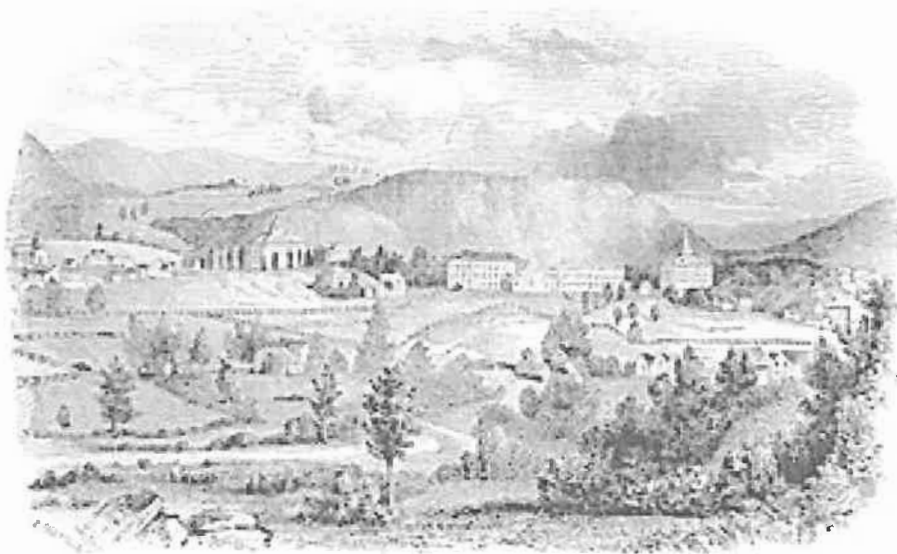


Town of Williamstown



Proposed

Fiscal Year 2026 Budget

July 1, 2025 to June 30, 2026

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Town of Williamstown								
FY26 Revenue Sources								
NON PROPERTY TAX REVENUE (LOCAL RECEIPTS)								
							Five year average	
	2024 ACTUAL	BUDGETED 2024	2025 ACTUAL 1/27/2025	BUDGETED 2025	PROPOSED 2026	2024 Actual vs. 2026 CHANGE		
Local Receipts								
Motor Vehicle	\$ 763,380.00	\$ 675,000.00	\$ 116,490.48	\$ 740,000.00	\$ 750,000.00	\$ (13,380.00)	\$ 718,211.89	-1.75%
Meals Tax	\$ 205,701.00	\$ 125,000.00	\$ 123,662.07	\$ 200,000.00	\$ 197,000.00	\$ (8,701.00)	\$ 173,177.97	-4.23%
Room Hotel/Motel	\$ 845,739.00	\$ 475,000.00	\$ 541,241.89	\$ 845,699.00	\$ 800,000.00	\$ (45,739.00)	\$ 665,881.32	-5.41%
Cannabis Excise	\$ 136,561.00	\$ 200,000.00	\$ 59,482.11	\$ 121,000.00	\$ 105,000.00	\$ (31,561.00)	\$ 253,489.57	-23.11%
Penalties & Interest	\$ 25,561.00	\$ 22,000.00	\$ 17,331.45	\$ 22,000.00	\$ 26,000.00	\$ 439.00	\$ 38,712.03	1.72%
PILOT	\$ 91,346.00	\$ 82,000.00	\$ 3,045.30	\$ 91,000.00	\$ 92,000.00	\$ 654.00	\$ 87,300.42	0.72%
Fees	\$ 140,176.00	\$ 131,750.00	\$ 42,098.37	\$ 131,599.00	\$ 142,000.00	\$ 1,824.00	\$ 147,431.88	1.30%
Cannabis Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197,774.20	0.00%
Licenses & Permits	\$ 313,326.00	\$ 204,150.00	\$ 189,663.16	\$ 224,150.00	\$ 315,000.00	\$ 1,674.00	\$ 252,158.67	0.53%
Fines & Forfeits	\$ 13,042.00	\$ 10,000.00	\$ 12,906.28	\$ 10,000.00	\$ 13,100.00	\$ 58.00	\$ 14,220.64	0.44%
Investment Income	\$ 136,195.00	\$ 85,000.00	\$ 44,981.53	\$ 109,070.00	\$ 137,500.00	\$ 1,305.00	\$ 100,821.29	0.96%
Other Misc. Revenue	\$ 72,408.00	\$ -	\$ 80,087.31	\$ -	\$ -	\$ -	\$ 17,857.50	0.00%
TOTAL LOCAL RECEIPTS	\$ 2,743,435.00	\$ 2,009,900.00	\$ 1,230,989.95	\$ 2,494,518.00	\$ 2,577,600.00	\$ (93,427.00)	\$ 2,725,519.04	-3.41%
State Aid (FY26 - Governor's Proposal)	\$ 1,445,679.00	\$ 1,445,679.00	\$ 715,932.00	\$ 1,480,362.00	\$ 1,529,358.00	\$ 48,996.00		
TOTAL NON PROPERTY TAX REVENUE	\$ 4,189,114.00	\$ 3,455,579.00	\$ 1,946,921.95	\$ 3,974,880.00	\$ 4,106,958.00	\$ (44,431.00)		
TAX REVENUE	\$ 20,766,574.00	\$ 20,349,405.00	\$ 10,496,507.15	\$ 20,498,413.00	\$ 21,644,586.00	\$ 1,146,173.00		
Other Sources:								
Inter Fund Transfers		\$ 214,300.00	\$ 107,150.00	\$ 214,300.00	\$ 214,300.00	\$ -		
Tax Lien Payments		\$ -	\$ 4,091.14			\$ -		
TOTAL REVENUE	\$ 24,955,688.00	\$ 24,019,284.00	\$ 12,554,670.24	\$ 24,687,593.00	\$ 25,965,844.00	\$ 1,101,742.00		
			FY25 Actual Tax Levy	\$ 20,607,332.00				
			FY26 Projected Tax Levy		\$ 21,644,586.00			
			Difference FY25 Actual Tax Levy and FY26 Projected Tax Levy		\$ 1,037,254.00			5.03%



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[Click for all Municipalities by Program](#)

Select a Fiscal Year:

Select a Municipality:

FY2026 Preliminary Cherry Sheet Estimates
 Williamstown

Estimated Receipts Estimated Assessments & Charges

PROGRAM	FY2025 Cherry Sheet Estimate	FY2026 Governor's Local Aid Proposal	FY2026 House Budget	FY2026 Senate Budget	FY2026 Conference Committee
Education Receipts:					
Chapter 70	0	0			
School Transportation	0	0			
Charter Tuition Reimbursement	0	0			
Smart Growth School Reimbursement	0	0			
Offset Receipts:					
School Choice Receiving Tuition	0	0			
Sub-Total, All Education Items:	0	0			
General Government:					
Unrestricted Gen Gov't Aid	1,175,614	1,201,479			
Local Share of Racing Taxes	0	0			
Regional Public Libraries	0	0			
Veterans Benefits	38,992	52,422			
Exemp: VBS and Elderly	9,336	15,137			
State Owned Land	260,320	260,320			
Offset Receipts:					
Public Libraries	23,051	22,185			
Sub-Total, All General Government:	1,507,313	1,551,543			
Total Estimated Receipts:	1,507,313	1,551,543			

Questions or Assistance Please Email The Municipal Databank at : localaid@dor.state.ma.us



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Select a Fiscal Year:

Select a Municipality:

FY2026 Preliminary Cherry Sheet Estimates
 Williamstown

Estimated Receipts Estimated Assessments & Charges

PROGRAM	FY2025 Cherry Sheet Estimate	FY2026 Governor's Local Aid Proposal	FY2026 House Budget	FY2026 Senate Budget	FY2026 Conference Committee
County Assessments:					
County Tax	0	0			
Suffolk County Retirement	0	0			
Sub-Total, County Assessments:	0	0			
State Assessments and Charges:					
Retired Employees Health Insurance	0				
Retired Teachers Health Insurance	0	0			
Mosquito Control Projects	0	0			
Air Pollution Districts	2,426	2,434			
Metropolitan Area Planning Council	0	0			
Old Colony Planning Council	0	0			
RMV Non-Renewal Surcharge	2,580	2,580			
Sub-Total, State Assessments:	5,006	5,014			
Transportation Authorities:					
MBTA	0	0			
Boston Metro. Transit District	0				
Regional Transit	40,397	36,365			
Sub-Total, Transp Authorities:	40,397	36,365			
Annual Charges Against Receipts:					
Multi-Year Repayment Program	0	0			
Special Education	0	0			
Sub-Total, Annual Charges:	0	0			
Tuition Assessments:					
School Choice Sending Tuition	0	0			
Charter School Sending Tuition	0	0			
Sub-Total, Tuition Assessments:	0	0			
Total All Estimated Charges:	45,403	41,379			

Questions or Assistance Please Email The Municipal Databank at : localaid@dor.state.ma.us

TOWN OF WILLIAMSTOWN
FY26 EXPENSE BUDGET

	2024 ACTUAL	2024 BUDGET	2025 ACTUAL 12/31/2024	2025 BUDGET	COLA 3.00%	2026 PROPOSED	CHANGE	
GENERAL GOVERNMENT EXPENSE								
EXECUTIVE	\$ 355,189.29	\$ 383,550.00	\$ 153,419.42	\$ 446,667.38	\$ 441,280.00	\$ (5,387.38)		-1.21%
12201 Select Board	\$ 12,673.70	\$ 17,700.00	\$ 2,954.62	\$ 27,700.00	\$ 27,700.00	\$ -		0.00%
12301 Town Manager	\$ 296,346.68	\$ 311,025.00	\$ 130,945.90	\$ 363,467.38	\$ 357,380.00	\$ (6,087.38)		-1.67%
15010 Town Counsel	\$ 41,034.13	\$ 50,000.00	\$ 13,684.12	\$ 50,000.00	\$ 50,000.00	\$ -		0.00%
29101 Emergency Management	\$ 5,134.78	\$ 4,825.00	\$ 5,834.78	\$ 5,500.00	\$ 6,200.00	\$ 700.00		12.73%
ADMIN & FINANCE	\$ 3,452,459.69	\$ 3,687,621.01	\$ 1,960,456.20	\$ 3,803,306.52	\$ 4,328,509.00	\$ 525,202.48		13.81%
12401 Insurance	\$ 191,476.16	\$ 198,500.00	\$ 199,918.00	\$ 198,500.00	\$ 206,440.00	\$ 7,940.00		4.00%
13101 Finance Committee	\$ 190.00	\$ 200.00	\$ 196.00	\$ 200.00	\$ 200.00	\$ -		0.00%
13501 Town Accountant	\$ 273,918.76	\$ 292,387.58	\$ 142,053.30	\$ 290,901.62	\$ 300,615.00	\$ 9,713.38		3.34%
14101 Assessors	\$ 133,590.01	\$ 134,027.15	\$ 76,962.05	\$ 150,152.74	\$ 145,844.00	\$ (4,308.74)		-2.87%
14501 Treasurer-Collector	\$ 168,978.05	\$ 171,574.06	\$ 98,452.62	\$ 182,219.92	\$ 186,382.00	\$ 4,162.08		2.28%
15501 Information Technology	\$ 267,782.03	\$ 237,585.00	\$ 115,328.38	\$ 221,354.00	\$ 219,400.00	\$ (1,954.00)		-0.88%
16101 Town Clerk	\$ 113,305.99	\$ 102,218.47	\$ 55,964.51	\$ 112,515.52	\$ 109,176.00	\$ (3,339.52)		-2.97%
16201 Registrars of Votes	\$ 23,498.40	\$ 23,660.72	\$ 16,395.18	\$ 26,460.72	\$ 25,461.00	\$ (999.72)		-3.78%
91101 Employee Benefits	\$ 2,279,720.29	\$ 2,527,468.03	\$ 1,255,186.16	\$ 2,621,002.00	\$ 2,894,991.00	\$ 273,989.00		10.45%
New Department: Community Support	\$ -	\$ -	\$ -	\$ -	\$ 240,000.00	\$ 240,000.00		100.00%
COMMUNITY DEVELOPMENT	\$ 419,822.30	\$ 459,992.17	\$ 205,153.56	\$ 461,611.06	\$ 482,201.00	\$ 20,589.94		4.46%
17101 Conservation Commission	\$ 33,622.39	\$ 29,681.00	\$ 6,778.25	\$ 35,002.27	\$ 35,345.00	\$ 342.73		0.98%
17201 Agricultural Commission	\$ 213.19	\$ 1,000.00	\$ 72.09	\$ 1,000.00	\$ 500.00	\$ (500.00)		-50.00%
17501 Planning Board	\$ 8,783.81	\$ 9,936.07	\$ 7,828.83	\$ 10,530.97	\$ 13,070.00	\$ 2,539.03		24.11%
17601 Zoning Board	\$ 2,532.80	\$ 4,250.00	\$ 965.00	\$ 4,250.00	\$ 4,250.00	\$ -		0.00%
17701 Historical Commission	\$ -	\$ 1,000.00	\$ 367.00	\$ 1,000.00	\$ 1,000.00	\$ -		0.00%
24101 Building Department	\$ 304,567.32	\$ 312,065.70	\$ 143,590.53	\$ 316,897.82	\$ 326,174.00	\$ 9,276.18		2.93%
24401 Sealer of Weights	\$ 726.08	\$ 4,665.30	\$ -	\$ 3,600.00	\$ 6,000.00	\$ 2,400.00		66.67%
51901 Health Department	\$ 69,376.71	\$ 97,394.10	\$ 45,551.86	\$ 89,330.00	\$ 95,862.00	\$ 6,532.00		7.31%
PUBLIC SAFETY	\$ 1,784,072.19	\$ 1,784,072.19	\$ 826,154.45	\$ 1,831,526.45	\$ 1,952,765.00	\$ 121,238.55		6.62%
21001 Police	\$ 1,571,650.49	\$ 1,531,590.26	\$ 716,969.05	\$ 1,576,288.29	\$ 1,684,316.00	\$ 108,027.71		6.85%
21201 Dispatch	\$ 212,421.70	\$ 252,481.93	\$ 109,185.40	\$ 255,238.16	\$ 268,449.00	\$ 13,210.84		5.18%
PUBLIC WORKS	\$ 2,160,841.74	\$ 2,373,087.07	\$ 1,043,751.48	\$ 2,414,574.17	\$ 2,452,919.00	\$ 38,344.83		1.59%
19201 Facilities	\$ 177,675.48	\$ 213,459.54	\$ 96,761.82	\$ 224,347.86	\$ 224,564.00	\$ 216.14		0.10%
41101 DPW Director	\$ 152,853.69	\$ 174,337.14	\$ 83,437.31	\$ 188,060.67	\$ 192,510.00	\$ 4,449.33		2.37%
42101 Highway	\$ 1,120,012.26	\$ 1,255,676.15	\$ 602,636.30	\$ 1,283,928.40	\$ 1,297,575.00	\$ 13,646.60		1.06%
42301 Snow & Ice	\$ 290,678.53	\$ 250,000.00	\$ 38,952.20	\$ 251,508.04	\$ 251,508.00	\$ (0.04)		0.00%
42401 Street Lights	\$ 64,029.88	\$ 63,000.00	\$ 25,292.72	\$ 53,000.00	\$ 53,000.00	\$ -		0.00%
49101 Parks & Cemetery	\$ 263,229.42	\$ 317,746.17	\$ 164,946.74	\$ 312,034.20	\$ 321,265.00	\$ 9,230.80		2.96%
49201 Burbank Chapel	\$ 4,375.44	\$ 4,650.00	\$ 212.08	\$ 4,730.00	\$ 4,730.00	\$ -		0.00%
49301 Forestry	\$ 60,413.40	\$ 50,000.00	\$ 14,687.10	\$ 50,000.00	\$ 60,000.00	\$ 10,000.00		20.00%
63101 Recreation	\$ 27,573.64	\$ 44,218.07	\$ 16,825.21	\$ 46,965.00	\$ 47,767.00	\$ 802.00		1.71%
HUMAN SERVICES	\$ 970,025.23	\$ 1,008,747.57	\$ 480,102.19	\$ 1,057,505.51	\$ 1,061,450.00	\$ 3,944.49		0.37%
52301 Mental Health Services	\$ 2,956.00	\$ 30,500.00	\$ -	\$ 30,500.00	\$ -	\$ (30,500.00)		-100.00%
54101 Council on Aging	\$ 258,342.21	\$ 266,319.15	\$ 127,545.44	\$ 277,697.31	\$ 280,864.00	\$ 3,166.69		1.14%
54301 Veterans Services	\$ 73,892.31	\$ 98,008.10	\$ 44,096.78	\$ 88,564.13	\$ 85,000.00	\$ (3,564.13)		-4.02%
69201 Veterans Graves	\$ 2,718.92	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -		0.00%
61101 Library	\$ 632,115.79	\$ 610,420.31	\$ 308,459.97	\$ 657,244.07	\$ 692,066.00	\$ 34,841.93		5.30%
GENERAL GOVERNMENT	\$ 9,142,410.44	\$ 9,697,070.01	\$ 4,669,037.30	\$ 10,015,191.09	\$ 10,719,124.00	\$ 703,932.91		7.03%
DEBT SERVICE								
71101 Debt Service	\$ 547,187.50	\$ 547,187.50	\$ 69,143.75	\$ 533,287.50	\$ 344,238.00	\$ (189,049.50)		-35.45%
FINANCE COMMITTEE RESERVE								
13223 Reserve Fund	\$ 34,321.47	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -		0.00%
TRANSFER STATION TRANSFER FROM GENERAL FUND								
99923 Transfer Station	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -		0.00%
TOTAL GENERAL GOVERNMENT	\$ 9,723,919.41	\$ 10,339,257.51	\$ 4,758,181.05	\$ 10,643,478.59	\$ 11,158,362.00	\$ 514,883.41		4.84%
						\$ 314,883.41		2.96%
EDUCATION								
30223 McCann	\$ 258,182.29	\$ 260,059.68	\$ 241,825.11	\$ 326,687.00	\$ 339,754.00	\$ 13,067.00		4.00%
30123 MGRSD	\$ 13,258,887.00	\$ 13,258,887.00	\$ 6,887,667.50	\$ 13,775,336.00	\$ 14,326,349.00	\$ 551,013.00		4.00%
TOTAL GENERAL GOVERNMENT & EDUCATION	\$ 23,240,988.70	\$ 23,858,204.19	\$ 11,887,673.66	\$ 24,745,501.59	\$ 25,824,465.00	\$ 1,078,963.41		4.36%

OFF BUDGET ITEMS							
	Cherry Sheet Assessments	\$ 47,864.00		\$ 45,391.00	\$ 41,379.00	\$ (4,012.00)	-8.84%
	Overlay (Allowance for Abatements)	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	\$ -	0.00%
	Circuit Breaker Tax Credit (Allowance)				\$ -	\$ -	
	COLA				\$ -	\$ -	
TOTAL EXPENSES		\$ 24,006,068.19		\$ 24,890,892.59	\$ 25,965,844.00	\$ 1,074,951.41	4.32%
				Change less New Community Support Initiatives:		\$ 874,951.41	3.52%
WARRANT ARTICLES FUNDED FROM FREE CASH							
CAPITAL PLAN							
	Capital Items	\$ 497,400.00		\$ 1,396,000.00	\$ 1,102,000.00	\$ (294,000.00)	-21.06%
		\$ 620,600.00					
NON PROFITS							
	Williamstown Youth Center	\$ 77,000.00		\$ 50,000.00		\$ (50,000.00)	-100.00%
	Chamber of Commerce	\$ 50,000.00		\$ 55,000.00		\$ (55,000.00)	-100.00%
	Sand Springs Rec Center	\$ -				\$ -	0.00%
	Williamstown Community Preschool	\$ 50,000.00		\$ 50,000.00		\$ (50,000.00)	-100.00%
						\$ -	
OPEB							
	OPEB Trust Fund	\$ 44,550.00		\$ 48,037.00	\$ 48,000.00	\$ (37.00)	-0.08%
COMPENSATED BALANCES RESERVE							
	Reserve Fund	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
STABILIZATION							
	Stabilization	\$ 250,000.00		\$ 100,000.00	\$ 100,000.00	\$ -	0.00%
SPECIAL ARTICLES							
	Master Plan						
	Classification & Wage Survey			\$ -	\$ -	\$ -	0.00%
REDUCE TAX RATE							
	Reduce tax rate			\$ 100,000.00	\$ -	\$ (100,000.00)	-100.00%
PROPOSED USE OF FREE CASH		\$ -	\$ 1,639,550.00	\$ -	\$ 1,849,037.00	\$ 1,300,000.00	\$ (549,037.00)

Town of Williamstown
 Summary of Reserve Accounts
 12/31/2024

Reserves

Account	Name	Current Balance
	Stabilization	1,305,032.53
	OPEB Trust	\$ 974,590.00
	Compensated Balances	\$ 283,282.00
	Sherman Burbank Trust	\$ 900,675.63
29-61195	MacFarland Special Revenue	\$ 303,575.28
	Total Reserves	\$ 3,767,155.44



OFFICE OF TOWN MANAGER

Robert Menicocci | 413-458-3500

31 North Street, Williamstown, MA 01267

February 14, 2025

Fred Puddester, Chair
Williamstown Finance Committee
31 North Street
Williamstown, MA 01267

Re: Fiscal Year 2026 Budget Proposal

Dear Chairperson Puddester:

Following is the FY26 Budget Proposal which Chapter 14 of the Code of Williamstown requires the Town Manager to submit to the Finance Committee on or before February 15 each year. Again, we are presenting a balanced budget without the need for a Proposition 2 1/2 override.

The attached information includes a Revenue and Expense summary and detailed information for the cost centers: Executive, Administration and Finance, Community Development, Public Safety, Schools (to be added as becomes available), Public Works, Human Services and Capital Improvement as well as a detailed narrative of our revenue projections. We have also included some notes from each department head regarding any changes and variances.

An important change to note in this budget proposal is that funding for the nonprofit grants has been shifted from free cash to the operating budget. Therefore, the FY25 budget projects an increase of approximately 2.9% in general government operations spending net of the nonprofit grant funding or 4.8% once that funding is factored in. FY26 debt service decreases by 35% which helped the overall increase this year, remain relatively low. We will add expenditure and revenue information for our school districts and water quality district when that data is finalized.

The approach to the FY26 Budget Proposal is similar to the past two years in that we are presenting a maintenance budget for the cost of doing business during FY25 adjusted


primarily for nondiscretionary increases, the budget otherwise contains little to no ongoing additions. Our biggest challenge this year in terms of increases is in the area of Employee Health Benefits which will be increasing by 16%. Additionally, employee salary expenses increase across the board by 3% in accordance with our collective bargaining agreements.

In terms of revenue, the Governor has proposed an increase in State Aid of approximately 3.3%. Local revenues for meals and occupancy taxes, motor vehicles and cannabis have all flattened dramatically this fiscal year, so we have not increased our estimates for any of these revenue sources in FY26.

Additionally, we anticipate a free cash balance of \$1.3M. For your consideration we have included a comprehensive list of near-term capital needs totaling more than the free cash availability for further discussion.

Finally, I want to express my gratitude to the Finance staff who worked diligently on the budget preparation and to the Department Heads who worked hard to bring forward a financially responsible budget while still maintaining the high level of service the Town expects.

Best regards,



Bob Menicoeci

Town Manager

c: Select Board

**Town of Williamstown
FY26 Budget**

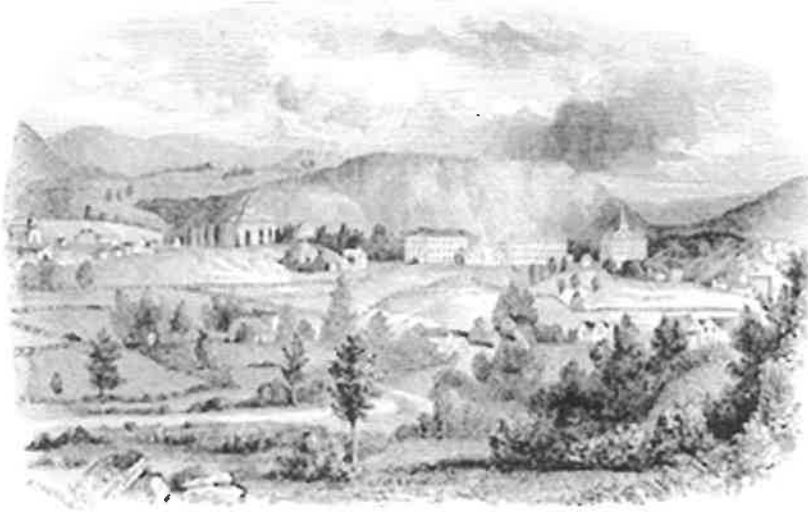
<u>Department</u>	<u>FY25</u>	<u>FY26 Proposed Budget</u>	
Executive	\$ 446,667	\$ 441,280	-1.2%
Admin & Finance	\$ 3,803,307	\$ 4,328,509	13.8%
Community Development	\$ 461,611	\$ 482,201	4.5%
Public Safety	\$ 1,831,526	\$ 1,952,765	6.6%
Public Works	\$ 2,414,574	\$ 2,452,919	1.6%
Human Services	\$ 1,057,506	\$ 1,061,450	0.4%
Debt Service	\$ 533,288	\$ 344,238	-35.4%
Reserve Fund	\$ 75,000	\$ 75,000	0.0%
Total Government Operations	\$ 10,623,479	\$ 11,138,362	4.8%
Total Education	\$ 14,102,023	\$ 14,102,023	0.0%
Total Operating Budget	\$ 24,725,502	\$ 25,240,385	2.1%
Cherry Sheet Asses.	\$ 45,391	\$ 41,379	-8.8%
Overlay	\$ 100,000	\$ 100,000	0.0%
Transfer Station	\$ 20,000	\$ 20,000	0.0%
Total Off Budget	\$ 165,391	\$ 161,379	-2.4%
Total Budget	\$ 24,890,893	\$ 25,401,764	2.1%
Total Revenues		\$ 25,401,764	
Surplus/Shorfall		\$ -	

Warrant Articles (Funded with Free Cash)

Capital Projects	\$ 1,396,000	\$ 1,102,000
OPEB Fund	\$ 50,000	\$ 50,000
Williamstown Youth Center	\$ 50,000	Budget
Chamber of Commerce	\$ 55,000	Budget
Williamstown Community Preschool	\$ 50,000	Budget
Compensated Balances Reserve	\$ 50,000	\$ 48,000
Stabilization	\$ 100,000	\$ 100,000
Special Articles	\$ -	\$ -
Reduce Tax Rate	\$ 100,000	\$ -
Total Warrant Articles	\$ 1,851,000	\$ 1,300,000
Available Free Cash	\$ 1,864,854	\$ 1,300,000
Remaining Free Cash After Warrant Article	\$ 13,854	\$ -

**Town of Williamstown
FY26 Revenue Projection**

<u>Tax Revenue</u>	<u>2025 Budget</u>	<u>2026 Proposed</u>
Prior Year Levy Limit	\$ 21,795,473	\$ 22,510,360
2.5%	\$ 544,887	\$ 562,759
New Growth	\$ 170,000	\$ 150,000
Levy Limit	\$ 22,510,360	\$ 23,223,119
Debt Exclusion	\$ 1,300,000	\$ 1,300,000
Max Levy Limit	\$ 23,810,360	\$ 24,523,119
Actual Tax Levy	\$ 20,743,731	\$ 21,102,691
<u>Non-Tax Revenue</u>	<u>2024</u>	<u>2025 Proposed</u>
Local Receipts	\$ 2,489,900	\$ 2,577,600
State Receipts	\$ 1,480,362	\$ 1,529,358
Cherry Sheet Offsets	\$ (23,100)	\$ (22,185)
Transfer From Other Funds	\$ 200,000	\$ 214,300
Total Non-Tax Revenue	\$ 4,147,162	\$ 4,299,073
Total Revenues	\$ 24,890,893	\$ 25,401,764



**Office of the Finance Director
David A Fierro Jr.**

**Municipal Building
31 North Street
Williamstown, MA 01267**

413-597-8317

Re: Williamstown FY26 Revenue Projections

The following are suggestions and extracts from various Massachusetts Department of Revenue, Division of Local Services sources and are a means to ensure that we are all on the same ground with regard to projecting Williamstown's FY26 revenue.

Municipal budgets are essential frameworks that determine how cities and towns allocate their resources to meet public needs. These budgets rely on four primary revenue sources: **property taxes, state aid, local receipts, and other available resources**. Each source has distinct characteristics, limitations, and considerations, shaping the fiscal reality of municipalities. This summary utilizes FY2024 data from the Town of Williamstown.

Property Taxes (83.34% of Revenue): Property taxes are the largest revenue source. In Williamstown they account for 83.34% of our funding (the statewide average is 58% of municipal funding). Property taxes are subject to the constraints of Proposition 2½, which limits the annual growth of property tax levies to 2.5%, plus new growth less debt exclusions and overrides. While this ensures taxpayers are protected from steep increases, it also restricts the flexibility of municipalities in addressing rising costs.

State Aid (5.90% Revenue): State aid is distributed through legislatively authorized programs, including:

- **Local aid programs** that provide general funding assistance. In Williamstown, Unrestricted Government Aid, State Owned Land PILOTS (Payments in Lieu of Taxes), and Veteran/Elderly Exemption reimbursements account for Williamstown's State Aid.

Though vital, state aid is subject to legislative appropriation and economic fluctuations, which can make it unpredictable in times of fiscal uncertainty.

Other Available Resources (0.83% of Revenue): This category includes:

- **Community Preservation Act (CPA) funds**, a local option property tax surcharge that must be used for open space, affordable housing, and historic preservation projects.
- **Enterprise funds**, which support our water, sewer, and solid waste via user-based charges.

- **Stabilization Funds and free cash**, used for unexpected expenses, one-time outlays or, while **not recommended**, to balance budgets.

The strategic use of these resources provides municipalities with flexibility, particularly in maintaining financial stability during unforeseen challenges.

Local Receipts (9.93% Revenue): These include:

- Local option excise taxes (e.g., meals, rooms, and cannabis).
- Motor vehicle excise (MVE)
- Fees, permits, fines, and investment income.
- Local PILOTs
- Non-recurring Miscellaneous Revenue

This revenue stream, while only 9.94% of total funding, is unique in its flexibility. Annually, communities can adjust estimates based on economic trends. However, this also makes it the least predictable revenue source. Also, some of these revenue sources have formulas set in state law (e.g., MVE and local option taxes), meaning municipal officials cannot modify them. Others can be set at levels to fully cover the costs associated with the service being provided; therefore, it is recommended that municipalities annually review their fee structures.

In FY2024, 71% of estimated total local receipts came from local excise taxes (motor vehicle, meals, room, cannabis) highlighting their growing importance. Investment income and building permit fees also surged in recent years, reflecting high interest rates and strong economic activity.

Challenges in Estimating Local Receipts

Municipalities face the challenge of building budgets on fluctuating economic variables. Conservative budgeting practices are essential to avoid deficits. A widely adopted strategy is to project no more than 90% of the prior year’s actual local receipts. Any excess revenue bolsters free cash reserves, while shortfalls reduce them.

To further stabilize budgets, municipalities can use [M.G.L. c. 40, § 5B](#), allowing the dedication of specific revenue streams (e.g., meals or rooms excise) to special-purpose stabilization funds. This approach creates financial buffers for capital improvements and other priorities thereby reducing reliance on volatile revenues.

Looking Ahead: Fiscal Planning Strategies

Policymakers should not only analyze historical trends but also account for potential economic vulnerabilities. Leveraging tools like the [Trends in Local Receipts Report](#), which provides detailed community-level receipt data, and multi-year [actual vs budget data](#) can guide decision-making and improve transparency.

By balancing conservative revenue projections with proactive reserve-building strategies, municipalities can ensure fiscal resilience and adaptability in the face of economic uncertainties.

Other Informative Williamstown Illustrations

Below is an illustration of recent years' free cash certifications. We should expect free cash numbers to diminish as revenue and expense budgets tighten up. The lack of free cash will lead to Williamstown having to either appropriate funds via the tax rate or borrow for capital needs.



DLS
DIVISION OF LOCAL SERVICES
MA DEPARTMENT OF REVENUE

Data Analytics and Resources Bureau

Category 1 - Certified Free Cash

Data current as of 02/11/2025

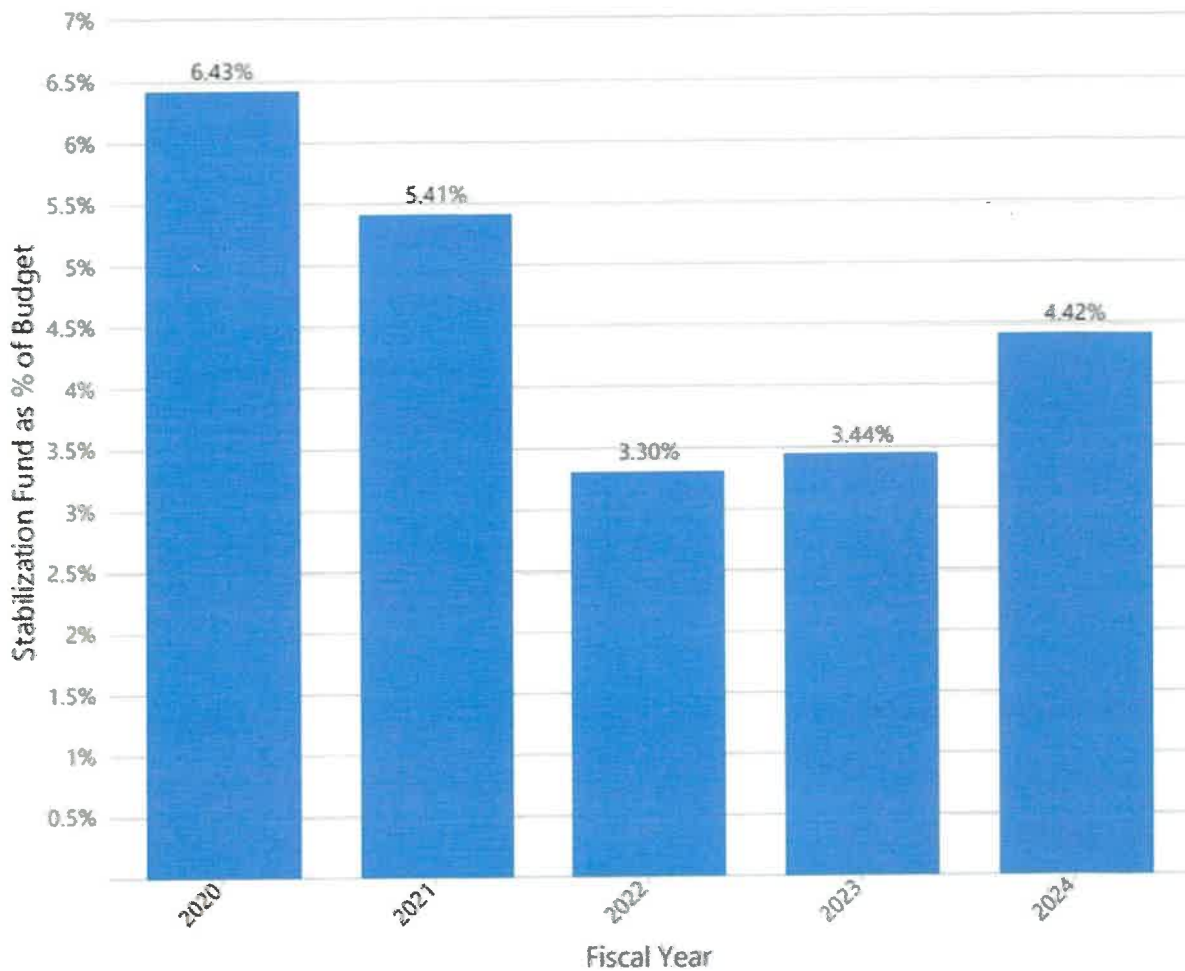


Below is an illustration of Williamstown’s stabilization fund as a percentage of the general fund budget. The **Government Finance Officers Association** recommends maintaining an overall **reserve** balance between **5-15%** of the community's general fund budget.



Data Analytics and Resources Bureau
Category 1 - Stabilization Fund as % of Budget
Data current as of 02/11/2025

Town of Williamstown

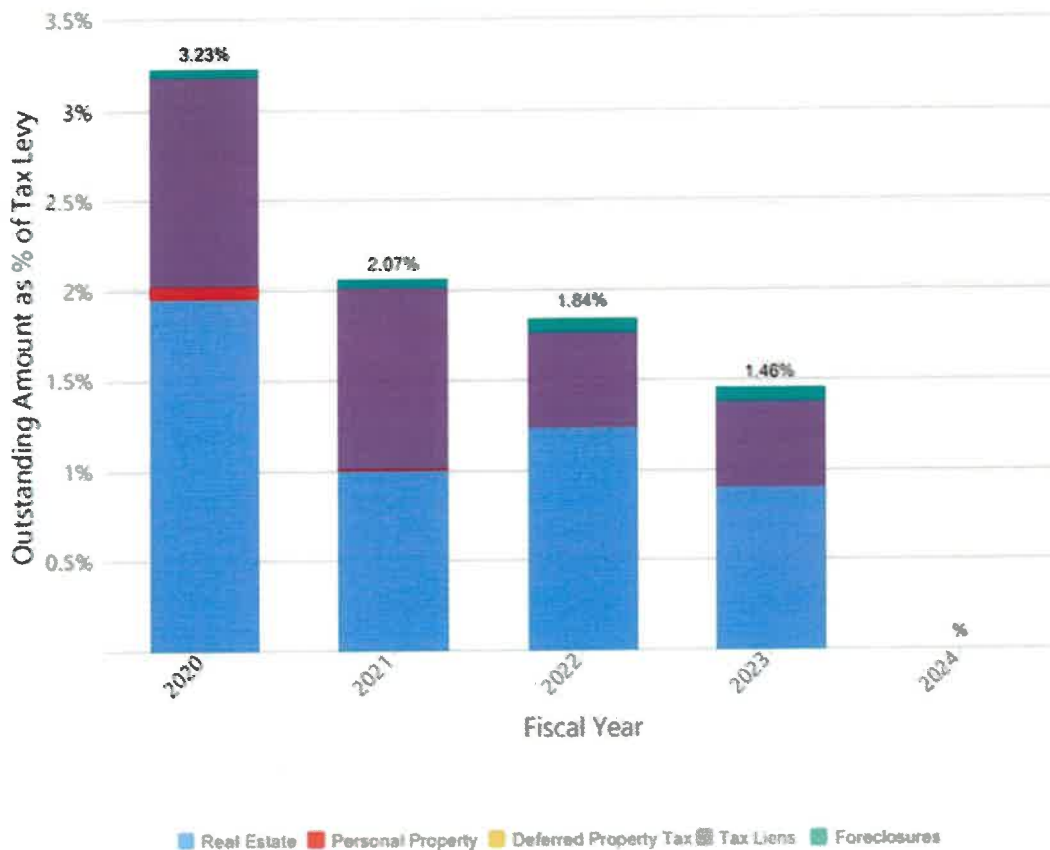


The following illustration shows four recent years of outstanding real estate, personal property, tax liens and foreclosure receivables as a percentage of total tax levy. A rate of two percent or less is considered excellent. Williamstown has been at two percent or less for the past three fiscal years.



Data Analytics and Resources Bureau
 Category 1 - Outstanding Real Estate, Personal Property, Tax
 Lien & Foreclosure Receivables as % of Total Tax Levy
 Data current as of 02/11/2025

Town of Williamstown



Outstanding Receivable Type	2020	2021	2022	2023	2024
Real Estate	1.95%	1.00%	1.23%	0.90%	
Personal Property	0.08%	0.01%	0.01%	0.01%	
Deferred Taxes	0.00%	0.00%	0.00%	0.00%	
Tax Liens	1.15%	1.01%	0.53%	0.47%	
Tax Foreclosures	0.05%	0.05%	0.08%	0.08%	
Total	3.23%	2.07%	1.85%	1.46%	0.00%

12201 SELECTBOARD

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
12201	51123	Wages - P.T. Clerical PART TIME CLERK-MEETINGS & MINUTES	\$ 2,278.75	\$ 2,000.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
12201	51131	Wages - Overtime		\$ -	\$ 4,029.84			\$ -	\$ -	\$ -
12201	51193	Training	\$ 958.25	\$ 7,000.00	\$ -	\$ 1,000.00	\$ 862.62	\$ 1,000.00	\$ 1,000.00	\$ -
12201	51198	Wages - Severance Agreements	\$ 113,527.20	\$ 113,527.28	\$ -	\$ -		\$ -	\$ -	\$ -
12201	52344	Communication - Advertise		\$ -	\$ 252.00	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -
12201	52386	Other Contract Services	\$ 16,454.59	\$ 36,500.00	\$ 5,397.80	\$ 10,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
12201	52386	DIRE Programs	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
12201	54491	Supplies - Food & Service			\$ 234.16				\$ -	\$ -
12201	57711	Travel MMA CONFERENCE	\$ 470.18	\$ 400.00	\$ 687.90	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -
12201	57730	Other Charges - Dues MA MUNICIPAL ASSC. - \$2100.00 BERKSHIRE CTY SELECTMEN - \$100.00	\$ 2,031.00	\$ 2,100.00	\$ 2,072.00	\$ 2,200.00	\$ 2,092.00	\$ 2,200.00	\$ 2,200.00	\$ -
TOTALS			\$ 135,719.97	\$ 163,027.28	\$ 12,673.70	\$ 17,700.00	\$ 2,954.62	\$ 27,700.00	\$ 27,700.00	\$ -

12301 TOWN MANAGER

COLA 3.00%

as of 12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
12301	51111	Wages - Town Manager 3.00% COST OF LIVING INCREASE PER CONTRACT	\$ 155,000.07	\$ 155,000.00	\$ 161,874.96	\$ 159,650.00	\$ 79,852.25	\$ 165,921.88	\$ 170,900.00	\$ 4,978.13
12301	51112	Wages - TM Admin Assistant 3.00% COST OF LIVING INCREASE	\$ 64,947.69	\$ 62,727.00	\$ 66,950.00	\$ 66,950.00	\$ 33,026.00	\$ 68,958.50	\$ 71,027.00	\$ 2,068.50
12301	51131	Wages - discretionary funds for hires/adjustements			\$ -	\$ -	\$ -	\$ 40,000.00	\$ 50,000.00	\$ 10,000.00
12301	51145	Wages - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12301	51147	Unused Vacation Buyout			\$ 6,225.96		\$ 6,388.18	\$ 6,357.00	\$ 6,573.00	\$ 216.00
12301	51193	Benefits - Training	\$ 35.00		\$ 5,250.00		\$ 1,160.00	\$ 5,000.00	\$ 5,000.00	\$ -
12301	51170	Benefits-Annuity	\$ -		\$ -	\$ 10,000.00	\$ -			\$ -
12301	52243	Maint - Office Equip COPIER SERVICE	\$ 1,130.00	\$ 1,068.00	\$ 1,154.00	\$ 1,130.00	\$ 490.00	\$ 1,130.00	\$ 1,130.00	\$ -
12301	52301	Service - Acctg & Audit ANNUAL AUDIT SERVICES \$35,000 ANNUAL RECORDS MGMT AND SHREDDING \$1,400	\$ 35,182.25	\$ 36,400.00	\$ 32,416.00	\$ 36,400.00	\$ 228.00	\$ 36,400.00	\$ 36,400.00	\$ -
12301	52302	Service - Legal	\$ 105.00		\$ -		\$ -	\$ -	\$ -	
12301	52341	Communication-Telephone	\$ 556.03		\$ 562.88	\$ 500.00	\$ 136.10	\$ 500.00	\$ 500.00	\$ -
12301	52342	Communication - Postage	\$ -	\$ 50.00	\$ 30.45	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
12301	52343	Communication - Printing PRINTING OF ANNUAL REPORTS	\$ 3,635.67	\$ 4,100.00	\$ 3,815.00	\$ 4,100.00	\$ 1,057.50	\$ 4,100.00	\$ 4,100.00	\$ -
12301	52344	Communication - Advertise LEGAL ADS, EVENTS	\$ 1,957.38	\$ 500.00	\$ 4,508.45	\$ 600.00	\$ 1,519.43	\$ 600.00	\$ 1,700.00	\$ 1,100.00
12301	52386	Other Services-Contracted SHARED HR POSITION (26% WILLIAMSTOWN SHARE) Moved Budget Amount to Community Support	\$ 194.60		\$ -	\$ 23,500.00	\$ 2,500.00	\$ 24,205.00	\$ -	\$ (24,205.00)
12301	54421	Supplies - Office OFFICE SUPPLIES FOR ALL DEPARTMENTS	\$ 2,980.10	\$ 3,000.00	\$ 1,555.05	\$ 3,000.00	\$ 811.69	\$ 3,000.00	\$ 2,300.00	\$ (700.00)
12301	54491	Supplies - Food & Service	\$ 221.89	\$ 200.00	\$ 424.75	\$ 200.00	\$ 430.92	\$ 200.00	\$ 200.00	\$ -

12301 TOWN MANAGER

COLA 3.00%

as of 12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
12301	54584				\$ 1,755.00					
12301	54586	Supplies - Software	\$ 480.00		\$ 480.00	\$ -	\$ 480.00	\$ -	\$ -	\$ -
12301	54595	Other Supply - Holiday	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12301	57711	Travel MIA, ALCOHOLIC BEVERAGE CONTROL COMM., INSURANCE TRAINING	\$ 29.38	\$ 300.00	\$ 4,390.68	\$ 1,000.00	\$ 865.83	\$ 1,000.00	\$ 1,700.00	\$ 700.00
12301	57711	Additional Travel TM Relocation	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12301	57715	Travel - Car Allowance \$225/MO PER CONTRACT; CHANGED TO \$400/MO EFF 7/1/23	\$ 2,700.00	\$ 2,700.00	\$ 4,325.00	\$ 2,700.00	\$ 2,000.00	\$ 4,800.00	\$ 4,800.00	\$ -
12301	57730	Other Charges - Dues BERKSHIRE REGIONAL PURCHASING - \$800 MA MUNICIPAL HR ASSOC. - \$225 MA MUNICIPAL MANAGEMENT ASSOC. - \$190 STAM - \$30	\$ 232.50	\$ 1,245.00	\$ 628.50	\$ 1,245.00	\$ -	\$ 1,245.00	\$ 1,000.00	\$ (245.00)
TOTALS			\$ 279,387.56	\$ 277,490.00	\$ 296,346.68	\$ 311,025.00	\$ 130,945.90	\$ 363,467.38	\$ 357,380.00	\$ (6,087.38)

15101 TOWN COUNSEL

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
15101	52302	Service - Legal	\$ 70,566.12	\$ 40,000.00	\$ 41,034.13	\$ 50,000.00	\$ 13,684.12	\$ 50,000.00	\$ 50,000.00	\$ -
TOTALS			\$ 70,566.12	\$ 40,000.00	\$ 41,034.13	\$ 50,000.00	\$ 13,684.12	\$ 50,000.00	\$ 50,000.00	\$ -

29101 EMERGENCY MANAGEMENT

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
29101	52386	Other Services - Contract CODE-RED NOTIFICATION SYSTEM ONSOLVE	\$ 4,745.64	\$ 2,500.00	\$ 5,134.78	\$ 4,800.00	\$ 5,834.78	\$ 5,500.00	\$ 6,200.00	\$ 700.00
29101	57730	Other Charges - Dues MA ASSOC OF EMERG MGRS & PROFESSIONALS	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -
TOTALS			\$ 4,745.64	\$ 2,525.00	\$ 5,134.78	\$ 4,825.00	\$ 5,834.78	\$ 5,500.00	\$ 6,200.00	\$ 700.00

February 14, 2025

Fred Puddester, Chair

Williamstown Finance Committee

31 North Street

Williamstown, MA 01267

Re: Fiscal Year 2026 Budget Proposal

Accounting Department FY26 Budget Summary

The major changes in the budget are for additional modules of our accounting software. Currently, payroll is done manually with time recorded on sheets of paper and then input by the Accounting Department. By adding in Time and Attendance and Employee Self-Service, employees will be responsible for their time by punching in and out when applicable and department heads can submit their weekly payroll time along with any vacation, sick, or personal time right through the accounting system. Employees can monitor their time, view their paystubs, update their personal information as well as benefits during open enrollment time. This will help to eliminate errors and challenges typically caused by manual processes.

Another manual process is the recordkeeping of grants and contracts. By adding the Project and Grant module and Content Manager module, we would have grants and contracts all available in one location and linked to the appropriate accounts making it easier to monitor their use and balances.

Additional Munis Program Implementation (Funded by Free Cash)

Time & Attendance - \$39,398

Employee Self-Serve - \$6,500

Grant & Contract - \$5,785

Content Manager - \$16,789

YEARLY AMOUNT AFTER 1ST YEAR IMPLEMENTATION: \$14,292

TOTAL SOFTWARE COST AFTER 1ST YEAR: \$59,292

Other items this year include additional training that is required for Sarah's procurement certification. To keep the certification, 11 course credits are required and renewal is required every 3 years. Therefore, splitting the average cost of those continuing education courses comes to roughly \$400/year. Per the auditor's recommendation, we have acquired asset management software at the rate of \$549/year. We lost two long-term employees, so we have only one employee currently who receives longevity resulting in a \$1,500 drop on that line item and upgrading to a new printer resulted in a \$120 drop in annual maintenance fees.Ac

January 24, 2025

Fred Puddester, Chair

Williamstown Finance Committee

31 North Street

Williamstown, MA 01267

Re: Fiscal Year 2026 Budget Proposal

FY26 Budget | Town Clerk & Registrars

Town Clerk 16101

1. New town seal – approx. \$850
 - a. Ours is getting tough to use and have the design come out
2. Add Valley Green Shredding to my budget - \$500
 - a. In Town Manager's budget previously
 - b. \$500 is enough for shredding twice annually
3. Add King Information Systems to my budget
 - a. In Town Manager's budget previously
 - b. \$860 was Dec 2024
 - c. King's comes annually
4. Cemetery deed books
 - a. Have quote for \$250 for 2 books & \$288 for 4 books
 - i. Must purchase at least 2 books at once
 - ii. I recommend 4 for the best price & we won't have to order more for a very long time
5. King Information Systems filming - \$89.66 per thousand images
 - a. Permanent record filming – archive rooms are at capacity – no room unless boxes are up for destruction.
 - b. Could go digital for 34 boxes of cash journals, 22 boxes of commitment books, 7 boxes of police logs & 10 boxes subdivision records.
 - c. King's recommends starting with 34 boxes of cash journals
 - d. 1 cash journal is approximately 1000 images, 4 journals per box, 4 journals per year = 136 journals downstairs to digitize ~ roughly \$13,000 to scan the cash journals
6. Town code needs to be recodified – just want to get us thinking about it for capital expense purposes (the recodified code would need to be approved at Town Meeting & then by AG)
 - a. Usually done every 20 years – currently at 27
 - b. Quote of \$16,000
 - c. General Code is the only vendor that provides this service for municipalities for Chap 30B purposes
 - d. I have more info on this if you want to see more specifics

February 14, 2025

Fred Puddester, Chair

Williamstown Finance Committee

31 North Street

Williamstown, MA 01267

Re: Fiscal Year 2026 Budget Proposal

FY 2026 Budget Request for Information Technology (15501)

Line 52249 for FY 2025 has \$15,000.00 budgeted to date we have not spent anything on this line. This line is for server maintenance and software. We are now migrating most of the functions and storage on the on-premises servers to the Microsoft cloud. We do not intend to budget any money in this line for FY 2026.

Line 52305 is the Line we pay Renatus out of. This averages about \$5500.00 a month. \$4480.00 of this \$2500 is for Contracted Security Services and Network Monitoring and backup services. \$1980 of this is for Microsoft 365 Business Premium Licenses for the staff. We currently have 75 licenses. The remaining \$1,100.00 is for support calls to Renatus. This is manageable and can and will be brought down. We are requesting \$65,000.00 for this line.

Line 52341 is the telephone expense. During FY 2025 we moved away from First Light Phones and started using Verizon Wireless Yealink desktop phones. Once our phones were all swapped over the average cost for month for this line has been \$1610.50. We are budgeting \$20,000.00 for this line. This is about \$7,000.00 less than FY 2025.

Line 52347 Communication-Network contains a lot of costs. Our internet cost for the Town Hall, and the PD from First Light we are budgeting at \$15,600. We hope to bring these costs down by moving to Spectrum. We are currently budgeting \$8915.00 for Spectrum in the DPW and the Library for Internet. We also budget \$2600.00 for a line that goes between the PD and Mount Greylock. We also have budgeted \$3600.00 for Webhosting. And \$826.00 to a company we use to manage desktop phones, Masters. This is a total of \$31,600.00. Also included in this line is the web development costs for a new website. It appears \$30,000 was budgeted in FY2024. In FY 2025 it appears that \$5830.00 was spent although I cannot locate why. I estimate from the RFP's I have received that the web development and a year's support will run approximately \$25,000.00. I thought the costs of the website were grant covered.

Line 54421- Office Supplies is flat at \$500.00

Line 54584-Subscriptions I have put \$500.00 in it. It appears in the past the O365 licenses were paid there but now they are paid in 52305.

Line 54585-Supplies Data Processing In the past this has been used for batteries, cables etc. Last year \$500.00 was requested. I am going to request the same for FY 2026.

Line 54586-Supplies Software This line is for Google licenses, Adobe licenses, DocuSign licenses and misc. software. It looks like at one time they also purchased Office licenses prior to O365. We hope to be able to migrate away from Google by 3rd Quarter FY2026. This will save \$2,400.00 a year. Since they have Open Gov and Viewpoint costs in this line in addition to Adobe, and DocuSign. We are requesting \$20,000.00. This is a decrease of \$5000.00

Line 5711-Travel Last year was budgeted for \$500.00. I have budgeted \$100.00. This is a savings of \$400.00

Line 58871-Replace Office Equipment- This is for replacing desktops, battery backups etc. We have requested \$1200.00 in case we need to purchase battery backups. This is a savings of \$2300.00 over last year's budget. I have written an IT Community Compact Grant to replace all desktop machines in the Town Hall.

SUMMARY

This current Fiscal Year much changed cost wise. We brought on Renatus as our MSP. Renatus provides us with our MS O365 licenses. They also provide our Network Cybersecurity and backup. All this is included in our support invoice. In the past these costs had been spread over several line items. We are in the middle of realizing cost savings by migrating our document storage from on premise servers to cloud-based storage. This savings should continue as we begin to migrate the Town Hall to the cloud and upgrade to Windows 11.

We also moved our phones away from First Light and brought on Verizon. This has resulted in realizing about half the years savings once we settled with First Light and realized the credit and price stabilization of the Verizon Wireless phones.

We were also able to realize savings by migrating the DPW, COA and the Library away from First Light over to Spectrum internet. We hope to realize more savings as we do the same with the Town Hall.

12401 INSURANCE

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
		THE TOWN HAS BEEN INSURED THROUGH MIIA SINCE 1992 USING AN ESTIMATE OF 4% INCREASE FOR FY FOR PROPERTY & LIABILITY WE RECEIVE CREDITS FOR: EARLY PAYMENT DISCOUNT, ADDT'L PARTICIPATION, DIVIDENDS & MIIA REWARDS CREDITS (training & courses)								
12401	51171	Benefits - Work Comp Ins	\$ 45,714.11	\$ 54,518.20	\$ 50,267.00	\$ 55,000.00	\$ 49,847.00	\$ 55,000.00	\$ 57,200.00	\$ 2,200.00
12401	57741	Insurance - Property	\$ 28,322.76	\$ 38,222.80	\$ 39,235.00	\$ 38,000.00	\$ 131,546.00	\$ 38,000.00	\$ 39,520.00	\$ 1,520.00
12401	57742	Insurance - Liability INCLUDES POLICE INJURY INS (CHUBB & SON), DRONE INS (RENAISSANCE) AND NOTARY PROF LIAB INS (HANOVER)	\$ 86,262.37	\$ 87,451.10	\$ 87,736.16	\$ 87,500.00	\$ 18,525.00	\$ 87,500.00	\$ 91,000.00	\$ 3,500.00
12401	57745	Insurance - Vehicle INSURED VEHICLES/EQUIPMENT WITH \$1,000 DEDUCTIBLE	\$ 14,324.01	\$ 17,927.80	\$ 14,238.00	\$ 18,000.00		\$ 18,000.00	\$ 18,720.00	\$ 720.00
TOTALS			\$ 174,623.25	\$ 198,119.90	\$ 191,476.16	\$ 198,500.00	\$ 199,918.00	\$ 198,500.00	\$ 206,440.00	\$ 7,940.00

13101 FINANCE COMMITTEE

As 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL a/o 12/31/22	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
13101	57730	Other Charges - Dues ASSOC. OF TOWN FINANCE COMM.	\$ 184.00	\$ 184.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 196.00	\$ 200.00	\$ 200.00	\$ -
TOTALS			\$ 184.00	\$ 184.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 196.00	\$ 200.00	\$ 200.00	\$ -

13223 FINANCE COMMITTEE RESERVE

ORG	OBJ	DESCRIPTION	2023 RESERVE TRANSFERS	2023 RESERVE TRANSFERS	2023 BUDGET	2024 RESERVE TRANSFERS	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
13223	57781	Finance Comm Reserve Fd	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 34,321.47	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -

13501 TOWN ACCOUNTANT

COLA 3%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
13501	51111	Wages - Finance Director/Town Acct 3.00% COST OF LIVING INCREASE	\$ 101,999.84	\$ 102,000.00	\$ 99,079.43	\$ 105,060.00	\$ 51,825.50	\$ 108,211.80	\$ 111,458.00	\$ 3,246.20
13501	51112	Wages - Assistant Town Accountant/AP/Procurement 3.00% COST OF LIVING INCREASE	\$ 60,556.33	\$ 60,115.99	\$ 32,187.50	\$ 66,950.00	\$ -	\$ -	\$ 69,207.00	\$ 69,207.00
13501	51113	Wages - Assistant Town Accountant/Payroll Administrator 3.00% COST OF LIVING INCREASE, STEP 15% Charged to Assessor	\$ 54,650.81	\$ 54,650.90	\$ 90,805.15	\$ 56,290.43	\$ 57,109.50	\$ 119,244.82	\$ 58,826.00	\$ (60,418.82)
13501	5111X	Stipend - Technology TECHNOLOGY STIPEND	\$ 7,500.00	\$ 7,500.00	\$ 3,076.92	\$ 7,500.00		\$ 7,500.00	\$ 5,000.00	\$ (2,500.00)
13501	51145	Wages - Longevity 1 @ 11 YRS	\$ 1,750.00	\$ 1,750.00	\$ 1,900.00	\$ 1,900.00	\$ 500.00	\$ 2,050.00	\$ 550.00	\$ (1,500.00)
13501	51147	Wages - Unused Vacation			\$ 808.15					
13501	51193	Benefits-Training MUNICIPAL LAW SEMINAR, MMAAA SCHOOL, ETC	\$ 4,179.79	\$ 4,329.15	\$ 158.51	\$ 4,551.75	\$ 205.18	\$ 4,400.00	\$ 4,800.00	\$ 400.00
13501	52243	Maint-Office Equip MACFARLANE BIZHUB COPIER	\$ 1,487.78	\$ 1,320.00	\$ 686.07	\$ 1,320.00	\$ 205.00	\$ 1,320.00	\$ 1,200.00	\$ (120.00)
13501	52249	Maint - Data Proc Equip FINANCIAL SOFTWARE LICENSING & SUPPORT: MUNIS 5% COST INC UCBIS ALLOCATED TO WATER/SEWER	\$ 43,647.28	\$ 45,386.25	\$ 42,244.68	\$ 45,830.40	\$ 30,719.04	\$ 45,000.00	\$ 45,000.00	\$ -
13501	52305	Service - Data Processing	\$ -	\$ 250.00	\$ -	\$ -	\$ 35.56	\$ -	\$ -	
13501	52342	Communication - Postage	\$ 17.50	\$ 25.00	\$ 25.62	\$ 25.00		\$ 25.00	\$ 25.00	\$ -
13501	52343	Communication - Printing FORMS: 1099's, W2's, ENVELOPES	\$ -	\$ 150.00	\$ 86.96	\$ 150.00	\$ 50.00	\$ 150.00	\$ 550.00	\$ 400.00
13501	54421	Supplies - Office	\$ 1,154.83	\$ 500.00	\$ 1,299.64	\$ 700.00	\$ 601.48	\$ 750.00	\$ 1,200.00	\$ 450.00
13501	54586	Supplies - Software	\$ 538.79		\$ -		\$ 549.00	\$ -	\$ 549.00	\$ 549.00
13501	57711	Travel MMAAA SCHOOL, ANNUAL MUNIS CONFERENCES	\$ 1,678.75	\$ 1,600.00	\$ 1,345.13	\$ 2,000.00	\$ 88.04	\$ 2,000.00	\$ 2,000.00	\$ -
13501	57730	Other Charges - Dues MMAAA - \$50 x 3, MGFOA - \$100	\$ 200.00	\$ 110.00	\$ 215.00	\$ 110.00	\$ 165.00	\$ 250.00	\$ 250.00	\$ -
13501	58871	Replace Equip - Office	\$ 4,695.00	\$ 5,000.00	\$ -	\$ -		\$ -	\$ -	
TOTALS			\$ 284,056.70	\$ 284,687.29	\$ 273,918.76	\$ 292,387.58	\$ 142,053.30	\$ 290,901.62	\$ 300,615.00	\$ 9,713.38

14101 ASSESSORS

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
14101	51111	Wages - Principal Assessor 3.00% COST OF LIVING INCREASE	\$ 83,176.00	\$ 83,176.00	\$ 88,117.93	\$ 85,671.28	\$ 47,239.40	\$ 88,241.42	\$ 90,889.00	\$ 2,647.58
14101	51112	Wages - Shared Admin (15% of Resource)	\$ 9,399.65	\$ 9,399.68	\$ 10,240.45	\$ 9,681.67	\$ 4,776.00	\$ 9,972.12	\$ 10,381.00	\$ 408.88
14101	51121	Wages - P.T. Assessors 2 PART TIME BOARD OF ASSESSORS	\$ 10,009.20	\$ 10,009.14	\$ 9,175.10	\$ 10,009.20	\$ 5,004.60	\$ 10,009.20	\$ 10,009.00	\$ (0.20)
14101	51145	Wages - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 300.00	\$ 50.00
14101	51193	Benefits - Training MAAO COURSES, TRAVEL AND LODGING	\$ 250.00	\$ 1,000.00	\$ 375.00	\$ 1,000.00	\$ 80.00	\$ 2,000.00	\$ 2,000.00	\$ -
14101	52249	Maint. -Data Proc. Equipment ASSESSING SOFTWARE - PATRIOT ASSESSPro	\$ 500.00	\$ 3,000.00	\$ 500.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
14101	52302	Service - Legal DEEDS, SURVEYS (GENERAL LEGAL TO COME FROM LEGAL DEPARTMENT)	\$ 200.00	\$ 400.00	\$ 146.00	\$ 400.00	\$ 56.50	\$ 400.00	\$ 400.00	\$ -
14101	52310	Service - Book Binding ASSESSOR'S COMMITMENT BOOK	\$ 327.80	\$ 300.00	\$ 327.80	\$ 325.00	\$ 349.00	\$ 350.00	\$ 375.00	\$ 25.00
14101	52317	Service - Tax File Maint TECH SUPPORT - DATA UPDATES	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
14101	52318	Service - Appraisals SPECIALTY APPRAISALS & TECHNICAL REVIEW	\$ 6,400.00	\$ 7,000.00	\$ 15,200.00	\$ 13,000.00	\$ 11,250.00	\$ 24,940.00	\$ 18,000.00	\$ (6,940.00)
14101	52320	Service - Map Maintenance CAI TECHNOLOGIES ANNUAL TAX MAP & GIS MAINTENANCE & MANAGEMENT	\$ 4,900.00	\$ 5,400.00	\$ 5,500.00	\$ 5,400.00	\$ 4,850.00	\$ 5,400.00	\$ 5,400.00	\$ -
14101	52342	Communication - Postage SHIPPING MAP CHANGES AND VALUATION PRINTOUT TO BE BOUND	\$ 13.37	\$ 50.00	\$ 365.26	\$ 50.00	\$ -	\$ 50.00	\$ 100.00	\$ 50.00
14101	52344	Communication - Advertise PUBLIC DISCLOSURE ADS AND NOTICES	\$ -	\$ 140.00	\$ -	\$ 140.00	\$ -	\$ 140.00	\$ 140.00	\$ -
14101	54421	Supplies - Office	\$ 552.36	\$ 1,000.00	\$ 207.47	\$ 1,000.00	\$ 471.55	\$ 1,000.00	\$ 1,000.00	\$ -
14101	54584	Supplies - Subscriptions IAAO JOURNAL	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14101	57711	Travel FIELD WORK, INSPECTIONS, CONFERENCE/MEETING TRAVEL	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 500.00	\$ (500.00)

14101 ASSESSORS

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
14101	57715	Car Allowance USE OF ASSESSOR PERSONAL VEHICLE	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00	\$ 1,200.00	\$ 500.00	\$ 1,200.00	\$ 1,200.00	\$ -
14101	57730	Other Charges - Dues PROFESSIONAL ORGANIZATION DUES	\$ 165.00	\$ 150.00	\$ 135.00	\$ 150.00	\$ 135.00	\$ 200.00	\$ 150.00	\$ (50.00)
TOTALS			\$ 119,093.38	\$ 127,274.82	\$ 133,590.01	\$ 134,027.15	\$ 76,962.05	\$ 150,152.74	\$ 145,844.00	\$ (4,308.74)

14501 TREASURER/COLLECTOR

COLA 3.00%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
14501	51111	Wages - Treasurer/Collector	\$ 77,844.28	\$ 77,844.21	\$ 80,179.32	\$ 80,179.54	\$ 47,880.61	\$ 82,584.92	\$ 85,062.00	\$ 2,477.08
	3.00%	COST OF LIVING INCREASE							\$ 1,000.00	\$ 1,000.00
		Certified Treasurer Collector Designation								
14501	51112	Wages - Assistant Treas/Coll	\$ 55,931.79	\$ 55,931.58	\$ 53,629.66	\$ 57,609.53	\$ 31,880.84	\$ 62,000.00	\$ 63,860.00	\$ 1,860.00
	3.00%	COST OF LIVING INCREASE								
14501	51145	Wages - Longevity 1 @ 12 YRS	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 550.00	\$ 800.00	\$ 600.00	\$ (200.00)
14501	51193	Benefits-Training TREASURER SCHOOL AND MISC	\$ 305.00	\$ 1,000.00	\$ 290.00	\$ 500.00	\$ 307.59	\$ 500.00	\$ 500.00	\$ -
14501	52243	Maint - Office Equip COPIER MAINTENANCE AND REPAIRS	\$ -	\$ 500.00	\$ 225.78	\$ 250.00	\$ 182.40	\$ 300.00	\$ 300.00	\$ -
14501	52302	Service - Legal TAX TAKINGS AND FORECLOSURES	\$ 3,886.90	\$ 6,500.00	\$ 4,188.33	\$ 5,000.00	\$ 1,307.50	\$ 5,000.00	\$ 4,000.00	\$ (1,000.00)
14501	52305	Data Processing PRINTING OF TAX BILLS	\$ 2,843.20	\$ 1,000.00	\$ 2,267.20	\$ 3,000.00	\$ 1,226.80	\$ 3,000.00	\$ 3,000.00	\$ -
14501	52342	Communication - Postage ENVELOPES AND POSTCARDS FOR ALL DEPARTMENTS	\$ 17,557.53	\$ 17,500.00	\$ 20,829.34	\$ 17,500.00	\$ 17,520.87	\$ 21,000.00	\$ 21,000.00	\$ -
14501	52344	Communication - Advertise LEGAL NOTICES- TAX TAKINGS, AUCTIONS & FORECLOSURES	\$ 452.06	\$ 1,500.00	\$ 485.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 750.00	\$ (250.00)
14501	52388	Other Services - Bank Chg DISCLOSURE FEE	\$ 2,000.00	\$ 2,000.00	\$ 2,250.00	\$ 2,000.00	\$ (3,307.94)	\$ 2,000.00	\$ 2,250.00	\$ 250.00
14501	54421	Supplies - Office	\$ 1,068.28	\$ 900.00	\$ 737.01	\$ 900.00	\$ 376.31	\$ 900.00	\$ 900.00	\$ -
14501	57711	Travel ANNUAL SCHOOL IN AMHERST & MISC. CONFERENCES	\$ 656.72	\$ 600.00	\$ 1,294.41	\$ 1,200.00	\$ 447.64	\$ 1,200.00	\$ 1,200.00	\$ -
14501	57730	Other Charges - Dues MASS TREASURER/COLLECTOR ASSOC.	\$ 130.00	\$ 125.00	\$ 130.00	\$ 185.00	\$ 80.00	\$ 185.00	\$ 160.00	\$ (25.00)
14501	57743	Insurance - Fidelity BONDS - TREASURER AND ASST. TREASURER	\$ 1,544.00	\$ 1,000.00	\$ 1,972.00	\$ 1,750.00		\$ 1,750.00	\$ 1,800.00	\$ 50.00
TOTALS			\$ 164,669.76	\$ 166,850.78	\$ 168,978.05	\$ 171,574.06	\$ 98,452.62	\$ 182,219.92	\$ 186,382.00	\$ 4,162.08

15501 TECHNOLOGY										
AS of 12/31/24										
ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
15501	51111	IT Tech	\$ 37,739.51	\$ 60,000.00	\$ 45,161.50	\$ 61,800.00	\$ 33,716.53	\$ 63,654.00	\$ 80,000.00	\$ 16,346.00
15501	51131	Wages - Overtime	\$ 414.37		\$ -			\$ -		\$ -
15501	52249	Maint - Data Proc Equip	\$ 21,602.21	\$ 14,735.00	\$ 26,953.85	\$ 14,735.00		\$ 15,000.00	\$ -	\$ (15,000.00)
15501	52305	Service - Data Processing IT SUPPORT - Renatus	\$ 28,340.00	\$ 41,000.00	\$ 21,003.50	\$ 38,000.00	\$ 24,969.84	\$ 38,000.00	\$ 65,000.00	\$ 27,000.00
15501	52341	Communication - Telephone	\$ 26,075.68	\$ 25,000.00	\$ 40,051.18	\$ 27,000.00	\$ 10,518.40	\$ 27,000.00	\$ 20,000.00	\$ (7,000.00)
15501	52343	Printing			\$ 1,308.52					
15501	52347	Communication - Network INTERNET - FIRSTLIGHT \$39500 INTEGRITY PD \$2600 WEBSITE HOSTING - MUNGY \$2400 PER YEAR .GOV DOMAIN - \$500 PER YR	\$ 47,349.85	\$ 42,000.00	\$ 55,257.26	\$ 44,000.00	\$ 17,657.79	\$ 45,000.00	\$ 31,000.00	\$ (14,000.00)
15501	52347	Website Enhancements			\$ -	\$ 30,000.00	\$ 5,830.00	\$ -	\$ -	\$ -
15501	52386	Contracted Services			\$ 38,519.35					
15501	54421	Supplies - Office	\$ 4,049.33		\$ 1,566.72			\$ 500.00	\$ 500.00	\$ -
15501	54584	Supplies - Subscriptions MS365	\$ 2,673.20		\$ -		\$ 2,544.00	\$ 2,700.00	\$ 1,000.00	\$ (1,700.00)
15501	54585	Supplies - Data Processing BATTERIES, CABLES, ADAPTERS ETC.	\$ 1,833.23	\$ 600.00	\$ 408.99	\$ 600.00		\$ 500.00	\$ 600.00	\$ 100.00
15501	54586	Supplies - Software GOOGLE AND OFFICE LICENSES; VIEWPOINT (OPEN GOV) PERMITTING \$12,410/YR	\$ 36,676.94	\$ 18,450.00	\$ 37,147.20	\$ 18,450.00	\$ 17,035.32	\$ 25,000.00	\$ 20,000.00	\$ (5,000.00)
15501	57711	Travel	\$ 80.96		\$ -			\$ 500.00	\$ 100.00	\$ (400.00)
15501	58871	Replace Equip - Office REPLACE COMPUTERS, SWITCHES, BATTERY BACK-UP	\$ 3,665.62	\$ 3,000.00	\$ 403.96	\$ 3,000.00	\$ 3,056.50	\$ 3,500.00	\$ 1,200.00	\$ (2,300.00)
		TOTALS:	\$ 210,500.90	\$ 204,785.00	\$ 267,782.03	\$ 237,585.00	\$ 115,328.38	\$ 221,354.00	\$ 219,400.00	\$ (1,954.00)

16101 TOWN CLERK

COLA 3.00%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
16101	51111	Wages - Town Clerk	\$ 71,080.21	\$ 71,080.30	\$ 87,537.91	\$ 73,212.71	\$ 42,319.22	\$ 75,409.09	\$ 77,671.00	\$ 2,261.91
	3.00%	COST OF LIVING INCREASE								
16101	51112	Acting Town Clerk						\$ 7,500.00	\$ -	\$ (7,500.00)
16101	51112	Wages - Assistant to the Town Clerk NEW P/T POSITION; 20 HRS/WK @ \$18	\$ 14,040.00	\$ 18,792.00	\$ 19,281.60	\$ 19,355.76	\$ 9,548.00	\$ 19,936.43	\$ 20,535.00	\$ 598.57
16101	51145	Wages - Longevity 6 Years in FY26	\$ -	\$ -	\$ -				\$ 250.00	\$ 250.00
16101	51193	Training			\$ 45.00		\$ 20.00			\$ -
16101	52273	Rental - Office Equipment Folder/Inserter for bulk mailings	\$ -	\$ -	\$ 1,131.00	\$ 1,750.00	\$ 732.25	\$ 1,750.00	\$ 1,750.00	\$ -
16101	52305	Service - Data Processing CONVERSION OF CENSUS FROM VOTER	\$ -	\$ 600.00	\$ -	\$ 680.00		\$ 700.00	\$ 750.00	\$ 50.00
16101	52310	Service - Book Binding \$1,000 REALLOCATED TO REG OF VOTERS (16201-51187) DURING NON-STATE ELECTION YRS FOR	\$ -	\$ 250.00	\$ -	\$ 1,250.00		\$ 250.00	\$ 1,250.00	\$ 1,000.00
16101	52322	Service - Town Code Maint ANNUAL UPDATE OF BYLAW CODE ANALYSIS & COMPOSITION & PRINTING CODE BOOK SUPPLEMENTS \$2088 CODE MAINTENANCE \$1195 COST VARIES DUE TO NUMBER OF CHANGES FROM TOWN MEETING	\$ 4,731.92	\$ 3,000.00	\$ 3,282.85	\$ 3,000.00	\$ 2,815.00	\$ 4,000.00	\$ 4,000.00	\$ -
16101	52342	Communication - Postage	\$ 11.35		\$ 27.23					\$ -
16101	52343	Communication - Printing DEED BOOKS, LICENSE FORMS	\$ 59.00	\$ 300.00	\$ -	\$ 300.00		\$ 300.00	\$ 300.00	\$ -
16101	52344	Advertising		\$ 100.00	\$ -	\$ 100.00		\$ 100.00	\$ -	\$ (100.00)
16101	54421	Supplies - Office DOG TAGS, CERTIFIED PAPER, TONER CARTRIDGES	\$ 1,252.47	\$ 700.00	\$ 756.97	\$ 700.00	\$ 330.04	\$ 700.00	\$ 800.00	\$ 100.00
16101	57711	Travel CLERKS ASSOC. CONFERENCE, MEETINGS	\$ 1,696.74	\$ 1,000.00	\$ 808.43	\$ 1,500.00	\$ 115.00	\$ 1,500.00	\$ 1,500.00	\$ -
16101	57730	Other Charges - Dues BERKSHIRE COUNTY CLERK'S ACTICE NOW	\$ 100.00	\$ 145.00	\$ 135.00	\$ 170.00	\$ 85.00	\$ 170.00	\$ 170.00	\$ -
16101	57743	Insurance - Fidelity	\$ 200.00	\$ 100.00	\$ 300.00	\$ 200.00		\$ 200.00	\$ 200.00	\$ -
TOTALS			\$ 93,171.69	\$ 96,067.30	\$ 113,305.99	\$ 102,218.47	\$ 55,964.51	\$ 112,515.52	\$ 109,176.00	\$ (3,339.52)

16201 REGISTRARS OF VOTERS

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
16201	51121	Wages - P.T. Registrars 3 PART TIME REGISTRARS	\$ 2,805.66	\$ 3,060.60	\$ 2,805.66	\$ 3,060.72	\$ 1,530.36	\$ 3,060.72	\$ 3,061.00	\$ 0.28
16201	51187	Election Workers \$1,000 REALLOCATED TO TOWN TOWN ELECTION AVERAGE COST OF May 2026, Town Mtg 2026 Reallocated \$1000 to TC 16101-52310	\$ 6,879.09	\$ 8,100.00	\$ 3,041.34	\$ 8,000.00	\$ 4,495.28	\$ 9,000.00	\$ 8,000.00	\$ (1,000.00)
16201	52243	Maint - Office Equip MAINTENANCE CONTRACT-VOTING MACHINES POLL PAD SOFTWARE & LICENSE FEE REMOTE CLICKERS SOFTWARE UPGRADES & TECH SUPPORT	\$ 800.00	\$ 800.00	\$ 3,500.00	\$ 3,800.00	\$ 3,700.00	\$ 4,700.00	\$ 4,700.00	\$ -
16201	52305	Service - Data Processing PROGRAMMING VOTING PROGRAM AUTOMARK	\$ 3,402.03	\$ 3,500.00	\$ 7,827.85	\$ 3,500.00	\$ 1,550.00	\$ 3,500.00	\$ 3,500.00	\$ -
16201	52342	Communication-Postage			17.55		\$ 41.00			
16201	52343	Communication - Printing VOTER CONFIRMATION CARDS,	\$ 3,725.00	\$ 1,500.00	\$ 930.00	\$ 1,500.00	\$ 1,730.00	\$ 1,500.00	\$ 1,500.00	\$ -
16201	52344	Advertising EARLY VOTER ADVERTISING REQUIREMENT	\$ -	\$ 190.00	0	\$ -				
16201	52381	Other Services - Election TOWN MEETING, ELECTION AND POLICE OFFICER ON ELECTION DAY	\$ 5,201.91	\$ 2,800.00	\$ 2,593.91	\$ 2,000.00	\$ 2,286.53	\$ 2,900.00	\$ 2,900.00	\$ -
16201	54421	Supplies - Office	\$ 2,130.77	\$ 1,800.00	\$ 2,782.09	\$ 1,800.00	\$ 1,062.01	\$ 1,800.00	\$ 1,800.00	\$ -
TOTALS			\$ 24,944.46	\$ 21,750.60	\$ 23,498.40	\$ 23,660.72	\$ 16,395.18	\$ 26,460.72	\$ 25,461.00	\$ (999.72)

71101 DEBT SERVICE GENERAL

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
71101	59910	Debt - Lg-term Principal \$4.35 M BOND - 20 YR TERM DUE MAY 2025 - \$190,000 \$4.835M BOND - 20 YR TERM DUE JUNE 2038 - \$205,000	\$ 390,000.00	\$ 390,000.00	\$ 200,000.00	\$ 395,000.00	\$ -	\$ 395,000.00	\$ 220,000.00	\$ (175,000.00)
71101	59915	Debt - Lg-term Interest \$4.35 M BOND - 20 YR TERM DUE MAY 2025 - \$3,800 \$4.835M BOND - 20 YR TERM DUE JUNE 2038 - \$134,487.50	\$ 167,687.50	\$ 167,687.50	\$ 347,187.50	\$ 152,187.50	\$ 69,143.75	\$ 138,287.50	\$ 124,238.00	\$ (14,049.50)
71101	59930	Debt Issuance Costs		\$ -		\$ -				\$ -
TOTALS			\$ 557,687.50	\$ 557,687.50	\$ 547,187.50	\$ 547,187.50	\$ 69,143.75	\$ 533,287.50	\$ 344,238.00	\$ (189,049.50)

Town of Williamstown
Debt

Series Title	Payment Date	Paying Agent	Principal	Interest	Total Payment
2018 Police Station Bonds	12/1/2025	U.S. Bank N.A.	\$ -	\$ 62,118.75	\$ 62,118.75
			\$ -	\$ 62,118.75	\$ 62,118.75
2018 Police Station Bonds	6/1/2026	U.S. Bank N.A.	\$ 220,000.00	\$ 62,118.75	\$ 282,118.75
			\$ 220,000.00	\$ 62,118.75	\$ 282,118.75
			\$ 220,000.00	\$ 124,237.50	\$ 344,237.50

91101 EMPLOYEE BENEFITS

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
91101	51173	Insurance - Life BOSTON MUTUAL: EMPLOYEES & RETIREES SPLIT 50/50 OF COST WITH TOWN	\$ 8,159.18	\$ 6,600.00	\$ 5,034.09	\$ 8,000.00	\$ 3,909.36	\$ 8,500.00	\$ 8,000.00	\$ (500.00)
91101	51174	Insurance - Health, Dental 16% Increase 1/27/25	\$ 1,202,405.09	\$ 1,271,124.80	\$ 1,139,097.09	\$ 1,385,526.03	\$ 636,539.46	\$ 1,390,000.00	\$ 1,638,800.00	\$ 248,800.00
91101	51175	Benefits - Retirement BERKSHIRE COUNTY RETIREMENT	\$ 1,042,333.00	\$ 1,042,333.00	\$ 1,059,142.00	\$ 1,059,142.00	\$ 571,644.50	\$ 1,143,289.00	\$ 1,168,700.00	\$ 25,411.00
91101	51179	Benefits - FICA MEDICARE 1.45% OF GROSS WAGES FOR EMPLOYEES	\$ 70,556.94	\$ 70,000.00	\$ 73,747.11	\$ 72,100.00	\$ 38,142.84	\$ 74,263.00	\$ 76,491.00	\$ 2,228.00
91101	52301	GASB 74/75 FEDERAL REQUIREMENT. KMS ACTUARIAL	\$ 4,950.00	\$ 4,950.00	\$ 2,700.00	\$ 2,700.00	\$ 4,950.00	\$ 4,950.00	\$ 3,000.00	\$ (1,950.00)
TOTALS			\$ 2,328,404.21	\$ 2,395,007.80	\$ 2,279,720.29	\$ 2,527,468.03	\$ 1,255,186.16	\$ 2,621,002.00	\$ 2,894,991.00	\$ 273,989.00

COMMUNITY SUPPORT

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
		Communication-Recreation-Engagement Staff							\$ 40,000.00	\$ 40,000.00
		Community Support Initiatives							\$ 200,000.00	\$ 200,000.00
										\$ -
										\$ -
										\$ -
		TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000.00	\$ 240,000.00

February 14, 2025

Fred Puddester, Chair

Williamstown Finance Committee

31 North Street

Williamstown, MA 01267

Re: Fiscal Year 2026 Budget Proposal

COMMUNITY DEVELOPMENT BUDGET SUMMARY FY26

The FY 25 Community Development budgets can best be described as the year inflation caught up with us. Halfway through our current fiscal year our numbers are tight but manageable. Our request for FY26 reflects this reality and begins an overdue process of adjusting many line items in our multiple budget centers to better reflect the true cost of delivering each of our primary services to the community, Public Health, Building Safety, and Land Use Planning.

24101 – BUILDING

In total the Building Department has a small \$326 increase. This is primarily due to major increases in longevity, travel, and copier maintenance. These increases are somewhat offset by moving other expenses like supplies, and training to land use and public health budget centers to better reflect the true cost of service delivery.

59101 – HEALTH

The Health budget is up substantially, 3,300, due to a planned step increase for our Health Inspector completing a required training and certification program, cost increases for bacterial testing at Margaret Lindley Park, training, and postage. There's also some movement of supplies and phone budgets from 24101 Building to better reflect cost of services. Some of these increases have been offset by removing a \$2500 software line item for a piece of inspection software that Ruth has chosen not to use. Lastly the Sealer's Budget which was connected to Board of Health as Jeff Kennedy was our Sealer as well as Health Agent has jumped back to close to former levels. FY 25 saw a significant savings due to contracting this service to the Commonwealth. Unfortunately they have raised our

rate by nearly 30%. The FY26 increase reflects an anticipated additional increase. This is still less than it formerly cost the Town to provide this service ourselves.

(LAND USE) 17501 – PLANNING BOARD, 17601, 17101, 17201, 17701

The Planning Board budget has seen an \$800 increase for FY 26 reflecting an increase in the regional planning assessment, increase in travel and training due to elected and appointed officials having in person training at pre-covid levels. All other land use boards have increased or held level advertising budgets reflecting the continued rise in the Berkshire Eagle rates but also an overall reduction in permit requests the last few years.

CAPITAL REQUESTS

The Building Department's 2014 Toyota Tacoma is aging and we would like to purchase a new small to medium sized AWD capable SUV for the department. A 2025 Hybrid Rav4, as an example, costs approximately \$35,000. PHEV Rav4 is \$44,000 (- \$5k MassDEP incentive, \$39,000)

Full Electric Option – Chevy Blazer AWD EV \$42,700 (- \$7500 MADEP \$35,200)

17101 CONSERVATION COMMISSION

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
17101	51121	Wages - P.T. Conservation Agent 3.00% COST OF LIVING INCREASE	\$ 10,300.10	\$ 10,300.00	\$ 10,609.04	\$ 10,609.00	\$ 5,233.25	\$ 10,927.27	\$ 11,255.00	\$ 327.73
17101	52251	Maint Services - Recreation TRAIL MAINTENANCE AND LAND STEWARDSHIP	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 15,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
17101	52344	Communication - Advertise PUBLIC HEARING NOTICES, BERKSHIRE EAGLE	\$ 2,018.00	\$ 3,500.00	\$ 2,343.48	\$ 3,600.00	\$ 1,234.00	\$ 3,600.00	\$ 3,600.00	\$ -
17101	54465	Supplies-Groundskeeping	\$ 142.84							
17101	54591	Other Supply - Ref Books REPLACEMENT AND UPDATED REFERENCE MATERIALS	\$ -	\$ 120.00	\$ 364.87	\$ 120.00	\$ -	\$ 120.00	\$ 120.00	\$ -
17101	56699	Assessment-Pumping		\$ -	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
17101	57711	Travel	\$ 100.00							
17101	57730	Other Charges - Dues MASS ASSOC. OF CONSERVATION COMMISSIONS	\$ 299.00	\$ 299.00	\$ 305.00	\$ 302.00	\$ 311.00	\$ 305.00	\$ 320.00	\$ 15.00
TOTALS			\$ 22,859.94	\$ 24,219.00	\$ 33,622.39	\$ 29,681.00	\$ 6,778.25	\$ 35,002.27	\$ 35,345.00	\$ 342.73

17201 AGRICULTURAL COMMISSION

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
17201	52343	Printing	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 500.00	\$ 200.00	\$ (300.00)
17201	52354	Lecturers	\$ -	\$ -	\$ -		\$ -	\$ 150.00	\$ -	\$ (150.00)
17201	54491	Supplies-Food & Service			\$ 213.19		\$ 72.09		\$ 200.00	\$ 200.00
17201	57711	Travel	\$ -		\$ -		\$ -	\$ 350.00	\$ 100.00	\$ (250.00)
TOTALS			\$ -	\$ 1,000.00	\$ 213.19	\$ 1,000.00	\$ 72.09	\$ 1,000.00	\$ 500.00	\$ (500.00)

17501 PLANNING BOARD

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
17501	51193	Benefits - Training Board Member Trainings, Groff Regional Conferences (Northern & Southern New England APA)	\$190.00	\$0.00	\$ 79.87	\$ -	\$ -		\$ 1,000.00	\$ 1,000.00
17501	52305	Service - Data Processing ESRI ARCMAP SOFTWARE MAINTENANCE	\$0.00	\$415.00	\$ -	\$ 415.00	\$ -	\$ 425.00	\$ 500.00	\$ 75.00
17501	54421								\$ 500.00	\$ 500.00
17501	52342	Communication-Postage	\$60.00						\$ 200.00	\$ 200.00
17501	52343	Communication-Printing	\$0.00	\$0.00	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
17501	52344	Communication - Advertise PUBLIC HEARING NOTICES, BERKSHIRE EAGLE	\$928.20	\$1,900.00	\$ 1,233.20	\$ 1,900.00	\$ -	\$ 2,000.00	\$ 2,200.00	\$ 200.00
17501	52389	Other Services - Training	\$179.55	\$500.00	\$ 159.60	\$ 500.00	\$ 841.18	\$ 800.00	\$ -	\$ (800.00)
17501	56691	Assessment - Reg Planning BRPC Membership	\$6,240.07	\$6,490.93	\$ 6,396.07	\$ 6,396.07	\$ 6,555.97	\$ 6,555.97	\$ 6,720.00	\$ 164.03
17501	57711	Travel	\$153.27				\$ 431.68		\$ 1,000.00	\$ 1,000.00
17501	57730	Other Charges - Dues AICP, MA-APA, Mass. Assoc of Planning Dir.	\$421.00	\$500.00	\$ 715.07	\$ 525.00	\$ -	\$ 550.00	\$ 750.00	\$ 200.00
TOTALS			\$ 8,172.09	\$ 9,805.93	\$ 8,783.81	\$ 9,936.07	\$ 7,828.83	\$ 10,530.97	\$ 13,070.00	\$ 2,539.03

25.55%

17601 ZONING BOARD

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
17601	52344	Communication - Advertise BERKSHIRE EAGLE PUBLIC NOTICES, 24 AVERTS PER YEAR, LENGTH VARIES	\$ 2,255.40	\$ 4,200.00	\$ 2,532.80	\$ 4,250.00	\$ 965.00	\$ 4,250.00	\$ 4,250.00	\$ -
TOTALS			\$ 2,255.40	\$ 4,200.00	\$ 2,532.80	\$ 4,250.00	\$ 965.00	\$ 4,250.00	\$ 4,250.00	\$ -

17701 HISTORICAL COMMISSION

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
17701	52344	Communication - Advertise BERKSHIRE EAGLE PUBLIC NOTICES, 2 TO 10 PER YEAR	\$ 298.80	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 367.00	\$ 1,000.00	\$ 1,000.00	\$ -
TOTALS			\$ 298.80	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 367.00	\$ 1,000.00	\$ 1,000.00	\$ -

24101 BUILDING DEPARTMENT

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
24101	51111	Wages - Comm. Devel. Director 3.00% COST OF LIVING INCREASE	\$ 78,651.48	\$ 78,651.49	\$ 81,010.80	\$ 81,011.03	\$ 39,026.19	\$ 83,441.37	\$ 85,945.00	\$ 2,503.63
24101	51112	Wages - Building Commissioner 3.00% COST OF LIVING INCREASE	\$ 89,713.02	\$ 89,712.98	\$ 92,404.50	\$ 92,404.37	\$ 45,582.50	\$ 95,176.50	\$ 98,032.00	\$ 2,855.50
24101	51113	Wages - Admin Assistant 3.00% COST OF LIVING INCREASE	\$ 53,180.00	\$ 54,590.00	\$ 45,727.59	\$ 53,045.00	\$ 18,021.68	\$ 54,636.35	\$ 56,275.00	\$ 1,638.65
24101	51114	Wages - Local Inspector 3.00% COST OF LIVING INCREASE	\$ 69,208.86	\$ 69,208.79	\$ 71,833.56	\$ 71,285.05	\$ 35,164.51	\$ 73,423.61	\$ 75,626.00	\$ 2,202.39
24101	51127	Wages - P.T. Inspector Wire Wages - P.T. Inspector Plumbing (OFFSET WITH REVOLVING FUND)	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24101	51131	Wages - Overtime	\$ 641.28		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24101	51145	Wages - Longevity 1 @ 18 YEARS \$900, 1 @ 21 YEARS \$1100, 1 @ 6 YEARS \$300.00	\$ 1,700.00	\$ 1,700.00	\$ 1,800.00	\$ 1,800.00	\$ 2,150.00	\$ 1,900.00	\$ 2,300.00	\$ 400.00
24101	51193	Benefits - Training	\$ 1,170.00	\$ 1,170.00	\$ 1,180.31	\$ 1,200.00	\$ 835.00	\$ 1,400.00	\$ 1,200.00	\$ (200.00)
24101	52243	Maint - Office Equip COPIER MAINTENANCE PLAN	\$ 109.06	\$ 250.00	\$ 772.99	\$ 250.00	\$ 467.71	\$ 250.00	\$ 800.00	\$ 550.00
24101	52249	Main - Data Pro Equip	\$ 78.95		\$ -		\$ -			\$ -
24101	52341	Communication - Telephone 3 TABLETS @ \$40/mo	\$ 1,439.64	\$ 1,439.64	\$ 1,439.64	\$ 1,440.00	\$ 390.30	\$ 1,440.00	\$ 1,356.00	\$ (84.00)
24101	52342	Postage			\$ 43.45	\$ 250.00	\$ 30.45	\$ 250.00	\$ 60.00	\$ (190.00)
24101	52343	Communication - Printing	\$ 50.67	\$ -	\$ 319.00		\$ -			
24101	54411	Supplies - Gasoline	\$ 1,053.62	\$ 1,125.00	\$ 1,137.55	\$ 1,125.00	\$ 516.27	\$ 1,020.00	\$ 1,300.00	\$ 280.00
24101	54421	Supplies - Office	\$ 634.53	\$ 1,400.00	\$ 244.06	\$ 1,400.00	\$ 644.86	\$ 1,500.00	\$ 500.00	\$ (1,000.00)
24101	54483	Supplies - Vehicle Parts	\$ 24.01		\$ -		\$ -			

24101 BUILDING DEPARTMENT

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
24101	54586	Supplies - Software Otter AI Subscription	\$ 480.00	\$ -	\$ 480.00		\$ 480.00	\$ 500.00	\$ 480.00	\$ (20.00)
24101	54591	Other Supply - Ref Books CODE BOOK UPDATE	\$ 4,454.50	\$ 1,000.00	\$ 236.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
24101	57711	Travel	\$ 1,923.39	\$ 800.00	\$ 722.63	\$ 800.00	\$ 281.06	\$ 800.00	\$ 1,100.00	\$ 300.00
24101	57730	Other Charges - Dues BUILDING OFFICIALS OF WESTERN MASS - \$160	\$ -	\$ 160.00	\$ 320.00	\$ 160.00	\$ -	\$ 160.00	\$ 200.00	\$ 40.00
24101	58871	Replace Equip - Office	\$ -	\$ -	\$ 4,895.24	\$ 4,895.24	\$ -	\$ -		\$ -
TOTALS			\$ 304,513.01	\$ 311,207.90	\$ 304,567.32	\$ 312,065.70	\$ 143,590.53	\$ 316,897.82	\$ 326,174.00	\$ 9,276.18

24401 SEALER OF WEIGHTS

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
24401	51121	Wages - P.T. Sealer of Weights COLA, WAGES THROUGH AUGUST	\$ 6,788.09	\$ 6,788.16	\$ 726.08	\$ 1,165.30	\$ -	\$ -	\$ -	\$ -
24401	51193	Benefits - Training MASS SEALERS CONF. AND CONTINUING ED.	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24401	52344	Communication - Advertise	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24401	52386	Other Contract Services PROPOSAL TO CONTRACT WITH COMMONWEALTH FOR SERVICES	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,600.00	\$ 6,000.00	\$ 2,400.00
24401	54421	Supplies - Office	\$ 495.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24401	57730	Other Charges - Dues MASS WEIGHTS AND MEASURES ASSOC.	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS			\$ 7,283.09	\$ 7,548.16	\$ 726.08	\$ 4,665.30	\$ -	\$ 3,600.00	\$ 6,000.00	\$ 2,400.00

51901 HEALTH DEPT.

COLA 3%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
51901	51111	Wages - Health Inspector	\$ 74,722.21	\$ 74,722.43	\$ 51,375.95	\$ 76,964.10	\$ 41,033.26	\$ 75,000.00	\$ 82,250.00	\$ 7,250.00
	3%									
		STEP INCREASE DUE TO REGISTERED SANITARIAN CERTIFICATION			\$ -	\$ 6,600.00	\$ -	\$ -		\$ -
51901	51145	Wages - Longevity New hire in FY24	\$ 1,350.00	\$ 1,350.00	\$ -	\$ -	\$ -	\$ -	\$0	\$ -
51901	51193	Benefits - Training ANNUAL CERTIFICATION OF HEALTH INSPECTOR	\$ 460.00	\$ 680.00	\$ 5,927.95	\$ 2,000.00	\$ 50.00	\$ 2,000.00	\$2,000	\$ -
51901	52305	Service - Data Processing FOOD ESTABLISHMENT LICENSING SOFTWARE	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$0	\$ (2,500.00)
51901	52308	Service - Theraputic BERKSHIRE VNA MONITORING OF REPORTED COMM DISEASE PATIENTS	\$ 6,846.90	\$ 6,500.00	\$ 6,846.90	\$ 6,500.00	\$ 3,423.46	\$ 7,000.00	\$7,000	\$ -
51901	52312	Service - Lab Analysis BACTERIAL ANALYSIS FOR MARGARET LINDLEY PARK SWIMMING POND	\$ 700.00	\$ 750.00	\$ 880.00	\$ 800.00	\$ 660.00	\$ 800.00	\$ 1,212.00	\$ 412.00
51901	52343	Communication - Printing/Postage INSPECTION FORMS	\$ -	\$ 150.00	\$ 150.40	\$ 150.00	\$ 146.84	\$ 150.00	\$400	\$ 250.00
51901	52344	Communication - Advertise BERKSHIRE EAGLE PUBLIC NOTICES	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ 111.00	\$ 400.00	\$ 400.00	\$ -
51901	52386	Other Contract Services			\$ 3,000.00					
51901	52391	Homeless Support	\$ 836.55		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
51901	52341	Communication - Telephone			\$ -		\$ 22.99	\$ -	\$ 670.00	\$ 670.00
51901	57711	Travel			\$ 575.13		\$ 104.31	\$ -	\$ 150.00	\$ 150.00
51901	54421	Supplies - Office	\$ 110.45	\$ 100.00	\$ 143.41	\$ 100.00	\$ -	\$ 100.00	\$ 250.00	\$ 150.00
51901	54501	Supplies - Laboratory			\$ 114.97				\$ 150.00	\$ 150.00
51901	54591	Other Supply- Ref Books			\$ 212.00					
51901	57730	Other Charges - Dues REGULAR SANITARIAN RENEWAL,	\$ 324.55	\$ 361.00	\$ 150.00	\$ 380.00	\$ -	\$ 380.00	\$ 380.00	\$ -
TOTALS			\$ 85,350.66	\$ 87,513.43	\$ 69,376.71	\$ 97,394.10	\$ 45,551.86	\$ 89,330.00	\$ 95,862.00	\$ 6,532.00



WILLIAMSTOWN POLICE DEPARTMENT

Michael J Ziembra
Police Chief

825 Simonds Road
Williamstown, MA 01267
Telephone: (413) 458-5733 / Fax: (413) 458-4100
mziembra@williamstownma.gov

TO: D. Fierro
FR: Chief Ziembra
RE: Budget Notes

Sir,

I looked at PD and Dispatch budget numbers again and didn't see any discrepancies.

Other than small annual increases to line items, the biggest increase in the budget is for cost-of-living increases, equitable education incentive for newer hires and a potential salary reset to be decided by Bob.

Remember we pulled back a provisional officer's position on our own for several reasons, one of which is not wanting to burden the Town budget.

A couple words on the line items in the PD budget with significant monetary changes to them:
(underlined line items were zeroed out for FY26, **bolded** are increases)

51141: Educational Incentive

This line was eliminated as it was to pay out stipends to new hires for their respective Higher Ed Degrees. Once all members are compensated for their degrees, this will cease to exist.

52247: Maintenance- Communication Equipment/MDT Repair/Upgrade

We just installed new MDT's in the cruisers this year, so the routine repairs to the old units has stopped, thus eliminating this need.

52249: Maintenance/Data Processing IMC

This is our annual core software licensing for the entire PD records system. It increases each year, but also saw a larger increase this year as we needed to add an electronic fingerprint scanner and a few other enhancement programs.

52307: Service – Medical

This is for the physical ability test and medical exams for new hires but can be absorbed by the Travel/Training line.

52383: Other Services – Inspection

This is for annual certified inspections of our building safety (fire suppression, prisoner housing) that is now required for Accreditation purposes.

52386; Other Contract Services – Cameras/Card System

This increase reflects the contract of Amenitek to service/replace/repair our camera system in the building as we enter year six of being in the building and the installer no longer services/warranties our system that is starting to age.

54571: Public Safety Guns/Accessories

This line item can be eliminated this fiscal year as we have recently upgraded our equipment and will not need to replace these items at this time.

58859: Additional Equipment Public Safety

This increase shows the need to purchase an additional body camera and service package for the most recent police officer who joined the department as well as an increased contract dollar amount with Axon.

Please let me know if anything further is needed.

Respectfully,
Chief Michael Ziemba



21001 POLICE

OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
51111	Wages - Police Chief	\$ 64,367.80	\$ 118,450.00	\$ 135,009.06	\$ 123,600.00	\$ 67,068.38	\$ 127,308.00	\$ 136,250.00	\$ 8,942.00
51113	Wages - Lieutenant	\$ 54,227.36	\$ 85,647.67						
51114	Wages - Sergeant	\$ 11,119.20	\$ 70,783.20	\$ 180,214.40	\$ 290,534.40	\$ 97,262.88	\$ 225,316.08	\$ 255,237.00	\$ 29,920.92
51115	Wages - Patrol	\$ 658,698.42	\$ 657,406.80	\$ 612,975.28	\$ 540,619.73	\$ 318,595.63	\$ 625,220.29	\$ 670,323.00	\$ 45,102.71
51123	Wages - Accreditation Manager	\$ 33,467.06	\$ 23,000.00	\$ 34,495.24	\$ 34,500.96	\$ 17,513.29	\$ 35,538.36	\$ 36,604.00	\$ 1,065.64
51131	Wages - Overtime	\$ 103,147.53	\$ 62,234.08	\$ 104,169.44	\$ 91,067.84	\$ 47,470.33	\$ 98,803.20	\$ 102,554.00	\$ 3,750.80
51141	Wages - Educational Incentive	\$ 2,500.00		\$ 19,535.00	\$ 10,000.00	\$ 15,345.00	\$ 15,000.00	\$ -	\$ (15,000.00)
51142	Wages - Shift Differential	\$ 22,227.19	\$ 36,549.26	\$ 24,278.41	\$ 36,600.00	\$ 11,590.03	\$ 37,698.00	\$ 53,220.00	\$ 15,522.00
51143	Wages - Weekend Premium	\$ 8,210.25	\$ 9,864.00	\$ 8,793.75	\$ 10,686.00	\$ 4,054.50	\$ 9,864.00	\$ 9,864.00	\$ -
51144	Wages - Holiday Pay	\$ 62,218.18	\$ 74,501.51	\$ 64,755.00	\$ 74,741.69	\$ 33,805.92	\$ 72,288.32	\$ 76,352.00	\$ 4,063.68
51145	Wages - Longevity	\$ 8,800.00	\$ 10,850.00	\$ 8,250.00	\$ 8,000.00	\$ 9,200.00	\$ 8,750.00	\$ 8,750.00	\$ -
51146	Wages - Court Time	\$ 969.18	\$ 6,767.04	\$ 2,112.96	\$ 6,767.04	\$ 1,491.74	\$ 6,767.04	\$ 6,767.00	\$ (0.04)
51147	Wages - Unused Vacation	\$ 25,097.32		\$ -	\$ 25,000.00	\$ -	\$ 26,000.00	\$ 26,000.00	\$ -
51191	Tuition Reimbursement	\$ 3,015.00		\$ 845.00	\$ 3,000.00	\$ 1,690.01	\$ 4,000.00	\$ 4,000.00	\$ -
51192	Benefits - Uniform Allow	\$ 9,600.00	\$ 11,200.00	\$ 9,600.00	\$ 11,200.00	\$ 9,600.00	\$ 11,200.00	\$ 12,000.00	\$ 800.00
51193	Benefits - Trainings	\$ 29,362.77	\$ 17,744.40	\$ 23,103.82	\$ 17,800.00	\$ 13,275.50	\$ 22,800.00	\$ 23,000.00	\$ 200.00
51195	Benefits - Fitness Allow	\$ 1,800.00	\$ 2,400.00	\$ 1,924.91	\$ 2,600.00	\$ 600.00	\$ 2,600.00	\$ 2,800.00	\$ 200.00

21001 POLICE

OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
52211	Electricity	\$ 8,063.05	\$ 19,021.60	\$ 12,635.30	\$ 19,021.60	\$ 4,320.19	\$ 14,000.00	\$ 14,000.00	\$ -
52214	Utilities-Natural Gas	\$ 2,796.21	\$ 2,500.00	\$ 3,014.96	\$ 3,000.00	\$ 739.08	\$ 3,000.00	\$ 3,000.00	\$ -
52231	Utilities- Water & Sewer	\$ 1,630.84	\$ 1,400.00	\$ 1,715.40	\$ 1,650.00	\$ 453.94	\$ 1,850.00	\$ 1,850.00	\$ -
52241	Maint - Bldgs & Grounds	\$ 11,292.01	\$ 500.00	\$ 11,681.50	\$ 1,000.00	\$ 447.37	\$ 6,000.00	\$ 6,000.00	\$ -
52242	Maint - Vehicles	\$ 2,099.09	\$ 3,800.00	\$ 3,273.24	\$ 4,800.00	\$ 563.48	\$ 4,800.00	\$ 5,000.00	\$ 200.00
52243	Maint - Office Equip	\$ 1,063.46	\$ 700.00	\$ 675.00	\$ 700.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
52246	Maint - Analysis Equip	\$ 1,523.85	\$ 1,015.00	\$ 860.50	\$ 1,015.00	\$ -	\$ 1,315.00	\$ 1,315.00	\$ -
52247	Maint - Communication Eqp	\$ 1,866.33	\$ 1,200.00	\$ 1,853.48	\$ 2,200.00	\$ 700.17	\$ 2,200.00	\$ -	\$ (2,200.00)
52249	Maint - Data Proc Equip IMC MAINTENANCE & TECH SUPPORT	\$ 16,811.49	\$ 16,500.00	\$ 18,023.86	\$ 18,500.00	\$ 20,833.24	\$ 20,680.00	\$ 24,680.00	\$ 4,000.00
52291	Service - Garbage Removal	\$ 1,800.00	\$ 1,800.00	\$ 1,690.00	\$ 2,000.00	\$ 600.00	\$ 2,000.00	\$ 2,000.00	\$ -
52307	Service - Medical PHYSICAL & PHYSICAL ABILITY TEST FOR NEW HIRE OFFICER	\$ 1,312.85	\$ 800.00	\$ 648.70	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ (1,000.00)
52341	Communication - Telephone	\$ 86.91		\$ 501.68		\$ 136.10		\$ -	\$ -
52342	Communication - Postage	\$ 48.82	\$ 150.00	\$ -	\$ 150.00	\$ 12.10	\$ 150.00	\$ 150.00	\$ -
52343	Communication - Printing PURCHASE PARKING TICKETS	\$ 1,964.78	\$ 1,050.00	\$ 543.00	\$ 2,000.00	\$ 109.00	\$ 2,000.00	\$ 2,000.00	\$ -
52344	Communication - Advertise	\$ -	\$ 199.00	\$ 32.70	\$ 199.00	\$ 838.85	\$ 200.00	\$ 200.00	\$ -
52347	Communication - Network	\$ 109.30		\$ 832.25		\$ 78.90	\$ -		
52383	Other Services - Inspection	\$ 1,710.00	\$ 120.00	\$ 1,773.00	\$ 120.00	\$ 345.00	\$ 1,120.00	\$ 3,000.00	\$ 1,880.00
52386	Other Contract Services	\$ 4,170.14	\$ 5,000.00	\$ 21,758.00	\$ 13,800.00	\$ 4,444.29	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00

21001 POLICE

OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
52387	Other Services - Prisoner MEALS	\$ 129.63	\$ 100.00	\$ 15.94	\$ 200.00	\$ 18.83	\$ 200.00	\$ 200.00	\$ -
54411	Supplies - Gasoline 9500 GALLONS @ \$3.40/GALLON	\$ 22,599.32	\$ 35,625.00	\$ 22,381.44	\$ 35,625.00	\$ 7,865.80	\$ 32,300.00	\$ 32,300.00	\$ -
54412	Supplies-Diesel Fuel GENERATOR	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
54421	Supplies - Office	\$ 4,240.82	\$ 2,000.00	\$ 7,673.71	\$ 4,000.00	\$ 715.67	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00
54433	Supplies-Building Maint.	\$ 2,368.73	\$ 5,000.00	\$ 2,226.21	\$ 5,000.00	\$ 6,363.28	\$ 5,000.00	\$ 5,000.00	\$ -
54451	Supplies-Custodial	\$ 1,718.16	\$ 4,000.00	\$ 2,741.56	\$ 4,000.00	\$ 587.60	\$ 4,000.00	\$ 4,000.00	\$ -
54481	Supplies - Oil and Lube	\$ 1,007.16	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
54482	Supplies - Tires & Tubes	\$ 7,612.00	\$ 5,400.00	\$ 3,220.00	\$ 6,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	\$ -
54483	Supplies - Vehicle Parts	\$ 7,986.26	\$ 5,500.00	\$ 11,475.65	\$ 6,000.00	\$ 2,459.20	\$ 8,000.00	\$ 8,000.00	\$ -
54484	Supplies - Vehicle Tools	\$ 155.00		\$ 359.99		\$ -			
54491	Supplies - Food & Service MEETINGS & TRAINING	\$ 45.98	\$ 500.00	\$ 1,131.89	\$ 1,500.00	\$ 234.81	\$ 1,500.00	\$ 1,500.00	\$ -
54571	Pub Safety - Guns & Access REPAIR/REPLACE HANDGUNS, LONG GUNS AS NEEDED	\$ 6,057.07	\$ 3,072.00	\$ 18,485.60	\$ 3,072.00	\$ 110.70	\$ 3,500.00	\$ -	\$ (3,500.00)
54572	Pub Safety - Range Supply AMMO/TARGETS FOR ANNUAL GUN QUALIFICATIONS	\$ 6,587.20	\$ 2,000.00	\$ 6,992.51	\$ 3,000.00	\$ 29.67	\$ 3,000.00	\$ 3,000.00	\$ -
54574	Pub Safety - Uniforms MISC. UNIFORM & GEAR NOT COVERED UNDER CBA UNIFORM ALLOWANCE	\$ 5,016.83	\$ 1,200.00	\$ 3,671.41	\$ 2,500.00	\$ 2,661.70	\$ 4,500.00	\$ 4,500.00	\$ -
54578	Pub Safety - Accessories MISC. EQUIPMENT REPAIR/REPLACEMENT	\$ 5,848.02	\$ 1,500.00	\$ 4,993.71	\$ 2,500.00	\$ 890.46	\$ 3,000.00	\$ 3,000.00	\$ -

21001 POLICE

OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
54591	Other Supplies - Ref Books	\$ -	\$ 200.00	\$ 392.95	\$ 400.00	\$ 74.71	\$ 400.00	\$ 400.00	\$ -
54592	Other Supplies - Crime Prevention COMMUNITY EVENTS, ETC	\$ 6,352.25	\$ 5,000.00	\$ 7,496.90	\$ 7,000.00	\$ 2,464.19	\$ 7,000.00	\$ 7,000.00	\$ -
57711	Travel OUT OF TOWN TRAININGS; ACADEMY	\$ 14,253.57	\$ 15,000.00	\$ 15,186.43	\$ 16,000.00	\$ 6,057.73	\$ 16,000.00	\$ 16,000.00	\$ -
57730	Other Charges - Dues	\$ 3,279.00	\$ 3,420.00	\$ 4,388.30	\$ 3,420.00	\$ 2,440.00	\$ 3,420.00	\$ 4,500.00	\$ 1,080.00
57782	Other Exp - Animal Care MOVED FROM 29201 FY23	\$ 3,264.92	\$ 6,000.00	\$ 3,254.91	\$ 6,000.00	\$ 459.80	\$ 6,000.00	\$ 6,000.00	\$ -
58859	Addl Equip - Public Safety	\$ 9,040.18 \$ 1,625.47		\$ -		\$ 349.98		\$ 5,000.00	\$ 5,000.00
58874	Replace Equip - Vehicles	\$ 100,216.34	\$ 58,045.00	\$ 143,986.54	\$ 66,000.00	\$ -	\$ 70,000.00	\$ 72,000.00	\$ 2,000.00
TOTALS		\$ 1,366,580.30	\$ 1,404,034.28	\$ 1,571,650.49	\$ 1,531,590.26	\$ 716,969.05	\$ 1,576,288.29	\$ 1,684,316.00	\$ 108,027.71

21201 DISPATCH SERVICES

ORG	OBJ	COLA	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
21201	51113	3.00%	Wages - Dispatchers	\$ 200,057.80	\$ 173,493.00	\$ 161,067.56	\$ 194,920.15	\$ 79,073.88	\$ 186,146.48	\$ 198,248.00	\$ 12,101.52
21201	51123	3.00%	Wages - P.T. Dispatcher	\$ 19,836.01	\$ 11,663.72	\$ 18,810.77	\$ 18,968.94	\$ 13,024.69	\$ 21,369.70	\$ 22,011.00	\$ 641.30
21201	51131		Wages - Overtime	\$ 3,139.58	\$ 5,608.61	\$ 6,744.11	\$ 5,776.86	\$ 3,663.33	\$ 9,090.53	\$ 9,788.00	\$ 697.47
21201	51142		Shift Differential	\$ 6,917.72	\$ 6,956.34	\$ 7,310.02	\$ 7,165.02	\$ 3,610.35	\$ 7,379.97	\$ 7,946.00	\$ 566.03
21201	51143		Weekend Premium	\$ 3,595.50	\$ 3,758.40	\$ 3,784.50	\$ 3,744.00	\$ 1,824.00	\$ 3,744.00	\$ 3,744.00	\$ -
21201	51144		Wages - Holiday Pay	\$ 13,779.95	\$ 11,881.94	\$ 12,842.38	\$ 13,506.96	\$ 6,566.50	\$ 13,907.48	\$ 14,812.00	\$ 904.52
21201	51145		Wages - Longevity	\$ 550.00	\$ 300.00	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ -
21201	51147		Wages - Unused Vacation	\$0.00	\$2,000.00	\$0.00	\$ 2,000.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
21201	51193		Trainings 911 & POWERPHONE TRAINING	\$403.00	\$1,000.00	\$421.00	\$ 1,000.00	\$ 183.15	\$ 3,500.00	\$ 2,500.00	\$ (1,000.00)
21201	52247		Communication Equipment BASE RADIO AND DISPATCH CONSOLES X 2	\$1,338.60	\$2,550.00	\$251.86	\$ 2,550.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
21201	52249		Maintenance - Data Proc Equip ANNUAL MAINT AGREEMENT CRIMINAL JUSTICE INFO SYSTEMS	\$889.80	\$2,000.00	\$839.50	\$ 2,000.00	\$ 839.50	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)
21201	54574		Pub Safety - Uniforms DISPATCH UNIFORM SHIRTS	\$626.50	\$500.00	\$0.00	\$ 500.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
21201	58871		Replace Equip - Office	\$2,960.30				\$ -	\$ 1,200.00	\$ 1,500.00	\$ 300.00
TOTALS				\$ 254,094.76	\$ 221,712.01	\$ 212,421.70	\$ 252,481.93	\$ 109,185.40	\$ 255,238.16	\$ 268,449.00	\$ 13,210.84



Public Works Department

Craig Clough, Director

675 Simonds Road, Williamstown, MA 01267

cclough@williamstownma.gov

413.597.8363

Budget Summary FY2026

19201 – Facilities: I anticipate an increase in the 52291 line for refuse disposal. The closure of the Casella-owned Pownal Station in early 2024 has resulted in local contractors needing to travel significantly further to Pittsfield. This increased travel distance will likely lead to higher costs in the next contract. A reduction in the 57790 line due to a one time increase in FY25 that will provide supplies to repair an exterior wall of the Museum building.

41101 – Director: Overall maintenance budget.

42101 – Highway: The overall operating budget remains unchanged, except for a proposed salary increase for the Public Works Superintendent. This adjustment aims to align the Superintendent's salary with those of similar positions in neighboring municipalities such as Great Barrington, Lee, Lenox, and other comparable towns.

42301 – Snow & Ice: Maintenance Budget. However, there should be sand and salt invoices processed by now and will review.

42401 – Streetlights: Maintenance budget

43101 – Transfer Station: I anticipate an overall reduction in hauling costs for line 52292 due to the operation of the paper compactor since April 2024. Previously, stacking paper by hand resulted in paper containers being hauled with an average of 1.5 tons per haul. The compactor now averages nearly 7 tons per haul, reducing the frequency to one haul every three weeks instead of two hauls per week. This change has resulted in savings of approximately \$2,100 per month. While there may be an increase in hauling rates for other materials and recyclables, we have not yet received updated figures from the Solid Waste District.

44101 – Sewer: An increase in the 52249 line for necessary rate analysis and asset management software. A slight increase in 54549 line due to increased costs for a minimum amount of concrete.

45101 – Water: An increase in the 52249 line for necessary rate analysis and asset management software.

49101 – Parks & Cemeteries: Slight increase in 52249 due to cemetery software increase.

49201 – Burbank Chapel: Maintenance Budget

49301 – Forestry: I am requesting an increase of \$10,000 to address the significant number of dead ash trees resulting from the emerald ash borer infestation. Currently, only half of the \$50,000 budget is allocated for tree removal, pruning, and replanting, while the other half covers the Tree Warden's payroll. With an average cost of \$3000 per tree removal, any increase will be beneficial.

63101 – Recreation: Maintenance Budget

In summary: There will be an increase in the 52211 Electricity line in most budgets (except for Streetlights) due to the reallocation of electric credits to cover the supplied amount of electricity. The amounts shown in the budgets reflect distributed credits from solar energy purchased from Williams College at a reduced rate of \$0.089 per kWh. Additionally, there will be an increase in the 57730 Software line for the Water, Sewer, Highway, and Facilities departments to accommodate the necessary asset management software.



Town of
Williamstown
Massachusetts

Department of Public Works
675 Simonds Road
Williamstown, Massachusetts 01267



From the Office of
David Caron
Water/Sewer Superintendent
Phone: (413)458-3383
Fax: (413)458-4101
E-mail: dcaron@williamstownma.gov

Water/Sewer Capital Plan FY26

Water Department Capital Plan FY26 – Nothing Required

Sewer Department Capital Plan FY26 - \$300,000 for Inflow & Infiltration

FY 26 Capital Plan

Facilities

Dept.	Veh. No.	Current Year	Item	FY 26
		1998	DPW Exit Door Replacement	40,000
FAC			C&P Building Two Heaters Replacement	20,000
FAC			C&P Electrical Upgrade	25,000
FAC			Town Hall Masonry + Remove chim	35,000
FAC			Town Hall New Generator	50,000
Fac			Total:	170,000

Highway Vehicles

Dept	Veh. No.	Current Year	Item	FY 26
High	2	2006	Tandem Dump Truck Plow + Sander	400,000
High	19	2015	1.5 Ton Dump Truck Plow + Sander	105,000
High	46	2008	Mini Excavator	120,000
High		2014	Asphalt Box	130,000
			Total:	755,000

Highway Infrastructure

Dept	RD Length	Road Name	FY 26
High	.59 miles	Sand Springs	115,244.40
High	.22 miles	Harrison Ave	
High	.13 miles	Mountain View	348,000
High	.24 miles	Sand Springs Extension	463,244.40
		Total:	

Cemetery & Parks

Dept	Veh. No.	Current Year	Item	FY 26
C&P	16	2012	1.5 Ton Dump Truck Plow + Sander	105,000
C&P		2005	Mower ELECTRIC	45,000
			Total:	150,000

Total Capital: 1,538,244.4

CAPITAL PLAN

GENERAL FUND

			Available		Ranking	Borrow	Grant?
			\$ 1,102,000	\$ 1,102,000			
13501	Accounting	Time & Attendance - \$39,398	\$ 39,398				
13501	Accounting	Employee Self-Serve - \$6,500	\$ 6,500				
13501	Accounting	Grant & Contract - \$5,785	\$ 5,785				
13501	Accounting	Content Manager - \$16,789	\$ 16,789				
15501	IT	Website Enhancements				\$ 30,000	
16101	Town Clerk	TOWN CODE RECODIFICATION - 15-20 YRS is overdue - we are at 25 yrs, approx \$16,000.	\$ 16,000				
24101	Building Departm	Replace Toyota Tacoma	\$ 40,000				
61101	Library	Public Computers	\$ 7,000	\$ 131,472			

Highway Vehicles

Tandem Dump Truck Plow & Sander	2006 Vehicle 2	\$ 47,284.00	\$ 352,716
1.5 Ton Dump Truck Plow and Sander	2015 Vehicle 19	\$ 105,000	
Mini Excavator	2008 Vehicle 46	\$ 120,000	
Asphalt Box	2014	\$ 130,000	\$ 402,284

Highway Infrastructure

Sand Springs .59 Miles		\$ 115,244	
Sandsprings Extension .24 miles		\$ 348,000	\$ 463,244

Cemetery and Parks

1.5 Ton Dump Truck Plow and Sander	2012 Vehicle 16	\$ 105,000	\$ 105,000
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\$ 1,102,000	\$ 1,102,000	352,716	General Fund 7
\$ (0)	\$ (0)		Remaining

SEWER DEPARTMENT

Inflow Infiltration	\$ 300,000	
	\$ 300,000	Sewer Total

WATER DEPARTMENT

Nothing Required	\$ -	
	\$ -	Water Total

19201 FACILITIES

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
19201	51117	Facilities Technician 3.00% COST OF LIVING INCREASE	\$ 63,176.14	\$ 63,176.13	\$ 35,541.94	\$ 65,071.37	\$ 28,118.01	\$ 62,000.00	\$ 63,860.00	\$ 1,860.00
19201	51118	Wages - Custodian 3.00% COST OF LIVING INCREASE	\$ 50,858.90	\$ 50,858.98	\$ 54,191.07	\$ 52,384.75	\$ 25,841.12	\$ 53,956.29	\$ 55,575.00	\$ 1,618.71
19201	51128	Wages - Part-Time Custodian 3.00% COST OF LIVING INCREASE	\$ 17,424.02	\$ 20,873.98	\$ 29,892.36	\$ 21,500.20	\$ 9,439.50	\$ 19,709.84	\$ 20,301.00	\$ 591.16
19201	51131	Wages - Overtime 3.00% COST OF LIVING INCREASE	\$ -	\$ 1,310.89	\$ 1,901.54	\$ 1,350.22	\$ 1,307.49	\$ 1,390.72	\$ 1,432.00	\$ 41.28
19201	51145	Wages - Longevity 1 @ 24 YRS = \$1200.00	\$ 1,800.00	\$ 1,800.00	\$ 1,100.00	\$ 1,900.00	\$ 1,150.00	\$ 1,150.00	\$ 1,200.00	\$ 50.00
19201	51147	Wages - Unused Vacation	\$ 1,948.62							
19201	51192	Benefits - Uniform Allow BOOT, GLOVE AND LICENSE ALLOWANCE PER UNION CONTRACT \$650 x 2 employees	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ -
19201	52211	Utilities - Electricity	\$ 4,926.40	\$ 6,500.00	\$ 4,260.64	\$ 6,500.00	\$ 8,464.53	\$ 6,500.00	\$ 6,500.00	\$ -
19201	52214	Utilities - Natural Gas MUNICIPAL BUILDING	\$ 6,423.82	\$ 7,500.00	\$ 6,727.48	\$ 9,000.00	\$ 596.99	\$ 9,000.00	\$ 9,000.00	\$ -
19201	52231	Utilities - Water & Sewer	\$ 835.35	\$ 1,100.00	\$ 1,233.05	\$ 1,100.00	\$ 277.97	\$ 1,100.00	\$ 1,100.00	\$ -
19201	52241	Maint - Bldgs and Grounds BUILDING MAINTENANCE & REPAIR	\$ 9,855.76	\$ 8,000.00	\$ 3,264.49	\$ 8,000.00	\$ 1,247.50	\$ 8,000.00	\$ 8,000.00	\$ -
19201	52242	Maint - Vehicles	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ -
19201	52291	Service - Refuse Disposal \$800 per month (est)	\$ 8,400.00	\$ 9,600.00	\$ 9,500.00	\$ 9,600.00	\$ 2,800.00	\$ 9,600.00	\$ 12,000.00	\$ 2,400.00
19201	52341	Communication - Telephone LEE AUDIO ALARM SYSTEM & MONITORING	\$ -		\$ 173.21	\$ 400.00	\$ 136.19	\$ 400.00	\$ 400.00	\$ -
19201	52383	Other Services - Inspection ELEVATOR, FIRE DETECTION	\$ 8,514.00	\$ 12,500.00	\$ 7,354.35	\$ 12,500.00	\$ 5,252.49	\$ 12,500.00	\$ 12,500.00	\$ -
19201	52384	Other Services - Laundry	\$ 221.91	\$ 468.00	\$ 248.21	\$ 468.00	\$ 109.50	\$ 468.00	\$ 468.00	\$ -

19201 FACILITIES

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
		UNIFORM SERVICE FOR FACILITIES TECHNICIAN								
19201	54411	Supplies - Gasoline 320 gallons @ \$3.40	\$ 1,024.33	\$ 1,000.00	\$ 789.42	\$ 1,200.00	\$ 282.03	\$ 1,088.00	\$ 1,088.00	\$ -
19201	54421	Supplies - Office	\$ 6.29		\$ 212.53		\$ 39.58			\$ -
19201	54433	Supplies - Building Maint	\$ 3,969.04	\$ 6,450.00	\$ 5,847.14	\$ 6,450.00	\$ 2,426.25	\$ 6,450.00	\$ 6,450.00	\$ -
19201	54451	Supplies - Custodial	\$ 3,523.61	\$ 3,500.00	\$ 3,461.75	\$ 3,500.00	\$ 2,311.90	\$ 3,500.00	\$ 3,500.00	\$ -
19201	54482	Supplies - Tires & Tubes	\$ 584.00		\$ -					
19201	54483	Supplies - Vehicle Parts	\$ 734.58	\$ 700.00	\$ 152.99	\$ 700.00	\$ -	\$ 700.00	\$ 700.00	\$ -
19201	54542	DPW Supplies - Operating	\$ 272.40	\$ -	\$ 1,818.43		\$ 2,428.78			\$ -
19201	54586	Software Programming							\$ 8,000.00	\$ 8,000.00
19201	57711	Travel	\$ 182.63		\$ 566.63		\$ 250.31		\$ 655.00	\$ 655.00
19201	57790	Williamstown Historical Museum FY25 includes \$15K for siding replacement on Little Red	\$ 8,738.69	\$ 7,500.00	\$ 7,936.84	\$ 7,500.00	\$ 2,946.68	\$ 22,500.00	\$ 7,500.00	\$ (15,000.00)
19201	58848	Improve - Buildings CODE REQUIREMENT UPDATES AND IMPROVEMENTS		\$ 3,000.00	\$ 166.41	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00	\$ -
TOTALS			\$ 194,720.49	\$ 207,172.97	\$ 177,675.48	\$ 213,459.54	\$ 96,761.82	\$ 224,347.86	\$ 224,564.00	\$ 216.14

41101 DPW DIRECTOR

COLA 3%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
41101	51111	Wages - Director 3.00% WAGE ADJ PER COMP STUDY	\$ 72,123.23	\$ 95,952.85	\$ 101,613.54	\$ 98,831.44	\$ 51,652.27	\$ 107,850.00	\$ 111,086.00	\$ 3,236.00
41101	51112	Wages - Admin Assistant (SALARY SPLIT 60% DPW DIRECTOR, 20% WATER, 20% SEWER) 3.00% COST OF LIVING INCREASE PLUS STEP	\$ 33,989.99	\$ 33,990.00	\$ 35,117.77	\$ 35,009.70	\$ 18,565.50	\$ 38,764.67	\$ 39,928.00	\$ 1,163.33
41101	51145	Wages - Longevity 1 @ 32 YRS = \$1600.00	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,200.00	\$ 1,550.00	\$ 1,550.00	\$ 1,600.00	\$ 50.00
41101	51147	Wages - Unused Vacation	\$ 1,838.18							\$ -
41101		ESTIMATED COLA FOR FY23 CBA		\$ 30,000.00						\$ -
41101	51193	Benefits - Training REQUIRED TRAINING TO MAINTAIN LICENSES	\$ 130.00	\$ 1,000.00	\$ 265.00	\$ 1,000.00	\$ 39.49	\$ 1,000.00	\$ 766.00	\$ (234.00)
41101	52243	Maint - Office Equip COPIER MAINTENANCE CONTRACT & EXCESS COPY FEES Maint - \$1,045.15 / Usage avg \$10.50/mth/Misc Repairs \$400	\$ 1,561.03	\$ 1,445.15	\$ 1,553.07	\$ 1,446.00	\$ 1,727.93	\$ 1,446.00	\$ 1,680.00	\$ 234.00
41101	52306	Service - Engineer & Arch UNANTICIPATED DESIGNS, SURVEYS, ETC.	\$ 6,500.00	\$ 16,000.00	\$ 6,682.40	\$ 16,000.00	\$ 7,735.00	\$ 16,000.00	\$ 16,000.00	\$ -
41101	52312	Service - Lab Analysis	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -
41101	52341	Communication - Telephone		\$ -	\$ 585.28		\$ 156.10			\$ -
41101	52344	Communication - Advertise/Postage BID ADVERTISING - ALL DPW DEPARTMENTS	\$ 1,712.75	\$ 1,050.00	\$ -	\$ 1,050.00	\$ -	\$ 1,050.00	\$ 1,050.00	\$ -
41101	54421	Supplies - Office	\$ 982.54	\$ 500.00	\$ 931.63	\$ 1,000.00	\$ 511.02	\$ 1,000.00	\$ 1,000.00	\$ -
41101	54585	Supplies - Data Processing ESRI-\$400, AUTO CAD-\$613 & PLOTTER SUPPLIES	\$ 440.00	\$ 1,200.00	\$ 460.00	\$ 600.00		\$ 600.00	\$ 600.00	\$ -
41101	57715	Travel - Car Allowance USE OF DPW DIRECTOR PERSONAL VEHICLE	\$ 2,454.55	\$ 3,000.00	\$ 3,900.00	\$ 3,000.00	\$ 1,500.00	\$ 3,600.00	\$ 3,600.00	\$ -
41101	57730	Other Charges - Dues BERK CTY HW SUPERINTENDENTS ASSOC.. MA HW ASSOC.	\$ 50.00	\$ 200.00	\$ 245.00	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
TOTALS			\$ 122,982.27	\$ 200,538.00	\$ 152,853.69	\$ 174,337.14	\$ 83,437.31	\$ 188,060.67	\$ 192,510.00	\$ 4,449.33

42101 HIGHWAY

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
42101	51111	Wages - Superintendent 3.00% COST OF LIVING INCREASE	\$ 75,304.05	\$ 79,895.86	\$ 49,118.82	\$ 82,292.74	\$ 39,463.51	\$ 82,400.00	\$ 84,872.00	\$ 2,472.00
42101	51114	Wages - Foremen 3.00% COST OF LIVING INCREASE	\$ 68,813.76	\$ 68,813.73	\$ 73,322.28	\$ 70,878.10	\$ 34,963.90	\$ 73,004.44	\$ 75,195.00	\$ 2,190.56
42101	51116	Wages - Laborers 3.00%	\$ 520,379.51	\$ 627,199.52	\$ 521,884.00	\$ 580,368.96	\$ 284,002.03	\$ 607,793.31	\$ 618,057.00	\$ 10,263.69
42101	51131	Wages - Overtime 3.00%	\$ 9,029.79	\$ 15,689.18	\$ 22,608.75	\$ 16,159.86	\$ 20,337.87	\$ 16,644.65	\$ 16,645.00	\$ 0.35
42101	51145	Wages - Longevity	\$ 6,465.00	\$ 7,605.00	\$ 4,540.00	\$ 6,640.00	\$ 3,210.00	\$ 4,890.00	\$ 3,610.00	\$ (1,280.00)
42101	51147	Wages - Unused Vacation	\$ 1,278.04				\$ 3,154.14			\$ -
42101	51172	Benefits - Unemployment	\$ 3,195.00				\$ -			\$ -
42101	51177	Benefits - Uninsured Medical DOT REQUIRED PHYSICAL EXAMINATIONS 12 @ \$80	\$ 747.55	\$ 960.00	\$ 857.65	\$ 960.00	\$ 569.95	\$ 960.00	\$ 960.00	\$ -
42101	51191	Benefits - License Reimb PER UNION CONTRACT - REIMBURSEMENT OF CDL AND HOISTING LICENSES	\$ 405.00	\$ 850.00	\$ 445.41	\$ 850.00	\$ 475.93	\$ 850.00	\$ 850.00	\$ -
42101	51192	Benefits - Uniform Allow PER UNION CONTRACT - \$650 BOOT AND GLOVE ALLOWANCE	\$ 9,100.00	\$ 8,450.00	\$ 7,800.00	\$ 8,450.00	\$ 9,750.00	\$ 8,450.00	\$ 8,450.00	\$ -
42101	51193	Benefits - Training PER UNION CONTRACT - REIMBURSEMENT OF REQUIRED CEU TRAINING	\$ 1,725.00	\$ 1,100.00	\$ 1,631.76	\$ 1,100.00	\$ 1,466.54	\$ 1,100.00	\$ 1,100.00	\$ -
42101	52211	Utilities - Electricity DPW BUILDING - 70% OF AVG ANNUAL USE	\$ 1,178.43	\$ 3,000.00	\$ 983.88	\$ 3,740.00	\$ 2,834.35	\$ 2,000.00	\$ 2,000.00	\$ -
42101	52213	Utilities - Heating Oil 1,860 gal. @ \$4.00	\$ 8,279.00	\$ 7,905.00	\$ 6,854.56	\$ 8,333.00	\$ 2,094.89	\$ 7,440.00	\$ 7,440.00	\$ -
42101	52231	Utilities - Water & Sewer DPW W/S USAGE	\$ 1,759.70	\$ 1,876.00	\$ 1,538.79	\$ 1,876.00	\$ 693.42	\$ 1,876.00	\$ 1,876.00	\$ -
42101	52241	Maint - Bldgs and Grounds FURNACE, BOILERS, OVERHEAD DOORS, SPRING ST. LIGHTS	\$ 3,145.96	\$ 5,000.00	\$ 26,946.34	\$ 5,000.00	\$ 5,298.78	\$ 5,000.00	\$ 7,000.00	\$ 2,000.00
42101	52242	Maint - Vehicles INSPECTION FEES, DEALER REPAIR SERVICES FOR EXCAVATORS, LOADERS & TRUCKS	\$ 15,599.00	\$ 25,000.00	\$ 25,998.60	\$ 25,000.00	\$ 7,307.85	\$ 25,000.00	\$ 25,000.00	\$ -

42101 HIGHWAY

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
42101	52243	Maint - Office Equip MAINTENANCE CONTRACT - KONICA COPIER	\$ 560.00	\$ 600.00	\$ 943.31	\$ 600.00	\$ 273.36	\$ 600.00	\$ 600.00	\$ -
42101	52245	Maint - Pub Works Equip	\$ 622.00		\$ 2,814.75		\$ 2,375.00			\$ -
42101	52274	Rent - Construction Equip SPECIAL PROJECT NEEDS & BREAKDOWN REPLACEMENTS	\$ 6,050.00	\$ 6,050.00	\$ 10,025.46	\$ 6,050.00	\$ 3,150.00	\$ 6,050.00	\$ 6,050.00	\$ -
42101	52276	Rent - Right of Way BOSTON & MAINE RAILROAD CROSSING TO ACCESS DPW & TRANSFER STATION	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
42101	52298	Service - Wood Disposal Every other year stump and brush grinding	\$ -	\$ 21,500.00	\$ 26,350.00	\$ 21,500.00	\$ -	\$ 21,500.00	\$ 21,500.00	\$ -
42101	52306	Service - Engineer & Arch PROJECT ENGINEERING	\$ -	\$ 5,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
42101	52321	Service - Drug Testing MANDATORY RANDOM DRUG & ALCOHOL TESTING FOR CDL LICENSE HOLDERS	\$ 910.00	\$ 1,200.00	\$ 430.00	\$ 1,200.00	\$ 265.00	\$ 1,200.00	\$ 1,200.00	\$ -
42101	52341	Communication - Telephone MOBILE CAMERA UNIT	\$ 479.88	\$ 480.00	\$ 1,064.34	\$ 480.00	\$ 334.90	\$ 240.00	\$ 240.00	\$ -
42101	52344	Communication - Advertise	\$ 324.75		\$ 201.91		\$ 215.60			
42101	52383	Other Services - Inspectn FIRE EXTINGUISHER, BOILER AND PRESSURE VESSEL INSPECTIONS	\$ 1,102.90	\$ 1,400.00	\$ 1,305.65	\$ 1,400.00	\$ 1,068.66	\$ 1,400.00	\$ 1,400.00	\$ -
42101	52384	Other Services - Laundry UNIFORM RENTAL/CLEANING - 12 EMPLOYEES @ \$3.99 PER WK	\$ 2,804.98	\$ 2,490.00	\$ 1,714.91	\$ 2,490.00	\$ 987.60	\$ 2,490.00	\$ 2,490.00	\$ -
42101	52386	Other Services - Contract POLICE DEPT. TRAFFIC DUTY FOR ROAD PROJECTS	\$ 8,103.71	\$ 4,000.00	\$ 3,038.69	\$ 4,000.00	\$ 7,743.00	\$ 4,000.00	\$ 4,000.00	\$ -
42101	54411	Supplies - Gasoline Average 800 gallons @ \$3.40	\$ 2,037.63	\$ 3,000.00	\$ 2,429.38	\$ 3,000.00	\$ 702.60	\$ 2,720.00	\$ 2,720.00	\$ -
42101	54412	Supplies - Diesel Fuel APPROX 11000 GALS. @ \$4.00 PER GAL.	\$ 42,928.13	\$ 39,525.00	\$ 38,249.71	\$ 41,665.00	\$ 8,831.88	\$ 44,000.00	\$ 44,000.00	\$ -
42101	54421	Supplies - Office	\$ 910.98	\$ 1,800.00	\$ 1,985.12	\$ 1,800.00	\$ 855.51	\$ 1,800.00	\$ 1,800.00	\$ -
42101	54433	Supplies - Building Maint	\$ 656.25	\$ 1,500.00	\$ 2,378.01	\$ 1,500.00	\$ 2,339.73	\$ 1,500.00	\$ 1,500.00	\$ -

42101 HIGHWAY

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
42101	54451	Supplies - Custodial	\$ 301.95	\$ -	\$ 112.42		\$ 82.74			
42101	54463	Supplies - Sod and Loam LOAM FOR CONSTRUCTION & PLOW DAMAGE	\$ 2,410.37	\$ 2,000.00	\$ 221.65	\$ 2,000.00	\$ 4,894.00	\$ 2,000.00	\$ 2,000.00	\$ -
42101	54464	Supplies - Chemicals SOLVENTS & CLEANERS	\$ 622.69	\$ 600.00	\$ 71.82	\$ 600.00	\$ 666.40	\$ 600.00	\$ 600.00	\$ -
42101	54481	Supplies - Oil and Lube	\$ 4,926.16	\$ 6,700.00	\$ 3,124.40	\$ 6,700.00	\$ 5,728.63	\$ 6,700.00	\$ 6,700.00	\$ -
42101	54482	Supplies - Tires & Tubes	\$ 3,160.12	\$ -	\$ 11,183.90		\$ -			
42101	54483	Supplies - Vehicle Parts ANTICIPATING AN INCREASE OF 15%	\$ 59,669.42	\$ 59,800.00	\$ 47,323.88	\$ 68,770.00	\$ 14,925.21	\$ 68,770.00	\$ 68,770.00	\$ -
42101	54484	Supplies - Vehicle Tools AIRTOOLS, GREASE GUNS, MISC. TOOLS	\$ 19.79	\$ -	\$ 706.95		\$ -			
42101	54491	Supplies - Food Service					\$ 416.47			
42101	54531	DPW Supplies - Tools SHOVELS, RAKES, ETC.	\$ 3,219.30	\$ 2,910.00	\$ 3,931.57	\$ 2,910.00	\$ 1,011.24	\$ 3,000.00	\$ 3,000.00	\$ -
42101	54532	DPW Supplies - Equip Part small engines, mowers, trimmers, compactors, pressure washer, line painter, etc. 15% increase	\$ 7,937.60	\$ 5,750.00	\$ 25,496.94	\$ 6,612.50	\$ 12,650.71	\$ 6,600.00	\$ 6,600.00	\$ -
42101	54535	DPW Supplies - Signs/Post INCLUDES \$20,000 - ENHANCED SIGNAGE (PEDS, SPEED)	\$ 4,855.03	\$ 25,000.00	\$ 11,276.64	\$ 25,000.00	\$ 14,950.54	\$ 25,000.00	\$ 25,000.00	\$ -
42101	54538	DPW Supplies - Sidewalks CONCRETE, REBAR, FORMS	\$ 736.82	\$ 6,000.00	\$ 818.58	\$ 6,000.00	\$ 2,509.78	\$ 6,000.00	\$ 6,000.00	\$ -
42101	54539	DPW Supplies - Asphalt	\$ 8,251.66	\$ 9,800.00	\$ 4,095.52	\$ 9,800.00	\$ 3,102.02	\$ 9,800.00	\$ 9,800.00	\$ -
42101	54540	DPW Supplies - Stone/Grvl	\$ 20,000.00	\$ 20,000.00	\$ 28,913.90	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
42101	54542	DPW Supplies - Operating	\$ 5,204.99	\$ 8,500.00	\$ 39,028.69	\$ 8,500.00	\$ 3,684.84	\$ 8,500.00	\$ 8,500.00	\$ -
42101	54543	DPW Supplies - Storm Drns PIPE, CEMENT BLOCK, BRICK, MORTAR, PRE-CAST STRUCTURES	\$ 3,776.96	\$ 7,400.00	\$ 8,146.93	\$ 9,000.00	\$ 3,365.13	\$ 9,000.00	\$ 9,000.00	\$ -
42101	54545	DPW Supplies - Chemicals LIQUID CALCIUM (Dust Control)	\$ 4,776.38	\$ 6,000.00	\$ 14,829.25	\$ 7,500.00	\$ 5,744.25	\$ 7,500.00	\$ 7,500.00	\$ -

42101 HIGHWAY

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
42101	54547	DPW Supplies - Bridges LARGE DIAMETER CULVERT PIPE	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
42101	54573	Pub Safety - Traff Guides TRAFFIC LINE PAINTING, HOT TAPE, GUARDRAILS	\$ 15,000.00	\$ 15,000.00	\$ 20,712.38	\$ 16,500.00	\$ 24,259.53	\$ 16,500.00	\$ 16,500.00	\$ -
42101	54574	Pub Safety - Uniforms Safety vests and hardhats	\$ 3,171.17	\$ 500.00	\$ 525.12	\$ 500.00	\$ 237.57	\$ 1,000.00	\$ 1,000.00	\$ -
42101	54578	Public Safety Equipment / Acces NEW OSHA SAFETY EQUIPMENT UPGRADE REQUIREMENTS	\$ 458.58	\$ 2,000.00	\$ 837.90	\$ 2,000.00	\$ 1,030.25	\$ 2,000.00	\$ 2,000.00	\$ -
42101	54586	Supplies-Software	\$ 3,118.88	\$ 3,000.00	\$ 2,880.00	\$ 3,000.00	\$ 5,280.00	\$ 3,000.00	\$ 11,000.00	\$ 8,000.00
42101	54594	Other Supply - Medical AUTOMATED EXTERNAL DEFIBRILLATOR MAINTENANCE	\$ 582.04	\$ 499.00	\$ 496.42	\$ 500.00	\$ 445.96	\$ 600.00	\$ 600.00	\$ -
42101	57711	Travel REIMBURSEMENT FOR TRAVEL TO TRAININGS	\$ 53.51	\$ 250.00	\$ 90.33	\$ 250.00	\$ 1.60	\$ 250.00	\$ 250.00	\$ -
42101	57730	Other Charges - Dues BERK CTY HW SUPERINTENDENTS ASSOC. - \$40; MA HW ASSOC. - \$100	\$ 175.00	\$ 200.00	\$ 110.00	\$ 200.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ -
42101	58840	Improve - Chip Seal Rds	\$ -	\$ 53,000.00	\$ 54,187.24	\$ 53,000.00	\$ 49,393.92	\$ 53,000.00	\$ 53,000.00	\$ -
42101	58841	Improve - Asphalt Rds	\$ 1,793.59	\$ 100,000.00	\$ 3,427.75	\$ 100,000.00	\$ 3,389.51	\$ 100,000.00	\$ 90,000.00	\$ (10,000.00)
42101	58872	Replace Equip								\$ -
42101	58874	Repl Equip - Vehicles	\$ 5,190.00		\$ -			\$ -		\$ -
TOTALS			\$ 953,308.01	\$ 1,281,798.28	\$ 1,120,012.26	\$ 1,255,676.15	\$ 602,636.30	\$ 1,283,928.40	\$ 1,297,575.00	\$ 13,646.60

42301 SNOW & ICE CONTROL

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
42301	51131	Wages - Overtime	\$ 79,034.58	\$ 50,000.00	\$ 57,998.58	\$ 50,268.00	\$ 19,778.54	\$ 51,776.04	\$ 51,776.00	\$ (0.04)
42301	54412	Supplies - Diesel Fuel APPROX 5,900 GAL @ 4.48 PER GAL	\$ 26,483.80	\$ 25,000.00	\$ 13,254.80	\$ 26,432.00	\$ 1,295.88	\$ 26,432.00	\$ 26,432.00	\$ -
42301	54483	Supplies - Vehicle Parts	\$ 118.98	\$ 2,000.00	\$ 1,800.38	\$ 2,000.00	\$ 1,256.09	\$ 2,000.00	\$ 2,000.00	\$ -
42301	54532	DPW Supplies - Equip Part	\$ 20,867.22	\$ 15,000.00	\$ 27,570.81	\$ 15,000.00	\$ 16,621.69	\$ 15,000.00	\$ 15,000.00	\$ -
42301	54536	DPW Supplies - Sand average 2800 tons	\$ 45,357.97	\$ 50,000.00	\$ 18,652.14	\$ 48,300.00	\$ -	\$ 48,300.00	\$ 48,300.00	\$ -
42301	54537	DPW Supplies - Salt average 2150 tons	\$ 136,032.22	\$ 105,000.00	\$ 170,917.42	\$ 105,000.00	\$ -	\$ 105,000.00	\$ 105,000.00	\$ -
42301	54541	DPW Supplies - Winter	\$ 371.63	\$ 3,000.00	\$ 484.40	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
TOTALS			\$ 308,266.40	\$ 250,000.00	\$ 290,678.53	\$ 250,000.00	\$ 38,952.20	\$ 251,508.04	\$ 251,508.00	\$ (0.04)

42401 STREETLIGHTS

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
42401	52211	Utilities - Electricity	\$45,737.63	\$21,000.00	\$38,879.35	\$28,000.00	\$9,466.49	\$28,000.00	\$28,000.00	\$0.00
42401	52245	Services MANAGEMENT & MAINTENANCE	\$34,265.68	\$14,000.00	\$25,150.53	\$35,000.00	\$15,826.23	\$25,000.00	\$25,000.00	\$0.00
TOTALS			\$ 80,003.31	\$ 35,000.00	\$ 64,029.88	\$ 63,000.00	\$ 25,292.72	\$ 53,000.00	\$ 53,000.00	\$ -

49101 PARKS AND CEMETERIES

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
49101	51114	Wages - Foreman 3.00% COST OF LIVING INCREASE	\$ 64,812.57	\$ 64,812.76	\$ 57,038.43	\$ 66,756.94	\$ 29,594.07	\$ 68,759.64	\$ 70,822.00	\$ 2,062.36
49101	51116	Wages - Laborers 2 LABORER - STEP 6	\$ 91,230.57	\$ 101,609.65	\$ 94,651.55	\$ 110,133.23	\$ 47,274.34	\$ 99,396.56	\$ 102,379.00	\$ 2,982.44
49101	51126	Wages - P.T. Laborers	\$ 35,241.00	\$ 67,740.00	\$ 35,071.00	\$ 67,740.00	\$ 25,091.83	\$ 70,040.00	\$ 76,141.00	\$ 6,101.00
49101	51131	Wages - Overtime	\$ 5,195.92	\$ 7,414.12	\$ 9,384.16	\$ 7,414.00	\$ 3,148.85	\$ 10,000.00	\$ 6,000.00	\$ (4,000.00)
49101	51145	Wages - Longevity	\$ 375.00	\$ 375.00	\$ 700.00	\$ 700.00	\$ 825.00	\$ 525.00	\$ 1,410.00	\$ 885.00
49101	51177	Benefits - Uninsured Medical	\$ -	\$ 500.00	\$ 87.55	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
49101	51191	Benefits - License Reimb PER UNION CONTRACT	\$ -	\$ 280.00	\$ 90.00	\$ 280.00	\$ 136.41	\$ 120.00	\$ 120.00	\$ -
49101	51192	Benefits - Uniform Allow BOOT & GLOVE ALLOWANCE 650 x 3 employees; 325 x 1 employee	\$ 1,950.00	\$ 2,275.00	\$ 1,950.00	\$ 2,275.00	\$ 1,300.00	\$ 2,275.00	\$ 2,275.00	\$ -
49101	51193	Benefits - Training	\$ 125.00	\$ 500.00	\$ -	\$ 500.00	\$ 50.00	\$ 500.00	\$ 500.00	\$ -
49101	52211	Utilities - Electricity	\$ 53.16	\$ 200.00	\$ 44.38	\$ 200.00	\$ 25.17	\$ 200.00	\$ 200.00	\$ -
49101	52212	Utilities - Bottled Gas PROPANE FOR GRAVE HEATERS	\$ -	\$ 500.00	\$ 1.71	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
49101	52213	Utilities - Heating Oil	\$ 2,814.01	\$ 3,621.00	\$ 2,785.48	\$ 3,817.00	\$ 410.29	\$ 3,408.00	\$ 3,408.00	\$ -
49101	52231	Utilities - Water & Sewer	\$ 638.34	\$ 550.00	\$ 606.25	\$ 550.00	\$ 299.97	\$ 550.00	\$ 550.00	\$ -
49101	52241	Maint - Bldgs and Grounds FURNACE & OIL SEPARATOR CLEANING	\$ 2,910.48	\$ 700.00	\$ 804.40	\$ 700.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
49101	52242	Maint - Vehicles REPAIRS FOR 4 TRUCKS & 1 BACKHOE	\$ 2,768.45	\$ 3,500.00	\$ 3,768.00	\$ 3,500.00	\$ 330.00	\$ 3,500.00	\$ 3,500.00	\$ -

49101 PARKS AND CEMETERIES

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
49101	52245	Maint - Pub Works Equip COMMERCIAL MOWER REPAIR	\$ 20.00	\$ -	\$ -					
49101	52249	Maint - Data Processing Equip WEB CEMETERIES MTHLY MAINTENCE FEE & CEM IPAD	\$ 3,095.88	\$ 3,100.00	\$ 3,613.25	\$ 3,100.00	\$ 3,717.66	\$ 3,100.00	\$ 4,300.00	\$ 1,200.00
49101	52274	Rent - Construction Equip	\$ -	\$ -						
49101	52294	Service - Tree Care ARBORIST FEES FOR TREES IN CEMETERIES AND PARKS	\$ 3,127.00	\$ 4,000.00	\$ 2,300.00	\$ 4,000.00	\$ 37,217.50	\$ 4,000.00	\$ 4,000.00	\$ -
49101	52341	Service - Telephone			\$ 59.19					
49101	52383	Other Services - Inspectn FIRE EXTINGUISHER INSPECTIONS	\$ 265.40	\$ 250.00	\$ 679.09	\$ 250.00	\$ 153.64	\$ 250.00	\$ 250.00	\$ -
49101	52384	Other Services - Laundry/Contracted UNIFORM RENTAL & CLEANING	\$ 390.60	\$ 670.00	\$ 1,253.72	\$ 670.00	\$ 129.71	\$ 500.00	\$ 500.00	\$ -
49101	54411	Supplies - Gasoline 1,400 GAL. @ PER GAL.	\$ 4,779.57	\$ 5,250.00	\$ 7,567.21	\$ 5,250.00	\$ 4,071.57	\$ 4,760.00	\$ 4,760.00	\$ -
49101	54412	Supplies - Diesel Fuel 2,000 GAL. @	\$ 9,199.52	\$ 8,500.00	\$ 8,635.20	\$ 8,960.00	\$ 2,693.71	\$ 8,000.00	\$ 8,000.00	\$ -
49101	54421	Supplies - Office PURCHASE & SALE AGREEMENTS AND INTERMENT CARDS	\$ 45.89	\$ 300.00	\$ 2,071.28	\$ 300.00	\$ 481.66	\$ 300.00	\$ 300.00	\$ -
49101	54433	Supplies - Building Maint	\$ 26.17		\$ 507.84		\$ 381.43			
49101	54463	Supplies - Loam GRAVES AND LAWN REPAIR	\$ 2,499.70	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
49101	54481	Supplies - Oil and Lube MOTOR OIL, 2 CYCLE OIL & TRANSMISSION FLUID	\$ 686.51	\$ 400.00	\$ 466.88	\$ 400.00	\$ 71.24	\$ 400.00	\$ 400.00	\$ -
49101	54482	Supplies - Tires & Tubes (COMBINED WITH VEHICLE PARTS)	\$ 3,032.00	\$ -	\$ 616.00		\$ -			

49101 PARKS AND CEMETERIES

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
49101	54483	Supplies - Vehicle Parts TRUCKS AND BACKHOE	\$ 7,159.25	\$ 5,500.00	\$ 4,458.10	\$ 5,500.00	\$ 2,148.79	\$ 5,500.00	\$ 5,500.00	\$ -
49101	54531	DPW Supplies - Tools		\$ -	\$ 1,454.05					
49101	54532	DPW Supplies - Equip Part MOWERS, TRIMMERS, CHAINSAWS & BLOWERS	\$ 7,296.23	\$ 6,900.00	\$ 6,372.48	\$ 6,900.00	\$ 1,263.64	\$ 6,900.00	\$ 6,900.00	\$ -
49101	54542	DPW Supplies - Operating LUMBER, CONCRETE, PAINT, CLEANERS, FUNERAL SUPPLIES	\$ 7,651.07	\$ 6,000.00	\$ 6,690.09	\$ 6,000.00	\$ 2,736.46	\$ 6,000.00	\$ 6,000.00	\$ -
49101	54574	Public Safety - Uniforms	\$ 75.79				\$ 107.57			
49101	54578	Public Safety Equipment / Access OSHA SAFETY EQUIPMENT UPGRADE REQUIREMENTS	\$ 249.46	\$ 1,400.00	\$ 124.60	\$ 1,000.00	\$ 144.00	\$ 1,000.00	\$ 1,000.00	\$ -
49101	54594	Other Supply - Medical SAFETY GLASSES, EAR PLUGS, FIRST AID	\$ 450.94	\$ 300.00	\$ 439.98	\$ 300.00	\$ 469.26	\$ 500.00	\$ 500.00	\$ -
49101	58844	Improve - Landscaping FLOWERS FOR VETERAN MEMORIALS	\$ 1,222.97	\$ 584.00	\$ 1,760.00	\$ 900.00	\$ -	\$ 900.00	\$ 900.00	\$ -
49101	58848	Improve - Buildings GARAGE, OFFICE, MLP BATH HOUSE	\$ -	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ -
49101	58872	Replace Equip - Pub Works REPLACE EQUIP.	\$ 5,159.47	\$ 5,400.00	\$ 5,177.55	\$ 5,400.00	\$ 672.97	\$ 5,400.00	\$ 5,400.00	\$ -
TOTALS			\$ 264,547.92	\$ 306,381.54	\$ 263,229.42	\$ 317,746.17	\$ 164,946.74	\$ 312,034.20	\$ 321,265.00	\$ 9,230.80

49201 BURBANK CHAPEL

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
49201	52211	Utilities - Electricity	\$ 212.64	\$ 350.00	\$ 177.54	\$ 350.00	\$ 100.68	\$ 350.00	\$ 350.00	\$ -
49201	52213	Utilities - Heating Oil 220 gallons @ 4.00	\$ 490.93	\$ 1,000.00	\$ 160.62	\$ 1,000.00	\$ -	\$ 880.00	\$ 880.00	\$ -
49201	52214	Utilities - Natural Gas	\$ 1,480.61	\$ 1,500.00	\$ 2,295.86	\$ 1,800.00	\$ 111.40	\$ 1,800.00	\$ 1,800.00	\$ -
49201	52241	Maint - Bldgs and Grounds HEATING SYSTEM CLEANING & REPAIR	\$ 1,723.61	\$ 1,000.00	\$ 900.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
49201	52341	Communication - Telephone LEE AUDIO ALARM SYSTEM & MONITORING	\$ 420.00	\$ 500.00	\$ 785.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
49201	54433	Supplies - Building Maint	\$ 13.99	\$ -	\$ 56.42		\$ -	\$ 200.00	\$ 200.00	\$ -
TOTALS			\$ 4,341.78	\$ 4,350.00	\$ 4,375.44	\$ 4,650.00	\$ 212.08	\$ 4,730.00	\$ 4,730.00	\$ -

49301 FORESTRY

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
49301	52294	Service - Tree Care TREE WARDEN, ARBORIST FEES, REPLANTING	\$50,000.00	\$50,000.00	\$60,413.40	\$ 50,000.00	\$ 14,687.10	\$ 50,000.00	\$ 60,000.00	\$ 10,000.00
TOTALS			\$ 50,000.00	\$ 50,000.00	\$ 60,413.40	\$ 50,000.00	\$ 14,687.10	\$ 50,000.00	\$ 60,000.00	\$ 10,000.00

63101 RECREATION

COLA 3.00%

12/31/2024

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
63101	51126	Wages - P.T. Laborers 3.00% COLA Park Ranger 557 hours	\$ 12,750.00	\$ 9,190.50	\$ 14,178.00	\$ 9,753.07	\$ 9,560.46	\$ 11,000.00	\$ 11,887.00	\$ 887.00
63101	51131	Wages - Overtime Memorial, Independence and Labor days	\$ 408.00	\$ 350.20	\$ 535.50	\$ 500.00	\$ -	\$ 500.00	\$ 515.00	\$ 15.00
63101	52211	Utilities - Electricity MARGARET LINDLEY BATH HOUSE 400 KWH	\$ 53.16	\$ 150.00	\$ 44.38	\$ 150.00	\$ 25.17	\$ 150.00	\$ 90.00	\$ (60.00)
63101	52231	Utilities - Water & Sewer MARGARET LINDLEY - APPROX. 15 UNITS	\$ 41.78	\$ 115.00	\$ 85.62	\$ 115.00	\$ 21.09	\$ 115.00	\$ 75.00	\$ (40.00)
63101	52241	Maint-Buildings & Grounds	\$ 55.04	\$ 300.00	\$ 4,442.00	\$ 300.00	\$ 4,742.00	\$ 300.00	\$ 300.00	\$ -
63101	52386	Other Services - Contract SHARED USE PATH		\$ -				\$ 20,000.00	\$ 20,000.00	\$ -
63101	54433	Supplies - Building Maint MLP BATH HOUSE SUPPLIES	\$ 34.07	\$ 400.00	\$ 614.12	\$ 400.00	\$ 44.98	\$ 400.00	\$ 400.00	\$ -
63101	54465	Supplies - Groundskeeping MLP BEACH SAND, DAM SUPPLIES	\$ 140.04	\$ 1,000.00	\$ 54.89	\$ 1,000.00	\$ 131.51	\$ 1,000.00	\$ 1,000.00	\$ -
63101	54586	Supplies - Software RECREATION MANAGEMENT SOFTWARE	\$ 2,595.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
63101	54593	Other Supply - Recreatnl PORTABLE TOILETS FOR LINEAR,	\$ 5,788.52	\$ 3,500.00	\$ 4,912.83	\$ 4,000.00	\$ 2,300.00	\$ 5,500.00	\$ 5,500.00	\$ -
63101	58832	Improvements - Recreational SHARED USE PATH; SIGNS, LANDSCAPING, UPKEEP			\$ 2,706.30	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
63101	58855	Additonal Equipment - Vehicles SHARED USE PATH			\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
TOTALS			\$ 21,865.61	\$ 18,005.70	\$ 27,573.64	\$ 44,218.07	\$ 16,825.21	\$ 46,965.00	\$ 47,767.00	\$ 802.00

To: Town of Williamstown Financial Committee
From: Angela Zimmermann, Library Director
Date: February 2025



Milne Library Other Income Sources

The following income sources support programs and services that enhance the library's operations, supplementing the Town's operating budget. These funds are crucial for covering essential ongoing supplies and services, as well as some one-time expenses.

1. **Revolving Fund - Revenue (Fines and Fees)**
This fund contributes toward covering a portion of the CWMARS expenses (note: The library has been fine-free since 10/21).

2024: \$5,395
2. **State Aid - Revenue**
This fund provides partial financial support for the library's CWMARS membership, which includes access to essential services such as cataloging, interlibrary loan, and shared digital resources, ensuring seamless connectivity and resource sharing across the network.

2024: \$20,997.28
3. **Friends of the Library Funds**
This fund plays a vital role in enhancing the library's offerings and community engagement by supporting initiatives to innovative projects and essential resources. This fund has supplemented programs/services such as the Library of Things (called our Thingdom), providing access to unique and practical items; our coffee station and afterschool snacks for teens. Additionally, it funds all of our library programs and supplies needed thereof, museum passes, various specialized databases, the summer reading program, professional development for staff, and more, all of this ensuring the library remains a vibrant hub of learning, growth, and connection for the community.

2024: \$102,080
4. **Board of Trustees**
This fund is designated for specific building or library operational needs, subject to approval by the Board of Trustees.

2024: \$23,886
5. **Other: Gifts and Damaged Materials**
Many gifts come with specific purchasing requirements, such as funding for books, movies, children's materials, or furniture through memorial donations.

2024: \$15,334.07

6. Sarah McFarland Fund: The Trustees have established the following priorities for this fund: (1) advancing the goals outlined in the 2022-2026 Strategic Plan and (2) providing seed funding to support the development of new ideas and initiatives.

2024: \$303,575.28



The David & Joyce Milne Public Library FY26 Budget Summary

The major changes for the FY2026 library budget are:

- 61101/51118 Wages - Custodian:
Change: Decrease of \$3,091.55
Reason: To optimize labor costs, I am reducing the custodian's hours to align with other full-time positions, as the current 40-hour workweek is not fully necessary given the workload. Based on my assessment, there are periods where the custodian's time is not fully utilized, making the reduction in hours a more efficient approach.
- 61101/51123 Wages - PT Clerical
Change: Increase of \$21,650
Reason: I am proposing the addition of a part-time MakerSpace Coordinator to the library, a role that is crucial for the effective management and growth of our future MakerSpace. After several committee meetings, it became clear that having an in-house staff member will provide the necessary expertise to oversee daily operations, facilitate programming, and ensure the space meets the community's growing interest in innovation, creativity, and hands-on learning.
- 61101/52386 Other Services - Contract
Change: Increase of \$3,700
Reason: This is to cover the costs of our online events calendar for program listings and room reservations, the implementation of a forthcoming accessibility toolbar widget, and the addition of a chat box on our website. These enhancements will improve user experience by making it easier for patrons to access event information, reserve spaces, and engage with staff, while also ensuring our website meets accessibility standards for all users. (Our new website is launching on March 3rd.)
- 61101/58851 Addtl-Equip - Office
Change: Increase of \$5,000
Reason: The increase is due to the request to purchase a couple of new public computers and a new public copier as part of our technology replacement cycle. The current copier, which dates back to 2012, is outdated and no longer meets the needs of our patrons, as it lacks color printing capabilities and is unable to accommodate frequent requests for faxing and scanning services, which have become increasingly important to our community.

With minor adjustments in other general line item expenditures, the total increase to the budget request is \$26,248.46, bringing the overall request and proposed budget to **\$683,492.53**.

2024 Accomplishments

- We successfully expanded our hours to include being open until 8:00 pm on Tuesdays and Thursdays, enhancing accessibility for our community. This new schedule, now offering extended hours on Tuesday, Wednesday, and Thursday evenings, was

implemented with zero impact to our operational budget - demonstrating our commitment to improving access without compromising financial efficiency.

- We launched our Library of Things collection - the Thingdom, offering nearly 300 items across 11 diverse categories, including, but not limited to, gardening, tools, kitchenware, and outdoor recreation equipment. This new initiative empowers our community to borrow a wide range of useful items, promoting sustainability and resource-sharing. This initiative and collection is thanks to the generous funding and support of the Friends of the Library.
- Thanks to the dedication of a highly effective committee and an exceptional chair, we celebrated our 150th anniversary throughout the year with great success. The celebration included a variety of events, attracting a total of 825 program attendees and fostering community involvement from all corners, making it a truly memorable milestone for our library and its patrons.
- We proudly launched our first-ever Annual Report, showcasing the achievements of 2024, key statistics, and exciting plans for the future. This report provides a comprehensive look at the past year's successes and sets the stage for the continued growth and impact of our library in the coming year. If you'd like a copy, please let Angie know (digital or print)! This annual report highlights 2024 key statistics, including the number of visitors, items circulated, library card holders, programs offered, and more.

2025 Goals

- We are excited to launch our new website and logo by the beginning of March, marking a fresh chapter in how we connect with our community and enhance the user experience. This update will reflect our commitment to staying modern and accessible while continuing to serve our patrons effectively.
- We aim to implement regular performance evaluations for all staff, with the director developing personalized plans that address each team member's strengths and areas for growth. This will ensure continuous development, foster a supportive work environment, and help align individual goals with the overall mission of the library.
- Our focus for 2025 is to further significantly enhance our programming by hosting one additional large community collaboration event each quarter, aiming for top-tier attendance. We plan to increase the number of library programs by 25% over the year, ensuring a diverse range of offerings that appeal to all age groups.

52301 MENTAL HEALTH SERVICES

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
Line Items Moved to Community Support Department										
52301	51111	Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52301	52343	Printing	\$ -	\$ -	\$ 2,956.00	\$ -	\$ -	\$ -	\$ -	\$ -
52301	52386	Services - Consultants	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ (30,000.00)
52301	54421	Office Supplies	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ (500.00)
52301	54586	Supplies - Software	\$ -							\$ -
TOTALS			\$ -	\$ 30,500.00	\$ 2,956.00	\$ 30,500.00	\$ -	\$ 30,500.00	\$ -	\$ (30,500.00)

COUNCIL ON AGING

COLA 3.00%

as of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
54101	51111	Wages - COA Director 3.00% COST OF LIVING INCREASE	\$ 74,405.36	\$ 74,405.62	\$ 76,637.60	\$ 76,637.78	\$ 37,805.00	\$ 78,936.91	\$ 81,305.00	\$ 2,368.09
54101	51112	Wages - Outreach Coordinator	\$ 49,999.77	\$ 50,000.00	\$ 51,499.76	\$ 51,500.00	\$ 27,777.75	\$ 58,000.00	\$ 59,740.00	\$ 1,740.00
54101	51116	Wages - Van Driver 3.00% COST OF LIVING INCREASE	\$ 38,084.61	\$ 38,084.78	\$ 39,227.25	\$ 39,227.33	\$ 19,350.76	\$ 40,404.15	\$ 41,616.00	\$ 1,211.85
54101	51123	Wages - P.T. Clerical 3.00% COST OF LIVING INCREASE	\$ 24,194.71	\$ 24,194.70	\$ 24,825.15	\$ 24,920.54	\$ 12,293.26	\$ 25,668.16	\$ 27,810.00	\$ 2,141.84
54101	51126	Wages - P.T. Laborers 3.00% COST OF LIVING INCREASE	\$ 4,887.89	\$ 5,227.25	\$ 3,662.37	\$ 5,384.07	\$ 1,759.04	\$ 5,545.59	\$ 5,712.00	\$ 166.41
54101	51128	Wages - P.T. Custodian 3.00% COST OF LIVING INCREASE	\$ 11,611.37	\$ 11,611.30	\$ 11,226.88	\$ 11,959.71	\$ 5,498.57	\$ 12,318.50	\$ 12,688.00	\$ 369.50
54101	51145	Wages - Longevity 1 @ 26 YRS = \$1,300.00 1 @ 8 YRS = \$400.00	\$ 1,400.00	\$ 1,150.00	\$ 1,500.00	\$ 1,500.00	\$ 1,600.00	\$ 1,600.00	\$ 1,700.00	\$ 100.00
54101	51177	Uninsured Medical DOT PHYSICALS, \$120 x 2 EMPLOYEE	\$ 220.00	\$ 190.00	\$ 200.00	\$ 240.00	\$ -	\$ 200.00	\$ 200.00	\$ -
54101	51193	Training	\$ -	\$ 200.00		\$ -	\$ -	\$ 200.00	\$ 200.00	\$ -
54101	52211	Utilities - Electricity	\$ 620.23	\$ 1,000.00	\$ 517.85	\$ 1,000.00	\$ 293.66	\$ 1,000.00	\$ 800.00	\$ (200.00)
54101	52214	Utilities - Natural Gas	\$ 2,674.72	\$ 3,000.00	\$ 2,519.56	\$ 3,600.00	\$ 372.08	\$ 3,600.00	\$ 2,600.00	\$ (1,000.00)
54101	52241	Maint - Bldgs and Grounds STRIP FLOORS/WAX	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 750.00	\$ (750.00)
54101	52242	Maint - Vehicles MAINTENANCE AND REPAIRS OF BRVA VAN	\$ 1,383.68	\$ 1,250.00	\$ 488.68	\$ 1,250.00	\$ -	\$ 1,250.00	\$ 1,250.00	\$ -
54101	52243	Maint - Office Equip MACFARLANE MAINTENANCE AGREEMENT	\$ 610.00	\$ 600.00	\$ 640.00	\$ 625.00	\$ 660.00	\$ 625.00	\$ 625.00	\$ -
54101	52271	Rent - Bldg and Office	\$ 20,750.00	\$ 24,906.36	\$ 24,900.00	\$ 24,906.36	\$ 12,450.00	\$ 24,906.00	\$ 24,906.00	\$ -
54101	52321	Service - Drug Testing FEDERAL MANDATED TESTING FOR VAN DRIVERS	\$ 91.00	\$ 300.00	\$ 54.00	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
54101	52341	Communication - Telephone	\$ 1,182.78	\$ 1,104.00	\$ 1,542.38	\$ 1,752.00	\$ 410.80	\$ 1,752.00	\$ 1,752.00	\$ -

COUNCIL ON AGING

COLA 3.00%

as of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
		AVERAGE \$42.00/MO FOR WIRELESS - VAN DRIVER 2 CELL PHONES FOR COA \$52/MONTH								
54101	52342	Communication - Postage	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ (50.00)
54101	52383	Other Services - Inspectn FIRE EXTINGUISHERS	\$ 126.50	\$ 110.00	\$ 106.50	\$ 110.00	\$ -	\$ 110.00	\$ 110.00	\$ -
54101	52386	Other Services - Contract EXERCISE PROGRAM	\$ 8,235.00	\$ 9,591.36	\$ 8,914.00	\$ 9,591.36	\$ 3,807.00	\$ 9,591.00	\$ 9,000.00	\$ (591.00)
54101	54411	Supplies - Gasoline ESTIMATED 1500 GALLONS PER YR @ \$3.40/GAL	\$ 3,539.95	\$ 5,625.00	\$ 3,287.31	\$ 5,625.00	\$ 1,375.91	\$ 5,100.00	\$ 3,500.00	\$ (1,600.00)
54101	54421	Supplies - Office	\$ 2,184.39	\$ 1,840.00	\$ 3,081.11	\$ 1,840.00	\$ 733.41	\$ 1,840.00	\$ 1,600.00	\$ (240.00)
54101	54433	Bldg Maint	\$ 303.22	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ -
54101	54451	Supplies - Custodial	\$ 876.14	\$ 700.00	\$ 2,427.24	\$ 1,500.00	\$ 485.43	\$ 1,500.00	\$ 1,300.00	\$ (200.00)
54101	54491	Food Service	\$ 788.93	\$ 200.00	\$ 1,027.10	\$ 1,200.00	\$ 717.18	\$ 1,200.00	\$ 900.00	\$ (300.00)
54101	57711	Travel	\$ 261.57	\$ 200.00	\$ 57.47	\$ 200.00	\$ 155.59	\$ 200.00	\$ 200.00	\$ -
TOTAL			\$ 249,931.82	\$ 257,040.37	\$ 258,342.21	\$ 266,319.15	\$ 127,545.44	\$ 277,697.31	\$ 280,864.00	\$ 3,166.69

54301 VETERANS SERVICES

YTD 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
54301	51121	Wages - P.T. Veterans' Service COST OF LIVING INCREASE	\$ 6,084.37	\$ 7,026.79	\$ -	\$ 7,237.59	\$ -	\$ -	\$ -	\$ -
54301	51145	Wages - Longevity	\$ 2,550.00	\$ 2,550.00	\$ -	\$ 2,600.00	\$ -	\$ -	\$ -	\$ -
54301	52300	Service - Veterans' Agent SHARED POSITION CONTRACTED THROUGH NORTH ADAMS.	\$ 12,738.36	\$ 12,363.83	\$ 13,102.68	\$ 13,120.51	\$ 8,942.88	\$ 13,514.13	\$ 14,000.00	\$ 485.87
54301	54421	Other Supply - Office	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ (50.00)
54301	57770	Other Exp - Vet Benefits	\$ 50,855.32	\$ 75,000.00	\$ 60,789.63	\$ 75,000.00	\$ 35,153.90	\$ 75,000.00	\$ 71,000.00	\$ (4,000.00)
TOTALS			\$ 72,228.05	\$ 96,940.63	\$ 73,892.31	\$ 98,008.10	\$ 44,096.78	\$ 88,564.13	\$ 85,000.00	\$ (3,564.13)

69201 VETERANS GRAVES AND HOLIDAYS

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
69201	54595	Other Supply - Holiday MEMORIAL FLAGS AND FLAG HOLDERS	\$ -	\$ 3,200.00	\$ 2,718.92	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -
TOTALS			\$ -	\$ 3,200.00	\$ 2,718.92	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -

61101 LIBRARY
COLA 3.00%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
61101	51111	Wages - Library Director 3.00% COST OF LIVING INCREASE	\$ 79,963.62	\$ 79,963.41	\$ 78,143.45	\$ 82,362.31	\$ 39,463.51	\$ 82,400.00	\$ 84,872.00	\$ 2,472.00
61101	51112	Wages - Children's Librarian 3.00% COST OF LIVING INCREASE	\$ 33,522.84	\$ 33,454.40	\$ 39,975.01	\$ 34,458.03	\$ 19,719.49	\$ 41,174.25	\$ 42,409.00	\$ 1,234.75
61101	51113	Wages - Library Admin Assist 3.00% COST OF LIVING INCREASE	\$ 48,927.06	\$ 48,927.06	\$ 55,536.01	\$ 50,394.87	\$ 29,300.25	\$ 53,225.25	\$ 54,822.00	\$ 1,596.75
61101	51118	Wages - Custodian 3.00% COST OF LIVING INCREASE; POSTION FORMERLY SPLIT WITH TRUSTEES EFFECTIVE FY24 POSITION TO BE 100% FUNDED BY TOWN	\$ 16,371.48	\$ 16,371.75	\$ 47,840.00	\$ 33,725.91	\$ 23,690.03	\$ 49,464.72	\$ 47,764.00	\$ (1,700.72)
61101	51122	Wages - Admin Assist 3.00% COST OF LIVING INCREASE - CHILDREN'S ASST LIBRARIAN @ 37.5 HRS PER WK 3.00% COST OF LIVING INCREASE - REFERENCE LIBRARIAN @ 37.5 HRS PER WK 3.00% COL CIRCULATION/CATALOGER 1 @ 34.0 HRS PER WK, 1 @ 37.5 HRS PER WK	\$ 142,697.26	\$ 143,700.25	\$ 164,867.63	\$ 147,024.10	\$ 77,095.01	\$ 179,242.40	\$ 184,620.00	\$ 5,377.60
61101	51123	Wages - P.T. Clerical 3.00% COST OF LIVING INCREASES FOR: ADULT CIRCULATION DESK @ 25 HRS PER WK 2 PT CIRCULATION @ 20 HRS PER WK THE ABOVE ALSO INCLUDES A PT SUB 14.0 HRS PER WK AVG TOTAL FY25 INCLUDES 2 PT LIB CLERKS @ 12.0 HRS PER WK	\$ 70,327.27	\$ 67,750.81	\$ 98,122.26	\$ 70,932.17	\$ 51,355.07	\$ 109,037.45	\$ 133,959.00	\$ 24,921.55
61101	51131	Wages - Overtime SNOW SHOVELING, FLOOR WAXING, RUG CLEANING	\$ 1,057.50	\$ 2,000.00	\$ 1,230.75	\$ 2,000.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
61101	51132	Wages - Wage Adjustments per Compensation Study UPDATE WAGE SCHEDULE FOR POSITIONS FY24		\$ -	\$ -	\$ 50,000.00	\$ -			\$ -
61101	51145	Wages - Longevity 2 @ 6 YRS \$300 = \$600 1 @ 10 YRS \$500 1 @ 11 YRS \$550 1 @ 26 YRS \$1300	\$ 3,250.00	\$ 3,250.00	\$ 3,950.00	\$ 3,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ -
61101	51193	Benefits - Training	\$ 71.10	\$ -	\$ -					\$ -
61101	52211	Utilities - Electricity	\$ 4,359.34	\$ 6,000.00	\$ 5,658.52	\$ 6,000.00	\$ 2,064.00	\$ 5,500.00	\$ 5,500.00	\$ -
61101	52214	Utilities - Natural Gas	\$ 11,903.75	\$ 10,000.00	\$ 13,022.04	\$ 12,000.00	\$ 2,739.11	\$ 12,000.00	\$ 12,000.00	\$ -

61101 LIBRARY

COLA 3.00%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
61101	52231	Utilities - Water & Sewer	\$ 728.44	\$ 500.00	\$ 912.50	\$ 500.00	\$ 407.59	\$ 500.00	\$ 1,000.00	\$ 500.00
61101	52241	Maint - Bldgs and Grounds	\$ 4,963.25	\$ 2,000.00	\$ 3,292.73	\$ 2,000.00	\$ 1,466.00	\$ 5,000.00	\$ 5,000.00	\$ -
61101	52243	Maint - Office Equip MONTHLY SERVICE CONTRACT FOR TWO COPIERS INCREASED	\$ 1,924.71	\$ 1,775.00	\$ 2,171.30	\$ 2,000.00	\$ 469.94	\$ 2,000.00	\$ 2,000.00	\$ -
61101	52249	Data Processing Equip CWMARS - TOWN PAYS PARTIAL FUNDING TOWARD A \$20,000 ANNUAL CONTRACT	\$ 2,048.10	\$ 3,000.00	\$ 1,435.15	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,000.00	\$ (1,000.00)
61101	52341	Communication - Telephone	\$ 4,085.69	\$ 3,720.00	\$ 5,153.74	\$ 4,100.00	\$ 380.87	\$ 4,000.00	\$ 4,000.00	\$ -
61101	52342	Postage	\$ 235.37	\$ 150.00	\$ 228.60	\$ 150.00	\$ 75.24	\$ 250.00	\$ 250.00	\$ -
61101	52343	Communication - Printing MAILING CARDS ONLINE APPLICATION	\$ 385.00	\$ -	\$ 279.10		\$ 240.00	\$ -		\$ -
61101	52347	Communication - Internet DOMAIN FEE	\$ -	\$ 75.00	\$ -	\$ -	\$ 1,462.92	\$ -		
61101	52383	Other Services - Inspectn FIRE EXTINGUISHERS AND SMOKE ALARMS	\$ 322.65	\$ 400.00	\$ 138.75	\$ 400.00	\$ 443.00	\$ 400.00	\$ 400.00	\$ -
61101	52385	Other Services - Pest Ctl MONTHLY SERVICE FOR RODENT AND INSECT CONTROL INCREASED	\$ 1,140.00	\$ 900.00	\$ 1,410.00	\$ 1,000.00	\$ 1,325.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00
61101	52386	Other Services - Contract	\$ -	\$ 235.00	\$ -	\$ 235.00	\$ 2,225.00	\$ -	\$ 3,700.00	\$ 3,700.00
61101	54421	Supplies - Office	\$ 3,523.46	\$ 2,000.00	\$ 5,696.51	\$ 3,000.00	\$ 3,876.02	\$ 3,000.00	\$ 3,340.00	\$ 340.00
61101	54433	Building Maintenance	\$ 2,442.17	\$ 1,600.00	\$ 6,461.77	\$ 2,500.00	\$ 1,337.47	\$ 2,500.00	\$ 3,000.00	\$ 500.00
61101	54451	Supplies - Custodial ICE MELT, BUILDING SUPPLIES, POWER EQUIPMENT ETC.	\$ 4,145.73	\$ 1,650.00	\$ 4,677.53	\$ 2,500.00	\$ 2,628.42	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
61101	54581	Lib Supplies - Books	\$ 53,978.44	\$ 59,592.00	\$ 60,588.41	\$ 59,592.00	\$ 23,278.28	\$ 60,000.00	\$ 60,000.00	\$ -
61101	54582	Lib Supplies - Media	\$ 14,144.56	\$ 24,225.65	\$ 13,481.10	\$ 24,225.65	\$ 8,129.84	\$ 20,000.00	\$ 17,000.00	\$ (3,000.00)
61101	54583	Lib Supplies - Operational	\$ 6,522.21	\$ 2,500.00	\$ 2,993.07	\$ 3,500.00	\$ 2,491.92	\$ 3,500.00	\$ 3,000.00	\$ (500.00)
61101	54584	Supplies - Subscriptions	\$ 7,020.26	\$ 4,070.27	\$ 10,831.01	\$ 4,070.27	\$ 6,301.63	\$ 8,000.00	\$ 8,000.00	\$ -

61101 LIBRARY

COLA 3.00%

As of 12/31/24

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
61101	54586	Software	\$ 5,902.48	\$ 2,200.00	\$ 1,391.98	\$ 2,200.00	\$ 2,686.15	\$ 2,500.00	\$ 2,500.00	\$ -
61101	54593	Recreation Supplies	\$ 279.07	\$ -	\$ 678.04		\$ 246.95	\$ -	\$ -	
61101	57730	Other Charges - Dues AM LIB ASSC, MA LIB ASSC, NE LIB ASSC	\$ 871.00	\$ 850.00	\$ 964.00	\$ 600.00	\$ 380.00	\$ 600.00	\$ 1,000.00	\$ 400.00
61101	58851	Addtl Equip - Office PUBLIC COMPUTER REPLACEMENT	\$ 1,891.06	\$ -	\$ 984.83	\$ 2,000.00	\$ 231.26	\$ 2,000.00	\$ -	\$ (2,000.00)
TOTAL			\$ 529,004.87	\$ 522,860.59	\$ 632,115.79	\$ 610,420.31	\$ 308,459.97	\$ 657,244.07	\$ 692,086.00	\$ 34,841.93

43101 TRANSFER STATION

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
43101	51116	Wages - Laborers 3.00% COL INCREASE	\$ 46,845.31	\$ 46,845.24	\$ 47,545.88	\$ 48,065.73	\$ 23,801.97	\$ 49,698.28	\$ 51,189.00	\$ 1,490.72
43101	51131	Wages - Overtime	\$ 3,371.41	\$ 1,174.20	\$ 3,411.83	\$ 1,209.43	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
43101	51144	Wages - Holiday Pay 11 PAID HOLIDAYS & 1 FRIDAY HOLIDAYS (DOUBLE) ADDT'L PAID TIME	\$ 2,317.59	\$ 2,512.77	\$ 2,027.80	\$ 2,588.15	\$ 952.09	\$ 2,475.40	\$ 2,550.00	\$ 74.60
43101	51145	Wages - Longevity 1 @ 13 YRS	\$ 660.00	\$ 600.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ -
43101	51174	Benefits - Health Insur	\$ 6,656.29	\$ 7,287.60	\$ 9,333.46	\$ 7,360.48	\$ 10,136.50	\$ 7,936.05	\$ 9,178.00	\$ 1,241.95
43101	CBA Pending	3%							\$ 1,350.00	\$ 1,350.00
43101	51192	Benefits - Uniform Allow BOOT, GLOVE AND LICENSE	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ -
43101	52211	Utilities - Electricity	\$ 443.03	\$ 700.00	\$ 369.86	\$ 700.00	\$ 3,225.53	\$ 700.00	\$ 700.00	\$ -
43101	52231	Utilities - Water & Sewer	\$ 91.14	\$ 128.00	\$ 128.85	\$ 128.00	\$ 96.19	\$ 128.00	\$ 128.00	\$ -
43101	52241	Buildings & Grounds	\$ 893.39	\$ -						
43101	52290	Service - Demo Disposal Demolition Disposal - 2 pulls per month @ \$422/pull PLUS Avg 11 tons per month at \$110/ton	\$ 26,246.62	\$ 25,000.00	\$ 17,762.22	\$ 25,000.00	\$ 7,461.38	\$ 25,000.00	\$ 26,000.00	\$ 1,000.00
43101	52291	Service - Garbage Removal	\$ 1,589.80						\$ 1,600.00	\$ 1,600.00
43101	52292	Service - Paper Disposal Paper Disposal - \$422/haul PLUS \$60 per ton Avg 2 pulls per month, and 13.82 tons per month Anticipate savings from packer	\$ 36,455.33	\$ 36,000.00	\$ 26,750.73	\$ 36,000.00	\$ 753.72	\$ 36,000.00	\$ 20,000.00	\$ (16,000.00)
43101	52293	Service - Electronic Disposal TVS AND MONITORS	\$ 1,750.00	\$ 3,225.00	\$ 1,250.00	\$ 3,225.00	\$ 1,250.00	\$ 3,225.00	\$ 3,225.00	\$ -
43101	52296	Service - Metal Disposal	\$ 21.00	\$ -	\$ -					
43101	52297	Service - Refuse Disposal Avg 30 tons per month and 5 hauls per month \$422/haul PLUS \$115/ton	\$ 41,150.97	\$ 60,000.00	\$ 51,732.14	\$ 60,000.00	\$ 17,443.06	\$ 60,000.00	\$ 60,000.00	\$ -
43101	52299	Service - Glass Disposal Avg 5 pulls per month and 8 tons per month	\$ 33,469.34	\$ 35,580.00	\$ 31,676.87	\$ 35,580.00	\$ 9,904.36	\$ 37,000.00	\$ 37,000.00	\$ -

		<i>\$422/haul PLUS \$171/ton</i>									
43101	52341	Communication - Telephone <i>Average \$16 per month</i>	\$ 156.30	\$ 192.00	\$ 159.84	\$ 192.00	\$ 84.13	\$ 192.00	\$ 192.00	\$ 192.00	\$ -
43101	52343	Communication - Printing	\$ 503.00		\$ 789.00						
43101	52383	Other Services - Inspectn ANNUAL FIRE EXTINGUISHER INSPECTION	\$ 186.75	\$ 200.00	\$ 202.25	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
43101	52384	Other Services - Laundry UNIFORM RENTAL AND CLEANING FOR ATTENDANT	\$ 229.10	\$ 250.00	\$ 239.93	\$ 250.00	\$ 106.05	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
43101	52386	Contract Services		\$ -	\$ 967.04		\$ 532.00				
43101	54433	Supplies - Building Maint	\$ 42.58	\$ -	\$ -		\$ 174.58		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
43101	54542	DPW Supplies - Operating BAGS, STICKERS, LF SLIPS, TEMP PASSES	\$ 4,870.45	\$ 5,000.00	\$ 2,914.61	\$ 5,000.00	\$ 705.25	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
43101	54545	DPW Supplies - Chemicals DEODORIZERS AND DISINFECTANTS	\$ -	\$ 500.00	\$ 52.18	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
43101	54578	Public Safety Equipment / Access <i>Created to track OSHA required purchases</i>	\$ 49.40	\$ 300.00	\$ 328.86	\$ 300.00	\$ 230.80	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
43101	54594	Other Supply - Medical FIRST AID KIT MAINTENANCE	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
43101	56695	Assessment - Reg Waste NORTHERN BERKSHIRE SOLID WASTE ASSESSMENT FY25 Prelim budget number	\$ 25,373.50	\$ 25,373.50	\$ 26,027.27	\$ 26,004.00	\$ 28,865.18	\$ 28,865.00	\$ 29,731.00	\$ 29,731.00	\$ 866.00
TOTALS			\$ 234,022.30	\$ 251,618.31	\$ 224,980.62	\$ 253,712.79	\$ 107,032.79	\$ 261,879.73	\$ 258,503.00	\$ 258,503.00	\$ (3,376.73)

99970 TRANSFER STATION

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
99970	59999	Transfer to Reserve		\$1,218.69						\$ -
99970	59968	Transfer to Trust Fund OPEB Liability	\$ 200.00	\$ 200.00		\$ 600.00		\$ 235.00	\$ 235.00	\$ -
GRAND TOTALS			\$ 234,222.30	\$ 253,037.00	\$ 224,980.62	\$ 254,312.79		\$ 262,114.73	\$ 258,738.00	\$ 3,376.73

**Town of Williamstown
Transfer Station Rate Analysis**

	FY24 BUDGET	FY25 BUDGET	FY26 PROPOSED	AMOUNT CHANGE
Revenue				
Stickers	\$99,600.00	\$113,820.00	\$113,820.00	\$0.00
Bags/Tags	\$68,000.00	\$60,360.00	\$60,360.00	\$0.00
Disposal/Sale	\$36,225.00	\$36,225.00	\$36,225.00	\$0.00
Use of Reserve	\$30,487.79	\$31,709.73	\$31,709.73	\$0.00
Public Trash - (transfer from Genl Fund)	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
TOTAL REVENUE	\$254,312.79	\$262,114.73	\$262,114.73	\$0.00
Expense				
Wages & Benefits	\$60,533.79	\$64,419.73	\$68,577.00	\$4,157.27
Utilities	\$828.00	\$828.00	\$828.00	\$0.00
Services	\$642.00	\$642.00	\$5,642.00	\$5,000.00
Supplies	\$5,900.00	\$5,900.00	\$5,900.00	\$0.00
SW District	\$26,004.00	\$28,865.00	\$29,731.00	\$866.00
Disposal Costs	\$159,805.00	\$161,225.00	\$147,825.00	-\$13,400.00
Total Operating Expenses	\$253,712.79	\$261,879.73	\$258,503.00	-\$3,376.73
Transfer to Reserve				\$0.00
Transfer to OPEB Trust	\$600.00	\$235.00	\$235.00	\$0.00
TOTAL EXPENSE	\$254,312.79	\$262,114.73	\$258,738.00	-\$3,376.73

Free Cash 7/1/23
Certified Free Cash 7/1/22
Certified Free Cash 7/1/21

TYPE	CURRENT RATE	PROPOSED RATE	EST USAGE	REVENUE
Primary	\$120.00	\$120.00	870	\$104,400.00
Secondary	\$20.00	\$20.00	273	\$5,460.00
Temporary	\$20.00	\$20.00	198	\$3,960.00
Large				\$0.00
Small				\$0.00
Tags	\$2.00	\$2.00	30,180	\$60,360.00
Disposal/Sale				\$36,225.00
TOTAL TRANSFER STATION REVENUE				\$210,405.00
Use of Reserve				\$31,709.73
PUBLIC TRASH GENERAL FUND TRANSFER				\$20,000.00
				\$262,114.73
FUNDING				
Operations:				
ATM Article		\$241,879.73		
ATM Article OPEB		\$235.00		
		\$242,114.73		
Subsidy from General Fund (taxation):				
ATM Article		\$20,000.00		
Total Funding		\$262,114.73		

45101 WATER

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
45101	51111	Wages - Water Dept. Superintendent SALARY SPLIT 50% WATER, 50% SEWER	\$ 42,825.24	\$ 42,500.00	\$ 44,100.17	\$ 43,775.00	\$ 23,684.76	\$ 48,775.00	\$ 50,238.00	\$ 1,463.00
45101	51112	Wages - W/S Admin Assistant SALARY SPLIT 60% DPW DIRECTOR, 20%	\$ 11,330.05	\$ 11,330.00	\$ 11,705.73	\$ 11,669.90	\$ 6,188.50	\$12,921.56	\$ 13,309.00	\$ 387.44
45101	51114	Wages - Foremen SALARY SPLIT 50/50 WATER & SEWER, 3% COLA	\$ 34,197.69	\$ 36,200.38	\$ 35,080.40	\$ 34,888.76	\$ 17,535.64	\$ 35,935.47	\$ 37,014.00	\$ 1,078.53
45101	51116	Wages - Laborers 3.0% COST OF LIVING INCREASE PER UNION CONTRACT	\$ 117,590.89	\$ 178,444.41	\$ 139,640.21	\$ 172,481.43	\$ 30,322.27	\$ 164,646.11	\$ 169,585.00	\$ 4,938.89
45101	51123	Wages - P.T. Clerical 3.0% COST OF LIVING INCREASE	\$ -	\$ 13,016.60	\$ -	\$ 13,016.00	\$ 2,200.00	\$ 13,809.31	\$ 14,224.00	\$ 414.69
45101	51131	Wages - Overtime Weekend Well Monitoring and OT as needed	\$ 16,540.43	\$ 30,000.00	\$ 17,120.76	\$ 30,000.00	\$ 6,880.72	\$ 30,000.00	\$ 30,000.00	\$ -
45101	51145	Wages - Longevity NON-UNION: 2 @ 21 YRS = \$525 * 2 (50/50 SPLIT WATER/SEWER)	\$ 1,790.00	\$ 1,790.00	\$ 1,840.00	\$ 1,840.00	\$ 1,050.00	\$ 1,050.00	\$ 1,150.00	\$ 100.00
45101	51171	Benefits - Work Comp Ins	\$ 5,717.11	\$ 5,773.90	\$ 4,235.00	\$ 5,920.00	\$ -	\$ 6,216.00	\$ -	\$ (6,216.00)
45101	51174	Benefits - Health Insur	\$ 33,847.22	\$ 66,079.80	\$ 26,338.77	\$ 66,740.60	\$ 13,862.67	\$ 58,104.85	\$ 58,105.00	\$ 0.15
45101	51177	Benefits - Uninsured Medical DOT PHYSICALS	\$ 298.78	\$ 280.00	\$ 301.32	\$ 280.00	\$ -	\$ 300.00	\$ 300.00	\$ -
45101	51191	Benefits - License Reimb LICENSE REIMBURSEMENT PER UNION CONTRACT	\$ 482.41	\$ 920.00	\$ 579.42	\$ 920.00	\$ 281.53	\$ 920.00	\$ 920.00	\$ -
45101	51192	Benefits - Uniform Allow BOOT & GLOVE ALLOWANCE PER UNION CONTRACT	\$ 2,600.00	\$ 1,950.00	\$ 3,250.00	\$ 1,950.00	\$ 781.77	\$ 2,200.00	\$ 2,200.00	\$ -
45101	51193	Benefits - Training RECERTIFICATION & CONTINUING EDUCATION \$3200 MUNIS TRAINING - PACE PROGRAM W/S SPLIT COST WITH GENERAL FUND	\$ 3,234.92	\$ 4,871.00	\$ 1,784.00	\$ 4,871.00	\$ 964.05	\$ 4,871.00	\$ 4,871.00	\$ -
45101	52211	Utilities - Electricity	\$ 38,736.65	\$ 70,000.00	\$ 32,302.16	\$ 70,000.00	\$ 20,803.81	\$ 58,000.00	\$ 58,000.00	\$ -
45101	52212	Utilities - Bottled Gas	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
45101	52241	Maint - Bldgs and Grounds	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
45101	52242	Maint - Vehicles	\$ 2,266.17	\$ 4,000.00	\$ 887.20	\$ 4,000.00	\$ 4,555.13	\$ 5,000.00	\$ 5,000.00	\$ -

45101	52243	Maint - Office Equip MAINTENANCE CONTRACT KONICA & MISC REPAIRS	\$ 279.55	\$ 350.00	\$ 329.35	\$ 350.00	\$ 136.66	\$ 350.00	\$ 350.00	\$ -
45101	52245	Maint - Pub Works Equip	\$ -	\$ 10,000.00	\$ 339.40	\$ 10,000.00	\$ 3,285.00	\$ 10,000.00	\$ 10,000.00	\$ -
45101	52247	Maint - Communication Eqp	\$ -	\$ 1,000.00	\$ 330.61	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
44101	52249	Maint - Data Processing Equip UB CIS MUNIS ANNUAL APPLICATION CHARGE, USER CHARGES, PERMITTING	\$ 3,788.45	\$ 4,431.84	\$ 2,033.56	\$ 4,432.00	\$ 8,385.09	\$ 4,432.00	\$ 17,432.00	\$ 13,000.00
45101	52256	Maint - Water Meters TESTING & ANNUAL CERTIFICATION FOR MASTER METERS @ WELLS	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,173.91	\$ -	\$ -	\$ -
45101	52306	Service - Engineer & Arch	\$ -	\$ 5,275.00	\$ -	\$ 5,275.00	\$ (14,857.16)	\$ 5,275.00	\$ 5,275.00	\$ -
45101	52312	Service - Lab Analysis ANALYSIS OF STATE & FEDERALLY MANDATED SAMPLE, NEW PFOA Testing Requirements	\$ 7,345.00	\$ 12,000.00	\$ 9,517.00	\$ 12,000.00	\$ 7,972.00	\$ 12,000.00	\$ 12,000.00	\$ -
45101	52321	Service - Drug Testing DRUG & ALCOHOL TESTING	\$ 215.00	\$ 450.00	\$ 50.00	\$ 450.00	\$ 115.00	\$ 450.00	\$ 450.00	\$ -
45101	52341	Communication - Telephone	\$ 726.71	\$ 1,000.00	\$ 1,157.37	\$ 1,000.00	\$ 371.40	\$ 1,000.00	\$ 1,000.00	\$ -
45101	52342	Communication - Postage	\$ 353.86	\$ 80.00	\$ 395.76	\$ 80.00	\$ 78.97	\$ 400.00	\$ 400.00	\$ -
45101	52343	Communication - Printing			\$ 1,525.45					
45101	52344	Communication - Advertise	\$ 785.50	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ 800.00	\$ -
45101	52347	Communication - Network	\$ 583.75	\$ 1,200.00	\$ 626.29	\$ 1,200.00	\$ 620.42	\$ 1,200.00	\$ 1,200.00	\$ -
45101	52383	Other Services - Inspectn THIRD PARTY DAM INSPECTIONS AND PUMP STATION SPRINKLER SYSTEMS	\$ 13,262.90	\$ 20,506.00	\$ 9,421.87	\$ 20,506.00	\$ 741.33	\$ 20,506.00	\$ 20,506.00	\$ -
45101	52384	Other Services - Laundry UNIFORM RENTAL & LAUNDRY SERVICE FOR 3 MEN	\$ 568.21	\$ 858.00	\$ 578.88	\$ 858.00	\$ 186.56	\$ 858.00	\$ 858.00	\$ -
45101	52386	Other Services - Contract W/S BILLING, VARIOUS REPAIRS & PARTS	\$ 9,721.73	\$ 17,500.00	\$ 18,652.67	\$ 17,500.00	\$ 20,444.72	\$ 17,500.00	\$ 17,500.00	\$ -
45101	54411	Supplies - Gasoline 1820 GAL. @ \$3.40 /gal.	\$ 2,733.76	\$ 3,000.00	\$ 4,080.33	\$ 3,075.00	\$ 1,932.81	\$ 6,188.00	\$ 6,188.00	\$ -
45101	54412	Supplies - Diesel Fuel 1300 gallons @ \$4.00	\$ 6,699.25	\$ 8,500.00	\$ 5,258.56	\$ 8,960.00	\$ 7,205.01	\$ 5,200.00	\$ 5,200.00	\$ -
45101	54421	Supplies - Office	\$ 605.97	\$ 1,000.00	\$ 584.59	\$ 1,005.62	\$ 220.22	\$ 1,000.00	\$ 1,000.00	\$ -
45101	54433	Supplies - Building		\$ -	\$ 719.69	\$ 20.38	\$ 6.48			\$ -
45101	54463	Supplies - Loam	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -
45101	54482	Supplies - Tires & Tubes	\$ 212.00	\$ -		\$ -	\$ 668.00	\$ 250.00	\$ 250.00	\$ -

45101	54483	Supplies - Vehicle Parts	\$ 5,519.12	\$ 9,000.00	\$ 4,156.50	\$ 9,000.00	\$ 63.67	\$ 9,000.00	\$ 7,000.00	\$ (2,000.00)
45101	54531	DPW Supplies - Tools	\$ 2,011.90	\$ 2,500.00	\$ 2,153.29	\$ 2,500.00	\$ 42.96	\$ 2,500.00	\$ 2,500.00	\$ -
45101	54532	DPW Supplies - Equip Part	\$ 533.21	\$ -	\$ 2,018.59	\$ 1,000.00	\$ 521.15	\$ 1,000.00	\$ 1,000.00	\$ -
45101	54533	DPW Supplies - Hydrants	\$ 11,467.16	\$ 10,500.00	\$ 9,344.39	\$ 10,500.00	\$ 37.43	\$ 10,500.00	\$ 10,500.00	\$ -
45101	54534	DPW Supplies - Meters	\$ 3,951.62	\$ 10,000.00	\$ 5,391.14	\$ 10,000.00	\$ 2,896.52	\$ 12,000.00	\$ 12,000.00	\$ -
45101	54539	DPW Supplies - Asphalt	\$ 6,031.23	\$ 5,170.00	\$ 5,472.96	\$ 5,200.00	\$ 10,193.58	\$ 5,200.00	\$ 7,200.00	\$ 2,000.00
45101	54540	DPW Supplies - Stone/Grvl	\$ -	\$ 5,000.00	\$ 16,399.16	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
45101	54542	DPW Supplies - Operating BATTERIES, LUMBER, PAINT, NAILS & MISC. ITEMS	\$ 3,081.57	\$ 3,800.00	\$ 1,873.00	\$ 3,800.00	\$ 702.10	\$ 3,800.00	\$ 3,800.00	\$ -
45101	54544	DPW Supplies - Syst Parts DUCTILE IRON PARTS FOR REPAIRS, BRASS, TAPPING GATES & SLEEVES	\$ 21,006.70	\$ 16,000.00	\$ 23,758.81	\$ 16,000.00	\$ 12,027.39	\$ 20,000.00	\$ 20,000.00	\$ -
45101	54545	DPW Supplies - Chemicals AQUA MAG & CHLORINE FOR WATER TREATMENT	\$ 21,804.78	\$ 20,000.00	\$ 19,325.62	\$ 22,000.00	\$ 16,546.42	\$ 22,000.00	\$ 22,000.00	\$ -
45101	54546	DPW Supplies - Oil/Lube	\$ 1,005.39	\$ 400.00	\$ 52.72	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -
45101	54578	Public Safety Equipment / Access NEW OSHA SAFETY EQUIPMENT UPGRADE REQUIREMENTS	\$ 1,279.62	\$ 5,000.00	\$ 1,189.56	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
45101	54585	Supplies-Data Processing	\$ 461.71	\$ -	\$ 230.00	\$ -	\$ 1,575.35	\$ 1,000.00	\$ 1,000.00	\$ -
45101	54594	Other Supply - Medical	\$ 149.59	\$ 200.00	\$ 138.31	\$ 200.00	\$ 151.67	\$ 200.00	\$ 200.00	\$ -
45101	56692	Assessment - Pownal Tax	\$ 1,425.15	\$ 1,500.00	\$ 1,470.00	\$ 1,500.00	\$ 1,450.66	\$ 1,500.00	\$ 1,500.00	\$ -
45101	56699	Assessment - Pumping ASSESSMENT FROM DEP BILLED ANNUALLY	\$ 2,315.89	\$ 2,500.00	\$ 2,307.49	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
45101	57711	Travel	\$ 919.10	\$ -	\$ 23.55	\$ -	\$ 291.84	\$ 250.00	\$ 250.00	\$ -
45101	57730	Other Charges - Dues MA RURAL WATERWORKS, AM WATERWORKS; WESTERN MA WATER WORKS AM WATERWORKS STANDARDS & REVISIONS SUBSCRIPTION	\$ 2,433.00	\$ 3,000.00	\$ 950.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
45101	57741	Insurance - Property ALL INSURANCE THROUGH MIIA, 10% EST FOR FY23	\$ 4,490.93	\$ 4,907.10	\$ 4,817.00	\$ 4,907.00	\$ -	\$ 5,152.35	\$ 5,358.00	\$ 205.65
45101	57742	Insurance - Liability	\$ 6,898.45	\$ 8,573.40	\$ 7,168.46	\$ 8,573.00	\$ -	\$ 9,001.65	\$ 9,362.00	\$ 360.35
45101	57745	Insurance - Vehicle	\$ 1,350.77	\$ 1,970.10	\$ 1,336.00	\$ 1,970.00	\$ -	\$ 2,080.32	\$ 2,164.00	\$ 83.68
45101	58872	Replace Equip - Pub Works	\$ -	\$ 1,531.00	\$ -	\$ 1,531.00	\$ -	\$ 750.00	\$ 750.00	\$ -

TOTALS	\$ 458,676.09	\$ 673,058.52	\$ 484,343.07	\$ 670,845.68	\$ 217,498.01	\$ 656,392.63	\$ 672,209.00	\$ 15,816.37
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45130 WATER CAPITAL PROJECTS

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
45130	58843	Equipment - Replace SCADA system C22SC								
45130	58872	Equipment - Chlorine Analyzers C22CA								
45130	58843	Cleaning Wells 1A, 3	\$ 105,000.00	\$ 105,000.00						
45130	58843	Rattlesnake Reservoir Mech Rehab	\$ 40,000.00	\$ 40,000.00						
45130	58874	4x4 Utility Body (50% W/S)	\$ 58,000.00	\$ 58,000.00						
45130	58843	Well #2 Upgrade	\$ 2,500,000.00	\$ 2,500,000.00						
45130	58874	4x4 3/4 Ton Utility Truck (50% W/S)				\$ 50,000.00				
45130	58843	Sherman Reservoir Mech Rehab				\$ 40,000.00				
45130	58843	Sherman Reservoir Emer Action Plan				\$ 20,000.00				
45130	58843	Replace Vac/Jet Truck					\$ 151,104.75	\$ 175,000.00		
45130	58843	MA DEP Mandated Svc Line Inventory			\$ 23,824.00	\$ 150,000.00				
45130	58843	Repave Water Main Break Route 7					\$ -	\$ 110,000.00		
TOTALS			\$ 2,703,000.00	\$ 2,703,000.00	\$ 23,824.00	\$ 260,000.00		\$ 285,000.00	\$ -	\$ (285,000.00)

71161 DEBT SERVICE - WATER

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
71161	59925	Debt - short term	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -
TOTALS				\$ 25,000.00	\$ -	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ -

99961 WATER TRANSFERS

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 PROPOSED	2026 PROPOSED	CHANGE
99961	59961	Transfer to General Fund	\$ 117,081.00	\$ 117,081.00	\$ 117,081.00	\$ 117,081.00	\$ -	\$ 117,081.00	\$ 117,081.00	\$ -
99961	59968	Transfer to Trust Fund OPEB Liability	\$ 2,400.00	\$ 2,400.00	\$ 2,250.00	\$ 2,250.00	\$ -	\$ 1,070.00	\$ 1,070.00	\$ -
99961	59999	Transfer to Reserve								
TOTALS			\$ 119,481.00	\$ 119,481.00	\$ 119,331.00	\$ 119,331.00		\$ 118,151.00	\$ 118,151.00	\$ -

GRAND TOTAL WATER	\$ 3,281,157.09	\$ 3,520,539.52	\$ 627,498.07	\$ 1,075,176.68	\$ 217,498.01	\$ 1,084,543.63	\$ 815,360.00	\$ (269,183.63)
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44101 SEWER

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
44101	51111	Wages - Sewer Dept. Superintendent 3.00% COLA SALARY SPLIT 50% WATER, 50% SEWER	\$ 42,824.72	\$ 42,500.00	\$ 44,099.68	\$ 43,775.00	\$ 23,684.50	\$ 48,775.00	\$ 50,238.00	\$ 1,463.00
44101	51112	Wages - W/S Admin Assistant 3.00% SALARY SPLIT 60% DPW DIRECTOR, 20% WATER, 20% SEWER, 3% COLA + STEP	\$ 11,330.05	\$ 11,330.00	\$ 11,705.73	\$ 11,669.90	\$ 6,188.50	\$ 12,921.69	\$ 13,309.00	\$ 387.31
44101	51114	Wages - Foremen 3.00% COLA, SALARY SPLIT 50/50 WATER & SEWER	\$ 34,197.52	\$ 36,200.38	\$ 35,080.01	\$ 34,888.76	\$ 17,535.38	\$ 35,935.47	\$ 37,014.00	\$ 1,078.53
44101	51116	Wages - Laborers COST OF LIVING INCREASE PER UNION CONTRACT	\$ 118,176.43	\$ 118,219.60	\$ 117,422.81	\$ 128,989.69	\$ 51,531.15	\$ 133,361.81	\$ 137,363.00	\$ 4,001.19
44101	51123	Wages - P.T. Clerical 3% COST OF LIVING INCREASE	\$ -	\$ 13,016.60		\$ 13,407.09	\$ 2,200.00	\$ 13,809.31	\$ 14,224.00	\$ 414.69
44101	51131	Wages - Overtime	\$ 16,791.31	\$ 13,000.00	\$ 23,731.30	\$ 13,390.00	\$ 12,659.69	\$ 13,791.70	\$ 14,205.00	\$ 413.30
44101	51145	Wages - Longevity UNION: 1 @ 5 YRS = \$300 1 @ 6 YRS = \$375 NON-UNION: 2 @ 20 YRS = \$525 * 2 (50/50 SPLIT WATER/SEWER)	\$ 950.00	\$ 950.00	\$ 1,300.00	\$ 1,300.00	\$ 1,425.00	\$ 1,725.00	\$ 825.00	\$ (900.00)
44101	51171	Benefits - Work Comp Ins	\$ 3,266.78	\$ 3,784.00	\$ 3,878.00	\$ 3,784.00	\$ -	\$ 3,973.20	\$ 4,132.00	\$ 158.80
44101	51174	Benefits - Health Insur	\$ 24,631.18	\$ 34,198.20	\$ 25,773.12	\$ 34,540.18	\$ 17,480.80	\$ 36,979.84	\$ 40,322.00	\$ 3,342.16
44101	51177	Benefits - Uninsured Medical CDL PHYSICALS - 2 @ \$80, 1 @ \$40 (Foreman)	\$ 123.77	\$ 200.00	\$ 301.33	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -
44101	51191	Benefits - License Reimb LICENSE RENEWAL REIMBURSEMENT PER UNION CONTRACT (Hoisting, CDL)	\$ 60.00	\$ 545.00	\$ -	\$ 545.00	\$ -	\$ 545.00	\$ 545.00	\$ -
44101	51192	Benefits - Uniform Allow BOOT & GLOVE ALLOWANCE PER UNION CONTRACT	\$ 1,540.08	\$ 1,300.00	\$ 1,950.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 3,250.00	\$ 1,950.00
44101	51193	Benefits - Training SEWER TRAINING \$800 UB CIS MUNIS ANNUAL APPLICATION & PACE PROGRAM	\$ 581.93	\$ 2,471.00	\$ -	\$ 2,471.00	\$ 65.00	\$ 2,471.00	\$ 2,471.00	\$ -
44101	52211	Utilities - Electricity	\$ 2,166.39	\$ 3,000.00	\$ 1,808.71	\$ 3,000.00	\$ 4,780.61	\$ 3,250.00	\$ 3,250.00	\$ -
44101	52241	Maint - Bldgs and Grounds	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
44101	52242	Maint - Vehicles MAINTENANCE OF SEWER EQUIPMENT	\$ 4,827.48	\$ 4,000.00	\$ 3,215.39	\$ 4,000.00	\$ 393.00	\$ 4,000.00	\$ 4,000.00	\$ -

44101	52243	Maint - Office Equip	\$ 279.57	\$ 400.00	\$ 329.38	\$ 400.00	\$ 136.67	\$ 400.00	\$ 400.00	\$ -
44101	52245	Maint - Pub Works Equip	\$ 23.75	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
44101	52248	Maint - Sewer Lines	\$ 4,937.32	\$ 4,000.00	\$ 46.50	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
44101	52249	Maint - Data Processing Equip UB CIS MUNIS ANNUAL APPLICATION CHARGE, USER CHARGES, PERMITTING	\$ 3,788.45	\$ 3,431.84	\$ 2,033.56	\$ 3,603.43	\$ 6,384.09	\$ 3,603.43	\$ 16,600.00	\$ 12,996.57
44101	52276	Rent - Right of Way RIGHT- OF-WAY ACCESS PD TO RR FOR SIMONDS RD. PUMP STATION	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
44101	52306	Service - Engineer & Arch	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
44101	52321	Service - Drug Testing	\$ 115.00	\$ 210.00	\$ 50.00	\$ 210.00	\$ 150.00	\$ 210.00	\$ 210.00	\$ -
44101	52341	Communication - Telephone	\$ 1,107.71	\$ 1,600.00	\$ 1,108.54	\$ 1,600.00	\$ 463.23	\$ 1,600.00	\$ 1,600.00	\$ -
44101	52342	Communication - Postage MAIL MISC REPORTS TO DEP & USEPA	\$ 213.75	\$ 75.00	\$ 309.04	\$ 75.00	\$ -	\$ 75.00	\$ 300.00	\$ 225.00
44101	52344	Communication - Advertising	\$ 424.25	\$ -	\$ 742.51	\$ -	\$ -	\$ -	\$ -	\$ -
44101	52347	Communication - Network	\$ 816.16	\$ -	\$ -	\$ -	\$ (55.79)	\$ 500.00	\$ 500.00	\$ -
44101	52384	Other Services - Laundry UNIFORM RENTAL AND LAUNDRY SERVICE FOR 4 MEN	\$ 568.21	\$ 900.00	\$ 581.68	\$ 900.00	\$ 208.17	\$ 900.00	\$ 900.00	\$ -
44101	52386	Other Services - Contract W/S BILLING, MASTER METER MAINTENANCE CONTRACT ANDRUS POWER MAINTENANCE CONTRACT (Simonds Rd. pump) POLICE DETAILS	\$ 2,541.47	\$ 10,000.00	\$ 2,791.01	\$ 10,000.00	\$ 1,510.90	\$ 10,000.00	\$ 10,000.00	\$ -
44101	54411	Supplies - Gasoline 1700 GAL. @ \$3.40 PER GAL.	\$ 2,328.76	\$ 2,625.00	\$ 3,475.82	\$ 2,625.00	\$ 1,646.50	\$ 5,780.00	\$ 5,780.00	\$ -
44101	54412	Supplies - Diesel Fuel 1300 GAL. @ \$4.00/gal.	\$ 6,699.25	\$ 8,500.00	\$ 5,258.56	\$ 8,960.00	\$ 1,806.95	\$ 5,200.00	\$ 5,200.00	\$ -
44101	54421	Supplies - Office	\$ 551.73	\$ 1,000.00	\$ 404.19	\$ 1,000.00	\$ 175.99	\$ 1,000.00	\$ 1,000.00	\$ -
44101	54463	Supplies - Loam	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -
44101	54482	Supplies - Tires & Tubes	\$ 1,184.00	\$ -	\$ 1,325.32	\$ -	\$ 668.00	\$ -	\$ -	\$ -
44101	54483	Supplies - Vehicle Parts	\$ 6,155.62	\$ 9,500.00	\$ 4,481.98	\$ 9,500.00	\$ 58.68	\$ 9,500.00	\$ 8,000.00	\$ (1,500.00)
44101	54531	DPW Supplies - Tools	\$ 1,083.53	\$ 1,500.00	\$ 38.69	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
44101	54532	DPW Supplies - Equip	\$ 246.35	\$ -	\$ 183.91	\$ -	\$ -	\$ 5,000.00	\$ 1,500.00	\$ (3,500.00)
44101	54534	DPW Supplies - Meters	\$ 7,243.88	\$ 10,000.00	\$ 5,660.14	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -

44101	54539	DPW Supplies - Asphalt ROAD REPAIR AFTER SEWER LINE REPAIR	\$ 22.44	\$ 3,975.00	\$ 3,028.55	\$ 3,975.00	\$ 1,071.56	\$ 3,975.00	\$ 3,975.00	\$ -
44101	54540	DPW Supplies - Stone/Grvl	\$ 714.00	\$ 1,008.00	\$ -	\$ 1,008.00	\$ -	\$ 6,000.00	\$ 3,500.00	\$ (2,500.00)
44101	54542	DPW Supplies - Operating	\$ 1,939.15	\$ 3,000.00	\$ 1,909.28	\$ 3,000.00	\$ 7.72	\$ 3,000.00	\$ 3,000.00	\$ -
44101	54544	DPW Supplies - Syst Parts	\$ 2,011.20	\$ 4,920.00	\$ 3,302.92	\$ 4,920.00	\$ 223.27	\$ 4,920.00	\$ 4,920.00	\$ -
44101	54545	DPW Supplies - Chemicals	\$ 8,093.36	\$ 8,000.00	\$ 4,909.65	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -
44101	54546	DPW Supplies - Oil/Lube	\$ 956.86	\$ 300.00	\$ 50.61	\$ 300.00	\$ -	\$ 450.00	\$ 450.00	\$ -
44101	54548	DPW Supplies - Sewer Line PARTS FOR PUMP STATIONS, MANHOLES & RING COVERS	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -
44101	54549	DPW Supplies - Concrete	\$ 839.03	\$ 1,080.00	\$ 1,516.24	\$ 1,080.00	\$ 2,914.74	\$ 1,080.00	\$ 2,500.00	\$ 1,420.00
45101	54578	Public Safety Equipment / Access NEW OSHA SAFETY EQUIPMENT UPGRADE REQUIREMENTS	\$ 1,994.39	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 434.36	\$ 2,000.00	\$ 2,000.00	\$ -
44101	54585	Supplies-Data Processing	\$ 220.00	\$ -	\$ 230.00	\$ -	\$ -	\$ -	\$ -	\$ -
44101	54594	Other Supply - Medical	\$ 149.54	\$ -	\$ 138.31	\$ 151.67	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
44101	57711	Travel	\$ 919.10	\$ 300.00	\$ 15.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -
44101	57741	Insurance - Property ALL INSURANCE THROUGH MIIA, 10% EST FOR FY23	\$ 1,883.33	\$ 1,173.70	\$ 1,906.00	\$ 1,407.00	\$ -	\$ 1,477.35	\$ 1,436.00	\$ (41.35)
44101	57742	Insurance - Liability	\$ 92.19	\$ 110.00	\$ 96.00	\$ 110.00	\$ -	\$ 115.50	\$ 96.00	\$ (19.50)
44101	57745	Insurance - Vehicle	\$ 1,894.19	\$ 2,561.90	\$ 1,935.38	\$ 2,000.00	\$ -	\$ 2,100.00	\$ 2,187.00	\$ 87.00
44101	58872	Replace PW Equip	.	\$ 385.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS			\$ 323,805.18	\$ 384,770.21	\$ 318,624.85	\$ 397,234.05	\$ 157,400.34	\$ 420,375.31	\$ 439,852.00	\$ 19,476.69

44130 SEWER CAPITAL PROJECTS

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
44130	58874	Inflow Infiltration							\$ 300,000.00	\$ 300,000.00
44130	58874	Equip - Mechanical Sewer Rodder C22SR								
44130	58843	Inflow & Infiltration Reduction						\$ 150,000.00		\$ (150,000.00)
44130	58843	Cold Spring Lift Station C22LS								
44130	58874	Replace Tractor Camera	\$ 85,000.00	\$ 85,000.00						
44130	58843	Hoosac Bank Stabilization	\$ 210,000.00	\$ 210,000.00						
44130	58843	Simonds Rd Lift Station	\$ 70,000.00	\$ 70,000.00						
44130	58874	4x4 Utility Body (50% W/S)	\$ 58,000.00	\$ 58,000.00						
44130	58874	Replace Jet /Vac Truck						\$ 175,000.00		\$ (175,000.00)

44130	58874	4x4 3/4 Ton Utility Truck (50% W/S)			\$ -	\$ 50,000.00				
TOTALS			\$ 423,000.00	\$ 423,000.00	\$ -	\$ 50,000.00	\$ -	\$ 325,000.00	\$ 300,000.00	\$ (25,000.00)

44201 HOOSAC WATER QUALITY

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
44201	56693	Assessment HWQ	\$ 838,952.90	\$ 854,110.89	\$ 951,538.95	\$ 940,834.43	\$ 512,422.70	\$ 1,029,848.48	\$ 1,081,341.00	\$ 51,492.52

71160 DEBT SERVICE -SEWER

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
71160	59925	Debt - short term	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -

99960 SEWER TRANSFERS

ORG	OBJ	DESCRIPTION	2023 ACTUAL	2023 BUDGET	2024 ACTUAL	2024 BUDGET	2025 ACTUAL	2025 BUDGET	2026 PROPOSED	CHANGE
99960	59961	Transfer to General Fund	\$ 82,219.00	\$ 82,219.00	\$ 82,218.96	\$ 82,219.00	\$ -	\$ 82,219.00	\$ 82,219.00	\$ -
99960	59968	Transfer to Trust Fund OPEB Liability	\$ 900.00	\$ 900.00	\$ 2,600.00	\$ 2,600.00	\$ -	\$ 658.00	\$ 658.00	\$ -
99960	59999	Transfer to Reserve		\$ -	\$ -	\$ 229,446.95	\$ -			\$ -
TOTALS			\$ 83,119.00	\$ 83,119.00	\$ 84,818.96	\$ 314,265.95	\$ -	\$ 82,877.00	\$ 82,877.00	\$ -

GRAND TOTAL SEWER	\$ 1,668,877.08	\$ 1,770,000.10	\$ 1,379,982.76	\$ 1,727,334.43	\$ 669,823.04	\$ 1,883,100.79	\$ 1,929,070.00	\$ 45,969.21
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Check to rate sheet \$ 1,929,070.00