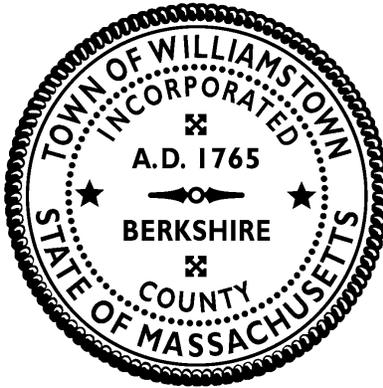


TOWN OF WILLIAMSTOWN, MASSACHUSETTS



ANNUAL REPORT
-2018-

TOWN OF WILLIAMSTOWN MASSACHUSETTS



2018 ANNUAL REPORT

Department reports are for the calendar year 2018 unless otherwise noted
Financial report covers the fiscal year ending June 30, 2018

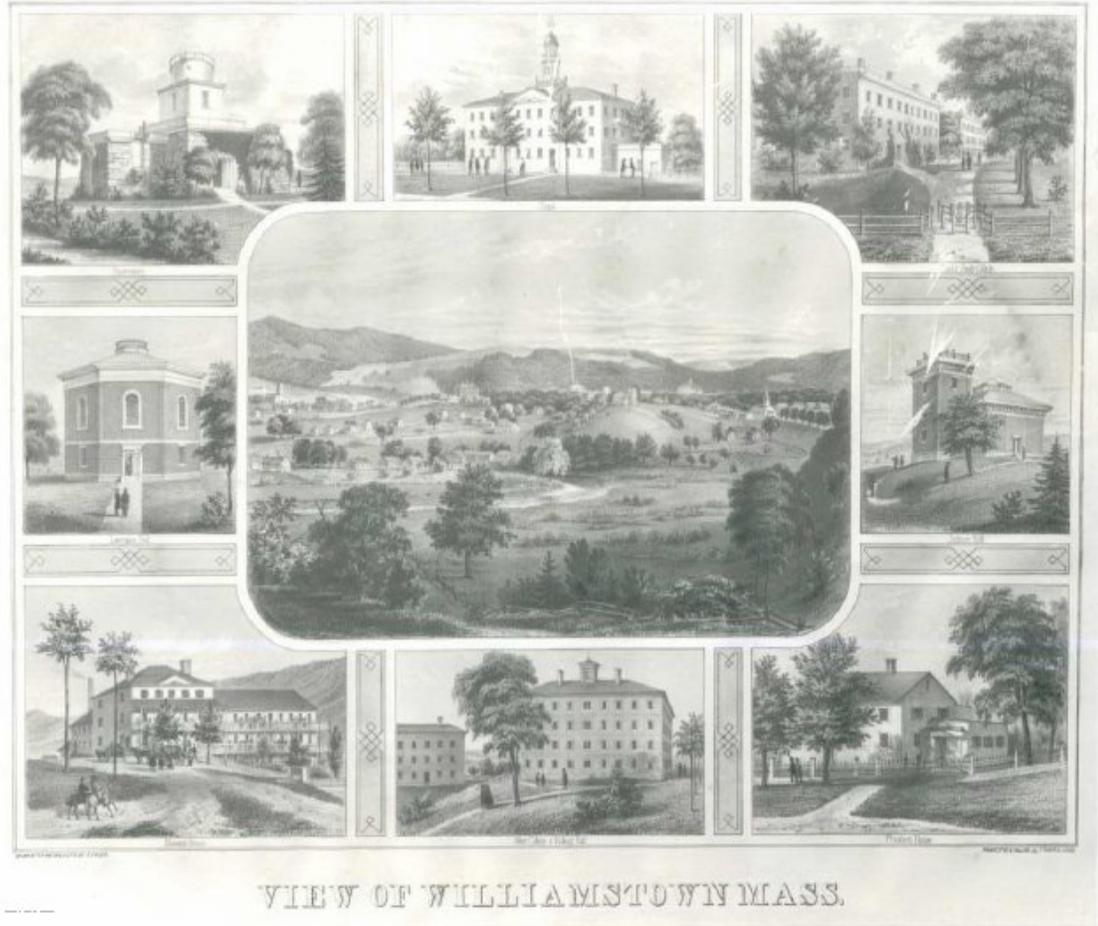
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OUR COMMUNITY

The first English settlers arrived in the Hoosic Valley in the late 1740s. What is today Williamstown was plotted in 1750 and called West Hoosac. Lots were laid out and the town was slowly settled until the beginning of the French and Indian War in 1754. Settlement resumed after the war and in 1765 the town was incorporated as Williamstown. Col. Ephraim Williams, who was killed at the Battle of Lake George in 1755 bequeathed a significant sum to the town on the condition that it were named after him and it started a free school. The school opened in October of 1791 with 15 students. The free school became Williams College in 1793 under a charter from the Commonwealth, becoming the second college, following Harvard, to be founded in Massachusetts.



Elevation: 570' on the Hoosic River at the Vermont border, 690' on Spring Street, 3326' on the western slope of Mount Greylock.

Area: 46.86 Square Miles

Population: 7,623 which includes approximately 2,000 Williams College Student Body

Registered Voters: 4,992

Town Website: www.williamstownma.gov

SCHOOLS

Public

- Williamstown Elementary School
- Mt. Greylock Regional High School
- Charles H. McCann Vocational School (Grades 9-12 North Adams)
- Berkshire Arts and Technologies Charter School (Grades 6-12 Adams)

Private

- Pine Cobble (preK-9)
- Buxton (Secondary)
- Williams College

MAJOR EMPLOYERS

- Williams College
- Williamstown Commons
- Williamstown Medical Associates
- Town of Williamstown
- Mount Greylock Regional School District

- Sweet Brook Nursing Care Centers
- Clark Art Institute
- Williamstown Savings Bank
- Williams Inn

COVER STORY

MOUNT GREYLOCK REGIONAL SCHOOL PROJECT COMPLETED

Winter 2019

Visiting Mount Greylock Regional School, a community member will likely first notice the materials from which it has been built -- the bricks and corrugated panels, the Douglas fir joists, the local Ashfield stone skirting its base, and its myriad windows. The diversity of materials continues inside. The foyer wall is paneled in wood from trees felled on the property. Slate gray porcelain tiles stretch across the floors. Interior windows allow for abundant sunlight; its spaces are bright and welcoming. Looking around, it is clear that the new Mount Greylock was built to maximize the view of its namesake and its natural surroundings.

More important than its aesthetic appeal is the new Mount Greylock's functionality. It was designed after extensive review of the educational needs and in consideration of what teaching and learning looks like today and will likely be in the future. Faculty, students, professionals with specific expertise and community members shared ideas and prioritized design elements. The new Mount Greylock is exceedingly flexible so that it can accommodate traditional direct instruction, seminars, labs and workshops, and individualized learning. Its design allows for students to learn in different ways as suited to the courses they are taking as well as their own styles. This flexibility will serve the community as well. Already we have youth programs using the facility; we look forward to other programs taking advantage of the school's interior and exterior spaces.

Everyone associated with Mount Greylock is deeply grateful to the wider community for the new building. It is lost neither on adults nor students that the new building is the product of dedicated, tenacious community members, cooperative town governments and generous taxpayers. As building phases have completed, we have hosted families, town officials, youth teams and reunion classes. We look forward to the opportunity to invite more people to Mount Greylock to see how, in its gift of a new school building, our communities have shaped and supported education through the next (very) many decades.



Joe Bergeron
School Committee Chair



Mary MacDonald
Principal

The Greylock Way ~ Integrity, Responsibility, Perseverance

CURRENT TOWN OFFICIALS



SELECT BOARD

Anne O'Connor, Chair	2021	Andrew Hogeland	2020
Jane Patton	2019	Jeffrey Thomas	2019
Hugh Daley	2020		

MODERATOR

Adam Filson	2019
-------------	------

LIBRARY TRUSTEES

Karen Kowitz	2020	Kathleen Schultz	2020
Mary Alcott Ferger	2019	Deb Dimassimo	2019
Bridget Spann	2019	Charles Boneti	2021
Peter Mehlin	2109		

HOUSING AUTHORITY

Peter Mehlin	2021	Judity Bombardier	2020
Nancy LaValley	2019	David Magun	

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

David Westall	2019	Tim Rickert	2021
---------------	------	-------------	------

MT GREYLOCK REGIONAL SCHOOL DISTRICT

Joe Bergeron, Chair	2020	Al Terrenova	2020
Steven Miller	2022	Regina Dilego	2022
Dan Caplinger	2022	Christina Conry	2022
Alison Carter	2020		

PLANNING BOARD

Chris Winters	2022	Amy Jeschawitz	2019
Susan Puddester	2021	Alex Carlisle	2020
Stephanie Boyd	2023	Bruce MacDonald, Assoc.	2019

APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Elizabeth Goodman, Chair	2019	Doris Karampatsos	2020
Susan Stetson Clarke	2019	Stephen Shepard	2020
Charles Fox	2018	Elaine Neely	2019
Michael Sussman	2018	Paula Consolini	2018

APPOINTED BY THE SELECT BOARD

AFFORDABLE HOUSING TRUST BOARD

Thomas Sheldon, Chair	2019	Patrick Quinn	2020
Stanley Parese	2020	Ruth Harrison	2020
Anne O'Connor	2020	Liz Costley	2020

CABLE TELEVISION ADVISORY COMMISSION

Vacancy (3)

COMMUNITY PRESERVATION COMMITTEE: Town Resident

Joseph Finega 2019

Other Representatives Designated by their Committees:

Philip McKnight	(Conservation Commission)
William Barkin	(Historical Commission)
Chris Winters	(Planning Board)
Susan Stetson Clarke	(Finance Committee)
Jane Patton	(Parks Commissioner)
Jason Hoch	(Town Manager)
Peter Mehlin	(Housing Authority)

CONSTABLES

Paul Yarter 2020 Andrew Bernardy 2020

CULTURAL COUNCIL OF NOTHERN BERKSHIRE

Cecelia Hirsch 2021 Jane Hudson 2019

FENCE VIEWERS

Richard Alley 2018

HOOSAC WATER QUALITY DISTRICT

Elaine Neely Don Clark

MOBILE HOME RENT CONTROL BOARD

John Luczynski
David Levine

Jack Nogueira

MT GREYLOCK ADVISORY COMMITTEE

Cosmo Catalano
Scott Lewis

State Appointed

MUNICIPAL SCHOLARSHIP COMMITTEE

Kris Kirby	2020	Donnal Denelli-Hess	2020
Jeanne DiLisio, Chair	2020	Linda Brown	2019

REGISTRAR OF VOTERS

Mary C. Kennedy (D)	Town Clerk	Kurt Gabel (R)	20201
Mark Windover (D)	2017	Robert A. Jones (R)	2019

SIGN COMMISSION

Anne Singleton	2021	Alexander Davis	2019
Kathy Thompson	2019	Ann Hogeland	

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT

Tim Kaiser 2018

SPRUCES LAND USE COMMITTEE

Andy Hogeland, Chair	Nicholas Wright
Tom Hyde	Dick Schlesinger
Leslie Reed-Evans	Peter Wells
Libby Bartels	

BERKSHIRE REGIONAL TRANSIT AUTHORITY

Brian O'Grady 2018 Appointed by the Select Board Chair

ZONING BOARD OF APPEALS

Andrew Hoar, Chair	2022	Ryan Neathawk	2021
David Levine	2023	Leigh Short	2020
Vince Pesce	2022	Keith Davis	2019
Lindsay Erichetto, Assoc	2019		

APPOINTED BY THE TOWN MANAGER

1753 HOUSE COMMITTEE

Andrus Burr	2021	Sarah Currie	2019
Marilyn Faulkner	2020	Henry Art	2020
Lauren Stevens	2021	David Loomis	2021
Keith Davis	2021		

ANIMAL CONTROL OFFICER AND INSPECTOR OF ANIMALS

Kyle Johnson	Michael Ziemba
Jeffrey Kennedy	

BOARD OF ASSESSORS

David Westall	William Barkin, Chair
Thomas Elder	

BERKSHIRE REGIONAL PLANNING COMMISSION

Amy Jeschawitz	2019	Appointed by the Planning Board
Robert Bolton, Alternate	2019	

CONSERVATION COMMISSION

Hank Art, Chair	2021	Lauren Stevens	2020
Philip McKnight	2020	Michael Evans	2020
Stephanie Boyd	2021	Tim Carr	2021
Katherine Wolfgang			

COUNCIL ON AGING

Brian T. O'Grady, Director

Pamela Burger, Chair	2019	Anne Jones	2019
Martin Greenstein	2020	Susan Puddester	2020
Patricia Picard	2020	Judith Bombardier	2020
Mary Jo Green	2021	Elaine Keyes	2021

EMERGENCY MANAGEMENT

Jason Hoch, Director

FOREST WARDEN

Richard Daniels

FORESTRY/PEST CONTROL SUPERINTENDENT/TREE WARDEN

Robert E. McCarthy, Jr.

HEALTH INSPECTOR

Jeffrey C. Kennedy

BOARD OF HEALTH

Ronald Stant, Chair	2019	James Parkinson, MD	2021
Ruth Harrison	2020	Edwin Steubner, MD	
Marcia Tessier	2021		

HISTORICAL COMMISSION

William Barkin, Chair	2020	Patricia Leach	2021
Sarah Currie	2020	Andrus Burr	2021
Linda Conway			

POLICE DEPARTMENT

Kyle Johnson, Chief	Scott McGowan, Sargent
Paul Thompson, Sargent	David Lemieux, Sargent

POLICE OFFICERS

John J. McConnell, Jr.	Kevin Garner
Shuan William	Scott Skorupski
Tania Hernandez	Michael Ziemba
Craig Eichhammer	Brad Sacco - Training

SPECIAL POLICE OFFICERS

Kalvin Dzedziak	David Jennings
Anthony Duprat	

POLICE DISPATCHERS

Bill Jennings	Christy Lemoine
Laura Tuper	

SCHOOL CROSSING GUARDS

William Cote	Linda Nichols
Rosella Cote	Scott Parks



SELECT BOARD

Anne O'Connor, Chair

I would like to begin this report with gratitude and praise for our wonderful Town staff, whose expertise, dedication, professionalism, and courtesy are a gift to our community. It is a mark of efficiency and skill that their tireless work on our behalf is so easily taken for granted! Every department—from Community Development to Financial Affairs, from Schools and Police and Public Works to the Clerk and Town Manager's Office—provides an exceptional level of service to our town. As we enter a phase of careful transition toward new leadership in many of these departments, it is right to celebrate the excellence that characterizes the work of Town staff. In addition, a sincere word of thanks to the *many* members of our community who step forward to serve on Town projects, committees, and boards. Volunteers know that this work is its own reward, but we are all the richer for their service and the fruits it brings to our community. In 2018, we were sad to lose someone whose passion and service to the town never dimmed—Dan Gendron, may he rest in peace.

Williamstown can look back on the year 2018 and see much to celebrate. In September, middle and high school students from the Mount Greylock Regional School District returned to class in a brand-new and renovated building, as the two-year construction project approached its conclusion. From K–12, Williamstown students now benefit from first-rate facilities that help anchor the quality of their educational experience.

In May, the new name and logo for the Northern Berkshire EMS was unveiled, the last stage in the successful merger between the struggling Village Ambulance Service and the North Adams Ambulance Service. We are fortunate that ambulance coverage was never interrupted during this process, and our residents can still rely on rapid-response, local EMS service.

Town Meeting 2018 approved a \$5 million bond for a new police station at the former Turner House on Simonds Rd. Since 1966, the Town's police department has been crammed into a compromised, inadequate space at the back end of the former fraternity house that is our Town Hall. With funding in place, the project has advanced quickly and steadily toward a targeted completion date of July 2019, thanks to the team led by the owner's project manager Architectural Consulting Group, together with Salco Construction and architect Caolo Bieniek. Even better, the Town has taken steps to ensure that debt repayment will not increase the tax rate.

Construction projects large and small dominated the Town's landscape in 2018, bringing a variety of changes. Williams College donated a \$22 million dollar, 20-foot culvert to replace the undersized Christmas Brook culvert from Latham St. to the Green River. The College also expanded the municipal parking lot as part of its stormwater management system for the new science complex, and is nearing completion of a new Williams Inn at the base of Spring St. Winning first place in the competition for least popular construction site, Mass DOT completed the first half of its project to revamp Water St. from Cable Mills to Rte. 2, and we all look forward to completion in 2019. Also expected to be completed in 2019 is the Fairfield Inn located on Main St. at the eastern side of town. Following the legalization of marijuana in Massachusetts in 2016, Williamstown received its first application for a medical and recreational cannabis store at a site in Colonial Plaza, which should be open by the time you read this. Meanwhile, construction continues on the College's science building on Hoxsey St., which meant the loss of the former Bubriski house, while ground will break this year on one of two future Habitat for Humanity homes at the corner of Cole Ave and Maple St.

Sustainability proved to be a focus for several Town projects in 2018. Three outdoor drinking fountains were installed (two on Spring St., one by the school playground), complete with dog fountain and water-bottle filling station, in an effort to encourage the use of refillable water bottles rather than single-use plastic. With a grant from Berkshire Taconic Foundation and support from Williams College, ten trees were planted along the Town Green, in an ongoing mission to replace the urban tree landscape that has suffered considerable losses in recent years. And lastly, with a grant from TURI at UMass Lowell, an array of pollinator-friendly shrubs and flowers were planted at The Spruces, within the context of the 2017 resolution declaring Williamstown a pollinator-friendly community. The same area at The Spruces also finally received two picnic tables and a sign kiosk, following belated approval for the structures from FEMA.

TOWN MANAGER

Jason Hoch

The Town of Williamstown enjoyed progress on a number of key initiatives in 2018. I appreciate the responsibility and honor to serve as your Town Manager.

In some cases, our accomplishments may not be as visible on the street or out in the community, yet are quietly important in the operation of town government. Notably, we continue to maintain a high credit rating based on the fiscal discipline demonstrated by this community over the past decade. Last year, as part of their comprehensive update to credit analysis prior to our debt issuance for the Police Station, Moody's Investor Service stated, "The Town of Williamstown benefits from a strong financial position with healthy reserves and manageable debt and pension liabilities." In reaffirming our Aa1 status, they continued, "The financial position is expected to remain strong...A unique characteristic of Williamstown is its close working relationship with Williams College which is a credit positive. The College is an important and strategic partner of the town."

Cautious fiscal management coupled with new investment in the community allowed us to be in a position to bring a proposal to Town Meeting to address the long standing safety and functional deficiencies in the Police Station through a new building that reused an existing historic structure coupled with an addition that allowed provision of meeting current industry standards in a code compliant addition all within a financial framework that did not add additional burden to the property tax rate. I appreciate the voters' support at Town Meeting and have enjoyed the opportunity this past year to diligently honor that support to yield a facility worthy of our support and our pride. Since the summer, with Salco Construction moving into high gear, it has been exciting to watch the new facility take shape. In addition to Salco's excellent workmanship as General Contractor, the town has been very well served by Caolo & Bieniek Associates, the architects and Architectural Consulting Group, the owner's project manager, leading to a smooth, well managed project that is well within expected timeline and budget at the midpoint of work. We are looking forward to welcoming the community to an open house by the middle of summer 2019.

Equally exciting, we are in the final stages of design for a bicycle path that will run from the Spruces park, adjacent to the River, around Cole Field and out to Syndicate Road. This project has been years in the planning and by the end of 2018, final designs were being review by MassDOT for approval, with a possibility of construction starting in late 2019 or early 2020. We continue to work with our neighbors in North Adams to finalize design that aligns with a portion in the City with the long run hope of having a path that connects through downtown North Adams and onto the highly successful Ashuwillticook path.

Perhaps less visible outside of Town Hall, was our work this year with our partners at the Mount Greylock Regional School District. Notably, the Building Department worked closely with school district administrators to support the High School building project as it moved toward preliminary opening this summer. We appreciate the flexibility of other projects that endured some schedule adjustments so that we could focus that department's staff on supporting efforts to get the building open to students as soon as possible in September. When the doors opened, it was clear that the patience and commitment by both Williamstown and Lanesborough paid off in a wonderful addition to our communities. Also, our financial and human resources staff worked closely with the District as regionalization proceeded. Multiple systems required analysis and planning in order to transfer assets from the town to the school as well as to address a variety of pay and benefit issues as faculty and staff and Williamstown Elementary School transitioned from Town employees to District employees.

Early in 2018, the community considered the possibility of its first marijuana retail establishment following the legalization of such sales by referendum in 2016. While this article was supported by over 60% of the votes in Williamstown in that election, the complexity of issues associated with this move into territory both for us as well as the Commonwealth prompted vigorous discussion and consideration locally. We received input from a wide range of residents offering thoughts wholly across the spectrum from interest to concern. Eventually, one retail business was approved for the Colonial Plaza and began working through the state Cannabis Control Commission's extensive licensing process. As the year drew to a close, the license

application was still pending with the state. At the point that the business opens, the Town will receive funds to offset administrative oversight as well as 3% of eligible sales to be collected by the state and remitted back to the Town.

I continue to appreciate the willingness of so many residents to welcome me back into your community. Over the past year, many of you have taken time to call, stop by or send a note. I look forward to continuing to have conversations with many more of you as I come to understand what you value about Williamstown and your aspirations for its future. We are all well served by tremendous staff throughout Town departments. I have been thoroughly impressed by the knowledge, dedication and enthusiasm shown by our staff. We will strive to continue to uphold that trust and confidence you have placed in us and will endeavor to continue to provide services of which you can be proud.



1753 HOUSE COMMITTEE

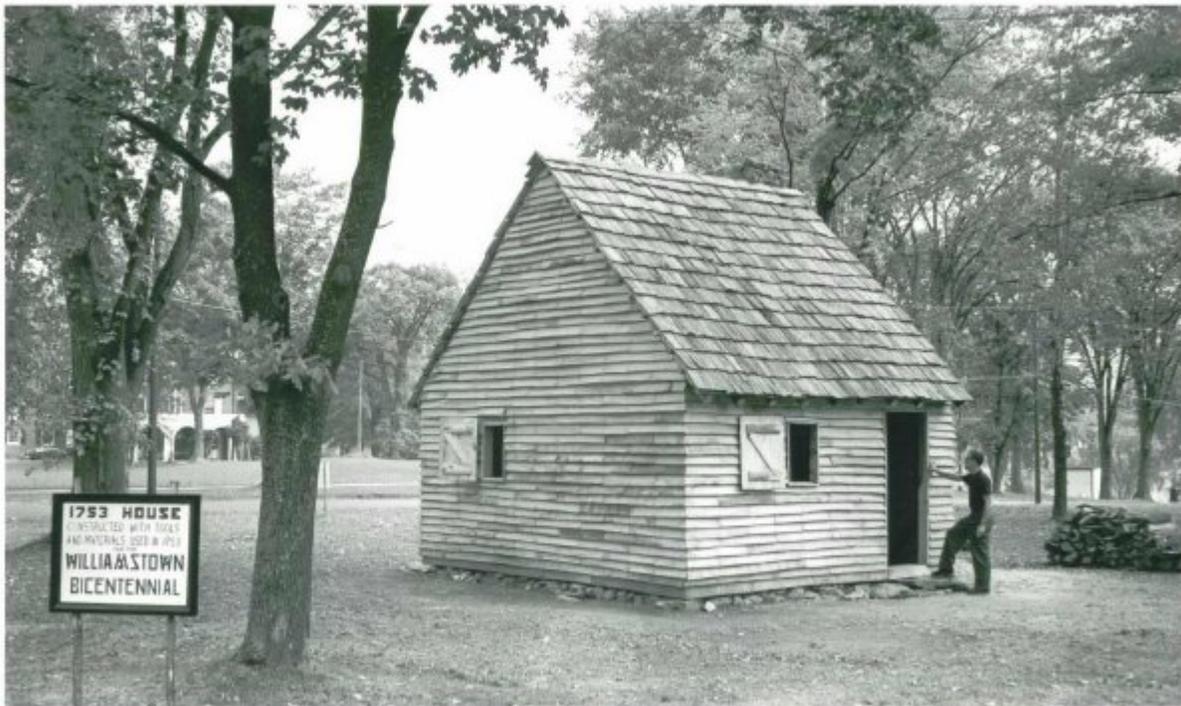
Lauren R. Stevens

The '53 House Committee held what may have been its first meeting ever in September. Given that shakes have been falling and gaps opening in the roof, members voted to apply for Community Preservation Act funding to pay for the services of a professional roofer. Although conscious that this 65-year-old replica was built by the tools, materials and skills of the 18th century, including hand splitting the shakes, the committee felt that the lack of suitable large oak or ash, the time required to rive the shingles and requirements for a safe method of installing them justified turning to professionals rather than the volunteers who have replaced the roof several times in the past. Furthermore, we noted that the house has already been moved to concrete footings and the chimney is mortared. Purists might be concerned, but this icon of town history retains the robust flavor of its origins even with some compromises.

The House was opened weekends and holidays June through October 2018, welcoming 351 visitors who signed in to the book. (The House was not open weekdays as in the recent past; furthermore, someone tore several pages out of the book, so the number is reduced somewhat from 2017.) Apparently Homer Simpson and Brett Kavanaugh dropped by—and someone suggested a roofer. Other people came from 28 states, the largest number from Massachusetts, followed by New York, Connecticut and California. The location across the green from the Center for Development Economics helped to yield visitors from 20 foreign countries. As one visitor said: "Amazing the gifts we have now for our shelter and the toughness of our ancestors."

The Committee would like to thank Summit Farm in Hancock for donation of greens and The Williams Inn for providing hot cider for the December carol sing. Gail Burns not only organized that event, she even retyped the songbooks, for which The Print Shop donated the printing. The House was comfortably crowded and duly inspired by the varieties of lighting, with a few token candles, and of course the gusto of the singing, led by Deb Burns.

Members of the '53 House Committee are Henry "Hank" Art, Andrus Burr, Sarah Currie, Keith Davis, Marilyn Faulkner, David Loomis, and Lauren R. Stevens.



ACCOUNTANT

Town of Williamstown Annual Report of Budgets and Expenditures General Fund For the Year Ended June 30, 2018

Account	FY18 Budget	FY17 Encumbrance	Total Available	Year to Date Expended	FY18 Encumbrance	Balance
Appropriations - General						
Selectmen	\$18,900.00	\$5,596.00	\$24,496.00	\$14,309.63	\$10,186.37	\$0.00
Town Manager	251,687.20	10,196.57	261,883.77	223,062.39	37,656.97	1,164.41
Photech Grant Funding ATM Article	6,368.22	0.00	6,368.22	6,368.22	0.00	0.00
Town Counsel	40,000.00	15,426.25	55,426.25	27,158.30	175.00	28,092.95
Emergency Management	2,253.00	0.00	2,253.00	2,228.00	0.00	25.00
Insurance	123,500.00	0.00	123,500.00	120,274.47	0.00	3,225.53
Finance Committee	776.00	0.00	776.00	180.00	0.00	596.00
Town Accountant	193,298.02	170.38	193,468.40	176,639.54	6,855.50	9,973.36
Assessor	141,315.80	4,500.00	145,815.80	119,325.59	22,250.00	4,240.21
Treasurer-Collector	192,383.03	0.00	192,383.03	180,247.76	0.00	12,135.27
Management Information Systems	87,567.60	25,221.18	112,788.78	98,323.44	88.76	14,376.58
Town Clerk	96,330.50	0.00	96,330.50	89,410.49	0.00	6,920.01
Registrar of Voters	18,206.00	100.00	18,306.00	17,972.72	0.00	333.28
Voting Machines	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Employees Benefits	1,175,724.00	21,128.77	1,196,852.77	1,091,323.26	75,511.61	30,017.90
Conservation Commission	12,596.00	0.00	12,596.00	12,915.86	0.00	(319.86)
Agricultural Commission	1,000.00	0.00	1,000.00	259.52	0.00	740.48
Planning Board	2,525.00	0.00	2,525.00	1,735.20	0.00	789.80
Zoning Board	3,900.00	0.00	3,900.00	3,058.82	0.00	841.18
Historical Commission	500.00	0.00	500.00	454.40	0.00	45.60
Community Development	352,996.18	16,524.49	369,520.67	351,342.22	11,302.79	6,875.66
Sealer of Weights & Measures	6,769.00	0.00	6,769.00	7,814.39	0.00	(1,045.39)
Health Department	88,600.49	5,500.00	94,100.49	93,649.03	0.00	451.46
Police Department	1,274,829.78	9,712.36	1,284,542.14	1,228,073.51	52,042.60	4,426.03
Police Station Design Development	0.00	266,052.50	266,052.50	266,052.50	0.00	0.00
Dispatch Services	207,537.53	0.00	207,537.53	220,332.97	0.00	(12,795.44)
Animal Control Officer	7,706.18	0.00	7,706.18	1,074.24	0.00	6,631.94
Forest Warden	6,403.68	0.00	6,403.68	4,666.21	0.00	1,737.47
Director of Public Works	178,560.05	34,709.33	213,269.38	172,808.39	39,887.67	573.32
Site Assessment Hart Landfill	16,500.00	0.00	16,500.00	16,500.00	0.00	0.00
Repair Landfill Vents	5,000.00	0.00	5,000.00	4,900.00	0.00	100.00
Facilities Management	194,185.57	7,294.02	201,479.59	175,983.76	17,720.29	7,775.54
Town Hall Improvements	26,973.00	0.00	26,973.00	7,160.00	19,813.00	0.00
Highway Department	1,252,836.49	626,800.74	1,879,637.23	1,432,150.76	441,792.27	5,694.20
Replace Excavator	0.00	8,600.32	8,600.32	8,600.32	0.00	0.00
Hall Street Sidewalks	0.00	29,000.00	29,000.00	17,386.42	11,613.58	0.00
Arnold Street Sidewalk Repair	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
N. Hoosac Rd Stabilization Engineering	0.00	41,800.00	41,800.00	0.00	41,800.00	0.00
Bridges & Sand Springs Rd Paving	253,000.00	0.00	253,000.00	133,934.83	119,065.17	0.00
South Street Design	35,000.00	0.00	35,000.00	16,638.00	18,362.00	0.00
Trip Edge Plows	16,990.00	0.00	16,990.00	16,853.58	0.00	136.42
Wheel Loader	145,000.00	0.00	145,000.00	141,775.58	0.00	3,224.42
Mustang Roller	34,000.00	0.00	34,000.00	27,343.00	0.00	6,657.00
Snow and Ice Control	166,863.00	0.00	166,863.00	240,854.96	0.00	(73,991.96)

Parks and Cemetery	275,742.67	14,486.77	290,229.44	243,499.53	27,308.92	19,420.99
Asphalt Road Improvements	0.00	1,199.21	1,199.21	0.00	1,199.21	0.00
Garage Door Replacement	6,900.00	0.00	6,900.00	6,900.00	0.00	0.00
Fence Replacement	19,385.00	0.00	19,385.00	0.00	19,385.00	0.00
Cemetery Record Cards	25,000.00	0.00	25,000.00	10,102.75	14,897.25	0.00
Sherman Burbank Chapel	4,559.00	0.00	4,559.00	3,845.71	0.00	713.29
Forestry Department	47,127.81	2,292.68	49,420.49	37,102.50	12,317.99	0.00
Recreation Commission	11,830.00	638.00	12,468.00	11,686.86	499.50	281.64
Youth Center	75,676.52	0.00	75,676.52	75,677.00	0.00	(0.48)
Council on Aging	261,924.69	408.00	262,332.69	261,173.59	539.35	619.75
Veterans Benefits	93,622.14	0.00	93,622.14	70,339.90	0.00	23,282.24
Library	576,098.51	2,670.81	578,769.32	569,495.02	9,274.30	0.00
Sidewalks & Parking Lot	0.00	12,741.20	12,741.20	0.00	12,741.20	0.00
Window Replacement	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00
Underground Oil Tank Removal	15,000.00	0.00	15,000.00	2,447.75	12,552.25	0.00
Veterans Graves and Holidays	3,090.00	0.00	3,090.00	2,948.45	0.00	141.55
General Debt Service	273,045.00	0.00	273,045.00	273,106.83	0.00	(61.83)
Local Public Schools	6,363,216.00	46,686.49	6,409,902.49	6,396,569.89	7,195.83	6,136.77
Mt Greylock Regional School	6,394,541.00	0.00	6,394,541.00	6,394,541.00	0.00	0.00
Northern Berk Vocational School	252,265.00	0.00	252,265.00	252,544.00	0.00	(279.00)
Broadband Study	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
Chamber of Commerce	48,125.92	0.00	48,125.92	48,126.00	0.00	(0.08)
Transfers to other Funds	105,000.00	0.00	105,000.00	105,000.00	0.00	0.00
Reserve Fund	75,000.00	0.00	75,000.00	75,000.00	0.00	0.00
Total Appropriated - General	\$21,615,730.58	\$1,249,456.07	\$22,865,186.65	\$21,611,249.06	\$1,134,034.38	\$119,903.21
Tax Rate Assessments						
State Assessments	\$36,033.00	\$0.00	\$36,033.00	\$42,952.00	\$0.00	(\$6,919.00)
County Assessments	33,000.00	0.00	33,000.00	39,671.00	0.00	(6,671.00)
Other Assessments	155,937.10	0.00	155,937.10	155,880.46	0.00	56.64
Total Tax Rate Assessments	\$224,970.10	\$0.00	\$224,970.10	\$238,503.46	\$0.00	(\$13,533.36)
Total General Fund	\$21,840,700.68	\$1,249,456.07	\$23,090,156.75	\$21,849,752.52	\$1,134,034.38	\$106,369.85

Town of Williamstown
Annual Report of Budgets and Expenditures Enterprise Funds
For the Year Ended June 30, 2018

Account	FY18 Budget	FY17 Encumbrance	Receipts	Total Available	Expended	FY18 Encumbrance	Balance
Appropriations - Transfer Station	\$181,535.07	\$0.00	\$0.00	\$181,535.07	\$171,734.33	\$9,500.00	\$300.74
Sustainable Materials Recovery	0.00	1,343.76	2,800.00	4,143.76	1,286.91	2,856.85	0.00
Appropriations - Sewer Department	365,821.76	53,856.38	0.00	419,678.14	347,650.98	85,795.65	(13,768.49)
Cold Spring Pump Upgrades C12PU	0.00	24,164.98	0.00	24,164.98	881.48	23,283.50	0.00
Pump Station Upgrades C17PS	0.00	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
International Dump Truck	75,000.00	0.00	0.00	75,000.00	62,817.66	0.00	12,182.34
Pump Station Upgrades C18PS	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	0.00
Sewer Camera Replacement	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	0.00
Trench Build A Box	15,000.00	0.00	0.00	15,000.00	4,507.50		10,492.50
Sewer Debt Service	102,635.35	0.00	0.00	102,635.35	80,254.00	0.00	22,381.35
Transfers to General Fund	82,219.00	0.00	0.00	82,219.00	82,219.00	0.00	0.00
Transfers to Reserve	(42,635.00)	0.00	0.00	(42,635.00)	0.00	0.00	(42,635.00)
Hoosac Water Quality District	687,387.21	0.00	0.00	687,387.21	664,953.54	0.00	22,433.67
Appropriations - Water Department	647,702.29	13,184.32	0.00	660,886.61	675,632.00	12,806.34	(27,551.73)
Well 1 Decommissioning C15W1	0.00	74,535.00	0.00	74,535.00	0.00	74,535.00	0.00
Elm St Water Main C16EM	0.00	5,477.90	0.00	5,477.90	5,345.00		132.90
Well #2 Rehab C17W2	0.00	120,000.00	0.00	120,000.00	0.00	120,000.00	0.00
Maple Street Main Replacement	0.00	60,000.00	0.00	60,000.00	41,878.81	18,121.19	0.00
GIS Water Map	0.00	31,175.00	0.00	31,175.00	2,260.00	28,915.00	0.00
International Dump Truck	75,000.00	0.00	0.00	75,000.00	62,817.65	0.00	12,182.35
Trench Build A Box	15,000.00	0.00	0.00	15,000.00	4,507.50	0.00	10,492.50
Water Debt Service	40,204.15	0.00	0.00	40,204.15	12,586.00	0.00	27,618.15
Transfer to Reserves	269,796.00	0.00	0.00	269,796.00	0.00	0.00	269,796.00
Transfers to General Fund	117,081.00	0.00	0.00	117,081.00	117,081.00	0.00	0.00
Damaged Property	0.00	0.00	2,974.55	2,974.55	2,974.55	0.00	0.00
Total Appropriated - Enterprise	\$2,706,746.83	\$423,737.34	\$5,774.55	\$3,136,258.72	\$2,341,387.91	\$490,813.53	\$304,057.28
Borrowed Funds - Sewer Department							
Inflow and Infiltration	\$0.00	\$187,442.07	\$0.00	\$187,442.07	\$0.00	\$187,442.07	\$0.00

Town of Williamstown
Annual Report of Revenues and Expenditures Special Revenue Funds
For the Year Ended June 30, 2018

Account	Balance 7/1/2017	Receipts	Total Available	Expended	Balance 6/30/2018
Special Revenue Funds					
School Lunch Revolving Fund	\$47,820.06	\$129,120.33	\$176,940.39	\$101,011.47	\$75,928.92
Highway Flood Control - Green River	474.60	0.00	474.60	0.00	474.60
Highway - Cole Ave Bridge	517.74	0.00	517.74	0.00	517.74
Highway - Roaring Brook Grant	6,575.96	0.00	6,575.96	0.00	6,575.96
Highway - Chapter 90	(13,452.36)	0.00	(13,452.36)	37,530.00	(50,982.36)
Highway - Syndicate Stabilization Grant	5,243.80	0.00	5,243.80	0.00	5,243.80
Highway - Linear Park Bridge	4,044.12	0.00	4,044.12	0.00	4,044.12
School - SPED Professional Development	0.03	0.00	0.03	0.03	0.00
School - Title II - Math & Science	2,382.30	7,999.00	10,381.30	10,381.30	0.00
School - Title IV Grant	0.00	1,157.00	1,157.00	1,157.00	0.00
School - Early Childhood SPED	2,257.92	1,300.00	3,557.92	3,557.92	0.00
School - Early Childhood - WEE	(5,717.18)	6,870.80	1,153.62	1,153.62	0.00
School - NA Cultural Council	2,066.68	0.00	2,066.68	2,066.68	0.00
School - Title I	(5,582.70)	32,950.00	27,367.30	27,367.30	0.00
School - P.L. 94-142	8,402.11	131,712.00	140,114.11	140,114.11	0.00
School - School Choice	78,650.02	183,597.00	262,247.02	2,106.86	260,140.16
Community Preservation Act Fund	251,596.36	296,032.14	547,628.50	229,598.30	318,030.20
CDBG Housing - Steinerfilm	15,650.40	0.00	15,650.40	0.00	15,650.40
CDGB Highland Woods	(0.60)	0.00	(0.60)	(0.60)	0.00
Selectmen - Spruces HMG	80,525.89	0.00	80,525.89	262.98	80,262.91
Selectmen - Cable Technology Fund	5,874.71	0.00	5,874.71	0.00	5,874.71
Selectmen - Comm St Tree Restoration	1,500.00	0.00	1,500.00	0.00	1,500.00
Selectmen - Toxic Use Reduction Grant	0.00	7,119.39	7,119.39	7,119.39	0.00
Selectmen - RRA -Capital Projects	0.00	2,451.69	2,451.69	0.00	2,451.69
Selectmen - Affordable Housing - Photech	(6,368.22)	6,368.22	0.00	0.00	0.00
Selectmen - Solarize MA Program	23.03	0.00	23.03	23.03	0.00
Selectmen - EOAF ADA Plan MOD	0.00	0.00	0.00	20,000.00	(20,000.00)
County Dog Tax Refund	19,648.00	0.00	19,648.00	0.00	19,648.00
Town Clerk - Polling Reimbursement	4,862.71	1,177.00	6,039.71	2,259.95	3,779.76
ConCom - Wetlands Fees	28,003.44	0.00	28,003.44	400.00	27,603.44
ConCom - Consultant Fee	0.00	1,049.50	1,049.50	1,110.52	(61.02)
ConCom - Stone Hill Stewardship Grant	2,805.00	0.00	2,805.00	0.00	2,805.00
ConCom - Lindley Park 50th Anniversary	672.34	0.00	672.34	672.34	0.00
Planning Bd - Housing Partner Zoning	650.68	0.00	650.68	0.00	650.68
Planning Bd - DOT Comp Sts Priority Plan	0.00	15,124.07	15,124.07	15,124.07	0.00
Econ Develop - Bike Trail Gift	5,164.64	0.00	5,164.64	0.00	5,164.64
Econ Develop - Brownfield Grant	0.00	5,845.61	5,845.61	9,797.61	(3,952.00)
Econ Develop - FmHA Exec Park	1,617.95	0.00	1,617.95	0.00	1,617.95
Econ Develop - Mohawk Bike Pedestrian Trail	(147,237.20)	147,237.20	0.00	2,938.81	(2,938.81)
Econ Develop - Canoe Access Facility Grant	5,500.00	0.00	5,500.00	0.00	5,500.00

Pub Property - Sale of Property	239,163.62	0.00	239,163.62	0.00	239,163.62
Pub Property - Damaged Property	750.00	0.00	750.00	0.00	750.00
Pub Property - LRS Oil Tank Grant	(2,787.50)	0.00	(2,787.50)	0.00	(2,787.50)
Pub Property - Green Community Grant	(46,897.17)	49,452.00	2,554.83	0.00	2,554.83
Police - Support Fund	31,392.96	5,450.00	36,842.96	0.00	36,842.96
Police - Drug Task Force	19,538.59	10,751.18	30,289.77	12,451.20	17,838.57
Police - Forfeiture Funds	15,367.45	53.01	15,420.46	0.00	15,420.46
Police - Defibrillator Gift	714.54	0.00	714.54	0.00	714.54
Police - School Resource Officer Gift	8,575.82	0.00	8,575.82	4,316.28	4,259.54
Police - Damaged Property	770.44	300.00	1,070.44	1,067.45	2.99
Police - K9 Gifts	8,134.26	0.00	8,134.26	887.06	7,247.20
Police - E911 Training Grant	(4,700.43)	4,215.36	(485.07)	3,612.20	(4,097.27)
Police - E911 Communications Grant	(9,770.99)	21,606.46	11,835.47	26,028.72	(14,193.25)
Police - REACH Triad Grant	144.54	0.00	144.54	0.00	144.54
Police - Highway Safety Grant	11,172.01	0.00	11,172.01	11,172.01	0.00
Police - COPS MORE Grant	4,013.23	0.00	4,013.23	0.00	4,013.23
Police - Bullet Proof Vest Grant	2,514.50	0.00	2,514.50	1,560.00	954.50
Police - COPS Fast Grant	14,026.79	0.00	14,026.79	0.00	14,026.79
Police - Public Safety & Equipment Grant	1,636.47	0.00	1,636.47		1,636.47
Inspection Services - Revolving Fund	0.00	119,236.94	119,236.94	41,036.06	78,200.88
DIS - Damaged Property	31.17	0.00	31.17	31.17	0.00
Civil Defense - Emergency Management Grant	1,850.46	4,375.64	6,226.10	2,228.00	3,998.10
Civil Defense - Hazard Mitigation Grant	0.00	0.00	0.00	8,990.35	(8,990.35)
Civil Defense - MVP Municipal Vulnerability	0.00	10,000.00	10,000.00	16,999.15	(6,999.15)
Civil Defense - Emergency Preparedness	377.12	0.00	377.12	377.12	0.00
Animal Control - Operations Gift	164.13	0.00	164.13	0.00	164.13
Forest Warden - Assist Firefighters	634.95	659.00	1,293.95	1,293.95	0.00
Forest Warden - Assist Firefighters	0.00	0.00	0.00	1,714.11	(1,714.11)
DPW - Rapid Road Recovery	318.97	0.00	318.97	0.00	318.97
DPW - Winter Recovery Assistance	(0.10)	0.00	(0.10)	(0.10)	0.00
DPW - Damaged Prop	198.06	4,202.07	4,400.13	3,702.07	698.06
DPW - Irene - Luce Road Headwall	(337.10)	0.00	(337.10)	0.00	(337.10)
DPW - Fed Snow & Ice	2,629.88	0.00	2,629.88	2,629.88	0.00
DPW - Irene - Protective Measures	(2,112.03)	0.00	(2,112.03)	0.00	(2,112.03)
Parks - Damaged Prop	353.06	0.00	353.06	0.00	353.06
Parks - Litchfield Beautification Gift	2,000.00	0.00	2,000.00	0.00	2,000.00
Parks - Cem Burial Records Grant	0.00	20,000.00	20,000.00	20,000.00	0.00
Parks - Sherman Chapel Gifts	150.00	0.00	150.00	0.00	150.00
Forestry - Gift	1,789.50	0.00	1,789.50	1,673.75	115.75
Forestry - Damaged Prop	2,487.99	0.00	2,487.99	0.00	2,487.99
Health - FRCoG-TURI	16.13	0.00	16.13	16.13	0.00
COA - TRIPPS Program	0.00	0.00	0.00	5,000.00	(5,000.00)
COA - Activity Fund	4,240.71	4,434.84	8,675.55	2,458.93	6,216.62
COA - Damaged Property Reimbursement	97.20	0.00	97.20	97.20	0.00
COA - CPR Grant	285.00	0.00	285.00	105.00	180.00
COA - Public Health Incentive Grant	40.80	0.00	40.80	40.80	0.00
COA - Incentive Grant	20.90	0.00	20.90	20.90	0.00
COA - Senior Comm. Nutrition Assess	150.00	0.00	150.00	150.00	0.00

COA - MCOA Direct	(579.66)	1,300.00	720.34	800.00	(79.66)
COA - Elder Services Meal Grant	1,787.37	0.00	1,787.37	18.77	1,768.60
COA - Formula Grant	2,481.93	20,351.00	22,832.93	20,339.80	2,493.13
Library - Revolving Fund	4,086.58	2,027.68	6,114.26	6,114.26	0.00
Library - Museum Pass Gift	4,170.00	0.00	4,170.00	980.00	3,190.00
Library - Gifts for Books	6,618.01	6,756.40	13,374.41	6,272.21	7,102.20
Library - Damaged Prop	1,424.24	335.68	1,759.92	0.00	1,759.92
Library - Operations Gift	(596.08)	21,206.91	20,610.83	20,642.01	(31.18)
Library - LIG/MEG Grant	0.00	11,501.87	11,501.87	11,501.87	0.00
Library - Scanlon Gift	80,000.00	0.00	80,000.00	0.00	80,000.00
Library - Renovation Donations	0.00	25,000.00	25,000.00	0.00	25,000.00
Recreation - Revolving Acct	3,600.39	0.00	3,600.39	36.25	3,564.14
Recreation - Skateboard Park Gift	436.59	0.00	436.59	0.00	436.59
Benefits - BHG Health Coordinator	1,781.21	2,000.00	3,781.21	2,436.62	1,344.59
School - Principal Gift	375.92	943.76	1,319.68	500.01	819.67
School - Circuit Breaker	30,411.00	27,557.00	57,968.00	30,411.00	27,557.00
School - WESE Grants	14,528.13	14,229.50	28,757.63	16,862.86	11,894.77
School - Outdoor Classroom Gifts	2,636.76	0.00	2,636.76	0.00	2,636.76
School - Computer Tech Gifts	732.80	500.00	1,232.80	0.00	1,232.80
School - After School Tutoring	1,614.56	0.00	1,614.56	0.00	1,614.56
School - Sunrise Spanish	421.03	0.00	421.03	0.00	421.03
School - 6th Grade Fund	(457.91)	38,600.89	38,142.98	34,483.01	3,659.97
School - Yellow School Bus Grant	0.00	200.00	200.00	200.00	0.00
School - Field Trips	914.00	1,308.20	2,222.20	2,222.20	0.00
School - Summer School Tuition	1,059.42	0.00	1,059.42	0.00	1,059.42
School - Teacher Salary Gift	29,565.03	10,000.00	39,565.03	16,741.90	22,823.13
School - Tuition	9,950.23	72,276.85	82,227.08	3,000.00	79,227.08
School - Music Gift	(1,019.92)	5,040.00	4,020.08	3,401.47	618.61
School - Library Books	18,565.19	3,019.00	21,584.19	298.27	21,285.92
School - Health Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
School - Transportation Fees	981.63	6,685.00	7,666.63	6,332.02	1,334.61
School - Rental	4,639.10	6,058.00	10,697.10	10,697.10	0.00
School - Damaged Property	(9,443.95)	0.00	(9,443.95)	(9,443.95)	0.00
School - Building Renewal	(3,369.25)	0.00	(3,369.25)	(3,369.25)	0.00
Special Revenue Funds-Borrowed Funds					
Cemetery Building	1,778.55	0.00	1,778.55	0.00	1,778.55
Total Special Revenue	\$922,411.06	\$1,509,745.19	\$2,432,156.25	\$967,890.51	\$1,464,265.74

Town of Williamstown
Annual Report of Revenues and Expenditures Trust Funds
For the Year Ended June 30, 2018

Account	Balance 7/1/2017	Receipts	Total Available	Expended	Balance 6/30/2018
Trust Funds					
Affordable Housing	\$69,883.23	\$25,608.16	\$95,491.39	\$60,971.00	\$34,520.39
Alma Morey	6,499.65	86.13	6,585.78	0.00	6,585.78
Botsford-House of Local History Trust	42,108.91	558.02	42,666.93	0.00	42,666.93
Botsford - Library Trust	87,888.58	1,220.33	89,108.91	0.00	89,108.91
Bullock Forest	110,222.68	1,579.87	111,802.55	0.00	111,802.55
C.D. Foster	1,955.56	25.91	1,981.47	0.00	1,981.47
Compensated Balances	35,000.00	50,000.00	85,000.00	0.00	85,000.00
Conservation Commission	1,874.19	1,025.63	2,899.82	0.00	2,899.82
Helen Renzi School	10,140.31	133.98	10,274.29	82.68	10,191.61
J.E. Bascom	11,244.52	149.01	11,393.53	0.00	11,393.53
Library Annual Fund	78,627.62	36,786.40	115,414.02	35,277.97	80,136.05
Library Carpenter Fund	10,002.32	132.54	10,134.86	95.88	10,038.98
Margaret Lindley	2,526.89	33.51	2,560.40	0.00	2,560.40
Municipal Scholarship	39,691.84	3,818.23	43,510.07	4,000.00	39,510.07
OPEB Liability trust	380,365.14	60,083.76	440,448.90	0.00	440,448.90
Perpetual Care Income	6,848.69	5,587.00	12,435.69	3,000.00	9,435.69
Perpetual Care Principal	380,921.13	8,850.00	389,771.13	0.00	389,771.13
Sale of Lots	30,316.86	600.00	30,916.86	0.00	30,916.86
Sherman Burbank	9,536.52	9,406.62	18,943.14	7,845.00	11,098.14
Stabilization Fund	1,650,062.57	22,041.12	1,672,103.69	300,000.00	1,372,103.69
Torrey Woods	3,063.18	40.59	3,103.77	0.00	3,103.77
West Lawn Cemetery	179,220.00	11,037.58	190,257.58	0.00	190,257.58
Total Trust Funds	\$3,148,000.39	\$238,804.39	\$3,386,804.78	\$411,272.53	\$2,975,532.25

Town of Williamstown
Annual Report of Revenues and Expenditures Capital Projects Fund
For the Year Ended June 30, 2018

Account	Balance 7/1/2017	Receipts	Total Available	Expended	Balance 6/30/2018
Capital Projects Fund					
Police Station	\$0.00	\$5,300,000.00	\$5,300,000.00	\$404,914.91	\$4,895,085.09

AFFORDABLE HOUSING TRUST FUND

Thomas Sheldon, Chairman



ANNUAL REPORT – AFFORDABLE HOUSING TRUST 2018

The Affordable Housing Trust was created in 2012 in the aftermath of Tropical Storm Irene that destroyed an important part of the town's lower cost housing stock. In the ensuing six years the Trust adopted several approaches to address a chronic shortage of housing that is affordable, including:

- Timely support for the development of Highland Woods which eventually housed a number of displaced residents of the Spruces
- Funding of the Ryan Study of housing needs in Williamstown
- Purchase of three building lots to be developed as affordable housing by Northern Berkshire Habitat for Humanity
- Implementation of the Richard DeMayo Mortgage Assistance Program
- Creation of a program to support Habitat for Humanity's Brush with Kindness Program

In 2018 the Trust awarded three DeMayo grants enabling three families to purchase first homes. In almost all of the 15 instances where the Trust has made such awards, the home purchase would not have been possible without that help according to the lending institutions.

Having selected Northern Berkshire Habitat for Humanity in 2017 to develop the three building lots bought in 2015, the Trust worked with Habitat to shape the legal agreement, comply with State requirements, agree on building designs and lot configurations, and meet with abutters and other neighbors and interested parties. Construction of the first of two homes at the corner of Cole Avenue and Maple Street is expected to begin in the spring of 2019.

The Trust was granted \$20,000 in CPA funds by Town Meeting in 2018 for a program to complement Northern Berkshire Habitat for Humanity's Brush with Kindness program that enables low income families to remain in their homes by making necessary repairs such as ramps. Habitat provides the labor but not materials. The Trust proposes to cover most of those materials costs which in some cases are a barrier to participation for families. The Trust worked for several months to resolve legal questions and develop an application that Habitat will file with the Trust in behalf of the families.

Finally, the Trust continued its collaboration with the other affordable housing trusts in Berkshire County to share ideas and experiences. The Massachusetts Housing Partnership has underwritten this helpful collaboration

AGRICULTURAL COMMISSION

Sarah Gardner, Chair

Purpose: The purpose of the Agricultural Commission is to support commercial agriculture and other farming activities in Williamstown, MA. The Commission's duties include but are not limited to:

- Serving as facilitators for encouraging the pursuit of agriculture in Williamstown;
- Promoting agricultural-based economic opportunities in Williamstown;
- Mediating, advocating, educating, and negotiating farming issues;
- Supporting the preservation of agricultural lands; and
- Advising town boards on issues involving agriculture.

2018 Commissioner: Sarah Gardner (Chair), Andrew Bernardy, Brian Cole, William Galusha, Bridget Spann. Topher Sabot (Alternate).

Email address: agcom@williamstownma.gov

Activities/Accomplishments:

- *Pollinator Friendly Community Resolution:* The Agricultural Commission continued to hear updates on the town's pollinator friendly community project.
- *Farm Friendly Bylaw Revisions:* The Commission met with Andrew Groff to discuss the Berkshire Regional Planning Commission's technical support to propose possible bylaw revisions to offer more support and flexibility to farms.
- *7th Annual Farmers Dinner:* The Agricultural Commission hosted its seventh Annual Farmer Dinner for Williamstown and our farmers in neighboring communities on November 28 at Sheep Hill. Over 40 farmers and family members attended the potluck representing many of the farms in Williamstown.

Williamstown Farm Brochure and Map: The Commission continues to provide the Williamstown Farm Brochure that we created in 2014. The brochure provides Williamstown's residents and visitors a list of farms and agricultural products and resources. The map shows farms that are open for visitors and lists farmers who can be met by appointment only. The brochure also includes a matrix of Williamstown farms and the products they offer. The map is available from the town clerk's office, at the Williamstown Farmers' Market and at the information booth on Spring Street.



BOARD OF ASSESSORS

William Barkin, Chairman

Massachusetts General Laws Chapter 59 specifically equates that fair cash value be the standard by which property is taxed. A comprehensive appraisal system, as well as constant monitoring of real estate market fluctuations is needed in order for the Board of Assessors to meet this statutory requirement.

Studies of real estate transactions from January 2016 through December 2016 were conducted and property assessments were adjusted to reflect full and fair cash value as of January 1, 2017 (the status date). The total taxable valuation of the Town increased slightly by .53% from the previous fiscal year from \$963,393,181 to \$968,508,940. The average assessed value of a single-family home pretty much stayed the same. The tax rate (including the Fire District) increased 5.11% from \$17.60/\$1,000 to \$18.50/1,000 from the previous fiscal year. The increase was due in large part to the added debt exclusion amount for the new construction at the Mt. Greylock Regional School.

The Board of Assessors maintains a property inventory of 2,904 real estate properties and 273 personal property accounts. We strive for 100% accuracy in our assessments. The abatement process allows the Board to view properties that may have errors on the property record card or exhibit market aberrations and thus produce inaccurate assessments. At the beginning of each year the Board conducts field inspections of all building permits issued in the prior calendar year to ascertain new growth.

Submitted by,

William Barkin, Chair

Williamstown Board of Assessors

Computations for Determining Fiscal 2018 Tax Rate

<i>Town Meeting Date</i>	<i>Total Appropriations Each Meeting</i>	<i>From Tax Levy</i>	<i>From Free Cash</i>	<i>From Other Available Funds</i>	<i>From Enterprise Funds</i>	<i>CPA Funds</i>
5/16/2017	24,423,199	21,219,217	186,368.00	10,845.00	2,706,746	300,023.00
<i>Totals</i>	24,423,199.00	21,219,217.00	186,368.00	10,845.00	2,706,746.00	300,023.00

Local Expenditures.....	\$ 24,685,160.15
Cherry Sheet Offsets & Other Amounts.....	195,827.00
Overlay.....	131,249.02
<i>Tax Rate Summary</i>	
1. Gross Amount to be Raised.....	25,012,236.17
2. Estimated Receipts and Available Funds.....	7,637,185.79
3. Net Amount to be Raised by Taxation.....	\$ 17,375,050.38
4. Real Property Valuation.....	\$951,900,493
5. Personal Property Valuation.....	\$ 16,608,447
6. Total Property Valuation.....	\$968,508,940
7. Tax Rate	17.94
8. Real Property Tax.....	17,077,094.84
9. Personal Property Tax.....	297,955.54
10. Total Taxes Levied on Property.....	\$ 17,375,050.38

Recap Abatements and Exemptions	Recap Motor Vehicle Commitments																																															
<p><i>Abatements</i></p> <table style="width: 100%;"> <tr> <td>Real Estate</td> <td style="text-align: right;">\$ 25,885.00</td> </tr> <tr> <td>Personal Property</td> <td style="text-align: right;">\$ 0.00</td> </tr> </table> <p><i>Exemptions</i></p> <table style="width: 100%;"> <tr> <td>Clause 41C</td> <td style="text-align: right;">\$ 3,500.00</td> </tr> <tr> <td>Clause 22, 22E</td> <td style="text-align: right;">19,800.00</td> </tr> <tr> <td>Clause 17D</td> <td style="text-align: right;">2,800.00</td> </tr> <tr> <td>Clause 37</td> <td style="text-align: right;">1,312.50</td> </tr> <tr> <td>Clause 42</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Clause 18</td> <td style="text-align: right;">600.00</td> </tr> <tr> <td>Total.....</td> <td style="text-align: right;">\$ 53,897.50</td> </tr> </table>	Real Estate	\$ 25,885.00	Personal Property	\$ 0.00	Clause 41C	\$ 3,500.00	Clause 22, 22E	19,800.00	Clause 17D	2,800.00	Clause 37	1,312.50	Clause 42	0.00	Clause 18	600.00	Total.....	\$ 53,897.50	<table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Commitments</i></th> <th style="text-align: center;"><i>Calendar Year</i></th> <th style="text-align: center;"><i>Valuation</i></th> <th style="text-align: center;"><i>Excise</i></th> </tr> </thead> <tbody> <tr> <td>7</td> <td style="text-align: center;">2017</td> <td style="text-align: right;">\$ 1,580,500</td> <td style="text-align: right;">\$ 4,658.51</td> </tr> <tr> <td>1-3</td> <td style="text-align: center;">2018</td> <td style="text-align: right;">\$ 28,766,750</td> <td style="text-align: right;">\$ 699,522.07</td> </tr> <tr> <td>4-6</td> <td style="text-align: center;">2018</td> <td style="text-align: right;">\$ 6,477,500</td> <td style="text-align: right;">\$ 70,051.77</td> </tr> <tr> <td colspan="2" style="text-align: right;">Totals</td> <td style="text-align: right;">\$ 36,824,750</td> <td style="text-align: right;">\$ 774,232.35</td> </tr> </tbody> </table> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Abatements</i></th> <th style="text-align: center;"><i>Number</i></th> <th style="text-align: center;"><i>Excise</i></th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">244</td> <td style="text-align: right;">\$ 23,013.02</td> </tr> <tr> <td colspan="2" style="text-align: right;">Totals</td> <td style="text-align: right;">\$23,013.02</td> </tr> </tbody> </table>	<i>Commitments</i>	<i>Calendar Year</i>	<i>Valuation</i>	<i>Excise</i>	7	2017	\$ 1,580,500	\$ 4,658.51	1-3	2018	\$ 28,766,750	\$ 699,522.07	4-6	2018	\$ 6,477,500	\$ 70,051.77	Totals		\$ 36,824,750	\$ 774,232.35	<i>Abatements</i>	<i>Number</i>	<i>Excise</i>		244	\$ 23,013.02	Totals		\$23,013.02
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FOR A DETAILED REPORT SEE TREASURER'S SUMMARY

COMMUNITY DEVELOPMENT DEPARTMENT

Andrew Groff, AICP, Director / Town Planner
Ryan Contenta, MCO, Building Commissioner
Timothy Sears, CBO, Local Inspector
Jeffrey Kennedy, RS, Health Inspector
Joseph Beverly, Inspector of Wires
James Rando, Inspector of Plumbing and Gas
Sarah Hurlbut, Administrative Assistant

2018 was another exciting year on the third floor of the Municipal Building. With many projects underway, the Community Development Department was engaged in project review and guidance at many levels. Throughout all of these busy past 12 months, we've remained focused. Our department is committed to public safety and community support, working to assist all members of the community throughout each stage of the development process. The Department partners three basic functions of town government that oversee development activities, the Building Officials, Board of Health and Health Inspector, and Planning and Land Use. All three basic functions of the Department work together to forward the goal of protecting both the town's built and natural environment to ensure a safe, healthy, and thriving Williamstown. The State Building Code, Board of Health Regulations, The Wetlands and Rivers Protection Acts, as well as the Town's Zoning Bylaw, Sign Bylaw and Subdivision Regulations are all enforced by the Department and the various volunteer community boards that the Department works with in order to achieve this goal. Below are reports from the Department's Building Officials and the Director, responsible for working with our land use and planning boards. Reports concerning the many different Boards and Commissions the Department works with are separate from this report.

BUILDING OFFICIALS

Ryan Contenta, Building Commissioner
Timothy Sears, Local Inspector
Joseph Beverly, Inspector of Wires
James Rando, Inspector of Plumbing and Gas

Williamstown's Building Officials issued 652 Building Permits with an estimated construction dollar value of \$104,020,646 for calendar year 2018. These range from small residential work such as replacement windows to new homes to major commercial construction projects. The Department continued to work closely throughout the year with Williams College on various projects. This past year we saw the completion of the South Addition to the Science Campus and the new Center for Development Economics dormitory. We also saw the start of construction on the North Science Center, continued work on the Garfield House dorm, as well as start of renovations to the Center for Development Economics St. Anthony Hall. Progress also continued on the Town's new police station on Simonds Road, and the department closely coordinated with the Mount Greylock School District and its officials on the new high school on Cold Spring Road.



In addition to reviewing permit applications and plans and inspecting ongoing projects, the Building Officials are responsible for performing annual reviews of certain public buildings throughout the community. **184** Buildings were inspected and received valid Certificates of Inspection in 2018. The Commonwealth requires that all establishments where alcoholic beverages are consumed to be inspected jointly by a Building Official and Fire Chief Pedercini. These inspections are done once a year and a valid inspection certificate is a requirement for an alcoholic beverage license. This requirement helps to ensure your safety in the event of an emergency at any of the Williamstown's liquor license holding establishments.

Your Williamstown Building Officials are dedicated individuals who strive to ensure that the built environment of Williamstown is a safe place to live, work, and enjoy. We wish you all a happy and safe 2019.

Williamstown Community Development - <i>Building Department</i> Building and Trades Permits Issued 2018	
New Single-Family Houses	2
Solar Photovoltaic	20
Total Building Permits	652
Wire Permits	277
Plumbing Permits	110
Gas Permits	125

PLANNING AND LAND USE

Community Development Director, Andrew Groff, AICP

The Planning and Land Use arm of the Community Development Department is responsible for the administration and enforcement for all of the land use regulations governing development in town and staff support for the Boards and Commissions that have permitting and regulatory responsibility for these laws and regulations.

A significant part of our work involves providing support to all members of the community who are investigating the possibility of changing how their land is used. When someone is researching potential development, whether the proposal is a small home addition or a large commercial building, the planner is generally the first town official you will see when undertaking a project. It is our job to help citizens make sense of these laws and regulations and ensure the permitting process is simple, fair and equitable for all stakeholders of any size project.

In addition to assisting the public with navigating the maze of Massachusetts land use law our office is responsible for the staff support, including research, analysis, and GIS mapping capabilities to five of Williamstown's local boards and commissions. These capabilities also support many other initiatives ongoing in town including work with the Public Works Department in planning for a future North Adams to Williamstown bike path that we hope will be under construction by the state's Department of Transportation in 2020. Another exciting grant received by the Town last year was a Housing Choice grant that will be funding communications equipment for the new police station. Housing Choice is a new state program designed to award communities that have made proactive housing decisions with capital funding. Thanks to our Town's commitment to projects like Highland Woods and Cable Mills we were able to receive this important funding. The Planning Board continues to work diligently on housing issues as we look forward to 2019.

The Town was able to complete some important planning documents, an Accessibility Compliance Plan, and a Hazard and Climate Vulnerability Plan were completed. We also expect to wrap up a FEMA funded Hazard Mitigation Plan in 2019. All of these

plans will keep the town in good standing with state and federal agencies and provide more opportunity to receive grant funding for various projects.

The Boards and Commissions that we work with, along with a brief description of each board are:

- Conservation Commission

The Conservation Commission is responsible for administration of the Massachusetts Wetlands and Rivers Protection Act (the "Wetlands Protection Act"), this legislation requires approval for activities that involve "digging, dredging, or altering" wetlands or areas near wetlands. The Commission also oversees the management of nine parcels of land owned by the Town which are dedicated to a variety of conservation and recreation goals. Meetings are held on second and fourth Thursdays of each month at 7:00 p.m. and are often preceded by site visits to assess field conditions for projects that are brought to the Commission through the Wetlands Act review process. The Planner attends all of the Commission's meetings to provide staff support and also acts as the Conservation Agent, handling enforcement and other day to day issues of the Commission.

- Historical Commission

The Historical Commission reviews projects for compliance with the Demolition Delay Bylaw. The Planner reviews and processes these applications. The Commission meets on an as needed basis.

- Planning Board

The Planning Board is an elected Board, responsible for overseeing the long-term land use patterns of Williamstown through the Zoning Bylaw, Subdivision Rules, and Master Planning process. The Planner is responsible for the review of all of all plans and permit applications that come before the Board and ensures they are complete and distributed to all interested parties. The Planner also provides significant time in staff support to the board. Working with individual members on research projects and possible zoning bylaw, and subdivision regulation amendments. The Planner is also responsible for the maintenance of the Board's official maps and frequently updates the Board on important legislation and other planning issues.

- Sign Commission

The Sign Inspector is responsible for reviewing all sign applications and may issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. The Sign Inspector is also the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown. The Sign Commission meets the 4th Thursday of every month.

- The Zoning Board of Appeals

The Zoning Board (ZBA) hears and decides petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories, Special Permits, Variances, Administrative Appeals, and Comprehensive Permits. The Planner is responsible for the review of all of the ZBA's permit applications and ensures they are complete and distributed to all interested parties. Ensuring completion can involve plan review meetings with project stakeholders and other town officials. The Board meets on the third Thursday of every month.

These are all brief descriptions of each Board's responsibilities; please see each individual Board's report for a more in-depth description of all the business the Boards, Commissions and our department have been working on for the past year.

HEALTH DEPT.

Jeffrey C. Kennedy, RS, Health Inspector (since 1995)

Although the numbers change from year to year, the narrative doesn't. It becomes important to keep the narrative because public health normally operates 'under the radar'; when things are going well, you're not supposed to notice. So, the narrative will remain primarily the same each year to remind the resident of the function of the Health Inspector, and the Sealer of Weights and Measures.

Health inspection functions in Williamstown are mandated by State laws and regulations, and by local Board of Health regulations. The inspection and monitoring requirements are many, and include, but are not limited to, food establishments, bathing beaches, septic systems, private wells, housing, swimming pools, tanning facilities, refuse and recycling, manufactured housing communities, beaver control, recreational camps, and nuisances affecting the public health.

The Health Inspector for the town holds licenses as a Registered Sanitarian, a Soil Evaluator, and a Septic System Inspector. All licenses require a commitment for continuing education in the various aspects of their applicable disciplines. Registered Sanitarians are required to accrue 12 contact hours each year; Soil Evaluators and Septic System Inspector must accrue 10 hours every 3 years.

Did you know that over 10% of the boards of health in the United States are located in Massachusetts? Functions that in other states are handled at the state or county level are under the purview of local boards of health. Boards of health or their designated agents have the same responsibilities, and are required to perform the same duties no matter the size of their community. In rural western Massachusetts, boards and their agents do not have the luxury of specializing in certain aspects of a board of health's day-to-day responsibilities. They are general practitioners of public health. It's what makes public health in this side of the Commonwealth both interesting and challenging.

Towards the end of 2017, the Board of Health began using (along with the rest of the Community Development Department) the Viewpoint™ online permitting system. All permit applications, with the exception of Disposal System Construction Permits, and Private Well Permits, were completed online. This has rendered the old database counting moot; therefore, accurate annual numbers will not be possible. In the fall of 2018, Disposal System Construction Permits and Private Well Permits are able to be completed online, eliminating vast stores of paper, and reducing file clutter.

Food Establishment inspections are performed on restaurants, cafeterias, dining facilities, bed and breakfasts, non-profit organizations serving an occasional meal for a fee or donation, and retail stores. Inspections look at food handling, facility infrastructure and equipment, and employee cleanliness and appearance. Efforts are made to work with the establishments to upgrade their facilities and improve practices, if needed, to insure patrons are getting a safe meal. New and upgraded establishments require that an application and plan are submitted for review. A schedule of all new equipment with specification sheets are also required.

- There are currently 83 (at the time of writing) establishments which undergo, at a minimum, annual or semi-annual inspection by the Health Inspector. Additional permits are issued to temporary establishments, which are inspected as needed. Food Establishment numbers are changing throughout the year, as some establishments close their doors, and others try their hand at operating in the Town of Williamstown.
- A total of 163 inspections were conducted in 2018.

The Board of Health issues retail establishment licenses to individual vendors selling processed foods at a farmers' market. The Board of Health must assess the facilities available to the farmer's market, and prohibit any food-handling operation that cannot be safely performed. In addition, the Board of Health may prohibit the sale of certain food items if the items cannot be handled and maintained in accordance with 105 CMR 590.000 requirements.

- In 2018, the Board of Health issued 31 such licenses for various processed foods to be sold either at the Williamstown Farmers' Market and/or the Williamstown Holiday Farmers' Markets. These markets are inspected by the Health Inspector.

The Board of Health requires all rental units to have undergone an inspection within 12 months prior to occupancy by the current tenant. The units are inspected for compliance with 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, State Sanitary Code, Chapter II. Every unit that meets the standards is issued a Certificate of Compliance (CoC). Other conditions also apply, depending upon the length of tenancy. It appears that there was less tenant movement in 2018, therefore less inspections were performed. However various houses that are 'for sale' have been made rentals until such time as the dwelling is sold. In addition, complaint inspections, which are not part of the CoC database, were also performed, resulting in Orders to Correct being issued, and occasionally, filings in housing court.

- 108 applications for inspection were received in 2018.

Every house without access to community water must have a private water supply approved by the Board of Health or its Agent. The Board requires that the proposed well is sited by a Professional Engineer or Registered Sanitarian to meet all safety setbacks, and is drilled by a Massachusetts registered well driller. Following drilling, water quality and quantity reports are submitted by the driller and/or property owner to the Board for review to determine that the supply is sufficient for the house, and meets chemical and bacterial standards. If all information is acceptable, a Certificate of Compliance is issued. A building permit for a new home will not be issued for homes on a private water supply until the Board issues a Well Certificate of Compliance. The Board of Health also requires most of this information for ANY well intended to supply water for ANY purpose. Many geo-thermal system wells have been permitted recently.

- Well permits issued in 2018 - 6.
- Total private wells drilled since 1992 regulation - 153

Every home without access to community sewer must have an on-site sewage disposal system that meets the requirements of 310 CMR 15.000, usually referred to as Title 5. Existing on-site systems must be inspected at time of sale or other title transfer, and failing systems or components must be upgraded to meet Title 5 standards. A new system starts with a soil evaluation (perk test) performed by a licensed Soil Evaluator and witnessed by the Board of Health. This insures that the on-site soils absorption system (leaching field) is correctly placed and sized for the home it services. A Professional Engineer or Registered Sanitarian will submit a design plan to the Board for review. Following review, if the plan meets the provisions of Title 5, and if a properly trained and licensed installer is contracted by the property owner, a permit to construct is issued. Inspections are conducted throughout the installation process by the Board and the designer to monitor compliance with the design plans. Any changes to the plans must be approved by the Board prior to implementation. If the system is constructed properly, and certificates of construction compliance are received by the Board from the engineer and installer, a Certificate of Compliance is issued for the system. Upgrades of failed existing system components are also evaluated for Title 5 compliance prior to installation. The Board of Health requires that all installers working in Williamstown must have attended a training course recognized by the Berkshire County Boards of Health Association and have satisfactorily passed the given exam. In addition, the Board requires that all new or upgraded septic tanks have an effluent filter installed at the tank outlet. This helps prevent field loss through system clogging due to inattention. In 2015, the Board of Health passed regulations (effective January 1, 2015) requiring that the agent of the Board of Health witness all septic system inspections. This will help insure a consistent standard in applying various provisions of the Title5 regulation. The Board of Health is also requiring any inspections performed on vacant dwellings be re-inspected after occupancy. This will insure that a buyer is not buying a dwelling with a system that would normally fail if used would be issued an inspection pass because it was not in normal operating mode.

If a Title 5 Septic System Inspection show that systems have a garbage grinder and/or a water softener discharging into the system, property owners are now informed by letter that their system is in noncompliance, and are instructed to remove the garbage grinder, and discharge the water softener to a drywell. Failure to do so could result in a damaged septic system requiring costly replacement or repair.

- Title 5 Inspections witnessed in 2018 – 22
- Septic System permits issued in 2018 – 9
- Total Septic Systems in the Williamstown database – 568

Companies which haul septage are required to obtain permits from the Board of health in each town they serve. Haulers must keep a record of individual systems served, which is presented to the appropriate wastewater treatment plant. The plant forwards these records to the Board of Health, which keeps a database on how often each system is pumped. At times, these records will allow the Board to determine if an on-site system is functioning properly.

- Septage haulers permitted to operate in the Town of Williamstown – 6

The Board of Health from time to time examines all camps, motels, hotels, manufactured housing communities and cabins licensed by it and if, upon such examination, such camp, motel, hotel, manufactured housing community or cabin is found to be in an unsanitary condition, the Board may, after notice and a hearing, suspend or revoke such license.

- There are 11 motels, 2 hotels, and 1 manufactured housing community in the Town of Williamstown.

Williamstown hosts many recreational camps for children each summer. Camps must meet the standards set down by the State in 105 CMR 430.000, Minimum Sanitation and Safety Standards for Recreational Camps for Children. Fortunately, most camps

are operating on the Williams College campus, which has dormitories, dining facilities, and other infrastructure subject to periodic building and health inspections. The Board insures that camp staff and counselors have undergone criminal and sexual offender record checks, that campers and staff have appropriate medical checks, that a licensed physician, physician's assistant or nurse practitioner is contracted as a health care consultant, and that adequate medical staff and equipment are available to meet the campers' needs.

- In 2018, 10 recreational camps for children were held in Williamstown. Most of these camps held multiple sessions throughout the summer.

All public and semi-public (motels, condominiums, clubs, schools, institutions, etc.) pools and hot tubs/spas are required to be inspected at least annually. Inspections look at the design and construction of the pool, safety equipment and communication devices, first aid equipment, and water quality. All public and semi-public pools are required to have a Certified Pool Operator and perform inspections and water chemical testing at prescribed intervals.

- In 2018, 23 permits were issued for public and semi-public pools and hot tubs.

Margaret Lindley Park has the only authorized public bathing beach in Williamstown. Beach bacterial sampling of the impoundment water at Margaret Lindley Park is periodically tested from Memorial Day to Labor Day, and has always showed excellent results, well within standards set by the state (No single *E. coli* sample shall exceed 235 colonies per 100 ml. and the geometric mean of the most recent five *E. coli* samples within the same bathing season shall not exceed 126 colonies per 100 ml). This facility continues to be very popular with many people in North Berkshire County. In 2018, the swimming area had to be closed for 2 weeks due to unacceptable *E. coli* levels. Sampling continued, and when the levels fell within the Department of Public Health's standards, the beach was re-opened. Sampling of the beach water is performed weekly, and will continue as weekly sampling until 2 years of acceptable water quality results are recorded to insure water integrity. The excessive rain in 2018 meant that additional sampling was required when individual analysis showed rates above recommended levels. Additional samples followed standard protocols as samples were taken the day after a nonconforming sample was received to determine whether the initial sample was a constant or an anomaly. The follow-up confirming samples were all within acceptable range. The annual mean was taken from the last 6 samples to more accurately reflect the performance of the bathing beach water.

- In 2018 the geometric mean established for the last 6 samples taken was – 110.74
- In 2018 the geometric mean for the entire bathing season was – 38.81

The Board of Health licenses and regulates through inspection the maintenance of safe and appropriate indoor air quality in ice skating rinks that utilize ice resurfacing equipment powered by combustible fuels which produce carbon monoxide or nitrogen dioxide and thereby protect the health, safety and well-being of the public.

- The Williams College Lansing Chapman Rink is inspected annually, usually during the Bay State Games. Although the rink is primarily serviced with an electric ice resurfacing machine, it is still licensed and inspected because the seldom used back-up resurfer is propane powered.

The Board of Health also regulates nuisances and noisome trades, and may restrict and/or prohibit any trade or employment, nuisances, sources of filth, injurious odors and potentials for sickness, which may endanger the public health, safety, or welfare of the inhabitants of the Town of Williamstown. Many nuisance complaints are received anonymously by telephone, but still require follow-up and inspection.

Refuse haulers operating in the Town of Williamstown must be permitted by the Board of Health, and must offer recycling services.

- Number of permitted Refuse Haulers in 2018 – 7

Williamstown has joined the Berkshire County Public Health Alliance to coordinate public health efforts on a larger scale and to assist in planning and implementation of public health functions to smaller communities. In 2018 an Intermunicipal Agreement (IMA) was signed between Williamstown and the Town of Great Barrington to have the Williamstown Health Inspector provide mentoring and technical experience and assistance to the Health Agents in Great Barrington. This IMA is managed through 6-month long contracts, and is not anticipated to be open ended. The IMA with Great Barrington ended in July of 2018.

The Board of Health also oversees the duties of the Animal Inspector. Towards the end of 2015 the Williamstown Police Department assumed the Animal Control responsibilities, and the Animal Inspector responsibilities related to domestic animals and rabies control. The Health Inspector remained the Animal Inspector responsible for Stables and Livestock. In 2018 the Animal

Inspection of livestock included all large and small operations. Currently there are 51 livestock owners on file in the Town of Williamstown. As more are found and noticed, they will also be inspected for animal health, shelter and food compliance. The small backyard livestock operations change from year to year. Although the number of owners had not changed since the previous year, new operations were found, and several operations had ceased.

The Town of Williamstown has a very pro-active and involved public health program; there is much expected in this town of 7000 +. The Health Inspector continues to use federal, state and local regulations in a reasonable manner to insure the spirit and intent of each are used for the general maintenance and improvement of the community's public health needs.

SEALER OF WEIGHTS AND MEASURES

Jeffrey C. Kennedy

The Health Inspector, beginning in 2011, has assumed the position of Sealer of Weights and Measures, passing both the written and field test portions of certification. Additionally, there is a continuing education requirement for Certified Sealers. The Sealer attends meetings twice a year in Eastern Massachusetts. The meetings are hosted by the Massachusetts Weights and Measures Association.

The duties of the Sealer include:

Enforcement of, and compliance with, Massachusetts General Law chapter 98, sections 34 through 56D pertaining to weighing and measuring devices, including, but not limited to:

- Balances and Scales
- Weights
- Capacity Measures
- Liquid Measuring Devices
- Fuel Pumps
- Linear Measuring Devices

Collection of fees for each inspection performed, to be turned in to the Department of Inspection Services for deposit with the Treasurer/Collector.

The accurate and timely submission of all reports required by state and local authorities.

Insuring all equipment is maintained and repaired, and that certification of weights and standards is accomplished when needed.

- In 2018, 52 gasoline and diesel pumps, 23 test weights and 22 scales were inspected and certified.

COMMUNITY PRESERVATION ACT COMMITTEE

Jane Patton, Chairman

The Community Preservation Act (CPA), adopted by the Town in 2002, permits Williamstown to address important community needs under the terms of the law, including:

- Acquisition, preservation, rehabilitation, and restoration of historic resources;
- Acquisition, creation, and preservation of open space;
- Creation, preservation, and support of affordable housing; and
- Acquisition of land for recreation and preservation of recreational resources.

The Commonwealth of Massachusetts supplements funds that Williamstown raises directly through the CPA surcharge on real property taxes. The match was 100% for the first five years and then steadily declined as a direct result of the economic recession to a level as low as 25%. As a result of recent amendments to the CPA, there is every reason to believe that the match in future years will become more generous. However, several Massachusetts towns have recently joined the program and their addition will have an effect on available funds for everyone.

The local Community Preservation Committee makes a recommendation to Town Meeting every year on how CPA revenues should be spent. The Committee's eight members consist of representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Planning Board, Parks Commission, Town Manager, and an at-large community member.

Two applications were initially presented to the committee. The Affordable Housing Trust requested \$20,000 to fund a grant for a Critical Repairs Program operated in partnership with Northern Berkshire Habitat for Humanity. The committee approved the request by unanimous vote and the article was approved by the town at town meeting. The Conservation Commission submitted a request for \$19,000 for the Water Treatment System at Margaret Lindley Park – the Conservation Commission rescinded this request.

The committee approved an article to appropriate funds in the amount of \$130,900 to pay interest and maturing on the Cable Mills Project for 2019.

Respectfully submitted,

Jane Patton

Chairman, Community Preservation Committee

CONSERVATION COMMISSION

Lauren Stevens, Chair

The Conservation Commission is the citizen board responsible for the management of Town owned conservation lands and for the administration of the Massachusetts Wetlands and Rivers Protection Act. Meetings are held on the second and fourth Thursdays of each month at 7:00 p.m. Sites visits are often conducted prior to the public hearings so that the Commission members can better understand what is being proposed by the applicants, what specific wetland and river resources are in need of protection and how best to provide the protection.

Current members of the Conservation Commission are Lauren Stevens (Chair), Stephanie Boyd (Vice Chair), Philip McKnight, Henry Art, Tim Carr, Katie Wolfgang, and Mike Evans. Andrew Groff serves as the Conservation Agent on behalf of the Conservation Commission and the Town of Williamstown Department of Community Development.

Previous Town Meetings have placed nine Town properties in the care and custody of the Commission: The Stone Hill Woodlot, Margaret Lindley Park, The Hunter Lot, The Deans Lot, Bloedel Park, The Pine Cobble Lot, Bridges Pond, the Lowry Lot, and the Burbank Lot. The latter two properties are currently used for agriculture under special use permits. During 2018, the Conservation Commission decided it needed to do more to think about the stewardship of these parcels and the trails that traverse them. The Commission has placed a request in the 2019 Town Meeting Warrant for additional funding that will allow it to partner with the Williamstown Rural Lands Foundation (WRLF) on these issues. WRLF will now be able to extend its trail crew season and work together with the Commission on caring for our conservation lands.

In 2018 the Commission acted on 15 Requests for Determination of Applicability (RDA) of the Wetlands & River Protection Acts to proposed projects, rendering a judgment as to whether proposed projects fell under the jurisdiction of the Acts. We also acted on six Notice of Intent (NOI) applications for projects that clearly came under the jurisdiction of the Acts and placed Orders of Condition as to how the projects would be undertaken and managed to ensure the protection of wetlands resources.



COUNCIL ON AGING

Brian O'Grady, Director

It's funny, I was going to begin this narrative by stating that we are beginning to sound like a broken record, repeat, repeat, repeat, then it occurred to me that the meaning has changed for this phrase and where we would all once know what this means, there are folks out there now who might feel that it refers to a sport's statistical notation. Interesting isn't it? As the years pass meaning and concepts hold very different meaning to the changing demographic cohorts out there. A simple phrase, broken record, can hold multiple meanings in current culture.

One thing that has not changed is our commitment to providing an array of programs including advocacy, outreach and responsive programming designed to maintain and enhance the wellbeing of the Williamstown senior population.

Here at the Council on Aging we created a few new options for our friends out there and made some changes in our day to day operations which appear to have been rather successful. Others are still in test mode. There will be more new and enhanced programs to come as we go along. One is in the realm of transportation, which has been identified in all surveys of the region indicating an apparent need. We're a car culture and living in a rural area, the means to get around is rather critical. In response, we utilized grant funds from two separate sources, TriPPS of Massachusetts and Massachusetts Elder Affairs, to create two brand new transportation options for Town elders. Both are PILOT programs as this is written but both have the potential to be of significant long-term benefit. Essentially the first program, which began operations at the end of July, utilizes TriPPS funding allowing us to contract with Northern Berkshire Transport to extend operating hours in Williamstown to include two weekday nights, as well as Saturday and Sunday travel. For years people have told us that they wanted evening and weekend access to rides for all sorts of reasons. Now we have it.

The second program is in response to an apparent need for transportation to the Bennington and Pownal campus locations of Southwestern Vermont Medical Center for primary medical care or associated treatment. A few years ago, after Northern Berkshire Healthcare collapsed and took the hospital with them, a number of Townies found primary medical care at Southern Vermont. A group of those individuals have transportation gaps and used our van to go to NARH. As we have technical difficulties with out of state travel, we created a pilot to bring people across the border. This program will begin formally on January 2nd, 2019 and will be operable at least until June 2019 and hopefully longer if it's successful.

While I'm at it, our COA van rolls all over North Berkshire during the week bringing people where they need to go. Medical appointments, treatments, therapies and grocery shopping are our priority, we call it life support transportation: critical substance, right? We're not blind to other desires, we routinely provide transport to individuals going other places, social and recreational for example. Beauty shop anyone? Our drivers, Jackie Lemieux, Dave Larabee and Jake Jowett are ready to bring you where you have to go. You'll not find a more courteous group of helpful drivers anywhere else around!

Our core programming continues to maintain a very strong focus on activities which are helpful in keeping people on their feet. We all know that falls are a leading cause of injury, unnecessary institutionalization and death among seniors, hence our great Yoga, Tai Chi, Exercise and Balance classes. These classes meet two or three times weekly. While most of the exercises in these classes are titled toward senior needs, we initiated an outdoor Tai Chi class, "Tai Chi in the Park" last August. The class is held once weekly in Field Park and everyone is welcome to participate. We'll start it up again in May 2019 so look for it!

Additional active aging programs include Marion's Thursday walking group, opportunities to swim in an Olympic sized swimming pool at Williams, Matter of Balance classes (MOB), a collaborative effort with our friends Brett and Amanda from the Northern Berkshire Community Coalition and the Aging Mastery Program (AMP), led by our own Jennifer Munoz, are all programs aimed at creating and maintaining a healthy lifestyle.

One of the jokes circulating around Harper Center programming is that people inquiring about an advertised program will first ask, "What's for lunch"?

It's true, food usually motivates people. We've had some changes in this area as well.

For over 30 years, WCOA had a noontime food relationship with Elder Services meals program. We had 20-30 people at Harper for lunch daily for years. Times change. Individual taste for commodity-based food cooked somewhere else and then delivered here for distribution waned across a ten-year span beginning in 2008 and generally, participation at congregate meal sites dropped all over Massachusetts. People desire fresh food, not meals packed in cardboard containers as was happening here after mealtime participation plunged. Something had to happen. Finally, when longtime meal site Director Pat Picard retired in August, we ceased daily meal delivery and suspended operations. Next, we negotiated with Elder Services to change the face of the program. We asked to be sent raw ingredients we could prepare here at Harper instead of having them driven in from Lanesborough. Items like hamburger, hot dogs, pasta are items we make here with regularity. When we do it fresh, we average 35-40 people for lunch. Secondly, we indicated that we wished to select meals we knew to be successful, food items people like to eat, and they agreed. The result has been pronounced, participation around 40 people, a major increase from before. As for cooking their food here, Massachusetts Elder Affairs has agreed that we can do this, they just haven't gotten around to formalizing it. Win-win for everyone!

Oh, other food. We regularly host cookouts, pasta luncheons, meals catered by friends like Williamstown Commons, pancake breakfasts, Breakfast on the Terrace, lots of snacks including cookie coffee hour and regular ice cream socials. Just the tip of our culinary experiences! Let's face it, we like to eat.

We're also partners with the Food Bank of Western Massachusetts delivering Brown Bag, a monthly offering of shelf stable food with fruits and veggies in season to eligible households in Williamstown. We support and collect food for the St Raphael/St. Patrick food pantry daily. Food sustains us. Not everyone can come to the Harper Center to eat and we recognize that by supporting other community efforts, we're contributing to the good.

We do have an option for folks who cannot make it in here to meet with us. It's called Outreach. Marion Quinn-Jowett is our Outreach person and last year she had over 1,450 direct contacts with folks here in Williamstown, or their significant others calling in from other areas with concerns regarding their Williamstown based friends and family. Contacts for Marion take all sorts of form-they can be telephone calls, consultations here at the Harper Center or meetings with elders in their own home. Whatever it takes to lend a hand. You can reach her by calling her here at Harper, 458-8250, Monday through Friday. You can also pop in and see her in person.

While I'm talking about contacts, one of our primary functions is Information and Referral. People call us from all over trying to assist their friends and family here in Williamstown. We actually average 30 calls daily looking for information. There is no standard call. We've been asked for pet sitters, child care resources, requests to recommend a medical practitioner (We don't do it), people looking for plumbers, roofers, blacktop operators, mechanics...of course there are typical calls around such things as Bingo or housing availability. Truth is, there are no really dumb questions and if we can't tell you where to find it, we'll ask someone and get back to you. We did have a problem with the babysitter question.

We don't however, have problems with helping people sort through the maze of health insurance issues. Our SHINE counselor, Hedy Burbank, can cut through all the nonsense associated with the complexities of our healthcare system and all the competing interests out there. We're happy to connect you with her, give us a call.

By the way, 30 calls a day translates into about 7,000 calls annually. The number doesn't vary much from year to year, only the topic changes much. When you call, the first voice you likely hear is our Secretary Carmel Kushi. She came to work with us last

year and has been a great addition. She's learned a lot about local resources in a short period of time and is happy to help. In 2018, our furthest call for information about services came from Seattle.

And, speaking of support, we also recognize that not all feelings of loss have to be related to the passing of a loved on. Any loss, including death, can leave an individual feeling disconnected. During the past three years we have offered a Loss Support group meeting at Harper and lead by Corrine Case. All are welcome.

We also host the AARP Tax Aide program each spring, a free service allowing individuals with modest income to have their state and federal income taxes complete and filed.

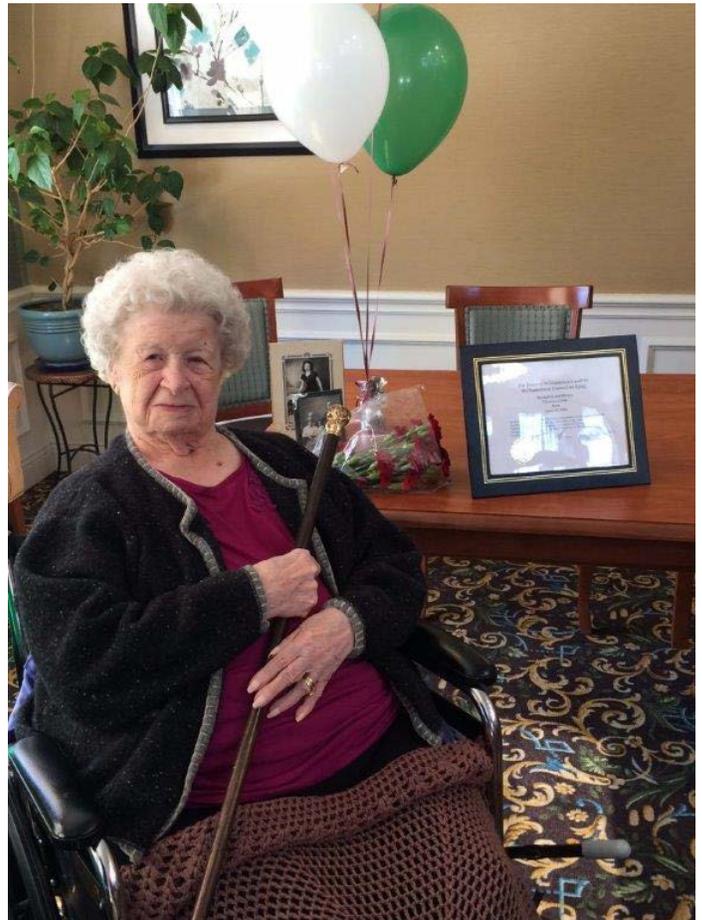
By the way, we are also the first Berkshire community to have graduated "Dementia Friends". These are individuals who have sensitivity training enhancing their awareness of individuals who may have a dementia process, to be more sensitive to the needs of others.

In March, we honored Filomena Demo, 102, as our Town's eldest resident with the Boston Post Cane. Mrs. Demo is the 13th individual to be recognized as the "Eldest" since we re-discovered the cane after it had been lost for 30 years back in 2000.

And more, and more, and more. We have an active reading buddies' group, children from the Williamstown Elementary School meeting with seniors here at Harper every other week during the school year. We hosted Williams's students as volunteers, collected over 100 coats once more in our annual coat drive, and hosted many speakers on all sorts of topics as well as musicians playing all sorts of music ranging from Sinatra to the Beatles to Irish reels.

We are proud sponsors of the Williamstown Theatre Festival's Community Works program hosting workshops and acting calls with auditions. Last summer members of the Harper Community performed in the play "Taiga in the Berkshires", Community Works third effort, a play written about the Berkshires and performed by us. There will be a new play this summer, join us!

Brian O'Grady
WCOA Director, February 2019



DAVID & JOYCE MILNE PUBLIC LIBRARY

www.milnelibrary.org

Pat McLeod, Library Director

122,100 Items circulated

172,830 Items owned (includes eBooks)

6,175 Active card holders

82,625 User visits last year

31,150 Interlibrary loans

CENTERLINE
ARCHITECTS



DAVID & JOYCE MILNE
PUBLIC LIBRARY

This was a significant year for Milne Public Library. We completed a \$250,000 renovation of our lobby/circulation area, creating a fresh-looking, welcoming space for library patrons. Slender steel columns replaced obstructive brick ones; sound-softening wall and floor treatments and energy efficient lighting were installed; and a new circulation desk that meets professional and accessible standards was custom crafted for a new location.

Centerline Architects, of Bennington VT was the designer and Russell Construction Services of Rutland, VT, the general contractor. The project was financed through gifts and endowment funds.

Another big undertaking in 2018 was the opening by the Friends of the Milne Library of Chapter Two Books, a used bookstore on Spring Street; this venture will take the place of the annual book sale to support the library. The volunteer-run bookstore had early sales and the Friends anticipate a promising future. The Friends will continue to use their present space at the library for offices, sorting, and popup book sales.

Looking ahead, we anticipate refurbishing in 2019 the large space beyond the periodicals section as a "Community Room" through the generosity of an anonymous donor.

Last spring, we had a great experience with free seed packets donated by High Mowing Organic Seeds from Wolcott, VT. Our patrons were able to pick from a myriad of vegetable, fruit, and flower varieties. We distributed 800 seed packets, to benefit Williamstown gardeners.

The Library also filled three positions from two retirements (Fern Sann – Reference and Interlibrary loan and Music Librarian Laura Dankner) and a YA librarian (Samantha Cesario) who took a supervisory position in a Berkshire library.

Outside our walls

With all the print and media available at the library, our role is simple - to be a community connector.

Our website had a facelift and now has many new features and services are available from the Digital Café on the site. With RBdigital, you can access several digital services—all from a single app. RBdigital delivers many of your favorite types of content:

- **Magazines**—The largest collection of digital magazines for libraries.
- **Entertainment**—Unlimited access to movies and television shows, Great British TV and film, Indie Flix and concerts and music documentaries.
- **Education**—A comprehensive collection of online world language learning.



We continue to have access to over 100,000 eBooks and eAudiobooks, through Overdrive or the library catalog. Overdrive also has a mobile app, its little sister called Libby for downloading books and audios. Librarians can assist you with any digital service you would like to connect with.

Also see what new books and videos arrive each week. Like us on our Facebook page to find out what is going on daily at the library. Through interlibrary loan, items throughout the Commonwealth and beyond are accessible to place a hold on at any time from the comfort of your home, office or dorm at www.milnelibrary.org.

Community Space

In 2018, 268,000 library meeting rooms were reserved for community groups last year for the entire state. Our meeting spaces hosted 346 events last year alone and the variety astounds. Everything from knitting and book groups, to homeschoolers, painting and pastel workshops, HOORWA and their popular art exhibit, Bee Friendly Williamstown, the Historical Museum's history programs, the Williamstown Garden Club, Mohawk Soaring Club, Memoir Writing Group, free tutors, Girl Scouts and so many more. These rooms are always free to nonprofit groups and organizations the hours that the library is open. Call to make a reservation.

The Friends of the Library

In November of 2018, The Friends of Milne Public Library opened Chapter Two Books, a second-hand book store on Spring Street. The shop was enthusiastically received by the community, which always has demonstrated its love of reading and passion for the library. A dedicated team of volunteers works year-round to select, sort and price books from the donations received at the Milne. And still more volunteers staff the store on a daily basis, providing an exciting new addition to the landscape in the town's business district. Through revenues generated by the store and continued generosity of its membership, the Friends is able to support library programming ranging from children's room programming to professional development for library staff. With the opening of the store, the Friends brought to a close the more than 25-year run of its annual spring book sale.



Children's Department

Things are always busy in the children's department! We are currently doing two regular story times every week for toddlers and preschoolers, and many families with young children come in on those days to hang out with their kids and take advantage of the library's many resources. We had a number of programs this year partnering with other local organizations, including a StoryWalk with The Family Center of Northern Berkshire County, a special effects workshop with WilliNet, and a pre-school art program as part of Words Are Wonderful through WES. We have increased our outreach to the community, especially the schools and pre-schools in town, and work with them collaboratively to ensure they have access to resources for their students and faculty.

Summer is usually our busiest time, and that was also true this year. Our Summer Reading theme this year was Libraries Rock! We enjoyed a number of excellent summer programs, including a painting party with Progressive Palette, a play called Top Banana with Nutshell Playhouse and a Didgeridoo Down Under program, where we got to learn about didgeridoos and Australia. We also built with LEGO blocks and did a lot of rock painting.



A few "Kindness Rocks"

Our collection continues to grow, and we are always on the lookout for the next great thing that kids will love. If you have suggestions, please let us know.

Young Adult Services

New for 2018: we hosted several well-attended Escape Rooms, both during winter and spring breaks and as part of the Summer Reading Program. Also, with the help and support of Purple Dragon Games we developed a collection of board games for circulation, and these have been extremely popular with both teens and their families.

Programming highlights for the year include the aforementioned escape rooms, family game nights, workshops on glass etching and metalworking, and a visit from The Progressive Palette. Attendance was good overall, and enthusiasm was very high, with many requests for similar programs in the future.

We added games for two new platforms to our video game collection, which has always had good circulation. And we continued to add to the main YA collection of books, with a determined focus on diversity and inclusion. Shelving space remains at a premium, and there is an ongoing need for a dedicated teen space in the building that we hope will be met as the ongoing renovations are completed.

English for Speakers of Other Languages (ESOL)

We continue to act as a satellite classroom for ESL classes for Massachusetts College of Liberal Arts. Two days a week, students attend 3-hour classes to help them learn English and function better in their workplaces. Ideally these classes have assisted a few immigrants to attain citizenship.

The Library Board of Trustees

Current slate of the Board of Trustees:

Charles Bonenti – Chair
Bridget Spann – Vice Chair
Pat Wilk – Secretary
Deb DiMassimo

Mary Ferger – Friends Liaison
Karen Kowitz
Peter Mehlin – Treasurer



FINANCE COMMITTEE

Elisabeth C. Goodman, Chair - Susan Stetson Clarke, Vice Chair

The members of the Finance Committee serving during 2018 were: Susan Stetson-Clarke, Paula Consolini, Charles Fox, Elisabeth Goodman, Doris Karampatsos, Elaine Neely, Michael Sussman and Stephen Sheppard. We were saddened by the passing of our friend and colleague, and very long-standing member of the Finance Committee, Dan Gendron.

Our Town bylaws state that the Finance Committee is composed of nine members who are registered to vote in Town and who are appointed to serve by the Town Moderator. Our Moderator appointed a new member, Melissa Craig, and we look forward to having her serve on our committee in 2019.

The Finance Committee created a special subcommittee to address applications for Town funds by nonprofit corporations. Spearheaded by member Stephen Sheppard, during the summer of 2018, the subcommittee held public meetings and crafted a policy and application form. The policy was adopted by the Finance Committee in the fall of 2018.

The Finance Committee recommended and the Annual Town Meeting approved on May 15, 2018, appropriations to fund Town services in the amount of \$7,825,070 for fiscal 2019. The fiscal year is July 1, 2018 through June 30, 2019. The appropriations approved for fiscal year 2019 are an increase of 5.8% compared to 2018. A majority of the increase was caused by the shift in expenses from the Williamstown Elementary School to the Town due to Regionalization. The Finance Committee commends the Town Manager and employees in their complete and diligent budget presentations.

The Town had an unused levy capacity of \$1,584,777 as of May 2018. This is the amount above the 2.5% cap on any annual budget increase. Any increase above the 2.5% cap and the unused levy amount would require an override vote. The Town continues to have an Aa1 bond rating as of December 2018 as a result of excellent fiscal management policies in Town.

Below please find the breakdown of appropriations approved at the May 2018 annual Town Meeting to fund Town services:

BUDGET CATEGORY	FY18	FY19	% Change
Executive	\$312,840	\$291,569	-13.7%
Administration & Finance	\$2,029,100	\$3,032,482	49.4%
Community Development	\$468,887	\$407,837	-13.0%
Public Safety	\$1,496,477	\$1,325,263	-11.4%
Public Works	\$2,131,705	\$1,958,454	-8.1%
Human Services	\$934,735	\$809,465	-13.4%
Broadband	\$25,000	\$0.00	-100%
	\$7,398,744	\$7,825,070	5.8%

DEPARTMENT OF PUBLIC WORKS

Christopher Lemoine, Superintendent

During the construction season of 2018, full depth road reconstruction took place on upper Luce Road which involved the grinding and grading of the existing asphalt road and subsurface to a depth of 8 inches and resurfacing with a three-inch course of asphalt binder and finished with a two-inch layer of asphalt top mix. On lower Petersburg Road, a half mile stretch of gravel road was converted to a paved road by removing six inches of gravel and replacing with asphalt binder and top. This stretch of road has always been a problem, collapsing during winter freeze/thaw cycles making for impassable conditions. On Thornliebank Road and Thornliebank Circle all new curbing has been installed, the road milled, structures adjusted and the road tacked and overlaid with asphalt. Curbing and sidewalk has been replaced on Maple Street. We continue to crack seal asphalt roads by utilizing the most innovative materials. In 2018, Sand Springs, Bridges, North Hoosac, Frenier, Harwood, Hamel, and Sycamore Roads received treatment. North Hoosac Road from the intersection of Cole Avenue to the North Adams boundary along with the road system in Westlawn Cemetery were treated with an asphalt seal coat. Treatment results beat expectations and will extend road lifespan, however it proved too unpopular as dry time exceeded 6 hours frustrating residents and traffic.

With rain deluge becoming more frequent the Department has been systematically replacing and improving the storm drain system. Culvert pipes on Hopper Road, Knolls Road, Luce Road, Northwest Hill Road, Oblong Road, Petersburg Road, Sweetbrook Road, and Woodcock Road were replaced in 2018 due to poor condition. Wherever possible, at these locations and future ones we utilize increased pipe diameter size to improve system capacity. Catch Basins were repaired or replaced on Benlise, Berkshire Drive, Bulkley, Chestnut, Cole, Hamel, Maple, South, Stratton, Thornliebank, and Walnut Streets.

The winter of 2017 -2018 experienced average snowfall but with high amounts of mixed precipitation leading to higher than normal dispatch and use of sand and salt. The crew was dispatched 54 times using 3,202 tons of salt, 2,206 tons of sand/stone mix, and 1,678 man hours.

The main building at the transfer station had all of the old insect infected wood siding removed, followed by wrapping with Tyvec vapor barrier and finished with metal flashing and siding. The perimeter of the old landfill had all trees removed in compliance with Mass DEP instruction. Five concrete pads were installed at the Spruces Park to accommodate recycled plastic picnic tables and trash receptacles. A storage building at the House of local History had its roof replaced and the exterior painted. The underground oil tank at the Mine Library has been removed, the last one owned by the Town.

As always, the crew continues to complete revolving maintenance practices such as gravel road grading, tree trimming, brush cutting, roadside mowing, driveway apron replacement, culvert cleaning, turf care, landscaping, sign replacement, equipment repair, building maintenance, event preparations, crosswalk painting, trash pick-up, etc.

Public work employees completed all hoisting license continuing education courses as required by the Mass Department of Public Safety. All employees have completed the biannual Conflict of Interest training in compliance with the Massachusetts State Ethics Commission. Public Works Employees have completed OSHA – 10 training in compliance with the Massachusetts Department of Labor Standards. Facilities employees completed Asbestos Awareness training in compliance with the Massachusetts Department of Labor Standards.

The Department wishes farewell to Highway Department mechanic Kevin Shea who has retired after many years of service and we welcome our newest employee Justin Olansky. I feel fortunate to be surrounded with a group of dedicated comrades who are always there when we need them. Thank you all.

HISTORICAL COMMISSION

2017 Annual Report

The commission acted on the following two items in 2018. It is as follows:

(1) In conformance with the Code of the Town of Williamstown Section 24-4.B, Demolition Delay Bylaw, the Commission reviewed a Request for Predetermination from Williams College to decide if the former single family home of Dagmar Bubriski, located at 42 Hoxsey Street was not preferably preserved.

Mr. Art expressed to the commission that the college needed to clear the site as part of its plans for the new North Science building. He stated that the school offered to move the dwelling for its previous owner prior to purchasing it and in the fall 2017 advertised its availability to the general public on various historic home websites; the college's website; and three local publications, including iBerkshires.com, prior to its request for permission to raze the home. Mr. Art also said that when the college purchased the home, the school's plan was to use it for construction offices during the science center construction and subsequently to offer it as faculty housing when the science center project was completed. Mr. Art informed the commission that a couple of dozen people had expressed some interest in the home, and there were a handful of "serious inquiries." But given the fact that, "*it might cost \$400,000 or \$500,000 or more to move that house...there have been no takers.*" (Mr. Art's words). Mr. Art firmly stated that Williams' request for relief from a town-ordered demolition delay was based on its own unsuccessful efforts to find a taker and not a contention that the house has no value.

When he finished, numerous people from the audience spoke in disfavor of the college's plans and expressed their opinions strongly to the commission. Among them were:

- Katharine Park, whose family home is across from the Bubriskis' at 29 Hoxsey St., told the commission that while the college is good at preserving its own history, it should also have concern for the history of town residents like Dagmar Bubriski.
- Charles Bonenti, a former chair of the town's Historical Commission who worked with Bubriski on the panel, talked about the irony that her home could be razed in the exact manner that she would have fought against for other properties in town.
- Ms. Bubriski's son Kevin, now a professor at Green Mountain College in Vermont, read a letter from representatives of the Doughty family, which includes five generations of Williams College alumni.

Several speakers at the hearing recommended that the college pay to have the house moved to another property in town or change the plans for the new science building to situate it twenty feet closer to Main Street to the north, opening up more space to the south between the new science building and the house. Mr. Art stated to the commission that the latter alternative was not one the college was likely to consider.

WB stopped the commenting period at 5:00pm and moved that the commission delay the demolition for ninety days. SC asked to amend the motion from ninety days to six months to give more time in hopes a third party might come forward to move the dwelling before the start of winter; WB agreed and PL seconded; vote was carried unanimously.

(2) Centerline Architects appeared before the commission requesting a letter in support of Williams College's application for a variance for the St. Anthony Hall Renovation. The College would like to preserve the historic appearance of these rooms by including some items that do not comply with the Massachusetts Architectural Access Board Rules and Regulations (MAAB).

St. Anthony Hall is a historically significant building, with the original center wing designed by the prestigious firm McKim, Mead, & White and constructed from 1884-1886. Wings were added in 1905 and 1927. The building is now used by the Center for

Development Economics, a graduate program at Williams College. The rooms at the original center wing and the Dining Hall in the west wing retain original woodwork and plaster finishes. These historic spaces would be restored and preserved in the renovation.

In a tour of St Anthony Hall, Centerline pointed out various items in the existing interior that they wished to apply for variances from the Massachusetts Architectural Access Board Rules and Regulations. The first item to preserve is the original entrance door (and a modified but not complying door sill), which is important to maintaining the historic entry sequence. The second and third items are new brass handrails at the ramp from the entry to the living room and at the historic stair. These handrails would be historically compatible with the appearance of the spaces, but would not fully meet the accessibility code. Centerline believes that if changes were made to the design of these elements to fully comply with the code, the work would be detrimental to the historic appearance of the building.

Upon convening back at town hall, LC moved that the commission authorize the chair to send a letter of support to MAAB; PL seconded; vote was carried unanimously. The Commission believed that this historic preservation goal is critical in view of the historic significance of St. Anthony Hall and supported Williams College's request for variance.

Submitted,
William Barkin, Chair



HOOSAC WATER QUALITY DISTRICT

Bradley O. Furlon, Chief Operator/District Manager

Fiscal Year 2018

Donald Clark, Chairman – Williamstown

Timothy Lescarbeau – Vice Chairman – North Adams

K. Elaine Neely, Secretary – Williamstown

Michael Canales, Member/Treasurer – North Adams

Chief Operator – Assistant Chief Operator

Bradly O. Furlon – Chief Operator/District Manager

Mark J. DePonte, Assistant Chief Operator

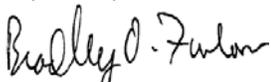
The Hoosac Water Quality District (District), which serves the Town of Williamstown and the City of North Adams, treated a total of 1,285,703,000 gallons of raw sewage during Fiscal Year 2018, which represents a decrease in flow of 7,963,000 gallons as compared to Fiscal Year 2017. In addition, the District treated 539,029 pounds of Biochemical Oxygen Demand (BOD) and 665,678 pounds of Total Suspended Solids (TSS) in FY 2018.

Some key highlights of FY 18 were:

- District personnel, which include six licensed wastewater operators, continue to work tirelessly to ensure that every requirement included in the Consent Decree and NPDES permit is fulfilled. Reports are submitted to EPA and DEP monthly, which outline all actions being taken to ensure complete compliance.
- During April through September 2017, District personnel continued to clear, inspect and maintain the District's interceptor and manholes from North Adams to the plant in Williamstown. Also, District personnel drilled, tapped and bolted all manhole covers along the 5-mile interceptor.
- The District reduced their workforce by 1 employee and combined the positions of Office Manager and Compliance Officer to form the District Administrator position.
- District personnel removed broken asphalt in front compost bins and poured 5 concrete pads 28 ft x 30 ft each.
- MA DEP conducted a Compliance Evaluation Inspection in September 2017. The only significant issue that was noted was for the District to update their Operation and Maintenance Manual. The O&M Manual was updated and sent to MA DEP by December 31, 2017.
- District personnel completed the application for the renewal of our National Pollutant Discharge Elimination System Permit in October 2017. This was submitted to EPA and MA DEP.
- District crews installed underground conduit to install new phone lines and cable for improved internet and phone service.
- District personnel renewed biosolids composting agreements with the Town of Bennington, VT and the Town of Pownal, VT for another 3 year.
- Since 1983, the District's compost facility continues to produce Type I compost as defined by the MADEP. Approximately 4,828 yards of final compost was produced in FY18. Type 1 compost was made available to individual members of the local communities; however, the bulk of the compost was sold throughout the state of Massachusetts, New York, Connecticut and Vermont by a contracted vendor.
- Public interest in the District's facility continues to grow. The District's website, www.hoosacwaterqualitydistrict.com, gives an in-depth description of the operations of the treatment facility. Tours are given regularly to local college students, local grade school students and the general public.

As always, we look forward to the challenges each year presents to us and remain committed to keeping our communities clean and safe.

Respectfully submitted for the District,



Bradley O. Furlon

Chief Operator/District Manager

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT

School Year 2017-2018

Kimberley A. Grady—Superintendent

Mary A. MacDonald—Principal

James Leighton—Interim Assistant Principal

The past year was transformative for Mount Greylock Regional School as it entered into a full building project through the Massachusetts School Building Authority. After years of application, then admission into the program, months were spent in the planning and design stages, which considered the needs of all school-based constituencies as well the recommendations of professional designers and engineers. The building project – a combination of renovation and new build – was conducted in stages, and during the project, sections of the building were shut down for use, necessitating creative scheduling and the acquisition of new locations, especially for athletic and performing arts events. The flexibility of staff, students and the community was matched by the generosity of local partners, specifically Williams College and Massachusetts College of Liberal Arts that made their facilities available to Mount Greylock. Regular academic work was able to be conducted in the old facility, but disruptions occurred, requiring adjustments to programming, especially with regard to physical education. Overall, the students and staff weathered working beside a substantial construction site, and they have today a new facility that can support teaching and learning in a substantially impressive way.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT ENROLLMENT and STAFFING

STUDENT ENROLLMENT

YEAR	TOTAL	7	8	9	10	11	12	SP
17-18	540	94	90	94	82	93	82	5
16-17	562	90	103	89	100	84	93	3
15-16	546	108	93	89	86	90	78	2
14-15	550	97	106	91	86	81	87	2
13-14	581	104	93	87	89	94	112	2
12-13	565	91	87	92	92	117	82	4
11-12	585	90	91	88	116	89	107	4

Data reflects enrollments as counted by the Department of Elementary and Secondary Education, where district and school profiles report students physically enrolled in a school.

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalents)

	14-15	15-16	16-17	17-18
Faculty	43.7	41.2	40.0	44.8
Specialists (Nurse and Technology)	3	2	2	2
Special Education Teachers and Professional Support Staff	6.48	5.4	5.0	7
Paraprofessionals	15.8	16	16	19
Custodians/Cafeteria	9.08	9.57	9.57	9.68
TOTAL	78.06	74.17	72.57	81.88

ACADEMIC PROGRAMMING

The values of integrity, responsibility and perseverance undergird The Greylock Way, the encapsulation of Mount Greylock Regional School's philosophy. These values are reflected in the academic and co-curricular programs developed for students, and in the expectations the Mount Greylock community has for its students and employees alike. The Program of Study, which includes rigorous and relevant courses to support students at all academic levels, included a new course, Exploring Computer Science, to address the shift of students looking for academic opportunities to pursue programming and other elements of computer science. The inclusion of this course, which follows a curriculum supported by a wide range of progressively minded states, supported the School Improvement Plan goal of expanding technology-based opportunities to all students.

In an effort to support the academic needs and learning styles of all students, the Program of Study also incorporates alternative courses. For example, eligible students have the opportunity to take web-based courses through Virtual High School and Edmentum, and to enroll in courses at Williams College, Massachusetts College of Liberal Arts and Berkshire Community College for college credit. Work-based learning and independent studies, monitored and evaluated by faculty were also pursued. In addition to participation in a rich, challenging set of courses, student in grades 7-12 actively pursue co-curricular programming. Almost 80% of the student body is involved with athletic teams and/or co-curricular clubs and performing arts programs. Students have the opportunity to explore multiple programs, and they have the chance to develop their own ideas for co-curricular programming beyond the current offerings by piloting programs. Involvement in co-curricular programming has earned for individuals and groups of students' numerous honors and invaluable life-long lessons.

A significant change this year was the implementation of a hybrid 1:1 Chromebook initiative where all students in grades 8 through 12 were given the opportunity to borrow a Chromebook for the duration of their enrollment at Mount Greylock. After submitting signed agreements from their parents/guardians, students received a Chromebook, charger and protective case. Insurance for loss or theft was available to families for a nominal fee, and Mount Greylock carried insurance to address repairs. The choice of Chromebooks for distribution was recommended by the Technology Committee after a full review of potential devices. Some students have their own devices and opt not to participate in the program hence the clarifying moniker "hybrid." With regard to 7th graders, their learning is supported with carts of Chromebooks provided to each academic classroom. A cart of loaner Chromebooks is available in the library should a student need to borrow a device. While pencils, pens and paper still have a place among educational implements, more and more courses include computer-based work for both initial instruction and assessment. Teachers take advantage of Canvas, the learning management system adopted by Mount Greylock, as well as Google Classroom and its applications and extensions to create virtual learning environments for students. By incorporating

technology thoughtfully and effectively, Mount Greylock is not only engaging students in different ways but also preparing them for the technology-infused academic environments they will encounter at the college-level and within the workforce.

PROFESSIONAL DEVELOPMENT

School-wide professional development continued to focus on training to learn and integrate technology into instruction, assessment and communication with the implementation of a 1:1 Chromebook initiative. Social Emotional Learning and an effort to increase staff understanding of students' mental health needs also influence professional development offerings. As is typical, curriculum-focused professional development was also provided to members of each department; in Mount Greylock's continuing effort to individualize instruction, accompanying curriculum work were reviews of instructional practices to best reach specific types of learners. Finally, Mount Greylock participated in a Berkshire County-wide program on Election Day that offered content-specific and other types of day-long seminars.

FACULTY ACCOLADES

Middle school social studies teacher Ellen Kaiser received the Berkshire County Educator Recognition Award for her outstanding contributions to students. Jeffrey Welch, high school social studies teacher, was the recipient of the James C. Kapteyn Prize, which is awarded to distinguished teachers of exemplary character, integrity and honor who have made a career commitment to high school teaching.

STUDENT ACADEMIC SUCCESS 2016-2017

Mount Greylock students continue to receive recognition for high academic achievements.

Massachusetts Comprehensive Assessment System (MCAS): 10th graders took MCAS exams in English and Math; 96% earned scores of proficient or advanced in English, and 91% earned equivalent scores in mathematics. 9th graders took the MCAS Physics exam, and 80% achieved scores of proficient or advanced. The MCAS 8th Grade Science exam was administered as well; 50% passed. The Massachusetts science standards have substantially changed, and they guide instruction at Mount Greylock. However, the MCAS science technology exam administered this year reflected former standards. In this transitional year, Mount Greylock opted to focus on teaching the new standards and attend less to prepping students to take the exam, which included some material that would not transition to the new standards. It is also important to note that the 8th grade science technology exam, incorporates science instruction from grades 6 through 8. The Science Department is focused on developing curriculum to meet the changing expectations for students as Massachusetts integrates its Next Generation Science Standards and their attendant exams.

The spring of 2018, the distinct, computer-based format of MCAS 2.0 remained. Students in both 7th and 8th grade took exams administered on the computer in English and mathematics; this was the first year that each cohort took a computer-based MCAS exam. Results for the exam reveal that 71% of 7th graders were meeting or exceeding expectations in English, while 28% were partially meeting expectations. Respectively, 64% and 35% of students were achieving the same levels in math. 78% of 8th graders were meeting or exceeding expectations in English with 18% partially meeting expectations. On the Math 8 exam, 64% were meeting, and 29% were partially meeting expectations. Of note, Mount Greylock MCAS exam score averages continue to surpass the state average by 20 to 30 percentage points and be competitive with both Berkshire County schools and those schools in the eastern part of the state with which Mount Greylock likes to compare itself.

Aptitude Tests: 72% of the senior class took the SAT, achieving a test average of 1217. The state average is 1103 and the national average is 1070. 20% of the senior class took the ACT, earning an average score of 26.7. The state average is 24.8, while the national average is 20.8.

Scholarship: In 2017-2018, Mount Greylock offered fifteen Advanced Placement exams, ten of which were associated with courses taught at Mount Greylock; five culminated independent studies. Based on exam scores over the course of their enrollment at Mount Greylock, in spring 2018, two students were named National Advanced Placement (AP) Scholar, 22 AP

Scholars with Distinction, nine AP Scholars with Honor, and eighteen AP Scholars. The average score of this high-achieving group was 4.01 on a 5-point scale. In the 63rd Annual National Merit Scholar Program, Samuel Dils, Josephine Gollin, Madison VanDeurzen and Lilliana Wells earned honors as National Merit Commended students. 35 students – both juniors and seniors – were inducted into the National Honor Society after completing a rigorous application process and demonstrating their commitment to the pillars of the NHS: scholarship, leadership, service and character.

Four-Year Graduation Rates: In the annual Massachusetts report on the percentage of students graduating with four years of attendance from 2013-2017, Mount Greylock achieved a 96.2% graduation rate. 85% percent of the class of 2018 planned to continue their education by enrolling in four- and two-year college programs; others will pursue the military or join the workforce. The 2018 class headed to myriad colleges and universities including: Bowdoin College, Berkshire Community College, Clarkson, University, Dickinson College, Hamilton College, Macalester College, Middlebury College, Montserrat College of Art, Mount Holyoke College, Hobart & Williams Smith Colleges, Northeastern University, Parsons School of Design, Oberlin College, Rochester Institute of Technology, Smith College, St. Lawrence University, Springfield College, Temple University, Union College, University of Massachusetts, University of Vermont, Westfield State University, and Williams College.

LEADERSHIP & SERVICE

The Middle School program, Students Organizing Change (SOC), organizes and sponsors dances, arranges community service projects and looks for ways to reach out to our school and communities. Among their projects was Operation Boxes of Love during which they gathered toiletries and personal items for Soldiers deployed overseas. Boys State and Girls State, separate programs produced by the American Legion, sent Giovanni Cavalli, John (Toby) Ellingwood, Jacob Fink, Michael Maruk and Jesse Seid and Sophie Jones, Karen Magnusdottir McComish, Claire Sheedy, Samantha Trybus to conferences to build leadership skills, teach democratic values, and encourage civic engagement. This year, Karen was also selected to participate in Girls Nation. Project 351, a state-sponsored program to unite 8th graders from across the Commonwealth to commit to service also had representation from Mount Greylock: Tess Johnstadt, Luca Traversa, Anthony Welch and Malina Woodbury. Mount Greylock continues to send robust teams of students to both the Berkshire County's Peer Leadership Program sponsored by the District Attorney's Office and the Berkshire County Leadership Summit.

Students completed independent service projects as well. In Haiti were Taylor Cornell, Lauren Jacobbe and Katherine Wilson; they worked on a project to support sustainable living. Cameron Winters campaigned to gather baseball equipment to deliver to children in need in the Dominican Republic.

Parent Donna Narey continues to organize middle and high school students for PALS (Promoting Acceptance and Learning through Sports) to work with differently-abled elementary and middle school children. The club meets on Sundays for swimming, kickball, bowling and more; more than 25 students have volunteered over the year.

THRIVING MUSIC PROGRAM

Mt. Greylock Regional School showcased a variety of events in the performing arts. After a collaboration in the "Get Acquainted" concert - held again at Williams College's Chapin Hall - the middle and high school students each performed winter and spring band, orchestra, and choral concerts under the guidance of our Music Department Faculty of Lyndon Moors, Band Director, Ouisa Fohrhaltz, Orchestra and Choral Director. Members of the orchestra, band and chorus provided support at various school and community functions, including local Memorial Day parades and graduation.

Two students, Oscar Low and Sam Tucker-Smith, represented Mount Greylock at the Western, MA Junior Music Festival. At the Senior Music Festival was Hallie Andersen.

Three student-produced concerts were held during school as well; GreylockPlays showcases student and faculty talent during informal 30-minute, in-school concerts in the style of NPR Tiny Desk concerts.

VISUAL ARTS EXHIBITIONS

In addition to revolving exhibitions in school, Mount Greylock visual artists have the opportunity to show their work throughout the County. The Annual Berkshire County High school Art Show held at the Norman Rockwell Museum, the annual Northern Berkshire County Teen Invitational Art Show at MassMoCA are curated shows in which students participate with drawings, paintings, ceramics, photography, and in 2018, mixed media installations. Artists exhibiting included Alex Babcock, Angela Baumgartner, Kelly Ann Egan, Noah Greenfield, Shaelyn Roberts, Hazel Scullin, Elizabeth Westerdahl, Olivia Winters and Alexis Yarter. The Teen Invitational Art Show is juried; this year, Alex Babcock took home the top prize.

CO-CURRICULAR ACTIVITIES

There were twenty different non-athletic co-curricular activities offered during the 2017-2018 school year, including performing arts opportunities, leadership opportunities, language associations, publications, community service groups, and other organizations designed to get Mount Greylock students involved. Almost 220 students (approximately 41% of the school) took advantage of at least one of these opportunities.

The Junior Classical League (JCL) hosted the annual Kick-Off event at Lanesborough Elementary School with 400 students from all over Massachusetts. The event features large Catapults, Ballista, and Certamen Competitions. The Spanish Club held monthly recipe and food competitions to promote and teach students about the Spanish culture. They also adopted a student from Mexico with whom they were able to communicate via Skype.

The school newspaper *The Echo* was published online this school year at greylockecho.mgrhs.org. Students continue to update this site regularly with school and other local events. A group of seniors worked diligently all year to create the 100-page school yearbook with news stories, photographs, and events from the year.

A new school organization, Mount Greylock Off Season Athletic Training (MGOAT), was a hit with 50 participants. Students worked with advisors Nolan Pratt and David Zaldivar to stay physically fit through various after school workouts and fun competitions at the conclusion of the school day. The Youth Environmental Squad (YES) returned as an active organization and the 27 students helped reinstate the classroom recycle program and work to eliminate plastic use in the cafeteria.

In November 2017, a cast and crew of 37 middle and high school students performed *Much Ado about Nothing* at Williamstown Elementary School with help from Shakespeare & Company directors, Tom Jaeger and Grace Lazarz. Following local performances, the Mount Greylock cast joined students from ten other local high schools to present the 29th Annual Fall Festival of Shakespeare, a weekend of multiple high school Shakespeare performances on the stage of Shakespeare & Company in Lenox, MA. Students rehearse for two months and attend various classes with other local high school performers at Shakespeare & Co. focusing on stage combat, movement, technical theater and performance.

The high school musical, *Once Upon A Mattress*, directed by MG teacher Jeff Welch was performed for two days in early March. Band teacher Lyndon Moors directed the Student Pit Orchestra for the performances. The 36 student performers and tech crew as well as the 13 members of the Pit Orchestra once again had the extraordinary opportunity to perform on the Williams College Main Stage at the '62 Center for Theatre and Dance. The Spring Drama, *Our Town*, advised by Nichole Rizzo had three student directors this spring and had one of the largest participation rates in years with 30 students involved. Directors Grace Kelley, Sabrina Templeton, and Madison VanDeurzen did an amazing job with each student directing one act and narrating another. The performance was at Lanesborough Elementary School in late May.

Beyond our traditional club activities, a group of students led by Karen McComish, Maia Hirsch, Madeline Art and Sophie Jones organized various political and support events for the Mount Greylock student body. Approximately 200 students attended a walkout in early March in honor of the victims in the Parkland shooting. Fifty students attended "March for our Lives" in late March in Washington, DC. These same student-leaders hosted a town hall in Pittsfield including a senator, mayor and members of congress as part of a National town hall event. It was the largest town hall in Massachusetts to date.

STUDENT ATHLETE SUCCESS

Mount Greylock student athletes continue to excel both athletically and academically while representing their school well throughout Berkshire County. Of the 20 Varsity Programs hosted by the school, 19 earned MIAA Academic Excellence Honors during the 2017-2018 athletic seasons. Gold Honors were given to the 17 teams with an overall team GPA above 3.0; Silver Honors were awarded to the two teams with a team GPA of 2.5-3.0. Approximately half of the Mount Greylock student-athletes each season maintained a GPA above 3.5 while actively participating on their athletic team. There were 351 students at Mount Greylock that participated on a school athletic team this year, accounting for 65% of the total enrollment. Multiple students were invited to attend various MIAA events and ceremonies. Maddison Albert, Marley Buffis, John (Toby) Ellingwood, Jacob Fink, Benjamin Gilooly, Karen McComish, Brook Masse and Theo Sandstrom were selected to attend the MIAA Sportsmanship Summit at Gillette Stadium. Isabella Bote and Emma Polumbo were honored at the National Girls and Women in Sports Day convention at Faneuil Hall. Caroline Flynn and Lauren Howard were also selected to attend the event. The Berkshire County Athletic Directors hosted the seventh annual Berkshire County Leadership Summit on December 6th, 2017. Mount Greylock attendees included Gabriella Alvarez, Joshua Cheung, Ella Dudley, Jacob Fink, Toby Foehl, Caroline Hadley, Alison Howard, Lauren Jacobbe, Jakin Miller, Brooke Phelps, Charlotte Rauscher, Brayden Smith, Owen Tucker-Smith and Finn Welch. In addition, Bella Bote, Owen Brandriss, Sam Dils, Ric Donati, Brady Foehl, Reece Gillette, Taylor Hoffstedt and Emma Polumbo led individual breakout sessions at the event. Five Mount Greylock athletes were honored by WBEC as being the MVP of their respective sport: Sam Dils (soccer), Caroline Flynn (lacrosse), Brandi Gill (Nordic), Jakin Miller (Nordic) and Jesse Seid (cross country).

Fall 2017: All seven of the fall athletic teams participated in an MIAA Tournament event. The Girls Cross Country Team also earned both a Western Mass Title and an MIAA State Championship! Top finishers at Western Mass include Jackie Wells (1), Josie Smith (6) and Lilliana Wells (7). The State Championship Team was Ainsley Abel, Miriam Bakija, Helen Greenfield, Hazel Scullin, Mackenzie Sheehy, Josie Smith, Margo Smith, Kate Swann, Jackie Wells and Lilliana Wells. The Boys Cross Country Team won their 8th consecutive Western Mass Title and placed 7th at the State Championships. Top Western Mass Finishers include Jesse Seid (1), Sam Culver (3), Josh Cheung (7) and Jacob Fink (8). The Golf Team placed 5th at the Western Massachusetts Championships. The Football Team earned a League Championship and were Western Massachusetts Semi-Finalists. The Boys Soccer Team were Western Mass Finalists and the Volleyball Team were Quarter-Finalists.

Winter 2017-2018: The Nordic Ski Teams continued their success as both the girls' team earned another State Championship Title and the boys' team in second place at the MIAA State Championships. Top finishers include Margo Smith (5), Lilliana Wells (6), Jacqueline Wells (8), Brandi Gill (9), Hazel Scullin (12), Jakin Miller (7), Jacob Adams (11) and Ric Donati (12). The Wrestling Team placed 15th at Western Mass with a small young team. The Boys Basketball Team was Western Mass Quarter-Finalists.

Spring 2018: Seven of the spring athletic teams participated in an MIAA Post-Season Tournament Event. The Girls Lacrosse Team had their 100th win on the way to becoming the first team in Western Mass to earn a spot in the MIAA Central/West Division II Championship. The Girls were MIAA Sectional Finalists. The Boys Lacrosse Team were MIAA Central/West Quarterfinalists. The Girls' Track Team placed an impressive 3rd in the Central/Western Mass Championship Meet and the Boys Track Team placed 12th. Top finishers include Maddison Ross (1st in Long Jump, 4th in 100m), Lilliana Wells (1st in 800m), Ric Donati (4th in Pentathlon), Maddie Albert (4th in 400m hurdles), Owen Brandriss (4th in 800m), Jackie Wells (5th in mile), Josh Cheung (5th in mile), Hannah Locklear (6th in 100m hurdles), Caroline Hadley (8th in Discus) and Jesse Seid (10th in 2 mile). The 4 x 800m relay team of Lilliana Wells, Jacqueline Wells, Maddie Albert and Hazel Scullin earned a 1st place finish and set a new Central/West Meet Record. The Girls Tennis Team qualified for tournament after a few years of just missing the qualification. The team continued on to become Western Mass Quarterfinalists. The Softball Team became Western Mass Semi-Finalists.

SUPPORTIVE PARENTS AND A DYNAMIC COMMUNITY

Parents and community volunteers continue to support the many activities and programs offered at Mount Greylock. There was a successful, reorganized "After Prom 2017" event held for the graduating class and their guests. The industrious and passionate

athletic booster clubs and co-curricular organizations, including Friends of the Arts and the MGPTO, provided year-round support through fundraising, providing transportation and onsite support.

Community organizations and business partners opened their doors to allow Mt. Greylock students to job shadow and complete internships and school-to-work programs.

Williams College, Massachusetts College of Liberal Arts and Berkshire Community College provided opportunities for Mt. Greylock students to enroll in credit-bearing courses.

The partnership between the Williams Center at Mount Greylock (WC@MG) and the school continues to thrive. It supports numerous programs and initiatives, which develop and grow each year. Mount Greylock's relationship with the Williams Center impacts programs in writing, research, math, hands-on science, the performing arts, technology, and after-school homework help and low-key mentoring programs. Williams students worked collaboratively with Mount Greylock students to pilot a Model UN program that takes students to competitions around the state.

Mount Greylock students benefited from working with guest artists visiting Williams who also made a trip to the regional school or invited students to collaborate and learn with them at the '62 Center for Theatre and Dance. Faculty and staff also offered their expertise as guest speakers for a variety of classes and GreylockTalks, the monthly speaker series modeled on TEDTalks.

LEARNING MORE

Community members are invited to stay apprised of Mount Greylock events and accomplishments by visiting the revised and expanding Mount Greylock website at www.mgrhs.org or follow Twitter accounts, @MGMounties and @AthleticsMG.

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

James Brosnan, Superintendent

The Northern Berkshire Vocational Regional School District, McCann Technical School, students, faculty and staff continued their record of noteworthy accomplishments in fiscal year 2018 and this report highlights some of these accomplishments.

Our mission is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the challenges of the 21st century. Our mission and educational philosophy are implemented by adhering to the following core values:

Communication strengthens partnership development and teamwork.

Achievement is attained through a strong work ethic.

Respect from all guarantees a safe learning environment.

Ethics ensure a dedication to honesty and integrity.

During the last twenty-four years we have witnessed a dramatic transformation in vocational technical education especially in our application of technology and STEM subjects. We are very proud of the academic and technical achievement of our students and as each succeeding class raises the bar of accomplishment, the next class seeks to surpass it. The integration of our technical and academic curriculum has prepared our graduates well for their future and we appreciate you, our member communities, for your support in making it happen.

The accomplishments of our students reflect the McCann culture of learning:

The Class of 2018 became the fifteenth class in a row to attain 100 percent competency determination on the MCAS tests.

Twenty-seven members of the Class of 2018 earned the prestigious John and Abigail Adams Scholarship awarded through the Department of Elementary and Secondary Education for their academic record and MCAS achievement.

Our 107 2018 graduates saw 55% continue their education in a variety of colleges and universities, 42% enter the workforce and 3% proudly enter into military service.

The results of the spring 2018 MCAS test once again echoed the continuous progress of our students through their dedication and that of our terrific faculty.

GRADE 10 - ENGLISH LANGUAGE ARTS					
PERFORMANCE LEVEL	2014	2015	2016	2017	2018
ADVANCED	17%	25.7%	24.7%	28.4%	31.7%
PROFICIENT	77%	68.9%	72.6%	69.8%	59%
NEEDS IMPROVEMENT	6%	4.5%	2.6%	1.7%	8.5%
FAILING	1%	.7%	0%	0%	.8%

GRADE 10 – MATHEMATICS

PERFORMANCE LEVEL	2014	2015	2016	2017	2018
ADVANCED	44%	32.35%	34.5%	32.5%	30.2%
PROFICIENT	29%	46.25%	45.7%	46.5%	45%
NEEDS IMPROVEMENT	24%	19.2%	17.2%	18.4%	19.4%
FAILING	3%	2.3%	2.5%	2.6%	5.4%

GRADE 10 - SCIENCE AND TECH/ENG					
PERFORMANCE LEVEL	2014	2015	2016	2017	2018
ADVANCED	19%	11.3%	24.5%	26.1%	13.7%
PROFICIENT	52%	63.7%	61.8%	51.3%	53.3%
NEEDS IMPROVEMENT	27%	23.4%	10.9%	20.1%	30.6%
FAILING	2%	1.6%	2.7%	1.7%	2.4%

The McCann Athletics program continues to enjoy success in the Pioneer Valley Interscholastic Athletic Association. Our programs enjoy healthy participation numbers and our student athletes continue to represent our school admirably. League championships were won by our girls' basketball and softball, and boys' baseball programs. The lacrosse program continues to grow with the team qualifying for the state vocational tournament for the first time.

Our continuous facility improvement program allowed us to renovate several of our original student bathrooms, realign all of our equipment in advanced manufacturing, and renovate and realign equipment within our carpentry and electrical departments. We installed new heating and air handling units in several classrooms and, in conjunction with National Grid, completed phase I of a two-phase LED lighting fixture replacement project. This project will, in addition to saving energy costs, provide an excellent learning opportunity for our electrical students.

The integration of new educational technology continues to be our priority. We received a Massachusetts Skills Capital Grant for \$196,315.00 which allowed us to purchase programmable logic controllers, PLC's, and new trainers for our electrical department and new fiber-optic training equipment for our information technology department. We also utilized the Perkins grant funds to purchase a new large plotter for our computer-aided design, CAD, department, a new table saw for carpentry, and computer components and equipment upgrades consistent with the national A+ certification program for our information technology students.

Community service projects continue to provide our students with excellent opportunities to display their technical skills while exhibiting the passion and commitment to support their community. Our school council held a soda can tab drive and donated approximately 400,000 tabs, 225 pounds, to Shriners Hospital. Our BPA students collected items for the homeless veteran's

shelter, placed flags on the graves of veterans on Memorial Day, participated in the Habitat for Humanity Christmas Tree Showcase and assisted with the set-up of the Relay for Life event. Our Skills USA students' community service included the "Buddy Walk of the Berkshires", placing flags on veterans' graves, the Habitat for Humanity Christmas Showcase, Relay for Life, a series of Louison House fundraisers including food drives and Christmas gifts for the children.

McCann continued its ongoing participation in SkillsUSA, a national organization of more than 300,000 members working to ensure America has a skilled work force. McCann is a 100% member of SkillsUSA which has provided the opportunity for our students to earn scholarships, tools for their trade, opportunities for employment and awards in recognition of their accomplishments. At the 2018 SkillsUSA state competition McCann students earned gold medals in 3-D visualization and animation, and sheet metal at the high school level and cosmetology, dental assisting, medical assisting and job interview at the postsecondary level. A silver medal was awarded in architectural drafting, automated manufacturing technology, career choice commentary, customer service and technical computer applications at the high school level and cosmetology and dental assisting at the postsecondary level. A bronze medal was also earned in information technology at the high school level. All gold medal winners had the opportunity to attend the national competition in Louisville, KY where more than 15,000 people – including students, teachers and business partners– are expected to participate in the weeklong event. Competitions include 96 different hands-on trades, technical and leadership fields. At the national competitions this year McCann Tech took home two national bronze medals. We are incredibly proud of our winners, Amanda Rosier who won bronze in dental assisting, and Caitlyn Cross who won bronze in medical assisting.

Business Professionals of America (BPA) is the leading career and technical student organization for students pursuing careers in business management, office administration, information technology and other related career fields. The organization's activities complement classroom instruction by giving students practical experience through application of the skills learned at school. BPA is contributing to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills. At the 2018 BPA State Leadership Conference held in Framingham, MA, McCann students received a total of twenty-three awards in Finance, Business Administration, Management Information Systems, Digital Communication and Design, and Management, Marketing and Communications, bringing home seven 1st place, seven 2nd place, and eight 3rd place awards. In May 2018, ten McCann students travelled to Dallas, TX to join over 5,000 other conference attendees from across the nation to participate in business skills competitions, workshops, general sessions, and intern assignments. The team earned impressive achievements at the national competition including a first-place award in Advanced Spreadsheet Applications and top ten awards in Administrative Support Team.

Project Lead the Way is the leading provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education programs in schools across the United States. Students enrolled in the program take as many as four courses above and beyond their graduation requirements. Since its inception in 2005, over 60% of participating students - over one hundred - have become eligible for college credits through Rochester Institute of Technology or New Hampshire Technical Institute as a result of their performance on the national engineering examination. In last year's PLTW cohort, 6 students achieved this eligibility. Currently, 14 of our students are enrolled in Advanced Placement Computer Science Principles. Since its inaugural year in 2016, 59% of students enrolled in Advanced Computer Science Principles have achieved a qualifying score for college credit.

The McCann Robotics Club is an extracurricular club that meets weekly after school. All students are welcome to join and become involved in the design, build, and programming of a robot to enter into regional competitions. The 2018 team attended the FIRST Tech Challenge State Robotics Competition where they competed in a qualifier at Andover High School in January 2018 and came in 2nd place. They then advanced to the State Competition in March 2018 at Natick High School.

Once again our advanced manufacturing sophomores and juniors received high accolades in the Manufacturing Advanced Center Workforce Innovative Collaborative, MACWIC, certification testing with 11 sophomores achieving Level I certification, four of whom received a challenge coin for achieving 85% or better in each of the five categories, while 6 juniors and 1 senior achieved Level II certification with two receiving a challenge coin for achieving 85% or better in each of the four categories. Our information technology students also achieved success in the CompTIA certification examination with 1 senior receiving Network+ certification and 9 sophomores receiving ITFundamentals+ certification. Our business technology students achieved success in the Microsoft Office Specialists, MOS, certification examinations with 12 sophomores passing the Word exam and 8 passing the Excel exam, 9 freshmen passed the Powerpoint exam, 7 juniors passed the Access exam and 1 senior passed the Outlook exam. We also had 2 students pass the Computing Fundamentals, 11 pass the Key Applications and 3 pass the Living Online exam, all part of the Internet and Computing Core Certification, IC3.

The success of our student body continues to be measured by our 100% competency determination, high career placement, high college matriculation rate and technical expertise in national skills competitions.

The district continues to operate on sound financial management principals and incorporates technology in this process to ensure maximum benefit for all of our programming. At the end of the fiscal year we returned \$29,142.00 of unused transportation monies to our communities. The district continues to search out grants to support our educational funding to improve instructional services and vocational equipment.

We honored two departing members of our school committee, Tom Mahar of Williamstown for his 21 years of dedicated service including 5 years as committee chairman, and Rebecca O'Hearn of Florida for her 5 years of dedicated service including serving as district assistant treasurer. We welcomed Tim Rickert of Williamstown and Melanie Medon of Florida.

FY18 Budgeted Revenues	Budget	Actual	
City & Town Assessments			
Municipal Minimum	\$2,825,783.00	\$2,825,783.00	
Capital	\$38,120.00	\$38,120.00	
Transportation	\$164,854.00	\$164,854.00	
Municipal Assessment	\$676,620.00	\$676,620.00	
Ch. 71 Transportation	\$255,000.00	\$284,142.00	
Ch. 70 General School Aid	\$4,679,876.00	\$4,679,876.00	
Tuitions	\$693,416.00	\$693,416.00	
Miscellaneous Revenue	\$6,490.00	\$11,650.88	
State Bonus Aid		\$600.00	
Total Revenue Received		\$9,340,159.00	\$9,375,061.88
Member City & Town Transportation Refunds		(\$29,142.00)	
Misc. Revenue Balance to Surplus E & D		(\$5,760.88)	
	\$9,340,159.00	\$9,340,159.00	

Source	Grant	Amount
(Federal Entitlement)		
Fed	Sped IDEA	\$117,098.00
Fed	Title I	\$95,081.00
Fed	Title II A	\$16,360.00
Fed	Title IV	\$2,569.00
Fed	Perkins	\$61,406.00
Fed	Postsecondary Perkins	\$3,825.00
(Federal Grants Other)		
REAP		\$36,254.00
(State Grants)		
Workforce Skills Capital Equipment		\$196,315.00
(Competitive/Private)		
Private	Olmsted	\$5,000.00
Private	BHG Wellness	\$2,000.00
Private	BCREB: Connecting Activities	\$1,000.00
Private	BCREB Advanced Manufacturing	\$19,971.00
Private	BCREB Welding	\$17,482.00
Private	City of Chicopee Nurse Grant	\$2,850.00
Private	MASS MoCA	\$500.00
	TOTAL GRANTS	\$577,711.00

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT

www.nbswmd.com

For Calendar Year 2018, 873.69 tons of paper, glass, cans, and plastic were recycled district wide. The Town of Williamstown recycled 183.36 tons of paper and 100.75 tons of glass, cans and plastic at the Williamstown Transfer Station, highest recycling numbers within the district. Thank you~ Your Towns Scrap Recycling Program collected 61,207 pounds~ Generating \$3,761.01 revenue for the Transfer Station. Textile Recovery 2,337 pounds collected One World Center Clothes Collection, thank you for Donating and keeping Textiles from the Waste Stream.

The District contracted with PSC/Stericycle for a One -Day Hazardous Waste Collection that was held on June 2, 2018 at the Adams DPW yard. This location is central to the residents of the Thirteen Member Towns and we appreciate the Town of Adams allowing NBSWMD the use of the property for that day. Residents from every member town, 145 households in all, took advantage of the opportunity to rid their homes of Hazardous Chemicals. The cost for this one-day event was \$6,550.83. Peace of mind for residents~ "Priceless"! Thank you to Town of Adams Commissioner, Edward Driscoll for your help at our much-needed collection.

Six paint collections were held from May until the end of June. What we are doing different? We are no longer accepting latex paint. As Coordinator of the district, I worked closely with Mass DEP Municipal Assistance Coordinator, on this recent change. Latex paint is not a hazardous waste, handouts were distributed educating district residents on reuse options/dry it up dispose in trash. We shipped out 875 gallons of oil-based paint and stain and (3) 55- gallon drums of spray paint (220 gallons) at a cost of \$5,953.58. Box packing the oil-based paints is a messy job. Special thanks to Transfer Station attendants, Shawn Wright and Amy Broderick, Assistant Court Services Coordinator's Trial Courts Office of Community Corrections Commonwealth of Massachusetts, crew for their volunteer efforts and hard work. Thanks also to the Cheshire, Hinsdale and Williamstown DPW crews who provide us with assistance and storage space for our supplies.

We began the Paint Program in 1998 to meet a need. It is now consuming more and more of our program budget. We are currently working with Paint Care (paint manufacturers group), the Product Stewardship Institute and Massachusetts Product Stewardship Committee to pass legislation that would have the paint manufacturers pay for paint collection, either at retail stores or municipal transfer stations. We are actively advocating its passage.

The District has six Mercury Product Sheds for district member towns to utilize, funded throughout the years by Mass DEP. This program has increased with collections, location of sheds: Adams, Cheshire, Hinsdale, Peru, Windsor and Williamstown Transfer Station NLR, Inc designated facility for the districts recycling. To stay in compliance with Mass DEP all sheds must be cleaned and packed for shipping on a yearly basis. A big thank you again to Shawn Wright and Amy Broderick~ Commonwealth of Massachusetts, Office of Community Corrections for their volunteer efforts and hard work. The District recycled 310 NI-CAD, 287 Lithium and 169 Alkaline batteries. Recycled lamps: 1,390 CFL Compact PL, 35 CLFL Circle line, 50 U style, 105 8 FT, 2010 4ft, and 65 2ft Fluorescent Lamps at a cost of \$3,237.49. We continue with Outreach & Education in assisting our communities in converting their household & Businesses to LED lighting.

The District, with town volunteers, held Annual Bulky & Electronic waste collection days in Adams, Clarksburg and Lanesborough. Total material collected at Adams: 11,450 pounds of electronics, 2.20 tons of scrap metal, and 4.06 tons of furniture, etc. Total collected at Lanesborough: 6,950 pounds of electronics, 5.80 tons of scrap metal, and 4.75 tons of furniture, etc. Total collected at Clarksburg: 4,200 pounds of electronics, 2.22 tons of scrap metal and 1.21 tons of furniture, etc. Thanks to Greg DeBlois, Shawn Wright and Amy Broderick and Crew, Carl McKinney, Joe Szczepaniak, Selectman Sayers, Paul Howcroft, Selectman Bush, Selectman Nowak, Scott & Daniel Cernik and Adams, Clarksburg, and Lanesborough DPW. The district had three very successful Bulky Waste Collection events~ The schedule for 2019 will be listed on our website and flyers will be available at the transfer stations as soon as dates are finalized.

This year NBSWMD Program Coordinator filed grant applications and the Massachusetts Department of Environmental Protection awarded "Small Initiative Grants" to seven towns in the District & NBSWMD. The Commissioners voted to pool the grants and purchase a Roll-Of-Container. This container will rotate among the towns and every town will benefit. There were six towns in the district that received Mass DEP Recycling Dividends Program. Each of the member towns contributed \$500.00, with NBSWMD contribution of \$1,500.00.

The towns of Cheshire, Williamstown, Windsor, and Savoy were again recognized and awarded funds under the Mass DEP Recycling Dividends Program. The District is proud to announce two newcomers receiving Recycling Dividends Program, Town of Adams & Hinsdale. This program awards points for achievement. Awards for the District Member Town's~ Adams \$2,800.00, Cheshire \$3,150.00, Hinsdale \$2,800.00, Savoy \$2,800.00, Williamstown \$4,200.00, and Windsor \$3,150.00. The funds are reinvested to promote recycling education, new equipment or projects. Congratulations ~ All the towns increased their RDP grant dollars from last calendar year. My goal is to help all the towns achieve RDP Grant awards.

The waste stream continues to evolve, and our programs will continue to evolve as well. Our efforts in the coming year will be aimed at collecting textiles, Mattress Recycling Incentive Grant opportunity, Compost Distribution Program, Household Hazardous Waste Collection scheduled September 28th, 2019 to be held in Adams, expanding our "Green Team" collaboration with our Districts Local Schools, Outreach & Education.

Thank you all for a Great Year~ Board of Commissioners, Town Officials, Volunteers, and most of all the Transfer Station/Recycling Attendants that make it all happen.

Reuse ~Recycle~ Rethink~ Donate & Recycle whenever possible

Linda Cernik, NBSWMD Program Coordinator

Tim Kaiser, NBSWMD Commissioner for the Town of Williamstown

PLANNING BOARD

Amy Jeschawitz, Chair

The Planning Board is an elected Board, responsible for overseeing the long-term land use patterns of Williamstown through the Zoning Bylaw, The Subdivision Control Law, and Master Planning process. The Board is comprised of five members and is chaired by Amy Jeschawitz, with additional members; Stephanie Boyd, Alexander Carlisle, Susan Puddester, and Chris Winters. The Board would like to thank its other members who served on the Board during the first half of 2018, Chris Kapiloff and Ann McCallum, for their service to the Planning Board and the Williamstown community.

The Planning Board focused nearly all of 2018 on important work related to housing policy for our community. Major recent long-term planning processes including, *Economic Development Strategies for Williamstown* and Berkshire Regional Planning's *Sustainable Berkshires Regional Plan* have identified the growing mismatch in our community between our existing housing stock and what both new and existing aging residents desire. Following a planning partnership with the Massachusetts Housing Partnership and planner Jennifer Goldson, the Board in late 2017 proposed a major zoning bylaw amendment that would have modified the zoning in the most walkable residential areas of our village center to better reflect the built environment that exists today and allow the neighborhood to evolve as it did in an earlier era. The hope was that this zoning change could allow for the creation of new housing units that would blend into the existing fabric of our community. However, as the Board's process continued to unfold it became clear that this zoning amendment was much too expansive. Following significant community conversation, the Board voted to table the proposal. Throughout the remainder of 2018 the Board has been engaged in this ongoing community conversation on housing policy with the goal of bringing forward one or two smaller more incremental housing related amendments in 2019. One exciting new initiative the Board embarked on as a response to the community conversation on housing is the creation of a new series of meetings, "Community Coffees". These are small informal events where residents can sit and chat on any topic they're interested in with up to two Planning Board members, twice a month at a rotating series of local establishments. The Board hopes to continue these meetings in 2019 in order to hear from as many residents as we can.

Finally, we want to take this opportunity to remind all our friends and neighbors that throughout 2019 the Planning Board will be meeting the second Tuesday of each month at 7 PM to discuss these and other important issues. We encourage the public to attend and discuss the present and future land use patterns of Williamstown, and how we grow, protect, and manage the fabric of our community.



Photo Credit: Stephen Dravis

WILLIAMSTOWN POLICE DEPARTMENT

Police Chief Kyle J. Johnson

The Police Chief oversees the Police Department, Communications Section, Forest Warden, and School Crossing Guards. These departments are made up of a group of hard-working, dedicated professionals. Williamstown is very fortunate to have these professionals, and I would like to start this report by personally thanking each and every one of them for their continued hard work, dedication and professionalism that they display every day. I would also like to thank the Community as well for their continued support of these departments.

The duties of the Police Chief include not only the responsibilities listed above but also all administrative functions within the Police Department, as well as covering open patrol and dispatch shifts as needed.

Follow us on Facebook as "Williamstown Police Department, Massachusetts".

Funding to construct the new Police Station was approved at Town Meeting in May, and construction started in June, 2018 at 825 Simonds Road. The existing building, formerly the Turner House, is being renovated to house administrative offices, locker and training rooms, and an addition is being built behind it to house essential spaces such as Dispatch, Lockup, Sallyport, along with a dual-purpose Training Room/Emergency Operations Center. The building is expected to be moved into around July 1, 2019.

Administration / Personnel

Sergeants: Scott McGowan, Paul Thompson, David Lemieux

Officers: Kevin Garner, Tania Hernandez, Craig Eichhammer, John McConnell, Shuan William, Mike Ziemba, Scott Skorupski

Reserve officer and full-time Dispatcher, Brad Sacco, started the full-time police academy in Springfield in October 2018, with a graduation date of April 2019. Once successfully completed, Brad will be sworn in as a full-time officer, replacing the vacancy created when Preston Kelly transferred to the North Adams Police Department. We look forward to Brad returning to us in his new role.

Reserve Officers / Dispatchers: Officers David Jennings, Calvin Dzedziak, Anthony Duprat

Civilian Dispatchers: Laurie Tuper, Bill Jennings, Christy Lemoine

Crossing Guards: Bill Cote, Rosella Cote, Linda Nichols, Scott Park

Forest Warden: Rick Daniels

Deputy Wardens (Volunteer): Michael Daniels, Marcus Bottesi Jr., Peter Niemeyer, Kevin O'Mara, David Larabee, Morissa Daniels, Kevin Jolin, Erika O'Mara, Luke Ames, Nicole Pedercini, Christopher Beaumont.

Dispatch

Dispatch is the heart and soul of the Police Department. These are the people behind the scenes, 24 hours a day, seven days a week, simultaneously performing a multitude of tasks and never getting the credit they truly deserve. Aside from Police and Forest Warden dispatches, we also dispatch for Williamstown Fire and Northern Berkshire EMS, as well as serving as the after-hours point of contact for both the Department of Public Works and the State Department of Transportation

Calls for service are generated in Dispatch in a variety of ways. They can be personnel initiated via the radio or the cruiser's Mobile Data Terminal (MDT), such as a patrol conducting a traffic stop or a building check. They can be by walk-in, such as a License to Carry (LTC) application or fingerprinting, or they may come in through phone calls to the business, emergency or 911 phone lines. In 2018, the Department received 26,441 incoming calls on the business lines and another 3,389 calls on the emergency or 911 lines.

Dispatch is a State of Massachusetts Public Safety Answering Point (PSAP), and was upgraded in 2017 to the Next Generation 911 System. Late in 2018, Dispatch started accepting wireless 911 calls directly, eliminating the need to be transferred from the State Police Dispatch Center in Northampton, MA. This also increased the amount of grant funding from the State 911 by \$8,288.00 in 2018 and an estimated \$12,000 in future years.

There were 15,305 calls for service requiring some sort of action and are listed below by Call-Type category and are then broken down by shift:

<u>CALLS BY CATEGORY</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
911 ABANDONED CALLS	49	41	34
911 TEST CALLS	71	85	73
911 WRONG NUMBER CALLS	114	152	194
911 HANG UP CALL	39	51	58
911 SILENT CALLS	75	40	28
911 OVERFLOW – NORTH ADAMS	15	7	1
ABANDONED MV	1	3	2
AIRCRAFT INCIDENT	2	0	0
ALARM – BURGLAR	160	198	177
ALARM – OTHER	21	17	4
AMBULANCE CALL – WILLIAMSTOWN	1502	1550	1593
AMBULANCE CALL – HANCOCK	106	66	95
AMBULANCE CALL – MUTUAL AID	33	75	16
AMBULANCE CALLS – NEW ASHFORD	13	15	13
AMBULANCE CALL - NORTH ADAMS	N/A	N/A	21
AMBULANCE CALLS – POWNAL	7	21	26

AMBULANCE TRANSFERS	960	708	848
ANIMAL BITE	12	15	18
ANIMAL CONTROL	352	354	293
ALARM PERMITS ISSUED	16	6	5
ALARM PERMIT RENEWALS	167	152	134
ASSAULT	6	11	20
ASSIST OTHER AGENCY – DPW	64	84	69
ASSIST OTHER AGENCY – FIRE	72	75	87
ASSIST OTHER AGENCY – MGRSD	N/A	N/A	36
ASSIST OTHER AGENCY	46	42	58
ASSIST OTHER AGENCY – RMV	4	9	10
ASSIST OTHER AGENCY – POLICE	68	84	75
ASSIST OTHER AGENCY – UTILITY	28	36	53
ASSIST OTHER AGENCY – WCSS	26	33	21
ASSIST OTHER AGENCY – REPO	6	10	6
BREAKING & ENTRY	14	13	8
B.O.L.O.	52	66	83
BUILDING CHECK	2433	1967	3225
DISTURBANCE	107	141	121

DISABLED MV	96	95	100
DOMESTIC DISTURBANCE	27	20	13
ESCORT / TRANSPORT	4	21	17
FIRE DISPATCH – WILLIAMSTOWN	239	254	238
FIRE DISPATCH – MUTUAL AID	6	9	4
FORGERY	0	1	1
FINGERPRINTING	53	60	54
FOREST WARDEN DISPATCH	40	34	30
ILLEGAL DUMPING	8	3	4
IMMIGRATION DETAINER REQUESTS	N/A	0	0
JUVENILE OFFENSES	4	3	6
K-9 REQUEST – WILLIAMSTOWN	8	7	7
K-9 REQUESTS – OTHER AGENCY	7	9	8
LARCENY	142	160	98
LICENSE TO CARRY	59	59	108
LIQUOR LAW VIOLATION	16	18	12
MEDICAL ASSISTANCE	184	202	178
MISSING PERSON	20	23	23
MV LOCKOUT	110	109	116

MV ACCIDENT	224	242	256
MV STOP	2123	1705	1698
NARCOTICS INVEST	37	9	7
NOISE COMPLAINT	38	48	69
PARKING COMPLAINT	47	46	38
PERSONNEL COMPLAINT	0	3	3
PROPERTY DAMAGE	13	16	17
ANNOYING PHONE CALLS	8	4	15
PARKING CHECK	1760	1902	1802
POWER OUTAGE	15	42	14
PUBLIC RECORDS REQUEST	173	198	229
FOUND / LOST PROPERTY	125	123	111
PUBLIC SERVICE	136	122	97
PUBLIC SERVICE EVENT	35	26	43
RECOVERED STOLEN MV	0	0	1
ROAD CONDITIONS	123	136	180
ROBBERY	1	0	1
SERVE RESTRAINING ORDER	17	6	12
SEXUAL OFFENSES	11	16	9

SUDDEN DEATH	5	4	6
SECTION 12	24	17	20
SHOPLIFTING	1	0	3
SUSPICIOUS MV	238	299	270
AUTO THEFT	1	1	1
SOLICITING	8	5	4
SEX OFFENDER REGISTRATION	3	3	9
SPEED TRAILER ASSIGNMENT	12	5	8
SYSTEM TROUBLE	9	15	8
SERVE SUMMONS	71	71	102
SUSPICIOUS ACTIVITY	323	283	332
THREATS / HARASSMENT	34	43	44
TRAFFIC CONTROL	730	617	881
TRAFFIC COMPLAINT	238	226	231
TRESPASS	34	27	21
UNWANTED GUEST	16	12	23
VANDALISM	12	22	15
VIOLATION RESTRAINING ORDER	0	3	0
SERVE WARRANT	9	20	11

WELL-BEING CHECK	89	149	144
TOTAL CALLS FOR SERVICE:	14490	13735	15305

2018 CALLS FOR SERVICE BY SHIFT:

<u>SHIFT</u>	<u>NUMBER OF CALLS</u>
Days / 7am to 3pm	8508
Evenings / 3pm to 11pm	4541
Nights / 11pm to 7am	2256
Total Calls for Service	15305

Criminal Activity

The Police Department applied for two hundred thirty-four (234) criminal charges against one hundred-twelve (112) adults, and five (5) criminal charges against four (4) juveniles in 2018. An additional seventeen (17) adults were placed in Protective Custody. The following is a breakdown of offense types based upon the Federal Bureau of Investigations (FBI) National Incident-Based Reporting System (NIBRS):

<u>OFFENSES BY NIBRS CODE:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
NEGLIGENT MANSLAUGHTER	1	0	0
KIDNAPPING / ABDUCTION	0	0	0
FORCIBLE RAPE / SODOMY	5	4	2
FORCIBLE FONDLING	2	1	0
ROBBERY	1	0	1
AGGRAVATED ASSAULT	5	5	2
SIMPLE ASSAULT	14	17	16
INTIMIDATION	5	1	8

ARSON	0	1	0
BREAKING & ENTERING / BURGLARY	20	9	9
SHOPLIFTING	2	0	3
THEFT FROM A BUILDING	47	46	8
THEFT FROM A MV	0	2	0
ALL OTHER LARCENIES	77	90	64
MV THEFT	1	1	0
COUNTERFEITING / FORGERY	1	2	21
LARCENY BY FALSE PRETENSE	10	7	8
CREDIT CARD THEFT	2	1	2
IMPERSONATION	1	1	1
HACKING/COMPUTER INVASION	0	0	1
EMBEZZLEMENT	0	1	1
STOLEN PROPERTY OFFENSES	2	2	3
PROPERTY DESTRUCTION / VANDALISM	25	29	17
NARCOTIC VIOLATIONS	46	12	13
INCEST	0	1	0
STATUTORY RAPE	4	6	4
PORNOGRAPHY / OBSCENE MATERIAL	4	2	2

WEAPONS VIOLATIONS	0	1	0
BAD CHECKS	1	1	0
DISORDERLY CONDUCT	13	7	6
DRIVING UNDER THE INFLUENCE	15	7	13
DRUNKENNESS	0	2	17
FAMILY OFFENSES (NON-VIOLENT)	0	1	0
LIQUOR LAW VIOLATIONS	9	17	8
TRESPASS	8	8	2
ALL OTHER OFFENSES	32	54	56
TRAFFIC OFFENSES / TOWN BYLAWS	158	92	136
TOTAL	511	431	424

Traffic Enforcement

Traffic enforcement is a significant portion of the Police Department's duties. The town has approximately eighty-six (86) miles of public roadways, with the major routes being State Routes 2, 7, and 43. When officers are not answering calls or completing paperwork, they are conducting enforcement on these roadways. Of the 1,698 traffic stops conducted in 2018, these routes saw a majority of the enforcement:

- Route 2 (Taconic Trail & Main Street): 321 stops resulting in 423 violations;
- Route 7 (New Ashford & Cold Spring Roads, North Street and Simonds Road): 597 stops resulting in 703 violations;
- Route 43 (Hancock & Green River Roads and Water Street): 261 stops resulting in 302 violations;
- North Hoosac, Bridges and Sand Springs Road corridor: 362 stops resulting in 446 violations.

Specific traffic complaints are received regularly at the Police Department. As cell phone technologies advance with improved reception, more motorists are calling to report the improper operation of other motorists. When possible, patrols are directed to these areas in an attempt to locate the specific motor vehicle. A second type of complaint commonly received is when a resident or group of residents in a specific neighborhood report speeding vehicles in a specific section of town. To assist in strategizing enforcement in these specific areas, the Police Department deploys the speed monitoring trailer to record the number of vehicles, speed, direction and time of day to allow for a more specific enforcement action. This trailer also serves as a deterrent as well by displaying both the posted road speed and the vehicle's speed, and then flashing red when the posted speed is exceeded. Two (2) permanent speed monitoring signs were donated to the Town in 2013 and installed on Route 43 (Water

Street and Green River Road) to also serve as a deterrent to speeding motorists. Two (2) signs were installed on School Street in 2016 and two (2) additional signs were installed on North Hoosac Road at the end of 2018.

In 2018, the Police Department responded to two hundred fifty-six (256) motor vehicle crashes. Fortunately, most of these crashes were minor in nature and many occurred in parking lots or during on-street parking. From the more significant crashes, forty-one (41) persons reported injury.

<u>CRASH ACTIVITY SUMMARY</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
FATAL MV CRASHES	0	0	1
PERSONAL INJURY CRASHES	36	34	41
CRASHES INVOLVING PEDESTRIANS / CYCLISTS	6	7	5
CRASHES W/O INJURY	155	178	214
TOTAL MV CRASHES:	197	219	249

<u>TRAFFIC ENFORCEMENT</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
CRIMINAL MV VIOLATIONS	172	92	157
CIVIL MV VIOLATIONS	353	266	234
WARNING MV VIOLATIONS	2069	1697	1718
TOTALS VIOLATIONS:	2594	2055	2109
TOTAL MOTOR VEHICLE STOPS:	2166	1705	1698

<u>PARKING ENFORCEMENT</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
HANDICAP ZONE	9	13	10
PROHIBITED AREA	141	196	99

DOUBLE PARKING	1	0	1
ALL NIGHT PARKING	633	596	391
WITHIN 10' OF FIRE HYDRANT	1	1	0
ACROSS PRIVATE DRIVE / ROAD	1	7	4
WITHIN 20' OF INTERSECTION	2	3	3
UPON CROSSWALK / SIDEWALK	4	5	8
WRONG DIRECTION OR MORE THAN 12" FROM CURB	17	14	13
SNOW & ICE REMOVAL	0	0	1
UPON BRIDGE OR APPROACH	0	2	0
OVERTIME PARKING	1061	1151	1134
TOTAL PARKING TICKETS:	1870	1988	1664

<u>NON-MOTOR VEHICLE CITATIONS</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
CIVIL POSSESSION OF ONE (1) OUNCE OR LESS OF MARIJUANA	31	0	6
UNLICENSED DOG	0	1	0
DOG RUNNING AT LARGE	25	22	18

Training

Training is a very important element for effective policing. Laws are constantly being created or updated, and technology is rapidly advancing in the world of law enforcement. There is a delicate balance between staying current, and sometimes even ahead of these changes, while working within the strict confines of a budget. The Police Department recognizes the importance of training, and every year all officers receive forty (40) hours of state mandated In-Service training through classroom sessions conducted by the Berkshire County Chiefs of Police Association, or online through various agencies such as the Municipal Police Training Committee, Massachusetts State Police or the Municipal Police Institute. Mandated topics in 2018 included: Legal

Updates, Stress, Stigma & Survival in Policing, Procedural Justice & Legitimacy, Violent Extremism Awareness, Law Enforcement Response to Domestic Assault & Sexual Violence, Defensive Tactics and CPR/First Responder. These training opportunities were held on various days in a north, central or south Berkshire locations from January through May, allowing many to attend while on shift to reduce overtime costs.

All Williamstown Police Officers are also certified Dispatchers, and therefore, all officers and civilian staff are mandated by the state to also receive a minimum of sixteen (16) hours annually of In-Service training in the Emergency Medical Dispatch (EMD) field. Topics in 2018 were: EMD Recertification, (8 hours); Suicide Intervention, (8 hours); Opioid Epidemic: Your Role in the Overdose Crisis, (1 hour); Lone Wolf Attacks, (1 hour); Civil Unrest: Responding to Communities in Turmoil, (1 hour); Motor Vehicle Accidents, (1 hour); Structure Fires, (1 hour); Managing Anger in the Dispatch Center, (1 hour); Declaration MCI: Responding to Mass Casualty Incidents, (1 hour); Train Incidents, (1 hour).

We also conduct training within the Police Department, as well as for other agencies, with our own staff functioning as instructors. Within the department, Sergeant David Lemieux instructs the annual qualifications of handgun & long gun at the firearms range. In addition to the In-Service trainings and certifications, the following are some of the specialized trainings that were able to be attended:

March: K9 Officer Ziembra attended a one-day course on Legal Updates for K9 Officers.

K9 Officer Ziembra attended, Emerging Threats for First Responders, hosted by the Western Region Homeland Security Advisory Council (WRHSAC), and also attended the annual Williams College Emergency Management tabletop exercise.

April: A majority of officers participated in Active Shooter scenario training at the site of the former Turner House, instructed by the Berkshire County Special Response Team.

June: All officers met with Leticia Smith-Evans Haynes, Ph.D., Vice President in the Office of Institutional Diversity & Equality for Williams College. She engaged the department in a discussion around biases and how they could be perceived in everyday life and most specifically, in police work.

July: Ofc. Shuan William attended a Federal Aviation Administration (FAA) Q&A training seminar for the use of Drones, in Chicopee, at Westover Air Force Base.

August: Officer Brad Sacco received certification in ALERRT (Advanced Law Enforcement Rapid Response Training) and ALICE (Alert, Lockdown, Inform, Counter, Evacuate) trainings.

September: Sgt. Lemieux recertified as an instructor in Electronic Weapons on 09/10.

K9 Officer Ziembra attended the Massachusetts School Active Shooter Symposium at Westfield State University on 09/21.

October: All officers completed their annual handgun and patrol rifle qualification training.

November: Sgt. McGowan attended "Charming Chester: Eliciting Information in Child Exploitation Investigations" in Chicopee, sponsored by Homeland Security Investigations (HSI) Boston and United States Attorney's Office for the District of Massachusetts.

December: Ofc. McConnell & Ofc. William attended A.R.I.D.E. (Advanced Roadside Impaired Driving Enforcement) in Pittsfield. This training helps offices detect impaired drivers who may also be under the influence of prescribed medication or narcotics, not just alcohol.

Officer Ziembra attended "Stop the Bleed" training at Berkshire Medical Center where he obtained instructor certification.

Grants

In 2018, the following grant money was awarded to the Department. In most instances, the grants come with specific rules regarding implementation and they generally do not allow their use to supplant any portion of the operating budget.

<u>SOURCE</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
State 911 Public Safety Answering Point (PSAP) Support	Dispatch Equipment & Personnel Costs	\$34,180.00
State 911 Public Safety Answering Point (PSAP) Training	EMD Training	\$17,470.00
Volunteer Fire Assistance Grant through the DCR Bureau of Forest Fire Control	Two (2) BackPack Hand Pumps & Accessories	\$1,906.00

Forest Warden

In 2018, the Forest Warden Department issued burning permits during the open season from January 15 - April 30th, as well as agricultural burn permits year-round as the weather permitted. Burn Permits are issued for brush 3" or smaller only, and grass, hay, leaves, stumps & trash are never allowed to be burned. The Department investigated smoke complaints and checked on permitted fires for regulation compliance, extinguishing all illegal fires. As in the past couple of years, the 2018 season was dry and windy at times, making it difficult to issue permits safely. There was a total of fourteen (14) red flag days during the open burn season, which meant no outdoor fires of any kind.

A total of one hundred seventy-seven (177) Burn Permits were issued and the Wardens responded to thirty-one (31) calls for service:

- Smoke Complaints, Illegal Content and/or Unpermitted Fire complaints: Fifteen (15)
- Lost and/or Injured Persons: Ten (10)
 - One February night, we responded to the Mt Greylock State Reservation for a report of two (2) hikers and their dog being lost and cold. We called the Lanesborough and North Adams Fire Departments for their snowmobiles; the State Department of Conservation and Recreation (DCR) for manpower and the Massachusetts State Police Air Wing Unit to assist in locating and bringing them out.
 - In March, we responded to a report of a missing hiker in a snow storm in Hopkins Forest. Once again, we called upon assistance from the Williamstown, Lanesborough and North Adams Fire Departments. Two (2) search teams went into the woods; one from Hopkins Forest and one from the top of Taconic Trail. The hiker walked out to a road in Pownal, VT.
 - We assisted North Adams during a night search for a lost hiker on the Appalachian Trail on Pine Cobble, and we also teamed up with Pownal Fire to assist Rensselaer County, NY search for a group of five (5) missing hikers near the tri-state marker of Mass, Vermont and New York.

- An injured hiker on the Mt. Prospect Trail of the Mt. Greylock State Reservation was rescued.
- Wildland Fires: Two (2)
 - A home owner dumped their two (2) day old wood stove ashes on edge of their yard, believing they were cold, but there was enough heat to catch the woods on fire. Both the Williamstown and Hancock Fire Departments assisted in containing the fire to one (1) acre.
- Fireworks Standby: Two (2)

The Forest Wardens attended Fire Prevention Day in October and the Town's 4th of July Parade. All members train regularly, completing CPR/AED and First Responder training as required by the State. One member has National Red Card Certification, two (2) are Emergency Medical Technicians and one (1) is a Paramedic.

The Forest Warden Department Received a grant from The Volunteer Fire Assistance Grant 2018 for \$1,906.00 to purchase two (2) backpack hand pumps and accessories.

Assignments

While each officer serves in both the patrol and dispatch roles as their primary function, some are given specialized assignments to enhance our role in public safety. The specialized assignments often times require additional specialized trainings and allow the officers to work regularly with other agencies to further hone their skills. In return, the department fosters relationships that work seamlessly when additional resources and manpower are needed from outside agencies.

- **Animal Control**

All officers respond to the various animal calls received within the year and enforce the Town Bylaws as they apply to dogs and cats. Often times, callers are redirected to private pest control companies for nuisance wildlife calls. Dogs and cats with possible rabies exposure through bites or wounds of an unknown origin are viewed and quarantined as required by law. To maintain a level of consistency, Chief Johnson and K-9 Officer Ziemba fill this role of Animal Inspectors.

- **Berkshire Law Enforcement Task Force (BLETF): Officer Shuan William**

While assigned to the BLETF-DEU (Digital Evidence Unit), Officer Shuan William has assisted in numerous investigations with the BLETF, from Murder, Narcotic Violations, Sexual Assaults, Child Pornography and Violent Crimes, along with the downloading of over 100 cellular telephones/similar electronic devices (tablets/gps), this past year alone. The information that has been gained from these cellular extractions have helped law enforcement significantly strengthen the criminal cases they were derived from.

Since the implementation of the DEU six (6) years ago, a growing number of towns from Berkshire County, along with the patrol barracks of the Massachusetts State Police, have taken advantage of having a Digital Evidence Unit in their own county. Since its inception in 2013, the DEU has processed over 800 cellular telephones. DEU members have assisted in numerous investigations by assisting other police officers in authoring and obtaining the necessary search warrants in order to be granted permission to search these electronic devices for evidence of a crime.

Notable Case(s):

On March 15, after a two-month long investigation, Officer William, along with other members of the Berkshire County Drug Task Force (BCDTF) executed a search warrant for heroin and cocaine distribution at a motel on Main Street. Officers arrested two (2) individuals (male and female) for Possession with Intent to Distribute a Class A Substance – Heroin and Trafficking in Class B - Cocaine (18-36 grams). The BCDTF also seized over 250 bags of heroin and a large sum of cash. Both arrestees had relocated to the Northern Berkshire County area from Springfield. The two would commonly rent local motel rooms to sell their narcotics from,

and would frequently change motels in an effort to remain undetected. Due to previous drug convictions and the quantities of the narcotics seized, these criminal cases are making their way through the Berkshire Superior Court system.

In June, the BLETF was asked to assist a police department with a case that involved the sexual assault of a child under the age of 18 years old. Officer William was tasked with retrieving video from a local motel. Even though almost two (2) months had passed, Officer William was able to secure video evidence that was able to be used to help move the case forward towards the arrest of the suspect.

In late November, eight (8) law enforcement officers from the Jefferson Parish Sheriff's Office (JPSO) Louisiana, came to Berkshire County, as they were following the evidence from a Cold Case (Homicide) which occurred in Jefferson Parish, Louisiana during the mid-1970's. The BLETF assisted the JPSO in locating their suspect, obtaining search warrants, and the assisting with the logistics of their large scale operation. On November 29, the BLETF & JPSO executed their search warrants on the suspect's residence and the suspect was arrested without incident (*on an arrest warrant out of LA*), and is currently being held, pending his extradition back to Louisiana to face numerous criminal charges, including murder.

Between September and December, the BLETF have executed numerous search warrants for the Possession, Distribution and Manufacturing of Child Pornography within Berkshire County. Officer William, along with all members of the Digital Evidence Unit, have been working diligently in processing all of the digital evidence that was seized. We have all been instrumental in finding the digital images, movies and other files to assist in the investigators to be able to file criminal charges against the suspects. A number of these cases are currently working their way through the Berkshire Superior Court system.

- **Investigations: Sergeant Scott E. McGowan**

The Town of Williamstown is a safe community that allows for people to enjoy a very high quality of life to live, work and visit. However, as with all communities, Williamstown is not immune to crimes and the persons that commit them. To devote the necessary resources when serious incidents are reported to the Department, Sergeant Scott McGowan was appointed the Police Department's investigator in 2007 and continues in that role today. McGowan still covers patrol functions but as the investigator, he is also tasked with maintaining certain, specific certifications.

Certain incidents reported to the Department throughout the year can be handled while on a regular patrol. Other, more serious incidents require uninterrupted attention, and as this happens, McGowan's regular shifts are backfilled by others so he can focus on the investigative task(s) at hand.

One particular incident reported to the Department resulted in a multi-state investigation. On June 1, 2018, McGowan began an investigation of a 47 year-old male suspect, who, on several occasions, had met with a juvenile at different Williamstown locations. During the initial stages, significant time was spent collecting physical and digital evidence while ensuring the juvenile's safety. As the investigation continued, the East Greenbush, New York and the New York State Police became involved, as crimes relating to the same suspect in this matter were discovered to have taken place within their jurisdictions. The investigation culminated in late June when a search warrant was executed at the suspect's residence in East Greenbush, involving the Massachusetts State Police, New York State Police and East Greenbush Police. Later, during the suspect interview, investigators were able to obtain a full confession from the suspect. Afterwards, a Berkshire County Grand Jury indicted this individual on six (6) counts of Aggravated Statutory Rape, one (1) count of Enticing a Child, one (1) count of Possession of Child Pornography, one (1) count of Disseminating Obscene Material to a Minor, nine (9) counts of Indecent Assault and Battery, and one (1) count of Procuring Alcohol to a Minor.

A 2018 larceny investigation by McGowan concluded in a plea deal with the judge sentencing a defendant to the Hampden County Jail and House of Correction. In this case, the defendant was employed as a home health aide to care for elderly residents. The defendant was suspected of stealing approximately \$45,000 worth of jewelry. However, the monetary value of the property pales

in comparison to the irreplaceable sentimental meaning of the many pieces lost and the significant anguish the victims experienced as a result.

- **K-9 Program: K-9 Officer Mike J. Ziemba & Daisy**

The Williamstown K-9 Unit, Officer Mike Ziemba and canine Daisy, were requested to respond to multiple calls for service in and around Williamstown. Several scenarios that may require the use of the K-9 for a search are: suspects that have just committed a crime and fled on foot; persons who had indicated they wished to harm themselves and walked away; persons fleeing from a motor vehicle crash or stop, and lost or missing persons. Even in instances where a specific subject is not located, the tracks for suspects may provide vital information where evidence is found along the track, or ending in certain locations where motor vehicles were used to remove the suspect from the area.

The K-9 Unit also participated in public service events which covered a range of topics from numerous informative presentations on the role and use of the K-9 to school children of varying ages, informative presentations and question and answer sessions, demonstrations at various local parades and block parties, and the presentation of DARE awards to students graduating from the program.

Training is a constant process for the K-9 Unit which, on average, logs many hours each month. Most training is done locally, in different scenarios, and in varying communities. Many times, training time is also spent with the Pittsfield Police Department and Berkshire County Sheriff's Department, both of which have K-9 Units and a certified Police K-9 Master Trainer.

Many local communities have recognized the benefit of having a certified K-9 Unit as part of the Police Department and have acquired one of their own. At the inception of Williamstown's K-9 program there were no grants that were offered to assist with expenses and startup costs, but that has now changed. Many area municipalities have been awarded these grants and now have K-9 Units trained to respond to calls for service, providing a larger resource of K-9 responses, easing the burden on the existing K-9 Units in the area. Officer Ziemba has assisted with some of these new K-9's and their handlers by providing guidance as they start their respective programs.

To date, the new K-9 Units have selected either a Shepherd or Malinois canine, focusing training on tracking, article and/or narcotics detection and/or a patrol dog, leaving Williamstown's Daisy as the only bloodhound in all of Western Massachusetts. Bloodhounds are renowned for their scent tracking ability, and this is Daisy's only responsibility. Daisy's day-to-day care and expenses are the sole responsibility of K-9 Handler, Officer Ziemba. Medical expenses are supported by donations from the community.

- **ROPES: Dispatcher Laurie Tuper; Officers Tania Hernandez & Brad Sacco**

Evening shift Dispatcher Laurie Tuper, along with Officers Tania Hernandez & Brad Sacco, participated in ROPES (Respect Other People; Encouraging Self-esteem) Camps, July 9 - 13 and August 6 - 10, at Windsor Lake in North Adams. The camp is open to all children 11-13 years old and mentors 14-18 years old, from Cheshire, Clarksburg, Florida, North Adams and Williamstown. This first week hosted 96 participants and the second week had 98 participants.

- **School Safety: K-9 Officer Mike J. Ziemba**

Based on current negative trends in today's society, extra precautions and vigilance are directed towards the several schools within Williamstown and the neighboring communities. Each and every day, multiple random patrols are directed to the area of the Williamstown Elementary, Pine Cobble and Mt. Greylock Regional High School, and the surrounding streets during the commutes to and from school. While Williamstown is a safe community, the Police Department has dedicated much time to planning and preparing for a variety of emergency scenarios. While we hope these tragic events that occur across the nation never become a reality here, training for them is unfortunately a necessity. Keeping the schools safe is a team effort and would not be possible without the full cooperation and communication between several agencies. These agencies consist primarily of

educators and administrators of the Williamstown Elementary School, Mount Greylock Regional High School and Pine Cobble School, and the Williamstown Police Department. Neighboring agencies also play a vital role in school safety as well. The Massachusetts State Police, North Adams Police and Lanesborough Police also assist and participate in our drills on a regular basis as their respective agencies would be called to respond if an event were to occur. In turn, Officer Ziemba has assisted with drills and training in the North Adams, Adams, Florida, Lanesborough and Hancock Schools. Officer's from each agency that are assigned to the school safety initiative communicate with and update each other on a regular basis regarding any changes/advancements in the schools.

To fully understand the topic of school safety and in an effort to stay current with national responses Officer Ziemba was certified several years ago as an instructor for the ALICE (Alert. Lockdown. Inform. Counter. Evacuate.) curriculum, a nationally recognized program designed to educate and instruct Law Enforcement responses to active threats within the schools. Officer Brad Sacco also obtained this certification in 2018 and will assist Ziemba with presentations once graduated from the police academy.

This training is fact and statistic based and encourages a whole new way of addressing threats within the school; a drastic departure from the formerly accepted practices of simply locking students and staff into classrooms. The program also encourages attendance by school personnel and allows for law enforcement and school staff to take the curriculum practices back into the school for dissemination to the rest of the staff for implementation. This program, while more specifically designed for schools, can be adapted for most businesses, and can be presented by the Police Department upon request.

K9 Officer Ziemba partnered with Massachusetts State Trooper Andy Canata to instruct Williams College Safety & Security and Dining Services employees in ALICE, receiving the following feedback from various departments within the college:

Dear Andy and Mike:

A huge thank you for your time, effort and great presentation to our Dining Staff. We continue to hear positive feedback on a daily basis. We are moving ahead, working on several of the recommendations immediately.

Hi All:

A BIG thank you for yesterday's training for our staff! Something very important for our staff to be informed and safe! Knowledge is power! Please pass along our appreciation to those missed in this email! Here's to a great academic year!

Mike - yet another thank you. We learned so much from the Active Shooter Training. And as you know we are moving ahead with getting all the recommendations in place. Your training was a real eye opener!

I would like to add my "Thanks " for a very helpful & educating Training program. My late-night staff was very happy with everything they learned that day, and they feel a little more confident that we are all working together to keep them and our students safe.

Williamstown Elementary School, Mount Greylock Regional High School, Williamstown Youth Center, Pine Cobble School, Williamstown Commons, Sweet Brook Care Center and Images Cinema have also received this training presentation.

Programs:

The Police Department continued its Community Policing approach throughout 2018, and will do so well into the future. Community Policing is a style of police work that puts heavy emphasis on partnering with the community and problem solving as many issues as possible that threaten to erode the quality of life within the community. A large emphasis is placed on the smaller, less obvious issues to help establish ways of dealing with them before they can become a source of erosion to the quality of life for the residents and visitors of our community. This is known as the Broken Windows Theory. If a broken window is

not fixed, then adjacent windows will be broken until the facade of the entire building is eroded. However, if this first window is maintained, the temptation to break other windows is reduced, and the building will stay intact. The "Building" in this theory is the community. Everyone knows that crimes such as drug offenses, assaults and larcenies are violations of the law and dealing with these issues falls under standard police work. The Community Policing philosophy tackles the smaller issues that tend to lead up to these more serious crimes in an effort to prevent them from occurring altogether.

A Safer Williamstown

This program allows the Police Department to issue an informational brochure to all residents that apply for and receive either a Firearms Identification Card (FID) or a License to Carry (LTC) a firearm. The brochure focuses on safe gun storage, gun safety rules, and important points of law. Through a partnership with Project Child Safe, the Police Department is also able to distribute gun safety locks, free of charge, to all residents. Anyone in need of gun safety locks should call or stop by the Williamstown Police Department.

The issuance of the FID or LTC by the Police Department has been expedited by the Police Department implementing MIRCS (Massachusetts Instant Record Check System). MIRCS is a program implemented through the Criminal History Systems Board for online instant record checks, photos and fingerprinting for firearms licensing applicants. It improves efficiency in the licensing process by confirming data and fingerprint identification immediately. This system allows for an electronic application process to reduce the delays caused by forwarding paper applications by mail. Sergeant Lemieux handles all applications, and generally new applicants and renewals can be performed between 4:00 PM and 10:00 PM when Sergeant Lemieux is on duty. Residents are encouraged to call just prior to coming to the station to check his availability.

Community Events Planning

The Police Department stays busy directing traffic around numerous events throughout the year. These include the Williams College Graduation and the Alumni Parade on Main and Spring Streets, the annual Holiday Walk on Spring Street, Memorial and Independence Day Parades, Cal Ripken Parade, and numerous fundraising runs that occur on town roadways.

Lock Box Program

Through the partnership with the Council on Aging, special attention is focused on the senior citizens of Williamstown. This partnership focuses on quality of life issues, crime prevention measures and identity thefts and scams. One such initiative continued in 2017 included the purchase of numerous Lock Box units that are utilized to secure a spare key at an individual's home. In the event that a person may be locked inside their residence and is in need of emergency care, responding officers and/or emergency personnel can access the key from the Lock Box and make entry without causing any damage to the residence.

Noise Abatement Program

This program partners the Police Department with Williams College Campus Safety & Security, Williams College administration representatives, landlords who rent to off-campus students and the students themselves. The purpose of this collaboration is to make students aware of the quality of life issues within their neighborhoods and how they can help maintain them and still have a college related social life. Referred to as the "Three strikes program" by some students, this project advises students about the consequences of repetitive police response to off campus housing and the consequences to tenants and property owners. This program is overseen by Sergeant Paul Thompson.

Prescription Round-Up

The Prescription Drop Box located in the police station lobby continues to be a valued tool for the community. In fact, it is so popular, that we had to install a much larger box to accommodate the need. The new box is now located just outside the Police Department entry door. The drop box is available 24/7 to the community as a safe alternative to dispose of unwanted, unused and expired medications.

*** SHARPS ARE NOT ACCEPTED ***

SIGN COMMISSION

Anne Singleton, Chair

The Town of Williamstown Sign Commission is tasked with administering the Code of the Town of Williamstown, Chapter 53, Signs (the Sign Bylaw), consistent with the character and appearance of the area for which the sign is requested. Signs may be of a permanent nature, (for new businesses, institutions or activities) or may be temporary for specific events or functions. During 2018 Sign Commissioners were: Chair Anna Singleton, Anne Hogeland, Alexander Davis, and Kathy Thompson.

The Sign Inspector can issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. In granting Special Permits, the Commission has wide discretion in what will be allowed or modified in the application. The Sign Inspector is the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown.

The Sign Bylaw, in its introduction, states:

- A. The Williamstown envisioned under this chapter is one with major patterns of use and general appearance little changed from today, but with greater opportunities within the community for a broader range of diversity of citizens and businesses; a town not only undamaged by change but made better through it.
- B. Economic growth appropriate to Williamstown's character is actively sought, not as an end to itself, but as a means of broadening the diversity of opportunity in Williamstown, in mm supporting a rich and diverse community life and population. There is room enough for all the development which realistically the town can expect to experience without the defacing of its special assets and places, including both natural and man-made features, mini vistas and historic monuments.
- C. The basic form of Williamstown is that of a classic New England town, with a strong central village sharply contrasting with and benefiting from the openness of the surrounding lands. The present arrangement works well for almost everyone. It provides wonderful living possibilities within easy walk of both central services and open lands. It organizes development in an easily serviced way. It creates a visually rich and satisfying community character.
- D. There is little doubt Williamstown residents intend the policies of the Sign Commission to enhance these qualities. Such conflicts within the community as the Sign Commission may encounter should be reconciled with this public vision in mind. It is instructed to use incentives and rewards wherever possible, as a way of implementing sign policy. However, the following guidelines are intended to be as clear and unambiguous as possible:
 - a. The primary function of on-premise signs is to index the environment to tell people where they can find what. Selling is a subordinate purpose.
 - b. Signs should be expressive of the individual proprietor's identity.
 - c. Signs should be appropriate to the type of activity to which they pertain.
 - d. Signs should be compatible with the visual character of the area surrounding them. Carved signs are compatible in all areas, and this chapter encourages their use.
 - e. Signs should be legible in the circumstances in which they are seen.

Using its discretion, consistent with the bylaw, the Commission seeks to follows these guidelines in rendering its decisions.

In 2018 74 sign permits were issued either by the Commission or its Sign Inspector, Andrew Groff.

TOWN CLERK/BOARD OF REGISTRARS

Mary Courtney Kennedy, Town Clerk (Democrat)

Robert A. Jones, Registrar (Republican)

Mark Windover, Registrar (Democrat)

Kurt Gabel, Registrar (Republican)

The Town Clerk's office serves as the repository of vital records for the town; conducts all activities related to the Annual Street Listing, voter registration, elections and town meeting, administers oaths to all public officials, issues dog licenses, records vital records and issues certified copies, provides notary public services, oversees employee and board members compliance with the Conflict of Interest law, and serves as the Public Records Officer.

Total Registered Voters as of July 1, 2018– 4,992

Democrats – 2,366

Republicans –302

Unenrolled – 2,289

Green Rainbow -5

Libertarian –18

United Independent Party - 8

Socialist – 1

American Independent Party -1

Pirate Party – 1

MA Independent Party – 1

Dog Licenses Issued – 2018

Male	35
Female	19
Neutered Male	320
Spayed Female	14
Kennel License (4 dogs)	0
Kennel License (10 dogs)	0

Net Value of Licenses	\$ 3,953.00
Late Fees	\$ 30.00
Gross Value of Dog License	\$ 3,983.00

Vital Records Recorded in 2018

Births	14
Marriage Intentions	29
Marriage Licenses	25
Death	153

Documents and Permits issued in 2018

Business Certificates -4

Raffle Permits – 1

Certified Birth Certificates Issued -82

Certified Marriage Certificates Issued – 78

Certified Death Certificates Issued – 629

ANNUAL TOWN ELECTION MAY 8, 2018

SELECTMEN (3 YEAR) (1)	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	33	13	35	81
ANNE O'CONNOR	231	112	274	617
WRITE INS	1	1	2	4
TOTAL	265	126	311	702
WMST ELEM SCHOOL COMMITTEE (2)	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	194	100	204	498
CATHERINE I. KEATING	139	74	189	402
ROBERT L. MATHEWS	88	32	78	198
ELIZABETH G. MILLER	109	46	149	304
WRITE INS	0	0	2	2
WRITE INS	0	0	0	0
TOTAL	530	252	622	1404
LIBRARY TRUSTEE (3 YEAR) (1)	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	53	27	54	134
CHARLES J. BONENTI	211	99	256	566
WRITE INS	1	0	1	2
TOTAL	265	126	311	702
PLANNING BOARD (2 YEAR) (1)	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	39	8	46	93
ALEXANDER M. CARLISLE	139	55	129	323
JOHN C. SPELMAN	87	61	135	283
WRITE INS	0	2	1	3
TOTAL	265	126	311	702
PLANNING BOARD (5 YEAR) (1)	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	6	6	9	21
STEPHANIE BOYD	148	75	167	390

MICHAEL S. GOODWIN	111	45	135	291
WRITE INS	0	0	0	0
TOTAL	265	126	311	702
NOR BERK VOC REG SCHL (3 YEAR (1))	<i>PREC. 1</i>	<i>PREC. 2</i>	<i>PREC. 3</i>	<i>TOTAL</i>
BLANKS	72	32	69	173
TIMOTHY G. RICKERT	193	94	242	529
WRITE INS	0	0	0	0
TOTAL	265	126	311	702

TOWN OF WILLIAMSTOWN
ANNUAL TOWN MEETING
FISCAL YEAR
JULY 1, 2018 to JUNE 30, 2019
COMMONWEALTH OF MASSACHUSETTS

Berkshire, ss:

To either of the Constables of the Town of Williamstown, in the County of Berkshire.

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Williamstown qualified to vote in elections and Town affairs to meet at Williamstown Elementary School, 115 Church Street, in said Williamstown on

TUESDAY, THE EIGHTH OF MAY 2018 at SEVEN O'CLOCK A.M. for the following purpose:

To bring their votes to the election of officers for the election of all Town Officers

The polls will be opened at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M.

And furthermore, to meet at Williamstown Elementary School, 115 Church Street, on TUESDAY, THE FIFTEENTH DAY OF MAY 2018 AT SEVEN O'CLOCK P.M. for the following purpose:

To act on all Articles of this warrant, except Article 1, which has been acted upon at the above meeting for the election of officers.

Proceeding: Moderator Adam Filson opened the Annual Town Meeting at 7:05 PM. in the gymnasium of the Williamstown Elementary School, 115 Church Street.

Hugh Daley represented the Select Board as Chairman.

Elisabeth Goodman represented the Finance Committee as Chairman.

Jane Patton represented the Community Preservation Committee as Chairman.

Chairman Daley read the names of Committee and Board members who have terms expiring in June and thanked them for their service to Williamstown.

The Moderator announced the recipient of the Scarborough, Solomon & Flynn Community Service Award as K. Elaine Neely. She was being honored for her many years as a member of the Finance Committee and Hoosac Water Quality District.

Two hundred and thirteen (213) registered voters checked into town meeting.

ELECTION OF TOWN OFFICERS

Article 1. To choose one Selectmen for a three year term; two Elementary School Committee (K-6) member for a term until June 30, 2018; one Library Trustee for a three year term; one Planning Board member for a five year term; one Planning Board member for a two year term and one Northern Berkshire Vocational Regional School Committee member for a three year term. *The election occurs on May 8, 2018 after this document has gone to press. Election results are posted on the town website www.williamstownma.gov.*

REPORTS OF TOWN COMMITTEES

Article 2. To see if the Town will vote to accept the reports of the Select Board, the Town Manager, and all other officers and committees, and act thereon.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to adopt Article 2. There being no discussion, the Moderator declared Article 2 carried by unanimous voice vote.

The Moderator made the following statement regarding a new process of using a Consent Agenda.

"Warrant articles on a Consent Agenda are exceptions to the general process of Town Meeting. The motions under the articles on the Consent Agenda will be acted upon as one unit and passed without debate. First, I'll read out the numbers of the articles, one by one. If one or more of you object to any particular article being included in the Consent Agenda, please say "hold" in a loud voice when the number is called. I'll then remove that article automatically from the Consent Agenda and restore it to its original place in the Warrant, to be debated and voted under the usual manner."

He proceeded to read the title of each article to be considered under the Consent Agenda, namely, Article 3 through 12 and 16 through 20. There were no "holds" requested from the voters. He then offered the following motion:

MOTION: Is there a motion that the Town take Articles 3 through 12 and 16 through 20 out of order and that they be "Passed by Consent" in accordance with the Motions shown on the Consent Agenda distributed this evening? The Chairman of the Finance Committee so moved, and it was seconded. There being no discussion, the Consent Agenda was carried by majority voice vote.

TO APPLY UNRESERVED FUND BALANCE TO REDUCE THE TAX RATE

Article 3. To see if the Town will vote to transfer and appropriate the sum of **\$475,000** from the General Fund Unreserved Fund Balance to reduce the tax rate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$ 475,000 from the General Fund Unreserved Fund Balance to be used to reduce the tax rate. Article 3 considered and approved under the Consent Agenda.

APPROPRIATION FOR DEBT SERVICE

Article 4. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of **\$392,213** or any other sum, to pay interest and maturing debt, or take any other action in relation thereto.

<u>Purpose</u>	<u>Year Borrowed</u>	<u>Years Remaining</u>	<u>Initial Principal</u>	<u>FY2019 Principal and Interest</u>
Sherman Chapel Repair	2001	1	\$ 132,800	\$7,713

Landfill Closure	2005	2	\$ 150,000	\$ 10,600
Elementary School	2005	7	\$4,200,000	\$243,000
Cable Mills	2015	7	\$1,102,961	\$130,900
				\$392,213

MOTION: Moved that the Town vote to raise and appropriate the sum of \$253,600 from taxation and that \$7,713 be appropriated from the Sherman Burbank Memorial Fund and that \$130,900 be appropriated from the Community Preservation Fund to pay interest and maturing debt. Article 4 considered and approved under the Consent Agenda.

GENERAL GOVERNMENT

Article 5. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$7,825,070 or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the several Town Departments, namely:

<u>Department</u>	<u>Fiscal Year 2018</u>	<u>Fiscal Year 2019</u>
Executive	\$337,840	\$291,569
Administration and Finance	\$2,029,101	\$3,032,482
Community Development	\$468,887	\$407,837
Public Safety	\$1,496,477	\$1,325,263
Public Works	\$2,131,705	\$1,958,454
Human Services	\$934,735	\$809,465
Total	\$7,398,745	\$7,825,070

MOTION: Moved that the Town vote to raise and appropriate \$7,615,920 from taxation; that \$117,081 be appropriated from Estimated Water Receipts; that \$82,219 be appropriated from Estimated Sewer Receipts; that \$3,000 be appropriated from Cemetery Perpetual Care Trust Fund; and that \$6,850 be appropriated from the Sherman Burbank Memorial Trust. Article 5 considered and approved under the Consent Agenda.

Article 6. - REMOVED

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

Article 7. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$240,480** or any other sum, being Williamstown's share of the Northern Berkshire Vocational Regional School District 2018-2019 fiscal budget, or take any other action in relation thereto. Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

	<u>FY2018</u>	<u>FY2019</u>
Minimum Contribution/Assessment	\$236,759	\$225,294
Transportation Assessment	\$5,786	\$5,571
Capital Assessment	\$9,720	\$9,615
Total	\$252,265	\$240,480

MOTION: Moved that the Town vote to raise and appropriate the sum of \$240,480 from taxation to pay Williamstown's share of the Northern Berkshire Vocational Regional School District 2018-2019 budget. Article 7 considered and approved under the Consent Agenda.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT

Article 8. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$11,809,075** or any other sum, being Williamstown's share of the Mount Greylock Regional School District 2018-2019 fiscal budget, or take any other action in relation thereto.

Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

	<u>FY2018</u>	<u>FY2019</u>
Minimum Contribution	\$11,415,498	\$9,943,729
Transportation Assessment	\$131,540	\$523,592
Capital Assessment	\$1,210,719	\$1,341,754
 Total Assessment	<hr/> <hr/> \$12,757,757	<hr/> <hr/> \$11,809,075

MOTION: Moved that the Town vote to raise and appropriate the sum of \$11,809,075 from taxation, being Williamstown's share of the Mount Greylock Regional School District 2018-2019 fiscal budget. Article 8 considered and approved under the Consent Agenda.

CAPITAL IMPROVEMENT PROGRAM

Article 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of **\$839,000** or any other sum, for the following capital expenditures, or take any other action in relation thereto.

<u>Item</u>	<u>Department</u>	<u>Amount</u>
Site Assessment-Hart Landfill	DPW Director	\$ 60,000
Mower Replacement	Parks	\$ 26,000
Luce Rd.-Drainage/Reclaim/Overlay	Highway	\$278,000
Maple St.-Sidewalk Replacement	Highway	\$ 16,000
Thornliebank-Full Depth & Curb	Highway	\$152,000
2 Trip Edge Plows	Highway	\$ 18,200
Nissan Frontier Pick-up	Highway	\$ 47,000
Kubota Tractor	Highway	\$ 27,800
		<hr/> \$625,000
Cold Spring Rd-Pump Station Upgrades	Sewer	\$ 40,000
South St-Sewer Replacement	Sewer	\$ 84,000
		\$124,000
Walden St-Water Main Replacement	Water	\$ 90,000
		\$ 90,000
TOTAL CAPITAL		\$839,000

MOTION: Moved that the Town vote to raise and appropriate the sum of \$625,000 from taxation, that \$124,000 be raised and appropriated from Estimated Sewer Receipts, and that \$90,000 be raised and appropriated from Estimated Water Receipts.

Article 9 considered and approved under the Consent Agenda. **FINANCE COMMITTEE RESERVE FUND**

Article 10. To see if the Town will vote to raise and appropriate the sum of **\$75,000** for the Finance Committee Reserve Fund, or take any other action in relation thereto.

MOTION: Moved that the Town vote to raise and appropriate the sum of \$75,000 for the Finance Committee Reserve Fund. Article 10 considered and approved under the Consent Agenda.

TO FUND OTHER POST EMPLOYMENT BENEFITS

Article 11. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of **\$50,000** to the Other Post Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Chapter 32B, Section 20, or take any other action in relation thereto.

MOTION: Moved that the Town vote to transfer the sum of \$50,000 from Unreserved Fund Balance to the OPEB Trust Fund. Article 11 considered and approved under the Consent Agenda.

APPROPRIATION TO COMPENSATED BALANCES RESERVE FUND

Article 12. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of **\$195,000** to the Compensated Balances Reserve Fund, established under the provisions of M.G.L. Chapter 40, Section 13D, or take any other action in relation thereto.

MOTION: Moved that the Town vote to transfer the sum of \$195,000 from Unreserved Fund Balance to Compensated Balances Reserve Fund. Article 12 considered and approved under the Consent Agenda.

WILLIAMSTOWN CHAMBER OF COMMERCE

Article 13. To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 6A to raise and appropriate the sum of **\$43,906** for the Williamstown Chamber of Commerce to advertise the Town's resources, advantages, and attractions, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$43,906 for the Williamstown Chamber of Commerce to promote tourism. There being no discussion, the Moderator declared Article 13 carried by majority voice vote.

WILLIAMSTOWN YOUTH CENTER

Article 14. To see if the Town will vote to raise and appropriate the sum of **\$77,000** for the Williamstown Youth Center to provide youth recreation services, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$77,000 for the Williamstown Youth Center to promote tourism. There being no discussion, the Moderator declared Article 14 carried by majority voice vote.

SAND SPRINGS RECREATIONAL CENTER

Article 15. To see if the Town will vote to raise and appropriate the sum of **\$19,000** for the Sand Springs Recreational Center to provide swimming and recreation services for Williamstown residents, or take any other action in relation thereto.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to raise and appropriate the sum of \$19,000 for the Sand Springs Recreation Center to provide swimming and recreation services for Williamstown residents.

The Chairman of the Finance Committee, (*which met right before town meeting*) reported that after receiving additional information from Sand Springs Executive Director Geraldine Shen, re-voted with 8 in favor and 1 opposed to recommend this article. They also plan to establish a subcommittee to further study the issue of nonprofits receiving town funding in the future.

Ms. Shen detailed pool usage in the summer by local camps and school groups. Further, she stated they would give a 20% discount on offseason and day passes to Williamstown residents. The Moderator declared Article 15 carried by majority voice vote.

SEWER DEPARTMENT

Article 16. To see if the Town will vote to appropriate from Estimated Sewer Receipts the sum of **\$1,226,521** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Sewer Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$1,176,521 from Estimated Sewer Receipts and the sum of \$50,000 from Sewer Fund Unreserved Fund Balance. Article 16 considered and approved under the Consent Agenda.

WATER DEPARTMENT

Article 17. To see if the Town will vote to appropriate from Estimated Water Receipts the sum of **\$1,071,423** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Water Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$1,023,228 from Estimated Water Receipts and the sum of \$48,195 from Water Fund Unreserved Fund Balance. Article 17 considered and approved under the Consent Agenda.

WATER RATE

Article 18. To see if the Town will, in accordance with § 7, Chapter 606 of the Acts and Resolves of 1941, vote to approve a municipal water rate of **\$3.85** per 100 cubic feet of water as fixed by the Select Board at their meeting of April 9, 2018 to be effective July 1, 2018, or take any other action in relation thereto.

MOTION: Moved that the Town vote to approve a municipal water rate of \$3.85 per 100 cubic feet. Article 18 considered and approved under the Consent Agenda.

TRANSFER STATION DEPARTMENT

Article 19. To see if the Town will vote to appropriate from Estimated Transfer Station Receipts or other available funds the sum of **\$185,466** or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Transfer Station Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$175,945 from Estimated Transfer Station Receipts and \$9,521 from Transfer Station Unreserved Fund Balance. Article 19 considered and approved under the Consent Agenda.

CHAPTER 90 HIGHWAY FUNDS

Article 20. To see if the Town will vote to raise and appropriate from Chapter 90 funds that are, or may become, available to the Town during the fiscal year for Capital Projects, and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth, or take any other action in relation thereto.

MOTION: Moved that the Town vote to adopt this article. Article 20 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – COMMITTEE EXPENSES

Article 21. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget, and to appropriate from the Community Preservation Fund estimated annual

revenues the sum of **\$5,000** to meet the administrative expenses of the Community Preservation Committee for Fiscal Year 2019 or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to adopt Article 21. There being no discussion, the Moderator declared Article 21 carried by unanimous voice vote.

COMMUNITY PRESERVATION – AFFORDABLE HOUSING

Article 22. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2019 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of **\$20,000** to fund a grant to the Williamstown Affordable Housing Trust for a Critical Repairs Program in partnership with Northern Berkshire Habitat for Humanity and recommended by the Community Preservation Committee, or take any other action in relation thereto.

Proceeding: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to adopt Article 22. There being no discussion, the Moderator declared Article 22 carried by unanimous voice vote.

BORROWING FOR POLICE STATION

Article 23. To see if the Town will appropriate **\$5,000,000** to pay costs of expanding/reconstructing a building located at 825 Simonds Road for use as a Police Station, including the payment of all costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town appropriates \$5,000,000 to pay cost of expanding/reconstructing a building located at 825 Simonds Road for use as a Police Station, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. Following a short discussion, the Moderator declared Article 23 carried by a $\frac{2}{3}$ majority voice vote.

ACCEPTANCE OF DONATED LAND FOR POLICE STATION

Article 24. To see if the Town will vote to authorize the Select Board to take or accept for general municipal purposes, for no consideration, all or a portion of a parcel of land located off 825 Simonds Road shown as "Property Acquisition" and "Drain Easement" on a plan entitled "Property Acquisition Plan - Williamstown Police Building and Addition", a copy of which is on file with the Town Clerk, and any related access and/or other easements; or take any other action in relation thereto.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to adopt Article 24. There being no discussion, the Moderator declared Article 24 carried by unanimous voice vote.

APPROPRIATION FROM FUND BALANCE - POLICE STATION

Article 25. To see if the Town will vote to transfer and appropriate the sum of **\$300,000** from the General Fund Unreserved Fund Balance for the purposes of funding the costs of expanding/reconstructing a building located at 825 Simonds Road for use as a Police Station, or take any other action in relation thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to transfer and appropriate the sum of \$300,000 from the General Fund Unreserved Fund Balance for funding the Police Station building project. There being no discussion, the Moderator declared Article 25 carried by majority voice vote.

APPROPRIATION FROM RECEIPTS RESERVED

Article 26. To see if the Town will vote to transfer **\$239,163.62** from the Receipts Reserved for Appropriation from the Sale of Real Estate in accordance with M.G.L. Chapter 44, Section 63 for the purposes of funding the costs of expanding/reconstructing a building located at 825 Simonds Road for use as a Police Station.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to transfer and appropriate the sum of \$239,163.62 from the Receipts Reserved for Appropriation from the Sale of Real Estate for funding the Police Station building project. There being no discussion, the Moderator declared Article 26 carried by majority voice vote.

APPROPRIATION FROM RECEIPTS RESERVED

Article 27. To see if the Town will vote to transfer **\$19,648** from the Receipts Reserved for Appropriation from County Dog Tax Refund in accordance with M.G.L. Chapter 44, Section 53 for the purposes of support of public schools.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to transfer and appropriate the sum of \$19,648 from the Receipts Reserved for Appropriation from County Dog Tax Refund for the purposes of support of public schools. There being no discussion, the Moderator declared Article 27 carried by unanimous voice vote.

ESTABLISH REVOLVING FUNDS BY-LAW

Article 28. To see if the Town will vote to amend the general by-laws of the town by adding a new section to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto.

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This By-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, §53E½.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this By-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund, except for those employed as school bus drivers.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of the authorization that is later approved during that fiscal year by the Select board and the Finance Committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this By-law shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this By-law, the laws, by-law, rules, regulations, policies or procedures that govern the receipt and custody of the Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this By-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

The following Table of Authorized Revolving Funds establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or office;
- B. The department or agency head, board, committee or officer authorized to spend from each fund;
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant;
- D. The expenses of the program or activity for which each fund may be used;
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund; and
- G. The fiscal years each fund shall operate under this By-law.

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to Spend	<u>C</u> Fees, Charges or Other Receipts Credited to Fund	<u>D</u> Program or Activity Expenses Payable from Fund	<u>E</u> Restrictions or Conditions on Expenses Payable from Fund	<u>F</u> Other Requirements/Reports	<u>G</u> Fiscal Years
Gas & Plumbing Inspection	Building Commissioner	Inspection Fees	Salaries & Expenses	None, other than as set forth in this By-law and by Town Meeting vote	None, other than as set forth in this By-law and by Town Meeting vote	Fiscal Year 2018 and subsequent years

Public Library	Library Trustees	Fees and Fines	Supplies, Services and Equipment	None, other than as set forth in this By-law and by Town Meeting vote	None, other than as set forth in this By-law and by Town Meeting vote	Fiscal Year 2018 and subsequent years
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Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with M.G.L. c.44, §53E½.

The Finance Committee unanimously recommends the adoption of this article.

The Select Board unanimously recommends the adoption of this article.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to adopt Article 28. There being no discussion, the Moderator declared Article 28 carried by unanimous voice vote.

REVOLVING FUND SPENDING LIMIT

Article 29. To see if the Town will vote to set annual spending limits for revolving funds for the Fiscal Year July 1, 2018 to June 30, 2019, under the provisions of Massachusetts General Law chapter 44, §53E½.

Revolving Fund	Authorized to Expend	Revenue Source	Use of Fund	Spending Limit
Gas & Plumbing Inspection	Building Commissioner	Inspection Fees	Salaries/ Expenses	\$65,000
Public Library	Library Trustees	Fees and Fines	Supplies, Services and Equipment	\$25,000

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to adopt Article 29. There being no discussion, the Moderator declared Article 29 carried by unanimous voice vote.

POLICE DEPARTMENT LEAVE CIVIL SERVICE

Article 30. To see if the Town will vote to authorize the Select Board to petition the General Court for a special act providing that the positions of Police Officers of all rank shall not be subject to the Civil Service statute; and, to authorize the General Court to make clerical and editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, and the Select Board shall be authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action related thereto.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to adopt Article 30. There being no discussion, the Moderator declared Article 30 carried by unanimous voice vote.

TAXATION OF RETAIL MARIJUANA

Article 31. To see if the Town will vote to accept the provisions of M.G.L. Chapter 64N, Section 3 to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other

than a marijuana establishment at a rate of three percent (3%) of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products; or take any other action relative thereto.

Proceeding: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to accept the provision of M.G.L. Chapter 64N, §3 to impose a local sales tax on the retail sales of marijuana for adult use at the rate of three (3%) percent. There being no discussion, the Moderator declared Article 31 carried by majority voice vote.

1982 LAND SALE CLARIFICATION

Article 32. To see if the Town will ratify the sale and conveyance to Ronald Broude of the real property and improvements described in the deed dated April 17, 1982 and recorded with the Northern Berkshire Registry of Deeds at Book 771, Page 568, said real property being more fully described in the "Plan of Land Owned by the Inhabitants of Williamstown Being Conveyed to Ronald Broude, White Oaks Road, Williamstown, Mass.," dated April 6, 1982 and authorize the Selectmen to take such action and execute and deliver such documents as may be necessary in relation thereto.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to adopt Article 32. There being no discussion, the Moderator declared Article 32 carried by unanimous voice vote.

ADJOURNMENT

Proceeding: The being nor further business before the Town, a motion was made, and seconded, to adjourn the 2018 Annual Town Meeting. Following a unanimous voice vote, the Moderator declared the meeting adjourned at 7:55 PM.

And you are hereby directed to serve this Warrant by posting attested copies thereof in four or more public places, as well as the United States Post Office within the Town.

Hereof fail not and make return of this Warrant, with your doings to the Town Clerk on or before the time set for holding said meeting

Williamstown Select Board

Date: April 23, 2018

Signed/ Hugh Daley, chairman-

Jane Patton

Anne O'Connor, vice-chairman

Andrew Hogeland

Jeffrey Thomas

Berkshire, ss:

April 24, 2018

I hereby certify that I have posted attested copies of the above Warrant in four public places in the Town of Williamstown, and the Post Office at least seven days before said Annual Town Meeting and Town Election.

Signed/Paul Yarter, Constable

Date: April 24, 2018

A true record, attest:

Mary Courtney Kennedy
Town Clerk

TREASURER / COLLECTOR

Janet Saddler, Treasurer / Finance Director

Treasurer's Receipts

For the year ending June 30, 2018

Department	Description	Amount
<u>Tax and Excise</u>		
Treasurer-Collector	Personal Property	\$ 297,771.64
Treasurer-Collector	Real Estate Tax	\$ 16,919,669.58
Treasurer-Collector	Motor Vehicle Excise	\$ 731,405.66
Treasurer-Collector	Interest on Property Tax	\$ 25,122.78
Treasurer-Collector	Interest on MV Excise	\$ 2,431.20
Treasurer-Collector	Interest on Tax Liens	\$ 9,926.16
Treasurer-Collector	Tax Liens & Foreclosures	\$ 35,449.98
Treasurer-Collector	Payments in Lieu of Tax	\$ 53,268.54
Treasurer-Collector	Meals Tax	\$ 167,681.82
Treasurer-Collector	Hotel and Motel Tax	\$ 463,016.91
Treasurer-Collector	Community Preservation-State Match	\$ 40,412.00
Treasurer-Collector	Community Preservation Surcharge	\$ 250,379.39
Total Tax and Excise		<u>\$ 18,996,535.66</u>
<u>Utility Charges</u>		
Sewer Department	Sewer Charges	\$ 1,231,617.09
Water Department	Water Charges	\$ 1,081,150.47
Landfill Department	Landfill Payments	\$ 22,113.70
Landfill Department	Landfill Stickers	\$ 77,213.25
Landfill Department	Landfill Bags	\$ 59,261.50
Total Utility Charges		<u>\$ 2,471,356.01</u>
<u>Other Charges for Services</u>		
Cemetery	Cemetery Interments	\$ 16,400.00
Police	Off-Duty Fees	\$ 184,166.00
School	Cafeteria Receipts	\$ 85,603.38
Total Charges for Services		<u>\$ 286,169.38</u>

Fees

Assessor	Fees	\$	12.00
Community Development	Fees	\$	13,560.00
Cemetery Department	Perpetual Care	\$	8,850.00
Conservation Commission	Fees	\$	7,527.99
Council on Aging	Fees	\$	8,656.77
Energy Credits	Fees	\$	9,412.80
Health Department	Fees	\$	7,827.00
Highway	Fees	\$	2,387.50
Historical Commission	Fees	\$	160.00
Library	Fees	\$	2,027.68
Landfill Department	Fees	\$	4,397.31
Planning Board	Fees	\$	1,770.00
Police Department	Fees	\$	13,860.71
Police Department	Dispatch Services	\$	51,884.38
School	Rental - Custodians	\$	6,058.00
School	Tuition	\$	72,276.85
School	Transporatation	\$	6,685.00
Sealer of Weights	Fees	\$	272.60
Town Clerk	Fees	\$	5,446.00
Treasurer - Collector	Fees	\$	46,670.73
Insp Services-Revolver	Fees	\$	119,236.94
Sewer Department	Fees	\$	1,526.00
Town Manager	Fees	\$	2,007.60
Water Department	Fees	\$	7,440.55
Zoning Board	Fees	\$	1,600.00
Total Fees		\$	<u>401,554.41</u>

Licenses and Permits

Community Development	Licenses and Permits	\$	394,537.36
Health Department	Licenses and Permits	\$	24,030.15
Highway	Licenses and Permits	\$	(5,850.00)
Police Department	Licenses and Permits	\$	2,060.00
Selectmen	Licenses and Permits-Liquor Licenses	\$	28,890.00
Selectmen	Licenses and Permits	\$	2,504.10
Sign Commission	Licenses and Permits	\$	2,294.00
Town Clerk	Licenses and Permits	\$	4,651.00
Wiring Inspector	Licenses and Permits	\$	2,425.97
Total Licenses and Permits		\$	<u>455,542.58</u>

State Government - State Aid

Treasurer-Collector	Veterans Services	\$ 39,896.00
Treasurer-Collector	Abatement Reimbursement	\$ 15,425.00
Treasurer-Collector	State Owned Land	\$ 173,250.00
Treasurer-Collector	Chapter 70	\$ 987,981.00
Treasurer-Collector	Lottery	\$ 953,797.00
Treasurer-Collector	Federal Lunch Reimbursement	\$ 41,020.67
Treasurer-Collector	State Lunch Reimbursement	\$ 2,496.28
Treasurer-Collector	School Choice	\$ 183,597.00
Treasurer-Collector	Circuit Breaker	\$ 27,557.00
Treasurer-Collector	Municipal Medicaid	\$ 40,773.55
Treasurer-Collector	Urban Excise	\$ 55,362.00
Total State Aid		<u>\$ 2,521,155.50</u>

State Government - Grants

Treasurer-Collector	WESE Grant	\$ 14,229.50
Treasurer-Collector	Yellow School Bus	\$ 200.00
Treasurer-Collector	Municipal Vulnerability	\$ 10,000.00
Treasurer-Collector	Emergency Management	\$ 4,375.64
Treasurer-Collector	Cemetery-Burial Records	\$ 20,000.00
Treasurer-Collector	Green Communities	\$ 49,452.00
Treasurer-Collector	Mohawk Bike Trail	\$ 147,237.20
Treasurer-Collector	COA - MCOA Grant	\$ 1,300.00
Treasurer-Collector	DOE - Title I	\$ 32,950.00
Treasurer-Collector	DOE - Title II Math Science	\$ 7,999.00
Treasurer-Collector	Title IV	\$ 1,157.00
Treasurer-Collector	DOE - P.L. 94-142	\$ 131,712.00
Treasurer-Collector	DOE - Early Childhood	\$ 1,300.00
Treasurer-Collector	DOE - Early Childhood Wee Grant	\$ 6,870.80
Treasurer-Collector	E-911	\$ 25,821.82
Treasurer-Collector	Police-Drug Task Force	\$ 10,751.18
Treasurer-Collector	Polling Re-imburement	\$ 1,177.00
Treasurer-Collector	Library Title LIG/MEG Grant	\$ 11,501.87
Treasurer-Collector	Council on Aging - Formula Grant	\$ 20,351.00
Treasurer-Collector	Forest Warden	\$ 659.00
Treasurer-Collector	Sustainable Materials Recovery Grant	\$ 2,800.00
Treasurer-Collector	Toxic Use-Bee Grant	\$ 7,119.39
Treasurer-Collector	Mass DOT-Complete Streets	\$ 15,124.07
Treasurer-Collector	Brownfield Grant-Photech	\$ 5,845.61
Total State Grants		<u>\$ 529,934.08</u>

Fines and Forfeits

Commonwealth		
Police Department	Court Fines	\$ 19,920.00
Total Fines and Forfeits	Parking Tickets	\$ 23,745.00
		<u>\$ 43,665.00</u>

<u>Sale of Assets</u>		
Cemetery	Sale of Lots	\$ 600.00
DPW	Sale of Vehicles	\$ 4,731.00
		<u>\$ 5,331.00</u>

<u>Interest Income</u>		
Treasurer-Collector		
Treasurer-Collector	Investment Interest	\$ 123,426.75
Total Interest Income	Trust Interest	\$ 46,640.57
		<u>\$ 170,067.32</u>

<u>Gifts and Contributions</u>		
Council on Aging	Donations & Fundraisers	\$ 4,434.84
Library	Operations Gifts	\$ 27,963.31
Police Department	Contribution - General	\$ 5,450.00
School	Principal	\$ 943.76
School	Teacher Salary	\$ 10,000.00
School	Health Materials	\$ 1,000.00
School	Library Books	\$ 3,019.00
School	Computer Tech	\$ 500.00
School	Field Trips	\$ 1,308.20
School	5th and 6th Grade Fund	\$ 38,600.89
School	Music	\$ 5,040.00
Town/School	Health Coordinator	\$ 2,000.00
Library	Renovations	\$ 25,000.00
Total Gifts and Contributions		<u>\$ 125,260.00</u>

<u>Payroll and Insurance</u>		
Payroll Deductions		
Payroll Deductions	Federal Withholding	\$ 882,146.14
Payroll Deductions	Medicare Withholding	\$ 237,205.88
Payroll Deductions	State Withholding	\$ 412,989.72
Payroll Deductions	Retirement Withholding	\$ 808,333.55
Payroll Deductions	Health Insurance	\$ 1,712,072.04
Payroll Deductions	Life Insurance	\$ 28,157.88
Payroll Deductions	Dental Insurance	\$ 80,919.17
Payroll Deductions	Other Withholdings	\$ 246,573.71
Total Payroll and Insurance		<u>\$ 4,408,398.09</u>

<u>Fund Transfers</u>		
Transfers between Funds		\$ 200,300.02
Total Fund Transfers		<u>\$ 200,300.02</u>

Miscellaneous		
Miscellaneous	OPEB Fund	\$ 55,000.00
Miscellaneous	Sherman Burbank Trust Distribution	\$ 7,845.00
Miscellaneous	Williamstown Scholarship Fund	\$ 3,304.80
Miscellaneous	Compensated Balance Transfer	\$ 50,000.00
Miscellaneous	Miscellaneous Trust Contributions	\$ 17,846.77
Miscellaneous	Library Annual Fund	\$ 35,803.00
Miscellaneous	Reimbursement for damages	\$ 7,812.30
Miscellaneous	Westlawn/Sherman Burbank Contributions	\$ 3,000.00
Miscellaneous	CPA to Affordable Housing Trust	\$ 25,000.00
Miscellaneous	Transfer from Special Reserve fund	\$ 14,656.65
Miscellaneous	Photech Grant Closure	\$ 6,368.22
Miscellaneous	Transfer from Stabilization	\$ 300,000.00
Miscellaneous	Bond Proceeds Police Station	\$ 4,835,000.00
Miscellaneous	Bond Premiums	\$ 167,451.69
	Total Miscellaneous	<u>\$ 5,529,088.43</u>
Total Receipts		<u><u>\$ 36,144,357.48</u></u>

Treasurer/Collector

Statement of Debt

June 30, 2018

Long Term Debt

	Date	Amount	Amount		Principal	Principal	Interest	Principal
	<u>Authorized</u>	<u>Authorized</u>	<u>Issue</u>		<u>07/01/17</u>	<u>Paid</u>	<u>Paid</u>	<u>06/30/18</u>
\$4.835 Million Bond-Issued June 14, 2018								
Police Station	05/15/18	5,000,000	4,835,000	Inside Limit	0	0	0	4,835,000
		5,000,000	4,835,000		0	0	0	4,835,000
\$3.325 Million Bond-Issued Aug 15, 2001								
Sewage System	5/23/89	145,000	75,700	Inside Limit	0	0	0	0
Cemetery Building	5/23/89	108,500	38,800	Inside Limit	0	0	0	0
School Remodeling	5/23/89	281,000	128,500	Inside Limit	0	0	0	0
Water Standpipe	6/18/91	3,804,000	1,289,100	Outside Limit	0	0	0	0
Water Mains	6/18/91	122,000	33,900	Outside Limit	0	0	0	0
Sewer Inflow & Infiltration	5/15/01	1,156,000	1,156,000	Inside Limit	125,700	62,850	2,200	62,850
Chapel Borrowing	3/30/99	200,000	132,800	Inside Limit	15,160	7,580	265	7,580
Sewer Main-Spring Street & Gale Road	5/18/99	267,000	257,000	Inside Limit	29,380	14,690	514	14,690
Water Main-Spring Street	5/18/99	219,000	213,200	Outside Limit	24,320	12,160	426	12,160
		6,302,500	3,325,000		194,560	97,280	3,405	97,280
\$4.35 Million Bond-Issued May 1, 2005								
New School		14,500,000	4,200,000	Inside Limit	1,605,000	210,000	44,300	1,395,000
Landfill Closure		4,200,000	150,000	Outside Limit	30,000	10,000	900	20,000
Cable Mills		1,525,000	1,102,961	Outside Limit	880,000	110,000	24,200	770,000
		20,225,000	5,452,961		2,515,000	330,000	69,400	2,185,000
Total Long Term Debt		31,527,500	13,612,961		2,709,560	427,280	72,805	7,117,280

VETERANS SERVICES

Stephen Roy, Veteran's Agent

The Williamstown Office of Veteran Services is directly responsible for providing veterans' benefits under Chapter 115 of the General Laws of the Commonwealth of Massachusetts and the US Department of Veteran Affairs at the Federal level. These important programs provide a great many resources and financial assistance to eligible veterans and their dependents. The veterans of our community who are disabled, homeless, unemployed or suffering from the trauma of war with nowhere else to turn can find relief in the services provided by the Office of Veteran Services.

Accurate bookkeeping and 100% approval of all submitted claims to the Department of Veteran Services (DVS) in Boston continues to be a priority in this time of financial insecurity, which all of our communities are face. The Office of Veteran Services can assure full reimbursement to the Town of Williamstown under the guidelines of 108 CMR § 13.02 (3). Consequently, the need for meticulous recordkeeping and guaranteed reimbursement by the Commonwealth to the Town is imperative. In 2017, Veterans' Agent Stephen Roy processed \$54,274.19 in benefit claims without a single penny rejected by the Commonwealth - funding which would've otherwise been a liability to the community. Many widows and veterans have been saved from homelessness, hunger and despair by these funds.

With the drawdown in America's foreign engagements, many service members are coming home from Iraq, Afghanistan and elsewhere. While this is wonderful, the unfortunate truth of the matter is America continues to recover from the recession and meaningful employment opportunities are extremely scarce in our area, especially for folks with advanced military training which often doesn't transition to civilian jobs. Worse, many soldiers, sailors, airmen and Marines come home greatly challenged due to the horrific effect of war on the human psyche. The Office of Veteran Services assists a great number of veterans with filing claims through the Department of Veterans Affairs (VA). This intimidating (and time consuming) process is extremely difficult to accomplish successfully; without assistance, nearly all claims would otherwise be denied by the VA. We assist veterans in acquiring the correct documentation, proper completion and submission to the appropriate entity. Other services provided include, but are not limited to, educational/employment assistance, dependency and indemnity compensation, alcohol/drug rehabilitation, housing assistance, referrals, and close contact with funeral homes and cemeteries to ensure all veterans' graves are properly honored. The Veterans' Office also serves as a depository for hundreds of thousands of documents and important records of historic value to the sons and daughters of Williamstown in secure archives.

VSO Roy maintains a very dynamic and flexible schedule serving the veterans of not only the Town of Williamstown but the City of North Adams, Adams, Williamstown, Clarksburg, Florida and Savoy. The Veterans' Agent often makes special appointments and house calls to the sick, bedridden or elderly who cannot easily make it to the Municipal Building to process documentation. The Williamstown Office of Veteran Services is staffed Monday and Wednesday afternoons from 1:00 – 3:30 PM.

WATER AND SEWER

Edward Rondeau, Superintendent

The coming of the new year started with spring maintenance on the Town's sewer collection system. In 2018, the Sewer Department cleaned and televised the sanitary sewers on the following streets; Hill Province, Laurie Drive, West end of Main Street, McCauley Lane, and Thornliebank Road.

This year the Department went on a joint venture with Williams College and completed the Walden Street water main upgrade project. The project sought to upgrade an aging six-inch water main and replace it with a new eight-inch ductile iron main that will promote more adequate fire protection and better volume of water for the buildings in the area. The project will actually tie in with two more phases; one which will tie into the Walden Street work and head South up Hoxsey Street to the intersection of the Knolls, and the second phase which will head up Hoxsey Street going North tying into the Main Street water main.

During the fall Jason Hoch, our Town Manager, tasked our Department with installing three new public watering stations about Town. Two of them exist as many of you already know at the base of Spring Street near the public parking lot and at the top of Spring Street near Morgan Hall to promote use not only by the students at Williams, but also by the general public. The third one is located on School Street adjacent to the athletic fields near the Williamstown Youth Center and Elementary school. Each station has three parts, one handicap accessible fountain, one dog watering station to keep our furry friends hydrated, and finally a water bottle filler. The station at the South end of Spring Street next to the parking lot also has a special feature in a hose bib connection so that our Farmer's Market has access to water during the operational season. You cannot miss these stations as they are bright royal blue and stainless steel components. The stations will be operational from late April/early May to Halloween, at which point we shut them down, winterize them and place the large blue protective covers over them.

This summer by the graciousness of our rate payers, the Department was able to replace our used 1999 International dump truck, on its second life after 10 plus years of service in the Highway Department, with a new 2017 International Dump truck. We ordered the truck in May after Town meeting and took receipt of it in October and are very satisfied it will meet the Departments needs over the next 15-20 years!

The Water Department repaired twelve water main breaks during the year; we also replaced eight service lines and one water hydrants during the summer.

As always if you have any questions or concerns regarding water or sewer issues please contact us Monday- Friday 7:00 am to 4 pm at 413-458-3383. If you have an emergency after hours on weekends or holidays please contact us through the Williamstown Police Department on their non-emergency line 413-458-5733.

Respectfully brought to you by your Water & Sewer Superintendent

Edward J. Rondeau

erondeau@williamstownma.gov

WILLIAMSTOWN ELEMENTARY SCHOOL

WILLIAMSTOWN-LANESBOROUGH SCHOOL UNION 71

Combined Student Enrollment: 644 Faculty/Staff: 130.5*

Superintendent—Kimberley A. Grady

Principal—Joelle Brookner

School Committee - Joe Bergeron, Chair, Catherine Keating, Vice-Chair, Secretary, Elizabeth Miller, Dan Caplinger, Caitlin Lopez

Guiding beliefs identify the core values of the Williamstown Elementary School:

We believe...

- Every child has the right and potential to learn;
- In inspiring and nurturing children to care about and contribute to their world;
- All children deserve to have high expectations set for them and the support to achieve them;
- In commitment to professional growth for our faculty and staff;
- Parents and community play a critical role in education;
- All members of our school community need to feel safe;
- It is important to have built-in systems that support, implement and evaluate innovations;
- In respecting and fostering unique and diverse learning and teaching styles;
- In a curriculum that is coordinated and consistent, flexible and challenging to meet the needs of every learner;
- Mutual respect, honesty and responsibility are vital to a healthy learning environment;
- It is the responsibility of the educational community to anticipate the changing needs in society and to evaluate and adopt the best educational practices.

WILLIAMSTOWN ELEMENTARY SCHOOL ENROLLMENT and STAFFING 2016-2017

Student Enrollment & Student to Teacher Ratios

YEAR	TOTALS	PK	K	1	2	3	4	5	6
Ratio 17-18	458	1:16 32	1:14 56	1:14 58	1:18 72	1:19 58	1:18 56	1:17 52	1:18 74
Ratio 16-17	451	1:14 29	1:11 47	1:18 74	1:20 60	1:18 54	1:18 56	1:18 72	1:19 59
Ratio 15-16	453	1:9 29	1:16 64	1:15 61	1:18 54	1:18 55	1:19 74	1:20 61	1:19 56
Ratio 14-15	460	1:10 31	1:17 66	1:18 54	1:19 58	1:17 69	1:20 60	1:19 56	1:22 66
Ratio 13-14	439	1:12 36	1:17 50	1:17 50	1:17 67	1:19 58	1:17 52	1:22 65	1:20 61
Ratio 12-13	438	1: 11 34	1: 18 54	1: 16 63	1: 18 55	1: 16 48	1: 21 64	1: 20 60	1: 20 60

Ratio 11-12	416	1:15 29	1:16 65	1:16 48	1:15 46	1:19 56	1:19 57	1:20 59	1:19 56
Ratio 10-11	407	1:11 33	1:16 47	1:16 48	1:15 58	1:18 54	1:21 62	1:18 55	1:17 50
Ratio 09-10	426	1:11 35	1:15 45	1:19 56	1:19 56	1:20 60	1:19 58	1:16 49	1:22 68

**Enrollment based upon Oct 1, 2017 report to Department of Education*

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalent)

Grade-Level Teachers PK-6	26.5
Specialists (Music, Art, Library, PE, Nurse, Reading, and Technology)	8.8
Special Education Teachers And Professional Support Staff	8.77
Paraprofessionals	24.39
Custodians/Cafeteria	6.17
TOTAL	74.63

WILLIAMSTOWN-LANESBOROUGH SCHOOL UNION 71 (SU71)

Representing Lanesborough Elementary and Williamstown Elementary Schools, SU71 enrollment is a combined total of 668 students (PK-6). Williamstown's FY18 contribution rate for shared services employees was 37%, or .37 of 1.0 Full-Time Equivalency (FTE).

Williamstown Elementary portion of administrative shared services staff = 3.47 FTE.

WILLIAMSTOWN ELEMENTARY SCHOOL HIGHLIGHTS 2017-2018

Regionalization

Williamstown Elementary joined Lanesborough Elementary in regionalizing with Mount Greylock Regional School. By votes at Town Meetings in both towns, the three schools officially regionalized in the spring.

1:1 Chromebooks

As one of the school's long-term goals, WES was able to implement a 1:1 Chromebook initiative in grades 4 and 5 during the 2017-2018 school year with plans to expand to grades 3 -6 the next year. Students use Chromebooks to access school textbook resources in mathematics as well as Google Classroom, an online learning platform. Additionally, Chromebooks were used for MCAS testing, which was a requirement for all students in grades 4 and 5 across the state.

Retirees

2018 brought with it the retirements of nine long time WES staff: teachers - Madeline Levy, Fern Murtagh, and Tom Welch; paraprofessionals - Martha Gurney, Pamela Kelley, Amy Nowlan, Bonnie Phelps-Burns, and Gail Roy; and custodian, Douglas Wandrei. Combined, the above staff gave 144 years of dedicated service to our students and school community.

WILLIAMSTOWN HOUSING AUTHORITY

35 Adams Road

Williamstown, Massachusetts 01267

Tel: 413 458-8282 Fax: 413 458-9698

The Williamstown Housing Authority administers a total of 145 units of subsidized housing, both rental assistance and conventional units. This includes: 30 elderly apartments, Meadowvale on Adams Road, 82 units of federally subsidized Section 8 rental assistance, 8 units of family housing at the corner of Cole Avenue and Stetson Road, 8 units for people with special needs on Adams Road, and 17 state funded rental vouchers. Our office is located at Meadowvale, 35 Adams Road.

We are presently accepting applications for elderly and family housing. However, our Section 8 Federally funded rental assistance program waiting list is closed at the present time due to the number of applicants.

WILLIAMSTOWN MUNICIPAL SCHOLARSHIP FUND

Jeanne Dilisio. Chair

The Williamstown Municipal Scholarship Committee oversees the granting of scholarships to residents of Williamstown who will be attending accredited colleges or vocational/technical schools. The scholarships are intended to support residents' educational goals, enhance their skills, or prepare them to re-enter the workforce.

The residents of Williamstown, through tax-deductible donations, fund these scholarships, which are issued by the town treasurer to the attending college in advance of the fall semester. Donations can be submitted to the town treasurer's office or made alongside property tax payments.

This year, the committee was pleased to award a scholarship towards a local resident's continuing education, and we look forward to supporting more Williamstown students in the future.

Scholarship applications are available on the town's website, or from the town treasurer, by November 1st each year. Scholarship awards are decided in mid-January.

Committee members include Jeanne Dilisio, Linda Brown, Donna Denelli Hess, Kris Kirby.

ZONING BOARD OF APPEALS

Andrew Hoar, Chairman

The Zoning Board of Appeals is comprised of 5 members and 3 alternate members. Serving on the Board in 2017 were Andrew Hoar, Chairman; Keith Davis, David Levine, Ryan Neathawk, and Leigh Short. Alternate Members are Lindsay Errichetto and Vincent Pesce with one available alternate seat to be filled.

The Board meets the third Thursday of every month to hear and decide petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories:

- **Variances** seek relief from the requirements of the Bylaws due to particular circumstances that are unique to a property.
- **Special Permits** seek permission for uses or changes allowed under the Bylaws under certain conditions. These permits allow the Board to permit important projects while protecting neighborhoods from adverse impacts.
- **Administrative Appeals** seek relief from a decision made by the Zoning Enforcement Officer.
- **Comprehensive Permits** seek permission to circumvent certain local zoning laws to construct affordable housing under the authority of Massachusetts General Law Ch. 40B.



Photo credit: Stephen Dravis

Any application for any of these four types of permits requires the Board to place advertisements in the local newspaper, *The Berkshire Eagle*, and notify all abutters of the subject property of the time and date of the public hearing on an application by mail. This process ensures that all neighbors of a proposed project have a chance to voice any concerns regarding a proposal. If you ever receive a post card notifying you of a permit request in your neighborhood the folks in the Community Development Department at Town Hall are very helpful and can explain any questions you might have about an application or the process in general.

The Zoning Board received 15 requests for hearings in 2017, a slight decrease from the previous year. This past year saw the Board involved in some controversial projects. The Board began the year by approving, with significant conditions, of a hotel for 430 Main Street. The hearing process for this project was begun in 2016 and concluded in early 2017. Only a few short months later the Board reviewed another hotel for an area on Main Street near Linear Park known as the Lehovoc Property. The Board felt that this project could not be conditioned to fit the neighborhood and denied the project. Yet, another hotel was proposed by Williams College for the foot of Spring Street and was approved by the Board. One of the more exciting projects approved was a creative re use proposal of the Broad Brook School where a local developer has proposed conversion of the building into live / work units, a first for Williamstown. Throughout the year though the Board's time was consumed by an ongoing discussion with Verizon on filling the coverage gap on Route 7 by placing a wireless tower at the foot of the Taconic Trail, as of the timing of our report, this matter is still ongoing into 2018.

APPENDICES

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WILLIAMSTOWN HISTORICAL MUSEUM

Sarah Currie, Executive Director

Highlights of the Year

2018 was a year of settling in to our new headquarters in South Williamstown. Now located at 32 New Ashford Road, near the five corners, the WHM is able to serve as a cultural anchor on the southern end of the town. Our visible location, signage and charming historic building draw visitors from around the region and beyond. In fact, the number of visitors in our new location has increased by over 90% when we compare our visitation data from previous years at our former location.

On August 19, 2018, the WHM celebrated the summer with its inaugural Hay Day fair. The goal of the event was to bring joy to the community and valuable funds to the Museum which will allow the WHM to further its mission and excite interest in history throughout the town. This event, reminiscent of historic agricultural fairs and other old-time small-town family friendly events, brought multiple generations together with the support of a wide range of volunteers and vendors. The cheers during the games (like hoop and stick races and egg and spoon races) and smiles on the faces of those leaving the event let us know our visitors had a good time. We look forward to another fun Hay Day event in August of 2019.

The mission of the Williamstown Historical Museum is to preserve and educate the community about Williamstown's history. In an effort to advance our mission while meeting the needs of all of those interested in the town's history, we sought a grant from the Fund for Williamstown, a fund of the Berkshire Taconic Community Foundation. We are grateful to have received the grant which will fund a project to purchase equipment to record an audio version of Williamstown's history book titled, *Williamstown the First 250 Years*. We are eager to have community residents participate in this project which will take time to complete and encourage residents to contact the museum for more information. In addition to recording an audio book, the recording equipment will be used to record oral histories and can be used to record an audio tour of the museum's permanent exhibit that traces the history of the town. Both the audio book and the audio tour will be available online for free.

Our online catalog with images and information about items in the collection is an ever-expanding and popular resource for researchers and people interested in our town's visual and cultural history. By visiting this link, you may research Williamstown's past: <http://williamstown.pastperfectonline.com>.

Exhibits

The WHM was able to present several rotating exhibits in 2018. The summer exhibit titled *From Trash to Treasure and Recently Acquired* examined some the lesser known pieces of the WHM collection and focused on objects and ephemera that are unique to the WHM collection. Many of the pieces featured were close to being discarded and lost indefinitely but were, fortunately, saved by savvy local history loving donors and given to the WHM. In the winter we presented a *Textiles of Williamstown* exhibit. This selection of textiles from the collection featured a uniform from a woman who served in the Women's Auxiliary Corps during WWII, an Emancipation Period sampler, wool blankets from Mt. Hope Farm, a sheet made from flax farmed and processed in South Williamstown, and a velvet opera coat that once belonged to a well-known town resident. Most of the pieces in this exhibit were evaluated in 2016 by a textiles conservator that was funded through a board initiative, and were then conserved at the Williamstown Art Conservation Center with funding from the Community Preservation Act Fund. The WHM is grateful to the town for its support of this conservation project.

Outreach and Public Programs

Public programs are another way we make town history accessible to the public. In 2018 our programs included Buxton: The History of West Main Street from Benjamin Simonds to Cole Porter presented by Dustin Griffin; a roundtable of *Reflections of Growing Up in Williamstown*; a cooperative event with the South Williamstown Community Association about Isaac Stratton presented by Regina Rouse; *Letters in a Box: The Journey of a WWII Bombardier* presented by Sheila Stone; a book signing and Q&A session with Dustin Griffin about his new book *Williamstown and Williams College*, and *What Remains: The Elizabeth*

Sanford Botsford Mysteries presented by Pat Leach. In addition to using the South Center School for programs, the WHM has reached beyond its headquarters to hold lectures at the Milne Public Library, Sweetwood of Williamstown, the Williams Inn and the Community Room of the First Congregational Church. The WHM is grateful for its continued partnership with WilliNet. The WHM films lectures and programs and they appear regularly on WilliNet. Our programs are also available on the WHM website and on the WilliNet website.

The history book group continues to meet on the first Thursday of the month at 1 p.m. at the WHM. Some of the books read by the group in 2018 include: *Endurance: Shackleton's Incredible Voyage* by Alfred Lansing; *Founding Mothers* by Cokie Roberts; *Leadership in Turbulent Times* by Doris Kearns Goodwin and *The Perfect Horse: The Daring U.S. Mission to Rescue the Priceless Stallions Kidnapped by the Nazis* by Elizabeth Letts. All community members are invited to participate in these monthly meetings even if you have not read the book.

Research Assistance

The WHM receives many inquiries for genealogical research assistance, house history research, student research, and professional research. If a researcher is able to visit the WHM, they are encouraged to carry out their own research with facilitation assistance provided by docents or staff. Alternatively, off-site requests are filled by our primary volunteer researchers, David Primmer and Paul Guillotte. David and Paul responded to at least one request a week in 2018. This year, most of our requests focused on genealogical inquiries, though numerous requests came in for information on various properties throughout town. In addition to a visit by the third graders of Pine Cobble who sought information for their local history research projects, our resources were used by numerous Williams students who carried out research with materials from the WHM collection.

Nuts and Bolts

Maintaining a collection of historical resources is a detail focused operation. In 2018 we received over 70 donations of material. Within this set of donations, we received several large collections of artifacts related to Williamstown's history which were helpful additions to the collection and which continue to keep us busy cataloging. All of the items we receive require sorting, evaluating, cataloging, and processing. Residents are encouraged to donate photos, ephemera, and other artifacts related to Williamstown's history. We are also able to scan images so that donors may keep the original items in their own collections while sharing the town's history.

The Williamstown Historical Museum's part-time staff member works approximately 20 hours a week and was assisted throughout 2018 by Williams College Federal Work Study students Alan, Elba, and Nohemi. These students helped with collections cataloging, research, and even contributed to the WHM newsletter.

Much of the work and special projects at the WHM are possible through the contribution of over 500 additional hours generously donated by our faithful volunteers. From April through November our volunteer museum docents serve shifts from Wednesday through Sunday. During the quieter winter months from December through March, our volunteers work during our regular hours on Fridays and Saturdays. Volunteer opportunities are available to all residents and the WHM welcomes prospective volunteers to assist on a regular basis or more occasionally. WHM research volunteers typically spend between one and four hours researching each query that we receive, and our board members contribute significant amounts of time planning events and exhibits, maintaining the collection, and moving the museum forward in a mission focused way.

A Broad Constituency

The WHM is fortunate to serve the local population, tourists, and other individuals with connections to Williamstown. Most of our visitors are from the immediate geographic area throughout Berkshire County, but others come from further away including

eastern Massachusetts and neighboring Vermont, New York, and Connecticut. This year, the WHM docents welcomed visitors from at least twenty other states and visitors hailing from as far away as Switzerland!

We Must Be Doing Something Right

The kind words of our visitors show us that our work is important and encourages us to continue:

- "Thank you for the help in identifying our family history."
- "Thank you very much for this museum."
- "Very interesting! Wonderfully displayed."
- "This is an awesome summary of American history!"
- "Nice little museum. The research and love shows thru."
- "Very interesting. Will be back."

WILLIAMSTOWN YOUTH CENTER

Michael Williams, Executive Director



Williamstown Youth Center 2019 Town Report

The Williamstown Youth Center is in an exciting period of growth and renewed commitment to provide quality programs for area families.

Our centrally-located, still-new(ish) facility accommodates not only our program participants, but also a variety of community groups who need space for their events. We continue to realize the expectations the community had for us when it supported our move to the WES campus. With our increasing number of program registrations, community events, and outside program offerings, more people are directly benefiting from our building and services than ever before. Through continued direct outreach to households and strengthened cooperation with Williamstown Elementary School, Mount Greylock Regional High School, Williamstown Community Preschool, and other partners, we strive to increase program participation and membership, with a particular emphasis on including families who might believe the services we provide are out of financial reach.

Our robust financial assistance program, combined with our already rock-bottom fee structure, reflects our commitment to keep programs affordable to everyone in our service area, regardless of financial situation.

The WYC has organized our administration to meet increased demand on our resources by creating two new positions. First, Business and Operations Manager Julia Melnick joined the WYC in January 2018. Second, Athletic Director Stacey Dufour came on board in July 2018. With Executive Director Michael Williams, they form a leadership team that has professionalized operations and reinvigorated programming to reflect the needs of our community.

The WYC administration is overseen and supported by an active Board of Directors. Current members are:

David Armet, Board President

Duffy Judge, Board Vice President

Matthew Sheehy, Board Treasurer

Madeline Levy, Board Secretary

and

At-large members Amanda Bayliss, Yasmin Wilkinson, John McAlister, Nolan Pratt, Kevin Bopp, Jane Patton, and Andrew Art.

Program Descriptions:

After School and Before School Programs: Operate every school day throughout the year.

Our total After School enrollment is approximately 40% of the total enrollment of WES, while our average daily attendance of 100 is over 25% of this number. 35 children enrolled in the After-School Program for the spring semester receive some form of financial aid.

The program is licensed by the Massachusetts Department of Early Education and Care and meets their requirements to operate. We apply for re-licensure every two years and we are subject to snap observations on a regular basis.

The WYC also operates a Before School Program from 7am to 8:30am each weekday. Kids join the group for a light breakfast, games, and homework help before the school day begins.

Full Day Programs: Every summer, the WYC runs eight weeks of summer camps, from 8am to 5:30pm each weekday. The summer camp schedule includes two afternoons a week at Margaret Lindley Pond in Williamstown, two field trip days to regional organizations including museums and outdoor recreational venues, and a variety of collaborations between local sports clubs and swimming facilities.

Additionally, the WYC is open during school vacation periods, snow days, and professional in-service days at WES.

Sports, recreational, and arts programs: The WYC uses local athletic facilities at Williams College and WES, as well as our own gym, for many of its sports programs, including a learn to skate program, basketball for kindergarteners through 8th graders, soccer club, weekly skiing lessons at Jiminy Peak, swimming lessons, track and field, cross country, and lacrosse for all school-age children. Parents, high school, Williams College and MCLA coaches and students, and Youth Center staff all provide instruction.

Art instruction is incorporated into our After-School Program daily offerings. Outside play, including Nordic skiing and snowshoeing when weather permits, is encouraged year-round.

The Williamstown Youth Center programs are open to all children in Williamstown and surrounding communities.

Guiding Philosophy: The WYC continues to adapt to reflect our belief that families need us to do more than simply facilitate team sports (although that remains an essential part of our mission!). We are focused on a holistic approach to promoting healthy living, one that encourages family hikes as much as it does winning a trophy in basketball. Given our established reputation and our continued strong partnerships with other local organizations, we are uniquely positioned to be not only a direct service provider, but also a reliable source of information and resources for families (particularly those who are new to the area) who need help navigating activities for their kids. We are always looking for new ways to expand partnerships or to work with new organizations to offer a wider range of programs and reach a greater number of families.

WILLIAMSTOWN FIRE DISTRICT

2018 PRUDENTIAL COMMITTEE REPORT

The Williamstown Fire District is an independent governmental entity created by a 1912 act of the Legislature. The District is governed by a board of three commissioners elected at the District's annual meeting customarily on the fourth Tuesday in May at which time the District also sets its budget and its tax levy for the following year. All registered voters of Williamstown are entitled to attend the annual and monthly meetings at the District firehouse on Water Street or any other location designated by the commissioners and advertised as such.

PRUDENTIAL COMMITTEE

John J. Notsley

Edward B. Briggs

Edward M. McGowan

Gary L. Fuls Jr., Clerk and Treasurer

Craig A. Pedercini, Chief

34 Water Street

(413) 458-8113

On October 31, 2017, the Fire District held a Special District Meeting at the Williamstown Public School to seek approval to purchase land at 562–580 Main Street known as the Lehovec property. After a brief discussion it was approved unanimously by a voice vote of those attending. The District was granted title to the property on April 18, 2018. Since taking ownership of the property the District has had the property completely surveyed and all boundaries marked. The area of wetland has been clearly defined. After discussions with Town Planner Andrew Groff, the District has undertaken action to have some trees and stumps removed. This action was in preparation to receive qualifying fill if it became available. Working in conjunction with Guntlow Associates, Geo Tec test borings were taken to get a better understanding of the sub strata on the property. The results of those tests were very favorable. It is the District's intention to wait until the results of the Operational Study referred to in another part of this report are available before proceeding with formal site plans and building designs.

At a District's Prudential Meeting, the Commissioners voted to have a comprehensive operational study performed of the Williamstown Fire District. The Chairmen of the Prudential Committee formed a study committee group (SCG) consisting of John Notsley, Edward Briggs, Edward McGowan, Jason Hoch, Elaine Neely and Jim Kolesa. In October, a Request for Proposal (RFP) was sent out and five responses for the comprehensive operational study were received. In December, the SCG narrowed the applicants down to three and conducted interviews with each of the firms. The group then met in January 2019 and selected Municipal Resources, Inc. to perform the study. A public presentation is expected for June 12, 2019.

Firefighters continue to keep their skills current with Monday night trainings. Training included: ladders, ropes, proper use of hose streams, pumps and hydraulics, vehicle extrication, aerial operations, self-contained breathing search and rescue, and drafting procedures to name a few. Firefighters also refresh annually on State mandated requirements such as First Responders, CPR/AED and hazardous material operations. This year part of the first responders training was "Stop the Bleed" which prepares firefighters for active shooter and stabbing incidents. Firefighters also took advantage of training courses offered by the Massachusetts Firefighting Academy. Other training included Emergency Vehicle Driver Training (VFIS Insurance Group), IS 100 Introduction to Incident Command (Mass Emergency Management Agency) and ICS 200 ICS for Single Resources and Initial Action Incident (Mass Emergency Management Agency). In March of 2018, the Fire District sent two firefighters to Maine to participate in Ice Water Rescue. The two firefighters completed the four day course and are now certified Ice Water Rescue instructors. It is the fire districts goal to have all firefighters trained to the operational level in ice water rescue in 2019.

The District responded to 196 calls in year 2018, some of which are mentioned below.

On a warm August morning, firefighters were called out to a structure fire on Mill Street. The police officer's on scene informed the firefighters that all parties were out of the home and the fire was in a bedroom on the second floor. Mutual aid was requested from our neighbors in Clarksburg and Pownal, VT. Firefighters were able to make a quick attack and knock the fire down saving the home. Pownal firefighters assisted with the removal and extinguishment of burned materials as well as checking for fire extension by opening up walls, ceilings and floors in the bedroom while Clarksburg stood by in the Williamstown station ready to respond to other calls. The cause of the fire was an overloaded electrical outlet.

The quick actions of a teenager on a November morning proved to save her family's home. On the morning of the incident, the teenager was upstairs in her bedroom getting ready for the day when she heard the smoke alarms going off. She ran downstairs and saw black smoke at the ceiling level and to her left the stove had flames over the right burner reaching up to the range hood and the face of the adjacent cabinets. Her first instinct was to run outside to get safe because the alarm said "evacuate" but then she grabbed the fire extinguisher near the exit and went back to the kitchen, turned off the stove and put the fire out with the extinguisher. The damage to the kitchen was minor and her actions made the difference between having a place to sleep that night or not. Oh, and let's not forget the smoke detectors role in this.

The holidays are a time for celebration for many individuals and their families. Many of us go out of our way to decorate our homes with a holiday décor and lights to brighten the mood. Christmas trees of all shapes and sizes are put up, some artificial and some real. The importance of maintaining a live tree can make the difference of saving or losing a home. That's what happened just after the Christmas holiday in late December to one family.

The quick actions of one family member and a guest saved the family home. The family had been enjoying a nice fire in the living room all day and at one point everyone retired to the dining room for dinner. The fire was described as being a dying fire, mainly embers, low-to-no flames and there was a screen covering the front of the opening. To the right of the fireplace was a live 6-foot balsam fir Christmas tree. The family was sitting down in the dining room after eating with their guests when one family member heard an intense crackling in the living room. He immediately ran into the living room and saw the tree and the gifts under it on fire. A blanket to snuff out the fire proved unsuccessful. One of the guests grabbed a fire extinguisher and brought it into the living room and gave it to the young man trying to put the fire out. He promptly pulled the pin and sprayed from the bottom up until the flames were completely extinguished. Two things that made the difference between losing and saving the home were the fact that the tree was well watered. If this tree had been dry in the slightest, no fire extinguisher would have put the tree out. Having a fire extinguisher in the home was the second savior. Great job!

Throughout the year, the fire department responds to hazardous calls, one of which is electrical related. A dozen calls for electrical issues were reported in 2018. The calls can vary from electrical wires arcing, electrical burning and smoke odors, trees on power lines as well as downed power lines. Most of these calls take place in homes and commercial buildings. The fire department has prevented numerous electrical problems from progressing into fires. For outside issues with trees on wires and downed lines, National Grid is the fire department's first call.

In April the fire department responded to Oblong Road to assist the Forest Warden's Department with a brush fire in a resident's back yard. The department supplied additional manpower, apparatus and water to the scene. The fire was under control in less than an hour. The Forest Warden's remained on site until the fire was completely extinguished.

On three occasions the department assisted the Forest Warden with lost hikers, one of which was during a wintery northeastern snow storm in March with freezing conditions. The incident began in the early part of the evening when a 911 call came in that a male party who began snowshoeing hike at Hopkins Forest had become disoriented and lost. Working with the police department, information was gathered and a plan was made. One group of firefighters/rescuers hiked the Taconic Crest trail in

knee deep snow while a second team went in from Hopkins Forest. Mutual aid from North Adams and Lanesborough provided snowmobiles to assist in the search. As part of the search a vehicle was deployed to the New York/Vermont border where the trail comes out on route 346. This is where the lost party was eventually found walking the road heading back to Williamstown. The incident concluded five plus hours later around 2:30 am.

It is a comforting feeling to know we can count on our neighboring fire departments for assistance in a time of need. For many years, Clarksburg, North Adams and Pownal, VT have been there to back us up and the fire district would like to express their gratitude. It is always satisfying when the fire district is able to reciprocate. Williamstown firefighters responded across the border into Vermont for mutual aid on two occasions to assist the Pownal fire department. The first call was to assist them with a structure fire, providing whatever support they needed. The second response was for a motor vehicle accident which required extrication of the party involved. Williamstown was able to assist Pownal by providing extrication equipment, manpower and expertise. We are grateful to have such a close working relationship with all of our neighboring towns.

196 Calls: Structure Fires – 3, Chimney Fire – 2, Candle Fire – 1, Oven Fire – 1, Cooking Fire (contained) – 3, Electrical Fire - 1, Dumpster Fire – 1, Vehicle Fire – 2, Brush Fires/Illegal Outside Fires – 2, Mutual Aid to Pownal, VT for 1 Structure Fire and 1 Motor Vehicle Accident, Gasoline Spills/Leaks – 1, Ethylene Glycol Chemical Spill - 1, Person Stuck in Elevator – 2, Extricated Person with Leg Caught in a Chair – 1, Electrical Issues/Smoke/Odor Conditions in Structure – 9, Electrical/transformer/pole/tree/wires down – 2, Motor Vehicle Accidents - 7, Natural/Propane Gas Calls – 16, Assisted Person with Fire Alarm - 13, Assisted Elderly in Wheelchair – 1, Search for Lost/Injured Persons/Rescues – 3, Water Issues/Broken Sprinkler Pipes/Flooding Basements – 6, Activated Fire Alarms Including Sprinkler Systems – 99, Carbon Monoxide Alarms – 13, Smoke/Good Intent Calls – 4

Chief Pedercini conducted regular inspections of all public and private schools, restaurants, theaters, motels, inns and nursing homes. The district continues to review comprehensive plans for new construction and renovation projects. In 2018, Williams College completed the south science center and at the same time razed Bronfman Science Center to make way for a new north science center. The two hotels continue to work towards completion, while the new high school opened in September. The fire chief works closely with the building commissioner; inspections of fire alarms and sprinkler systems were performed in all structures built or remodeled during the year.

241 permits were issued for smoke/co detectors, smoke/co installations, liquid propane gas, tank removals, oil burners, tank truck inspection, fire protection systems, fuel tank storage, hot works, blasting, fireworks, hood suppression systems, fire reports and floor refinishing.

The Fire District would like to recognize Firefighter Michael Daniels for his 13 years of service. Michael enlisted in the U.S. Army in 2011 and remained active on the department whenever he was home on visits. In 2016, Michael completed his obligation with the U.S. Army and joined the Westborough, MA fire department to begin a career as a fulltime firefighter. The district thanks him for his dedication and contribution to the community and his country.

Elected officers of the Williamstown Fire District include Paul Harsch as Moderator and Gary F. Fuls as Clerk, and Treasurer of the District. Their terms expire in 2019. Elected Prudential Committee members and term expirations are Edward B. Briggs 2019, John J. Notsley 2020 and Edward M. McGowan 2021.

Appointed officers are Chief Craig A. Pedercini, First Assistant Engineer Robert E. Briggs, Second Assistant Engineer Michael E. Noyes, Third Assistant Engineer Richard F. Daniels, and Fourth Assistant Engineer Daniel J. Bryant

Williamstown Fire District

FY 2018

Report of the Treasurer *

	Balance	July 1, 2017	\$810,828.00
RECEIPTS:			
Town of Williamstown (Taxes collected)		547,429.20	
Williams College		28,282.00	
Inspection Fees		5,645.00	
Interest Income		4,338.59	
Miscellaneous		-	
Donations		250.00	\$585,944.79
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			\$1,396,772.79

EXPENSES			
Audit	8,000.00		
Berkshire County Retirement	30,271.00		
Communications	6,456.12		
Debt Service	0.00		
Dispatch	53,925.48		
Education and Training	8,002.00		
Insurance	57,520.44		
Legal	8,381.84		
Maintenance & Operation	78,881.31		
Pay of Firemen	25,864.69		
Salaries	98,374.74		
Services & Supplies	16,126.75		
Street Lighting	87,709.05		
Utilities	11,629.28		
Water Rents	1,650.00		
Total Operations Article 5		\$492,792.70	
Stabilization Article 6		\$42,000.00	
PPE FY '18 Article 7		\$8,000.00	
Site Cost FY13 Article 8		\$1,760.50	
Match ing Grants Article 13		\$11,247.60	
Acquisition of the Lehovec Property		\$400,000.00	
		-----	-----
			(\$955,800.80)
	Balance	June 30, 2018	\$440,971.99

Stabilization Fund	July 1, 2017	\$541,891.80	
Additions		\$42,000.00	
Interest		\$6,051.93	

Fund Balance	June 30, 2018		\$589,943.73

Gary Fuls
Treasurer

**Subject to Audit Adjustment*