and Permits | \$21,845.00 |
| Highway | Licenses and Permits | \$5,200.00 |
| Plumbing Inspector | Licenses and Permits | \$12,095.00 |
| Police Department | Licenses and Permits | \$3,366.75 |
| Selectmen | Licenses and Permits-Liquor Licenses | \$31,985.10 |
| Selectmen | Licenses and Permits | \$3,195.80 |
| Sign Commission | Licenses and Permits | \$3,388.80 |
| Town Clerk | Licenses and Permits | \$3,453.00 |
| Wiring Inspector | Licenses and Permits | \$81,551.13 |
| Total Licenses and Permits | | \$489,225.53 |
| <u>State Government - State Aid</u> | | |
| Treasurer-Collector | Veterans Services | \$48,108.79 |
| Treasurer-Collector | Abatement Reimbursement | \$27,588.00 |
| Treasurer-Collector | State Owned Land | \$173,414.00 |
| Treasurer-Collector | Chapter 70 | \$960,921.00 |
| Treasurer-Collector | Lottery | \$917,995.00 |
| Treasurer-Collector | Federal Lunch Reimbursement | \$45,836.51 |
| Treasurer-Collector | State Lunch Reimbursement | \$2,293.68 |
| Treasurer-Collector | School Choice | \$184,735.00 |
| Treasurer-Collector | Circuit Breaker | \$30,411.00 |
| Treasurer-Collector | Municipal Medicaid | \$45,421.22 |
| Treasurer-Collector | Urban Excise | \$27,142.00 |
| Total State Aid | | \$27,142.00 |
| | | \$2,463,866.20 |
| <u>State Government - Grants</u> | | |
| Treasurer-Collector | WESE Grant | \$24,599.86 |
| Treasurer-Collector | Electric Charging Station | \$2,425.00 |
| Treasurer-Collector | Health Department | \$5,300.00 |
| Treasurer-Collector | Emergency Management | \$3,949.40 |
| Treasurer-Collector | Mass Housing | \$3,600.00 |
| Treasurer-Collector | Green Communities | \$16,484.00 |
| Treasurer-Collector | Mohawk Bike Trail | \$156,758.60 |
| Treasurer-Collector | COA - MCOA Grant | \$1,895.00 |
| Treasurer-Collector | DOE - Title I | \$42,481.00 |
| Treasurer-Collector | DOE - Title II Math Science | \$11,867.00 |
| Treasurer-Collector | DOE - SPED Program Improvement | \$3,500.00 |
| Treasurer-Collector | DOE - P.L. 94-142 | \$118,419.00 |
| Treasurer-Collector | DOE - Early Childhood | \$1,300.00 |
| Treasurer-Collector | DOE - Early Childhood Wee Grant | \$3,520.00 |
| Treasurer-Collector | E-911 | \$35,201.89 |
| Treasurer-Collector | Police-Drug Task Force | \$11,467.76 |
| Treasurer-Collector | Polling Re-imbusement | \$1,040.00 |
| Treasurer-Collector | Library Title LIG/MEG Grant | \$10,895.48 |
| Treasurer-Collector | Council on Aging - Formula Grant | \$20,980.00 |
| Treasurer-Collector | Spruces Hazard Mitigation Grant | \$464,929.93 |
| Treasurer-Collector | Sustainable Materials Recovery Grant | \$2,350.00 |
| Treasurer-Collector | Chapter 90 | \$342,984.20 |
| Total State Grants | | \$1,285,948.12 |

| | | |
|---------------------------------------|-------------------------------|----------------|
| <u>Fines and Forfeits</u> | | |
| Commonwealth | | |
| Police Department | Court Fines | \$10,305.00 |
| Total Fines and Forfeits | Parking Tickets | \$24,825.00 |
| | | \$35,130.00 |
| <u>Sale of Assets</u> | | |
| Cemetery | Sale of Lots | (\$130.00) |
| DPW | Sale of Vehicles | \$13,515.00 |
| | | \$13,385.00 |
| <u>Interest Income</u> | | |
| Treasurer-Collector | | |
| Treasurer-Collector | Investment Interest | \$96,362.45 |
| Total Interest Income | Trust Interest | \$13,219.29 |
| | | \$109,581.74 |
| <u>Gifts and Contributions</u> | | |
| Council on Aging | Donations & Fundraisers | \$4,780.13 |
| Library | Operations Gifts | \$26,965.10 |
| Police Department | Contribution - General | \$500.00 |
| School | Principal | \$407.95 |
| School | Outdoor Classroom | \$10,000.00 |
| School | Health Materials | \$985.00 |
| School | Library Books | \$3,026.18 |
| School | Tutoring | \$1,920.00 |
| School | Field Trips | \$2,558.60 |
| School | 5th and 6th Grade Fund | \$23,600.90 |
| School | Building Renewal-Wms College | \$16,849.64 |
| School | Music | \$5,361.83 |
| Town/School | Health Coordinator | \$2,000.00 |
| Town | Tree Restoration | \$1,600.00 |
| Town | Lindley Park 50th Anniversary | \$850.00 |
| Total Gifts and Contributions | | \$101,405.33 |
| <u>Payroll and Insurance</u> | | |
| Payroll Deductions | | |
| Payroll Deductions | Federal Withholding | \$879,925.90 |
| Payroll Deductions | Medicare Withholding | \$219,717.32 |
| Payroll Deductions | State Withholding | \$382,157.91 |
| Payroll Deductions | Retirement Withholding | \$766,347.81 |
| Payroll Deductions | Health Insurance | \$2,039,581.71 |
| Payroll Deductions | Life Insurance | \$22,212.38 |
| Payroll Deductions | Dental Insurance | \$92,596.71 |
| Payroll Deductions | Other Withholdings | \$270,090.83 |
| Total Payroll and Insurance | | \$4,672,630.57 |
| <u>Fund Transfers</u> | | |
| Transfers between Funds | | |
| Total Fund Transfers | | \$199,800.00 |

| | | |
|----------------------------|--|------------------------|
| Miscellaneous | | |
| Miscellaneous | OPEB Fund | \$75,000.00 |
| Miscellaneous | Sherman Burbank Trust Distribution | \$12,000.00 |
| Miscellaneous | Williamstown Scholarship Fund | \$2,237.00 |
| Miscellaneous | Compensated Balance Transfer | \$25,000.00 |
| Miscellaneous | Miscellaneous Trust Contributions | \$28,765.00 |
| Miscellaneous | Stabilization Transfer | \$10,000.00 |
| Miscellaneous | Reimbursement for damages | \$10,365.10 |
| Miscellaneous | Westlawn/Sherman Burbank Contributions | \$14,499.02 |
| Miscellaneous | CPA to Affordable Housing Trust | \$75,000.00 |
| Total Miscellaneous | | \$252,866.12 |
| | | |
| Total Receipts | | \$30,751,128.71 |

VETERANS SERVICES

Stephen Roy, Veteran's Agent

The Williamstown Office of Veteran Services is directly responsible for providing veterans' benefits under Chapter 115 of the General Laws of the Commonwealth of Massachusetts and the US Department of Veteran Affairs at the Federal level. These important programs provide a great many resources and financial assistance to eligible veterans and their dependents. The veterans of our community who are disabled, homeless, unemployed or suffering from the trauma of war with nowhere else to turn can find relief in the services provided by the Office of Veteran Services.

Accurate bookkeeping and 100% approval of all submitted claims to the Department of Veteran Services (DVS) in Boston continues to be a priority in this time of financial insecurity, which all of our communities are face. The Office of Veteran Services can assure full reimbursement to the Town of Williamstown under the guidelines of 108 CMR § 13.02 (3). Consequently, the need for meticulous recordkeeping and guaranteed reimbursement by the Commonwealth to the Town is imperative. In 2017, Veterans' Agent Stephen Roy processed \$54,274.19 in benefit claims without a single penny rejected by the Commonwealth - funding which would've otherwise been a liability to the community. Many widows and veterans have been saved from homelessness, hunger and despair by these funds.

With the drawdown in America's foreign engagements, many service members are coming home from Iraq, Afghanistan and elsewhere. While this is wonderful, the unfortunate truth of the matter is America continues to recover from the recession and meaningful employment opportunities are extremely scarce in our area, especially for folks with advanced military training which often doesn't transition to civilian jobs. Worse, many soldiers, sailors, airmen and Marines come home greatly challenged due to the horrific effect of war on the human psyche. The Office of Veteran Services assists a great number of veterans with filing claims through the Department of Veterans Affairs (VA). This intimidating (and time consuming) process is extremely difficult to accomplish successfully; without assistance, nearly all claims would otherwise be denied by the VA. We assist veterans in acquiring the correct documentation, proper completion and submission to the appropriate entity. Other services provided include, but are not limited to, educational/employment assistance, dependency and indemnity compensation, alcohol/drug rehabilitation, housing assistance, referrals, and close contact with funeral homes and cemeteries to ensure all veterans' graves are properly honored. The Veterans' Office also serves as a depository for hundreds of thousands of documents and important records of historic value to the sons and daughters of Williamstown in secure archives.

VSO Roy maintains a very dynamic and flexible schedule serving the veterans of not only the Town of Williamstown but the City of North Adams, Adams, Williamstown, Clarksburg, Florida and Savoy. The Veterans' Agent often makes special appointments and house calls to the sick, bedridden or elderly who cannot easily make it to the Municipal Building to process documentation. The Williamstown Office of Veteran Services is staffed Monday and Wednesday afternoons from 1:00 – 3:30 PM.

WATER AND SEWER

Edward Rondeau, Superintendent

The coming of the new year started with spring maintenance on the Town's sewer collection system. In 2017, the sewer department cleaned and televised the sanitary sewers on the following streets; Belden Street, Porter Street, Danforth Street, Hill Province Drive, and Laurie Drive.

The Department also permitted three new service laterals, five service lateral repairs and five service lateral replacements. This summer we were finally able to upgrade the Main sewer pump station located in the south parking lot of Coyote Flaco after 31 years of service. The upgrade included a new control panel with stainless steel enclosure, replacement of rails, piping and all floats with associated wiring inside of the tank. We also replaced the cement tank cover, which was badly deteriorated over the years from weather and exposure to road salt.

The Water Department had a very busy year as we completed the four-year project of water main upgrade and replacement in the lower Cole Avenue (Mill St to Linden St) area. This season we were able to complete the installation of new 8 inch ductile iron water main on Maple Street and complete the loop between Cole Avenue and Elm Street to promote better water quality, more volume to houses and provide for a much better flow rate in the event of fire. The project also allowed us to replace 15 house service lines, which we upgraded from ¾" to 1" promoting better volume to the houses. In doing this we are especially satisfied that multiple family homes will not ever "run out of water" due to lack of water volume entering the homes.

The Department purchased a new shoring device to better protect our help from cave ins during excavation activities related to Water and Sewer underground work. The shoring box is made of structural aluminum and is lightweight enough to move with our machines and a small trailer. Prior to owning our own box, we either rented or borrowed one from our neighbors as needed. July brought about our second major purchase of the year with the ordering of our new single axel dump truck, we should be receiving it early in the spring from Delurey Sales Inc. located in Hoosick Falls New York. The Water Department repaired six water main breaks during the year, we also replaced two service lines and four water hydrants during the summer.

As always, if you have any questions or concerns regarding water or sewer issues please contact us Monday- Friday 7:00 am to 4 pm at 413 458-3383. If you have an emergency after hours on weekends or holidays, please contact us through the Williamstown Police Department on their non-emergency line 413-458-5733.

Respectfully brought to you by your Water & Sewer Superintendent

Edward J. Rondeau

erondeau@williamstownma.gov

WILLIAMSTOWN ELEMENTARY SCHOOL

WILLIAMSTOWN-LANESBOROUGH SCHOOL UNION 71

Combined Student Enrollment: 644 Faculty/Staff: 130.5*

Interim Superintendent—Kimberley A. Grady

Principal—Joelle Brookner

School Committee - Dan Caplinger, Chair, John Skavlem, Vice-Chair, Catherine Keating, Secretary, Richard Reynolds, Joseph Johnson

Guiding beliefs identify the core values of the Williamstown Elementary

School: We believe...

- Every child has the right and potential to learn;
- In inspiring and nurturing children to care about and contribute to their world;
- All children deserve to have high expectations set for them and the support to achieve them;
- In commitment to professional growth for our faculty and staff;
- Parents and community play a critical role in education;
- All members of our school community need to feel safe;
- It is important to have built-in systems that support, implement and evaluate innovations;
- In respecting and fostering unique and diverse learning and teaching styles;
- In a curriculum that is coordinated and consistent, flexible and challenging to meet the needs of every learner;
- Mutual respect, honesty and responsibility are vital to a healthy learning environment;
- It is the responsibility of the educational community to anticipate the changing needs in society and to evaluate and adopt the best educational practices.

WILLIAMSTOWN ELEMENTARY SCHOOL ENROLLMENT and STAFFING 2016-2017

Student Enrollment & Student to Teacher Ratios

| YEAR | TOTALS | PK | K | 1 | 2 | 3 | 4 | 5 | 6 |
|--------------------|---------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Ratio 16-17 | 451 | 29 | 47 | 74 | 60 | 54 | 56 | 72 | 59 |
| Ratio 15-16 | 453 | 1:9 29 | 1:16 64 | 1:15 61 | 1:18 54 | 1:18 55 | 1:19 74 | 1:20 61 | 1:19 56 |
| Ratio 14-15 | 460 | 1:10 31 | 1:17 66 | 1:18 54 | 1:19 58 | 1:17 69 | 1:20 60 | 1:19 56 | 1:22 66 |
| Ratio 13-14 | 439 | 1:12 36 | 1:17 50 | 1:17 50 | 1:17 67 | 1:19 58 | 1:17 52 | 1:22 65 | 1:20 61 |
| Ratio 12-13 | 438 | 1:11 34 | 1:18 54 | 1:16 63 | 1:18 55 | 1:16 48 | 1:21 64 | 1:20 60 | 1:20 60 |
| Ratio 11-12 | 416 | 1:15 29 | 1:16 65 | 1:16 48 | 1:15 46 | 1:19 56 | 1:19 57 | 1:20 59 | 1:19 56 |
| Ratio 10-11 | 407 | 1:11 33 | 1:16 47 | 1:16 48 | 1:15 58 | 1:18 54 | 1:21 62 | 1:18 55 | 1:17 50 |
| Ratio 09-10 | 426 | 1:11 35 | 1:15 45 | 1:19 56 | 1:19 56 | 1:20 60 | 1:19 58 | 1:16 49 | 1:22 68 |

**Enrollment based upon Oct 1, 2016 report to Department of Education*

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalents)

| | |
|--|-------------|
| Grade-Level Teachers PK-6 | 26 |
| Specialists (Music, Art, Library, PE, Nurse, Reading, and Technology) | 9 |
| Special Education Teachers And Professional Support Staff | 9.45 |
| Paraprofessionals | 26.6 |
| Custodians/Cafeteria | 6.65 |
| TOTAL | 77.7 |

WILLIAMSTOWN-LANESBOROUGH SCHOOL UNION 71 (SU71)

Representing Lanesborough Elementary and Williamstown Elementary Schools, SU71 enrollment is a combined total of 662 students (PK-6). Williamstown’s FY17 contribution rate for shared services employees was 35%, or .35 of 1.0 Full-Time Equivalency (FTE).

Williamstown Elementary portion of administrative shared services staff = 3.4 FTE.

WILLIAMSTOWN ELEMENTARY SCHOOL HIGHLIGHTS 2016-2017

Level I Status

Williamstown Elementary reached a Level 1 rating through the Department of Elementary and Secondary Education’s accountability process. This rating was given based upon our school’s participation in the state’s Partnership for Assessment of Readiness for College and Careers (PARCC) testing. The school had an increase in performance for both our high needs subgroup as well as our overall student population. We were also recognized as a Commendation school for our high achievement and progress. We are proud that our district is committed to keeping all students growing and performing at a high level while also focusing on creating a strong culture which nurtures children as they develop into kind, aware, inclusive citizens.

Big Sibs

With the Center for Learning in Action (CLiA) at Williams we were able to launch a pilot Big Sib program at WES. Vetted through a careful selection process, Williams students became mentors to some of our primary-aged students and spent time with their little sibs during the school day. The goal of the program is to foster confidence and to build relationships that allow our students to thrive inside and outside of the classroom. Our sibling pairs did everything from play games, read together, get reinforcement in classwork, and eat lunch together. We started small with three sibling pairs and look forward to growing this program as we watch its successes and plan for expansion.

Youth Art Month

Nine of our WES art students were chosen to participate in a [county wide art show](#) organized by the Berkshire County Arts Educators Professional Learning Network. The exhibit was hung at the Berkshire Museum in Pittsfield in March. Mary Beth Eldridge, the Berkshire county arts facilitator, arranged the exhibit in honor of Youth Art Month. Artwork from more than 25 art classrooms across the County by students grades K to 12 were featured. Students participating were: Addison Fuls (K), Patrick Holland (2nd), Nora Lopez (3rd), Natasha Nugent (3rd), Ellie Xu (3rd), Will Igoe (4th), John Morales (5th), Celina Savage (5th), and Eliza Goldsteen (6th). Congratulations to our students and a huge

thanks to new WES art teacher, Emily Beaulieu, for inspiring our young artists and submitting work for the Berkshire County exhibit.

Retirees

Sixth grade teacher Anthony Coniglio retired after 31 years of service, fifth grade teacher Ellen “Penny” Bucky retired after 23 years of service. Tom D’Avella retired from our custodial staff after 10 years. Paraprofessional Jody Elliott retired after 19 years of service and Paraprofessional Jeanne Pedercini retired after 18 years of service. Judy Richardson who was a shared employee with Mount Greylock and Williamstown elementary retired from the cafeteria with 24 years of service. We thank these individuals for their hard work on the behalf of our students and school community and wish them a happy and healthy retirement!

WILLIAMSTOWN HOUSING AUTHORITY

35 Adams Road

Williamstown, Massachusetts 01267

Tel: 413 458-8282 Fax: 413 458-9698

The Williamstown Housing Authority administers a total of 145 units of subsidized housing, both rental assistance and conventional units. This includes: 30 elderly apartments, Meadowvale on Adams Road, 82 units of federally subsidized Section 8 rental assistance, 8 units of family housing at the corner of Cole Avenue and Stetson Road, 8 units for people with special needs on Adams Road, and 17 state funded rental vouchers. Our office is located at Meadowvale, 35 Adams Road.

We are presently accepting applications for elderly and family housing. However, our Section 8 Federally funded rental assistance program waiting list is closed at the present time due to the number of applicants.

WILLIAMSTOWN MUNICIPAL SCHOLARSHIP FUND

Jeanne Dilisio. Chair

The Williamstown Municipal Scholarship Committee oversees the granting of scholarships to residents of Williamstown who will be attending accredited colleges or vocational/technical schools. The scholarships are intended to support residents' educational goals, enhance their skills, or prepare them to re-enter the workforce.

The residents of Williamstown, through tax-deductible donations, fund these scholarships, which are issued by the town treasurer to the attending college in advance of the fall semester. Donations can be submitted to the town treasurer's office or made alongside property tax payments.

This year, the committee was pleased to award a scholarship towards a local resident's continuing education, and we look forward to supporting more Williamstown students in the future.

Scholarship applications are available on the town's website, or from the town treasurer, by November 1st each year. Scholarship awards are decided in mid-January.

Committee members include Jeanne Dilisio, Linda Brown, Donna Denelli Hess, Kris Kirby.

ZONING BOARD OF APPEALS

Andrew Hoar, Chairman

The Zoning Board of Appeals is comprised of 5 members and 3 alternate members. Serving on the Board in 2017 were Andrew Hoar; Chairman, Keith Davis, David Levine, Ryan Neathawk, and Leigh Short. Alternate Members are Lindsay Errichetto, Vincent Pesce, and Larry Wright.

The Board meets the third Thursday of every month to hear and decide petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories:

- **Variations** seek relief from the requirements of the Bylaws due to particular circumstances that are unique to a property.
- **Special Permits** seek permission for uses or changes allowed under the Bylaws under certain conditions. These permits allow the Board to permit important projects while protecting neighborhoods from adverse impacts.
- **Administrative Appeals** seek relief from a decision made by the Zoning Enforcement Officer.
- **Comprehensive Permits** seek permission to circumvent certain local zoning laws to construct affordable housing under the authority of Massachusetts General Law Ch. 40B.

Any application for any of these four types of permits requires the Board to place advertisements in the local newspaper, *The Berkshire Eagle*, and notify all abutters of the subject property of the time and date of the public hearing on an application by mail. This process ensures that all neighbors of a proposed project have a chance to voice any concerns regarding a proposal. If you ever receive a post card notifying you of a permit request in your neighborhood the folks in the Community Development Department at Town Hall are very helpful and can explain any questions you might have about an application or the process in general.

The Zoning Board received 15 requests for hearings in 2017, a slight decrease from the previous year. This past year saw the Board involved in some controversial projects. The Board began the year by approving, with significant conditions, of a hotel for 430 Main Street. The hearing process for this project was begun in 2016 and concluded in early 2017. Only a few short months later the Board reviewed another hotel for an area on Main Street near Linear Park known as the Lehovoc Property. The Board felt that this project could not be conditioned to fit the neighborhood and denied the project. Yet, another hotel was proposed by Williams College for the foot of Spring Street and was approved by the Board. One of the more exciting projects approved was a creative re use proposal of the Broad Brook School where a local developer has proposed conversion of the building into live / work units, a first for Williamstown. Throughout the year though the Board's time was consumed by an ongoing discussion with Verizon on filling the coverage gap on Route 7 by placing a wireless tower at the foot of the Taconic Trail, as of the timing of our report, this matter is still ongoing into 2018.

APPENDICES

- **WILLIAMSTOWN HISTORICAL MUSEUM**
- **PAGE 133**
- **WILLIAMSTOWN YOUTH CENTER**
- **PAGE 136**
- **WILIAMSTOWN FIRE DISTRICT**
- **PAGE 138**

WILLIAMSTOWN HISTORICAL MUSEUM

Sarah Currie, Executive Director

Highlights of the Year

2017 was a year of new beginnings for the Williamstown Historical Museum. The WHM officially opened in June at its new location at 32 New Ashford Road in the former South Center School, also known as the Little Red Schoolhouse. The community, WHM members, friends, Williams students, and the energetic board were vital to the success of the move and opening. We are grateful for the years we spent at the Milne Public Library and look forward to making the WHM at the South Center School a history center that the town can be proud of.

We are grateful for the vote of support at the 2017 annual town meeting which allowed us to use CPA funds to conserve several textiles of historic importance. The artifacts include: a linen sheet woven from flax grown and processed on a South Williamstown farm in 1853; an elegant monogrammed bed sheet from the Prentices of Mount Hope fame; a wool blanket woven from the sheep raised at Mount Hope Farm; a wedding dress worn by Louise Daley in 1852 when she married Frederick E. Moore, a renowned business man, banker and community leader who contributed to the town through good works on by serving as a member of the select board and by serving the school committee and the Gale Hose Company board; and a striking and abolition period table scarf sampler that comes from a period of national historical significance. The mission of the Williamstown Historical Museum is to preserve and educate the community about Williamstown's history and these textiles are valuable tools that allow us to do this. This project advocates the conservation of historic artifacts and seeks to "manage these resources so they remain undiminished for future generations." We look forward to telling the stories of these textiles in the summer of 2018 when conservation is complete.

Our online catalog of information on and images of items in the collection continues to be an ever-expanding popular resource for researchers and people interested in our town's visual and cultural history. By visiting this link, you may research Williamstown's past: <http://williamstown.pastperfectonline.com>.

Exhibits

Our orientation exhibit detailing Williamstown's rich history was remounted and updated at the South Center School. Opening day brought new and returning visitors who all had positive comments about the orientation exhibit. Opening day was also used as an opportunity to feature several treasures from the collection, including the 1875 Southworth wedding anniversary album that was conserved using CPA funds. The album contains photos from town residents who celebrated the 50th wedding anniversary of Sumner and Emily Southworth, important community leaders during their time and is a wonderful example of conservation at work. Other pieces presented in the opening day exhibit included portraits of Nathan and Hannah Rossiter, two significant early 19th century South Williamstown residents, a 4,000 year old projectile point, and a wooden water pipe.

Outreach and Public Programs

Public programs are another way we make town history accessible to the public. In 2017, our programs included *The Transcript: A Voice in the Hills* presented by Hulda Hardman Jowett; *The History of the Masons and Eastern Star in Williamstown* presented by Marth J. Stohlmann, Eric Chenaille, and Craig Pedercini; and *An Overview of Kalarama Orchards: Geology, Ecology, History and Conservation* presented by Ronadh Cox, Henry Art, Patrick Quinn and Scott Hoover. Our opening weekend in June featured an annual meeting followed by a lecture, *Enemies of the People: Political Divisions in Early Williamstown* presented by Dustin Griffin. We held a Grand Opening Celebration at the South Center School and welcomed over 150 guests who kindly congratulated the organization on its move. In August, Robin Brickman presented a lecture and demonstration of her paper cutting illustrating technique titled, *Leaflets Three Let It Be: The Story of Poison Ivy*.

Representatives from a variety of local history organizations visited in late August for a networking event where a tour of the museum was also provided. In early September, the WHM hosted a group from the Council on Aging for a tour of the

museum and a lively trivia game with time for memory sharing. Our fall programs included a popular lecture *Back to School: A Historical Look at Education in Williamstown* presented by Jane Allen and *A History of the Botsford House* presented by Cynthia Payne. Our 2017 program season concluded with a festive Open House held on December 10 with musical accompaniment by an acapella group Singing School who performed traditional music. In addition to using the South Center School for programs, the WHM has reached beyond its headquarters to hold lectures at the Milne Public Library, Sweetwood of Williamstown, the Clark Art Institute, the Williamstown Community Preschool, and the Masons building. It is exciting to hold lectures in a variety of locations! The WHM is fortunate for its continued partnership with WilliNet. The WHM films lectures and programs and they appear regularly on WilliNet. Our programs are also available on the WHM website and on the WilliNet website.

A history book group convened in the fall of 2017 and meets monthly at the WHM. The books read in 2017 include *An Unredeemed Captive* by John Demos and *The First American Revolution: Before Lexington and Concord* by Ray Raphael. The book group meetings are open to all and the discussion is lively.

Research Assistance

The Williamstown Historical Museum's research resources are utilized regularly for education and public programs. Additionally, the WHM receives many inquiries for genealogical research assistance, house history research, student research, and professional research. Our primary volunteer researchers, David Primmer and Paul Guillotte, responded to an average of one request a week in 2017. This year, most of our requests were focused on genealogical inquiries, though numerous requests came in for information on various properties throughout town. Executive Director, Sarah Currie and Williams FWS student, Elba Obregon worked with The Davis Center at Williams College to provide information for National Native American Heritage Month in November and continue to work on building informational resources on early residents of this area. In 2017, Williams students used our collection for a variety of research projects including a Mount Hope resource inventory and

Nuts and Bolts

Maintaining a collection of historical resources is a detail focused operation. In 2017, we received over 30 gifts of artifacts from our donors even though we were closed for the move to the South Center School from January through April. Most of the donations received in 2017 contained multiple items that required sorting, evaluating, cataloging, and processing. Several large collections of artifacts related to Williamstown's history were helpful additions to the collection and continue to keep us busy cataloging. Residents are encouraged to donate photos, ephemera, and artifacts related to Williamstown's history. We are also able to scan images so that donors may keep the items in their own collections while sharing history.

The Williamstown Historical Museum's part-time staff member works approximately 20 hours a week and was assisted throughout 2017 by Williams College Federal Work Study students Nicole, Ruairi, Tania, Elba, Nohemi, and Islam. These students helped with collections cataloging, strengthening the WHM's social media presence, and preparing the South Center School for visitors. Another team member integral to the move to the South Center School was recent Smith College graduate intern, Mairead Poulin, who assisted in all areas of moving, collections room preparation, and exhibit assembly. The dedicated FWS students and intern worked over 30 hours per week on important projects throughout the winter and spring. In the summer of 2017, through a Williams College Center for Environmental Studies grant, the WHM shared an intern with the Williamstown Farmer's Market. Williams rising senior, Eleanor Johnston, worked at the WHM to build an inventory of farming research resources in the Williamstown Historical Museum's collection and beyond. The product of her work will benefit future research and will be a valuable tool in the presentation of future programs and exhibits.

Ongoing work and many special projects at the WHM are possible only with over 500 additional hours generously donated by our faithful volunteers. During the summer (June through October) volunteer docents worked during our open hours which run from Wednesday through Sunday. During the quieter winter months (December through March) volunteers work during our regular hours on Fridays and Saturdays. WHM research volunteers typically spend between

one and four hours researching each query that we receive, and our board members contributed significant amounts of time and energy to preparing the South Center School for the June opening and continue to keep the organization moving.

A Broad Constituency

While we would expect our resources to serve primarily a local constituency, many tourists and others with connections to Williamstown visit the WHM. Most of our visitors are from the geographic area between Williamstown, Pittsfield, Adams, and Bennington, but others come from eastern Massachusetts and neighboring New York and Connecticut. This summer and fall the WHM docents welcomed visitors from at least twenty other states and visitors hailing from as far away as the UK!

We Must Be Doing Something Right

The kind words of our visitors show us that our work is important and should continue.

“Very educational and interesting.”

“Thank you! Fun costumes!”

“Fascinating exhibits!”

“Amazingly well done!”

“Will be back for sure.”

“Keep up the good work!”

WILLIAMSTOWN YOUTH CENTER

David Rempell, Executive Director
Michael Williams, Assistant Director

The Williamstown Youth Center celebrated the four-year anniversary of the opening of our new facility this past November. As anticipated, the Youth Center is able to provide enhanced programming to the children of our community because of our “New” Youth Center facility. Needless to say, we are greatly appreciative of the support provided by the community that made this project possible.

It is important for the community to be aware of the mission and vision of the Williamstown Youth Center. They are as follows:

Mission: The Williamstown Youth Center’s mission is to nurture the physical, emotional, and intellectual health and development of the young people in our community.

Vision: The Williamstown Youth Center will serve children, adolescents and their families by providing quality educational, athletic, recreational and artistic programs in a manner that maximizes access and minimizes barriers to participation. Our programs will foster healthy growth, development and maturation in a safe, well-supervised and challenging environment. Additionally, the Youth Center facility will be available for use by families and organizations that have missions and methods complementary to our own. The facilities as well as the financial, technologic and human resources of the WYC will be maintained and developed.

Our signature program, the After-School Program, continues to witness a significant increase in participation, recording record numbers of children during the present school year. The After-School Program operates every school day until 5:30 p.m. With our increased enrollment, children are now grouped by age and sign up for a variety of activities during different segments of the afternoon. Each group has a “group leader”, a staff person who monitors the schedule for each child in his/her group. Daily meetings allow us to discuss issues as a community and build a positive culture, while we enjoy healthy snacks. There are many options available for children. These include homework assistance in our learning center, which also includes a comfortable library for reading; strategic board games; game room with ping pong, pool, foosball, etc.; art room, with a variety of activities offered on a daily basis; movement room where children get to experience different types of dance, yoga, etc., and a media center for technology activities. In addition, we now have dedicated space for our older participants. The gym provides enough space for gross-motor activities during the After-School Program. Clearly, the After-School Program is a popular part of many children’s lives.

The Youth Center continues to offer full-day programs during school vacation weeks and during the summer. Our eight-week summer camp includes many trips to local cultural and recreational venues. In addition, our new facility allows other community organizations to partner with us as we expand our summer options.

During the school year the Youth Center facilitates programs in many sports. Many members of our community (parents, college and high school students, and college coaches) volunteer their time to provide instruction. Offerings include instruction in swimming, skating, hockey, basketball, track and field, soccer, etc. The Youth Center’s Sports Philosophy states that the most important objectives for our young athletes are to have fun, improve playing skills, be a responsible team member, and learn to love to play.

The annual Snowfest celebration was held on Sunday, February 5th. We are grateful to Williams College for the use of its skating rink and field house. In addition, many athletes at Williams and students from Mt. Greylock Regional High School provided assistance. As always, Snowfest provided a vast assortment of activities for children and families. Proceeds from the celebration support the operating budget of the Youth Center and allow us to continue to provide scholarship assistance so that all children can participate in Youth Center activities. The Youth Center has extended its financial

support to families with an “awards” program. This initiative has Youth Center administrators reaching out to families upon the recommendations of classroom teachers and/or community members to encourage children to get involved in our out-of-school-time programming.

For the first time, there was no admission charge to Snowfest. The Youth Center Board of Directors wants to make Snowfest a community-wide celebration for all families. In addition, the Youth Center wants to express its appreciation to the community for supporting its mission to enhance the lives of children.

Although Snowfest was free this past year, the event remains the only fundraising event for the Youth Center. To enhance our net income from Snowfest, a number of local organizations helped sponsor the event this year. Our sponsors included: Jiminy Peak, Ramblewild, Adams Community Bank, Alton & Westall Real Estate Agency, Carver Family Dentistry, Countryside Landscape and Design, Inc., Donovan O’Connor & Dodig, L.L.P., Gajda, Arnold & McConnell, Goodwill Industries of the Berkshires and Southern Vermont, Greylock Federal Credit Union, Hops & Vines and the Log, Mountain Home Landscape, Pera Bistro, Print Shop Williamstown, Ramuntos, Spring Street Market & Café, Vermont Voltage Sports Club, Williams College Outing Club, The Williams Shop, and Williamstown Physical Therapy. In addition, the WYC wants to thank Burnham and Gold Real Estate, Connors Brothers, Mad Macs, Karen Lartin, DDS, Rent-a-Center North Adams, Where’d You Get That?, Wild Oats, and Westall Architects.

The Board of Directors works extremely hard on overseeing the operations of the Youth Center. Members of the Board include Dave Armet, President, Duffy Judge, Vice-President, Matt Sheehy, Treasurer, Madeline Levy, Secretary, Amanda Bayliss, Kevin Bopp, Liam Brody, Rachel Heisler, Kim Kuster, John McAlister, Nolan Pratt, Mairead Reynolds and Bridget Rigas.

The Williamstown Youth Center could not possibly do what it does without the support of the community. Our generous donors, volunteer coaches, etc. help make this a better community for children. We receive major support from the Town of Williamstown and Williamstown Community Chest. The Williamstown Elementary School and Williams College provide space for many of our programs. Thank you for your support.

WILLIAMSTOWN FIRE DISTRICT

2017 PRUDENTIAL COMMITTEE REPORT

The Williamstown Fire District is an independent governmental entity created by a 1912 act of the Legislature. The District is governed by a board of three commissioners elected at the District's annual meeting customarily on the fourth Tuesday in May at which time the District also sets its budget and its tax levy for the following year. All registered voters of Williamstown are entitled to attend the annual and monthly meetings at the District firehouse on Water Street or any other location designated by the commissioners and advertised as such.

PRUDENTIAL COMMITTEE

John J. Notsley

Edward B. Briggs

Edward M. McGowan

Corydon L. Thurston, Clerk and Treasurer

Craig A. Pedercini, Chief

34 Water Street

(413) 458-8113

On October 24, 2017, the Fire District held a district meeting for the purpose of voting to complete the purchase and sale agreement on a Main Street property better known as the Lehovec Property. The Lehovec property has been on the districts radar for some time now as a future site for a new fire station. 216 voters turned out for the meeting and approved the \$400,000 purchase by a 194 to 22 vote. The fire district plans to pay for the property out of free cash.

The fire district participated in two regional grants that included several other fire departments in the north county area, North Adams fire department was the host department. One grant was for new fire hose and the other for new Self Contained Breathing Apparatus (SCBA). The grants were awarded to the group in 2017. The hose grant was for \$191,810 and the SCBA grant was for \$645,008. Williamstown received \$26,952 for new hose and \$141,472 for new SCBA's. The districts cost was 10 percent of our share which totaled \$16,842.40. This allowed us to replace 100 percent of our hose on three vehicles, the 4th vehicle we had done the year before. It also replaced 17 SCBA's and two Rapid intervention rescue packs (used to rescue someone trapped in a fire).

Monday night training continues as firefighters dedicated their time to keep their skills up throughout the year. Topics included: ladders, ropes, ventilating buildings, small gas engine equipment, proper use of hose streams, pumps and hydraulics, vehicle extrication, aerial operations, self-contained breathing search and rescue and drafting procedures to name a few. Firefighters also refresh annually on State mandated requirements such as First Responders, CPR/AED and Hazardous Materials. The Fire District would like to recognize Assistant Chief's Michael Noyes, Robert Briggs, Richard Daniels and Daniel Bryant who have been attending Monday night training for over 30 plus years. The officers are responsible for putting the training together. The Fire District thanks them for their commitment.

Firefighters also took advantage of training courses offered by the Massachusetts Firefighting Academy such as Protective Breathing Search & Rescue, Flashover Simulator, Hazardous Material Operation and Ethanol for the First Responder. Other training included Emergency Vehicle Driver Training (VFIS Insurance Group), IS 800 Nation Response Framework (Mass Emergency Management Agency), IS 100 Introduction To Incident Command (Mass Emergency Management Agency) and ICS 200 ICS for Single Resources and Initial Action Incident (Mass Emergency Management Agency).

The District responded to 220 calls in year 2017, some of which are mentioned below:

On April 18th, the fire department was called out for a possible structure fire at a local restaurant. The first arriving fire officer reported seeing no fire. An employee of the restaurant stated he had been working in the basement and there was a fire but it was now out. The person was using a highly flammable product called Flex Seal in an unventilated area and while spraying behind the gas fired hot water heater he saw a ball of fire overhead. The vapors from the product built up in the work area and when the gas pilot lit for the hot water heater the vapors ignited causing a quick flash fire that went right out. The person was not injured and the property had no damage.

On May 12th, the Fire department answered a call for a dryer fire. The caller stated that everyone was out of the house. The first fire officer arriving on scene reported finding smoke in the neighborhood. The officer went to the door entrance and could see a fire through the light smoke conditions on the floor underneath the dryer which was located in a room just inside the door. The officer waited for the trucks to arrive and after putting on airpaks the firefighters dragged a charged line into the structure and attacked the fire. A quick straight stream to the floor and between the washer and dryer was enough to contain the visible fire. The door to the dryer was opened and a short burst with the nozzle was enough to cool the inside. There was still fire visible inside the cabinet of the dryer but outside the drum which was being shielded from the water stream. The dryer was removed from the home and taken apart outside. The home was ventilated with fans to rid the smoke and there was no fire extension to the adjacent wall. All three of the residents took in smoke and had to be checked out by the ambulance but no one was burned. An excessive buildup of lint around the blower motor is suspected as the cause.

On November 11th, the fire department responded to a reported tractor on fire in the south part of town and the quick action of farm workers saved the farm. Heavy black smoke could be seen off in the distance as firefighters passed by Mt. Greylock Regional High School. The first arriving firefighter, an Officer, walked around to the back of the barn where the smoke was coming from and located the farm tractor which was fully involved. There were several farmhands trying to keep the fire contained with a garden hose and fire extinguishers so it wouldn't spread to any of the barns. When the fire apparatus arrived on scene, a line was pulled off the truck and firefighters brought the tractor fire under control and to extinguishment. The fire chief later learned that the tractor was in a bay of one of the barns when it caught fire and due to the quick actions of the farmhands from the time it was reported to them by a visitor, the farm avoided a major catastrophe. Their actions saved two or possibly three structures from total destruction. Great job!

On November 26th, a reported small outside fire along a road side ditch turned into a tough fire to extinguish. Leaves burning in a ditch doubled in size quickly due to high winds which then blew the fire up into a 16 to 18" corrugated plastic drain pipe which ran underground across a driveway. The plastic being a petroleum base product quickly ignited sending ten foot flames out the other end of the pipe. Firefighters struggled to get the plastic material extinguished but eventually knocked the fire down. By the time the fire was finally out, the corrugated pipe had burned to a point where it now compromised the stability of the driveway entrance. Ashes from a woodstove which were thought to have been cold had been dumped in the ditch by the homeowner. They had been doing that for years but unfortunately the town recently replaced the old steel pipe with a new plastic one over the summer.

Fire departments across the country assist their neighbors whenever they're needed and Williamstown is no different. In 2017, the department responded to eight mutual aid calls assisting three communities. On four occasions the fire district back filled the Pownal, VT fire station while they were out at fires. On January 15th, in the early hours of a very frigid morning, the fire district responded to the city of Pittsfield to assist them with a structure fire on Dalton Ave. The district's Tower 1 truck with a crew of four firefighters spent 3-4 hours working with multiple fire departments in extinguishing a large building fire. Other firefighters stood by in the Williamstown station while the crew was out of town. On January 22nd and March 13th, the fire district sent an engine and firefighters to Pownal, VT to assist them with residential structure fires. Firefighters provided additional interior manpower while the apparatus supplied water. On September 24th, the fire district was called out to the top of the Taconic Trail to set up a life flight (helicopter) landing zone for the Petersburg fire department while they were at a motor vehicle accident.

The fire district responded to several motor vehicle accidents one of which was a fatality. Another was serious enough that Life Flight had to be called. Due to the quick response and fast actions of all emergency personnel, the patient

survived the accident. They were extricated from the vehicle, transported to a designated landing zone and once stabilized were transported to Albany Medical in New York. The remaining calls, firefighters assisted Ambulance and Police personnel with patient care and scene safety at the accidents.

220 Calls: Fire in Building – 2, Porta Potty Fire – 1, Dryer Fire – 1, Flammable Vapor Flash Fire – 1, Outside Trash Fire – 1, Cooking Fire (contained) – 3, Boiler/Furnace Fire – 1, Oil Burner Smoke Condition – 1, Vehicle Fire – 1, Tractor Fire – 1, Gasoline Spills/Leaks – 4, Person Stuck in Elevator – 4, Tree on House – 1, Brush Fires/Illegal Outside Fires – 3, Electrical Issues/Smoke Conditions in Structure – 1, Fires- Electrical/transformer/pole/tree/wires down – 3, Mutual Aid Structure Fires – 3 (1 Pittsfield, 2 Pownal, VT), Mutual Aid/Standby – 4 (4 Pownal, VT), Mutual Aid Set up Life Flight Landing Zone – 1 (1 Petersburg, NY), Motor Vehicle Accidents – 8, Natural/Propane Gas Calls – 13, Assisted Village Ambulance – 2, Activated Fire Alarms Including Sprinkler Systems – 131, Carbon Monoxide Alarms – 13 (2 with CO levels, 11 without CO levels), Smoke/Good Intent Calls – 9, Search for Lost/Injured Persons/Rescues – 3, Water rescue – 2, Water Issues/Broken Sprinkler Pipes/Flooding Basements - 2

Chief Pedercini conducted regular comprehensive inspections of all public and private schools, restaurants, motels, inns, theaters, and nursing homes. The district continues to review comprehensive plans for new construction and renovation projects taking place in town which totaled approximately sixty nine million dollars in 2017. Current ongoing projects are the Williams College Science Center, two hotels and the new high school to name a few. Inspections of fire alarms and sprinkler systems were performed in all structures built or remodeled during the year.

234 permits were issued for Smoke/CO Detectors, Smoke/CO Installations, LPG, Tank Removals, Oil Burners, Tank Truck Inspection, Fire Protection Systems, Fuel Tank Storage, Hot Works, Blasting, Fireworks, Fire Reports and Floor Refinishing.

Recruitment and retention is an ongoing challenge for all call/volunteer fire departments and Williamstown is no different. The district participated in several events throughout the year for the purpose of recruitment which proved successful. The District would like to welcome Ben Maron who is a Williams College student. Ben is from the eastern part of Massachusetts and is a freshman. Also, back with us is Matthew Wilson who took a year leave.

The Fire District would like to recognize Firefighter Sean P. Peltier for his 8 years of service. Sean relocated in 2013 to Rhode Island to begin a fulltime firefighter’s career. While in his transitional move he remained on the department and helped out on weekends when he was in town. He is now with the Danbury, CT fire department. The district thanks him for his dedication and contribution to the community.

Elected officers of the Williamstown Fire District include Corydon L. Thurston as Moderator, Clerk, and Treasurer of the District. His term expires in 2018. Elected Prudential Committee members and term expirations are, Edward M. McGowan - 2018, Edward B. Briggs - 2019 and John J. Notsley – 2020.

Appointed officers are Chief Craig A. Pedercini, First Assistant Engineer Robert E. Briggs, Second Assistant Engineer Michael E. Noyes, Third Assistant Engineer Richard F. Daniels, and Fourth Assistant Engineer Daniel J. Bryant

| Williamstown Fire District | FY 2017 | Report of the Treasurer * |
|--|----------------|----------------------------------|
| | Balance | July 1, 2016 |
| RECEIPTS: | | \$785,423.66 |
| Town of Williamstown (Taxes collected) | 536,685.64 | |
| Williams College | 28,634.00 | |
| Inspection Fees | 5,755.00 | |
| Interest Income | 2,242.35 | |

| | | |
|---------------|--------|----------------|
| Miscellaneous | 702.66 | |
| Donations | 450.00 | \$574,469.65 |
| | ----- | ----- |
| | | \$1,359,893.31 |

EXPENSES

| | |
|-----------------------------|-----------|
| Audit | 8,000.00 |
| Berkshire County Retirement | 29,515.00 |
| Communications | 6,323.06 |
| Debt Service | 0.00 |
| Dispatch | 50,735.24 |
| Education and Training | 6,170.95 |
| Insurance | 56,323.61 |
| Legal | 3,289.83 |
| Maintenance & Operation | 56,474.49 |
| Pay of Firemen | 32,117.43 |
| Salaries | 97,487.92 |
| Services & Supplies | 14,084.00 |
| Street Lighting | 95,274.48 |
| Utilities | 6,374.71 |
| Water Rents | 1,650.00 |

| | | |
|----------------------|------------|--------------|
| Total Operation | Article 5 | \$463,820.72 |
| Stabilization | Article 6 | \$42,000.00 |
| PPE FY '16 | Article 7 | \$8,000.00 |
| Comm | Article 8 | \$16,928.50 |
| Matching Funds FY 15 | Article 13 | \$2,695.29 |

(\$533,444.51)

| | | |
|---------|---------------|--------------|
| | ----- | ----- |
| Balance | June 30, 2017 | \$826,448.80 |

| | | |
|--------------------|--------------|--------------|
| Stabilization Fund | July 1, 2016 | \$498,437.09 |
| Additions | | \$42,000.00 |
| Interest | | \$1,454.71 |

| | | |
|--------------|---------------|--------------|
| | ----- | |
| Fund Balance | June 30, 2017 | \$541,891.80 |

Corydon Thurston
Treasurer

**Subject to Audit Adjustment*