

**FY26 Town of Williamstown
Application for Support of Non-Profit Organization**

The Town of Williamstown receives occasional requests from non-profit organizations for partial funding in support of programs or projects that provide services for and benefits to town residents. This application form has been developed by the Finance Committee and the Select Board to assist in their evaluations of requests from non-profits seeking this support. The information collected will be used to consider whether or not requests for funding will appear on the warrant for Annual Town Meeting, and if action on these requests will be recommended by the Finance Committee and Select Board.

Projects for purposes addressed by the Community Preservation Act (open space, recreation, affordable housing and historical preservation) should follow procedures established by the Community Preservation Committee and should not use this application form and process.

Applications should be submitted each year to the Town Manager no later than January 29.

The application package must contain each of the following:

_____ Completed application

_____ [A list of the current Board of Directors](#), indicating executive officers

___N/A___ A copy of the most recent independent CPA audit, financial review, or compilation for each non-profit organization participating in the proposal, a financial report signed by the President and Treasurer of the organization showing all revenues, expenses and financial assets

___N/A___ A copy of the most recent Massachusetts Form 3ABC filed and the 990 Tax Form, if such forms are required for the organization

Application

Date: January 22, 2025

Organization Name: Remedy Hall

Address: PO Box 103, Williamstown, MA 01267

Telephone: 413-884-3051

Contact Person: Carrie Greene, board vice chair

Email Address: remedyhallinc@gmail.com

Program or Project Name: Fund Operations

What is the benefit to Williamstown residents of the proposed project?

Our work is very important to our community members who suffer from financial fragility. We have made a huge difference in many lives in our first short year in service. We have supplied through Remedy Hall's main facility and our two satellite lockers a total of 12,542 items in year one. Our second year began on October 1, 2024. The demand for our goods and services has exceeded expectations and we are looking to develop a more sustainable model for growth.

Amount requested: \$40,000

Has the Town of Williamstown funded your organization or program before, **including** payments for services or through the Community Preservation Act?

YES X NO

If yes, please indicate the year and amount awarded (up to the past 3 years).

Year 2024-2025 Amount \$20,000 Purpose: rent, social worker, storage, insurance.

Year Amount Purpose

Year Amount Purpose

On a separate page, briefly describe your program or project including a budget for proposed use of the funds requested. Is this a new program? How will it benefit

Williamstown residents? Include the total number of persons expected to be served by the program or project for which you are requesting funding. How many of those served are Williamstown residents? How do you determine residency of the people you serve? Identify those who will administer the program.

[Please see attached.](#)

What percentage of your total organization budget would be covered by the request? 50% of the new budget, which would include the executive director position.

Would this grant enable your organization to obtain additional funding? YES!

If yes, explain

Three of Remedy Hall's goals for FY26 are as follows:

- 1. To move into a larger venue (or expand in the current venue) so patrons have more privacy during intake, donations can be received in a separate area from where we do our direct work with patrons, we have more storage for furniture, and we can properly display the items we have in stock.**
- 2. To engage in strategic planning and investigate creating paid staff positions.**
- 3. To better harness volunteer capacity in the community.**

Having our operational expenses largely covered by the town will enable us to concentrate our grant and private-donor fundraising for staff positions, a possible new venue, and the remaining needs of the hall.

Are the funds to be used for purposes that fall within those covered by the Community Preservation Act (open space, recreation, affordable housing and historical preservation)?

YES___NO__X If yes, explain_____

Please complete the information requested in the following table. Feel free to provide a separate page with an explanatory narrative where needed.

Item	Current year 10/1/24- Present (1/27/25)	Previous year 10/1/23- 9/30/24
Total annual revenues of organization	\$28,026	\$21,015
Total contributions received	\$20,192	\$12,950
Total grants received from sources other than the Town of Williamstown	\$3,750	\$2,500
Total grants and payments received from the Town of Williamstown	\$4,084***	\$5,565***
Total dues, memberships, and other revenues received	0	0
Total annual expenditures of organization	\$10,053****	\$14,375
Total salaries and employee benefits paid	0	0
Combined balance of reserves, savings, CDs, endowments and other accounts	\$24,614*	\$10,209**
Number of employees (Full Time Equivalents)	0	0
Number of volunteers	12	
Total persons served by organization	320 households (approx 850 individuals; 125 of whom are unhoused/sheltered or in residential programs)	
Total persons served by organization who are residents of Williamstown	600	

* Checking account balance on 12/28/25

** Checking account balance on 9/30/24

*** ARPA - \$20,000 pledge, 2-year term, reimbursement basis

**** We expect our expenses will go up significantly if we need to relocate

Evaluation of success

On a separate page, describe how and when you will evaluate the success of the program or project for which support is requested. Examples might include consumer/client surveys, focus groups, or employee self-evaluations. Attach a copy of evaluation of effectiveness or success from the most recent year available.

A funded project requires that the organization submit a report to the Town Manager by March 31 following the year in which the funding was received. This report should describe the status of the project and the use of funds awarded and include an evaluation of the program or project. Submission of this report is required in order to be eligible for future support.

[Please see attached.](#)