**COMMUNITY PRESERVATION ACT FUNDING APPLICATION FY 2024**

**Please use additional sheets and supporting documents where necessary.**

**Applications are due by January 7, 2023 at noon.**

Project Name: Preservation of Historic Williamstown Meetinghouse

Sponsor Organization: Williamstown Meetinghouse Preservation Fund, Inc.

CPA Category: *Community Housing Historic Preservation Open Space Recreation*

(circle all that apply)

Total Project Cost: $ 6,400,000. CPA Funds Requested: $150,000. %: 2.3%

**PROJECT DESCRIPTION** – Describe the proposed project in as much detail as possible. In particular, address the following questions:

a. What are the goals of the proposed project?

**What is the Williamstown Meetinghouse Preservation Fund?** The Williamstown Meetinghouse Preservation Fund, Inc. (WMPF) was created to renovate and preserve in the future the structure that is the Meetinghouse, currently owned by First Congregational Church of Williamstown. The Historic Meetinghouse is defined as the entirety of the building at 906 Main Street, Williamstown. WMPF is organized as an independent, nonprofit corporation established for the purpose of raising funds by public subscription, grants, and pledges of outright gifts and funds to accomplish repair, restoration, major maintenance, and preservation of the historic Meetinghouse. WMPF is also responsible to contract with purveyors, contractors etc. to accomplish this goal. One of WMPF’s most important goals is to improve the Meetinghouse building to better meet the needs of the Williamstown community. No funds raised will be used for religious, denominational or congregational enterprises. WMPF’s board includes individuals in the community who are not congregational members. The WMPF board is completely independent and separate from congregational governance. WMPF will coordinate with the congregation regarding capital needs and building projects. A copy of the agreement between the congregation and WMPF is attached.

WMPF recognizes and respects the Caplan vs Acton decision regarding use of public funds. In order to emphasize separation between religious and community use of the Meetinghouse the request for CPA funding includes only areas of need that address community access and provide community benefit.

The Meetinghouse has a distinguished architectural history and is visually and functionally central to Williamstown. Funds are needed to repair, restore, and bring up to code that the needs are beyond the resources available from the congregation.

**Historical Background:** The Massachusetts Bay Colony required a Settled Minister when the town incorporated in 1765. This also required a Meetinghouse that was built with tax dollars and served as a church, the seat of town governance, and center of community activities. The current meetinghouse was built in 1869 after the first two meetinghouses on Field Park were lost to fire. It was built on land donated by Williams College with provisions that the College’s Convocations, Commencements, and weekly mandatory chapel services could be held in the building. The original Romanesque structure was renovated in 1913 (at the desire of both town and the church) to better conform to the colonial architecture around it. The design was modeled after a building in Old Lyme, CT. It is listed with the Massachusetts Cultural Resource System, MACRIS, and was listed as eligible for the National Historic Register in the past, before siding was installed on the Meetinghouse.

b. Why is this project needed?

Based upon a 2019 assessment by Centerline Architects, the Meetinghouse Preservation Fund identified significant needs critical to preserve the historic building, many of which are deficiencies that will cause further deterioration of key structural elements if not remedied. In 2019, the estimated cost to correct those deficiencies was $2,500,000.

In the past year WMPF worked with Centerline Architects and Tierney Construction (who we have hired to be our construction manager) to create Schematic Design. The preliminary design has been completed and was focused on the three most urgent areas of need,

**1.** **Roof Replacement:**  Parts of the slate roof date to 1864. Despite multiple repairs, the roof continues to leak, causing damage to the structure beneath the slate and infiltrating into the rooms below.

**2.** **Steeple Restoration:** The steeple needs significant restoration. It is a site of major water infiltration and damage to the finished areas below. The louvers, which enable the steeple bell to resonate throughout the neighborhood, allow rain and snow to gather and leak into the foyer and damage the supporting floor structure at each steeple level. The wood and plaster ornamentation has degraded and needs replacement. Metal roofing at each steeple level needs replacement. The windvane needs restoration and the top of the steeple, which is clad with siding, needs to be assessed for possible leakage beneath the siding.

**3.** **Building Compliance/Accessibility**: The public areas of the building do not meet current requirements for accessibility. To enable access to the first floor, basement, and unfinished second floor space, an elevator is required. Also needed are a new ramp, accessible bathrooms, improved exit lighting and exit doors. The elevator and a stairway will be housed in a circulation tower added to the back of the building. Providing required accessibility will result in greater opportunity for community use and rental office space. Since building the circulation tower requires excavation next to the building, current problems with grading and drainage will be addressed as well as better window wells to increase basement lighting. Some electrical, ventilation, and heating systems are also likely to need improvement.

A cost estimate for the above needs was completed in September 2022. The current cost estimate is $6,400,000 for all three urgent areas of need.

1. Circulation Tower/building compliance: $2,538,000.

Engineering: $913,370.

Interior Renovation: (no costs for interior repair of the Sanctuary are included – This figure reflects the public spaces of the building): $784,977.

1. Roof replacement: $1,250,000
2. Spire: $910,386.

Supporting documentation will be attached.

c. What population groups will this project serve? Please estimate how many residents will benefit.

**Community Engagement and building use**:

The Meetinghouse warmly welcomes the surrounding community. As pandemic restrictions have eased the building is gradually returning to a vibrant community space. The space is actively shared with senior activities, HooWRA Al-Anon, LGBTQ+ support groups, Red Cross Blood drives, Take and Eat, Buxton School graduation, and more. Free public programs respond to ethical and spiritual issues of the day. The congregation covenants with Habitat for Humanity and a Scouting group. Outreach is robust and includes immigrant support, programs to combat local food insecurity, and youth job training. The space is used by ABC Clothing Drives, using the proceeds to support local nonprofits. Tag sale items are collected in the spring and are resold in the fall, providing low-cost household goods and reducing landfill waste. In brief, the Meetinghouse embodies the spirit of community.

Attached to this application is a copy of the Economic Impact statement (Halo Study) that was attached to our application last year. It speaks to the significant economic impact the building’s use provides to benefit the community.

The First Church congregation plans to reduce the church’s footprint in the building, limiting church activities primarily to the sanctuary and offices attached to the sanctuary. A church task force has been charged with identifying partners and explore ways to utilize the building’s abundance of space for the benefit of the community. This would improve the building’s economic viability long term as both a historical icon but also a community asset. Discussions are already underway to possibly house a community center and/or teen center in the building.

d. How will this project improve the quality of life for residents?

The renovations will provide a building that meets all of the American for Disabilities Act requirements for accessibility. Renovation will also provide available space to meet more of the community’s needs. The elevator will allow access to a current attic space that can be designed for additional community or rental use. The plan is to provide accessible space in the heart of the town that can address current town needs.

2. **PROJECT READINESS/FEASIBILITY –** Describe the project’s feasibility and readiness to proceed. Address the following questions in your response:

Has a feasibility study been conducted? If so, please attach it to this application. If not, please offer other evidence that the project is feasible.

**Project Readiness:**

 WMPF had a feasibility study conducted by Partners for Sacred Places, a nonprofit that focuses on preserving and renovating buildings like the Meetinghouse. A major emphasis of their work is to use these historic buildings to meet needs of the surrounding community. The feasibility study is attached.

b. Is the project ready to proceed? If not, what additional steps are necessary before the project can proceed?

The significant increased costs from the current estimates are a challenge. Our goal today is immediate preservation of the building to allow viability for future use. Schematic Design for roof replacement was completed in 2022. There is an immediate need to replace the roof because of ongoing water infiltration. Tierney Construction has provided an estimate for roof replacement

3. **PROJECT TASKS/IMPLEMENTATION SCHEDULE –** Provide a detailed list of required tasks, such as studies, engineering work, architectural design, permitting, financing, and construction. In addition, provide a detailed implementation schedule, including dates for project initiation, key milestones, and project completion.

Initial schematic design has been completed as well as necessary engineering studies. The design was completed by Centerline Architects and the WMPF Board. Attached is a summary of the design and estimated costs.

Permitting will be done by Centerline Architects. Tierney Construction is the construction manager and is responsible for obtaining bids, subcontractors and overseeing the work.

4. **PROJECT TEAM** - List the proposed members of the project team and the role of each person or organization. Describe how those team members’ experiences will contribute to the success of the project. Attach resumes for key team members.

Centerline Architects:

KEVIN RACEK, RA, AIA, NCARB, LEED AP

Kevin moved to Vermont in 2003 and has been privy to working with several high-profile clients including Ben & Jerry’s, Lake Champlain Chocolates, Burlington International Airport, and Norwich University. Kevin’s focus has primarily been on the higher education, aviation, and commercial markets. In addition to being a talented architect, Kevin is also a skilled craftsman who designs and builds high-end award-winning modern furniture.

Kevin received his undergraduate degree from Denison University. After a year in financial services industry, Kevin attended University of Colorado, where he received his Masters degree in architecture. Kevin then lived for some time in Switzerland, where he conducted an independent study of the urban development of Basel Switzerland in addition to paying homage to great Swiss architects. Since living in Vermont, Kevin has been on the Board of the Helen Day Arts Center, and the Board of AIA Vermont. In addition, Kevin finds great pleasure in teaching budding students at Yestermorrow.

Tierney Construction: <https://www.davidjtierneyjrinc.com/index.php>

 President: David J Tierney III: https://www.davidjtierneyjrinc.com/index.php/about-us/our-team

Project Manager: Michele Butler: https://www.davidjtierneyjrinc.com/index.php/about-us/our-team

WMPF Board members: Williamstown Meetinghouse Preservation Fund, Inc

Officers:

President: Susan J Yates: email: yatsus@gmail.com

Treasurer: Allen Rork: email: awrork@msn.com

Clerk: Susan S Clarke: email: susan.clarke@firstchurchwilliamstown.org

Other Board Members:

William P Bowden Jr: bowdenwp@gmail.com

Michael Briggs: email: mbriggs@clarch.com

Andrus Burr: email: andrus@burrandmccallum.com

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Philip Smith: philip.f.smith@williams.edu

Erwin Stuebner: eastuebner@gmail.com

5. **SOURCES AND USES OF FUNDS** -- Provide a detailed list of the sources and uses of funds for the project:

a. Describe your strategy for funding your project. Describe all anticipated funding sources, including state, federal or private grants; capital campaigns; loans, CPA, or other.

The increase in estimated cost for the project has delayed the initiation of a community fundraising campaign at this time. WMPF continues identify possible grant sources, local, regional, and national.

Church members have donated/pledged a total of $621,730. The amount received to date is $382,929.

Amount available in Checking/Savings as of 1/19/23: $393,282

Expected CPC grant for FY 23: $50,000 (receipt pending)

State Earmark Grants:

 Fiscal Year 2022: $75,000, Department of Travel and Tourism (received)

 Fiscal Year 2023: $50,000, Mass Marketing Partnership ($25,000 received)

 The CPA grant for fiscal year 2023 will be used to reduce/prevent water infiltration into the steeple. If additional funds are remaining, they will be used for detailed schematic design for preservation of the steeple.

If awarded, any CPC funds for FY 24 would be used for roof replacement.

 Cost estimate for roof replacement of all needed areas: $475,000 to $600,000. The material used for roofing would be “Majestic Slate”, a composite material made from recycled tires. One section of the roof already was replaced with this material in 2013. Cost savings are accomplished because the material is slightly less expensive than stone slate, but more importantly the installation is much less expensive. The material has an expected 85-year live span and requires minimal maintenance. The section of roof replaced in 2013 has performed very well with no problems, yet visually is indistinguishable from the existing adjacent stone slate. St Patrick’s Church in Williamstown also was recently re-roofed with the same material.

See attachment 6.

Attachments:

1.Role agreement with First Church:

 **Role of Williamstown Meetinghouse Preservation Fund, Inc.**

**in Relation to First Church Williamstown**

1. According to the Articles of Organization, the function of Williamstown Meetinghouse Preservation Fund (WMPF) is to raise funds for the preservation, restoration, and maintenance of the current property of First Congregational Church of Williamstown, MA, and to expend those funds by entering into contracts to preserve, restore, and maintain the property, as well as conduct other activities and programs to further achieve those goals.
2. WMPF, in coordination with First Church, will determine the major capital needs of the building to be addressed. Major capital needs are defined as major structural components of the property, but not routine maintenance and repair.
3. WMPF has been charged by First Church with raising the funds necessary to meet the building’s capital cost needs and complete the construction identified in the Building Assessment done by Centerline Architects in 2019. WMPF will continue to fill this function into the future as appropriate.
4. WMPF will be responsible for all contracts for design and construction and will provide all oversight for the project(s).
5. A WMPF representative will attend Stewardship Team meetings and report to the Team on a monthly or as-needed basis. A representative will attend Church Council as needed.
6. As the owner of the property, First Church will be responsible for standard routine maintenance of the building and grounds. All building use decisions and contracts will be approved by First Church governance. Rent payment for building use by outside organizations or individuals will be managed by and directed to First Church.
7. Any cash support of the restoration and/or preservation of the building, shall be directed to WMPF. Any other agreement with Williams College or other entity shall clearly defin~~e~~ whether it is directed to WMPF in its role to preserve the property or to First Church as the property owner.
8. WMPF shall maintain a bank account(s) separate from First Church and shall not co-mingle funds with the church. All accounting will be open to inspection by officers of First Church.
9. Any proposed construction inside or outside the building that is not mentioned or suggested in the Centerline report shall be subject to discussion/negotiation between WMPF and First Church Stewardship and Church Council.
10. This document shall be reviewed annually by the board/church council of the two organizations, or by their representatives.

2. Economic Impact Study:

 <https://drive.google.com/file/d/1p7ssGwB_mrsVn2kS5-rH8ZwKoyuWrla_/view?usp=sharing>

3. Feasibility Study:

<https://drive.google.com/file/d/1qUnGBen2Y8aCePoawV64f2XDNuqx50TK/view?usp=sharing>

4. Building Assessment from 2019: Note there are some discrepancies from current conditions. The sprinkling system has been completed. An in-person assessment by a steeplejack provided more accurate information regarding the steeple. Historical summary should be corrected, there was never a fire in this building.

<https://docs.google.com/document/d/1G1FdPNLP-2NDhL4-HfQrpYhQHkQg_vQN/edit?usp=sharing&ouid=115035671768864417679&rtpof=true&sd=true>

5. Cost Analysis:

<https://drive.google.com/file/d/1MML7bM-Olmhvf_tWUVi7ipfDiMBnvCxg/view?usp=share_link>

6. Roofing Material:

https://drive.google.com/file/d/1Tma4fefQsV2voMBgPMNxaoVX92BPiZhk/view?usp=share\_link