

WILLIAMSTOWN COMMUNITY PRESERVATION COMMITTEE

WILLIAMSTOWN, MASSACHUSETTS

MINUTES

May 7, 2025

The meeting of the Williamstown Community Preservation Committee was held in person with remote participation via Zoom and streamed live on Willinet.org. and broadcast live on Willinet Spectrum cable TV channel 1303.

Present: Phil McKnight, Nate Budington, Steve Dew, Ken Kuttner, Molly Magavern, Polly Macpherson, and Randal Fippinger. Absent: Alison Bost and Barbara Halligan.

Phil McKnight, the chairman, opened the meeting at 6:00 PM. Randal Fippinger provided the land acknowledgment.

The Committee considered its Minutes dated April 9, 2025, and on the motion of Molly Magavern, seconded by Polly Macpherson, approved the Minutes as presented by a vote of 6-0-0.

The Committee received and discussed reports from three working groups on topics previously assigned, as follows:

1. Report on the Creation of a Plaque Recognition Program for Past and Future CPA Allocation Recipients
2. Report on a Recommendation to Consider an Increase in the CPA Surcharge from 2% to 3% in FY 27
3. Report on the Creation of an Introduction to the Community Preservation Act and a Narrative of the Responsibilities of the Community Preservation Committee to be added to the Committee's Town Website

The working groups will continue their respective efforts during the summer and report back at the Committee's first meeting for FY27 scheduled for Tuesday, November 18, 2025.

A draft application and accompanying instructions were submitted to the Committee for its review and discussion from a working group chaired by Polly Macpherson with the able assistance of Ken Kuttner and Randal Fippinger. The application benefitted from the material supplied to the working group from Stuart Saginor of the Community Preservation

Coalition. Ken Kuttner took us through the material. His motion to adopt the application and instructions with only minor changes was seconded by Randal Fippinger and approved by the Committee with a vote of 6-0-0 and is set forth below:

"The Application Working Group moves that the CPC accept its recommendations for the FY 2027 CPA funding application process set forth in Sections 1 ("Instructions and Information for Applications"), 2 ("Funding Eligibility Review") and 3 ("Funding Application") of the "Compendium of CPA Funding Application Materials," as presented at the May 7 CPC meeting. We further move that the CPC provisionally accept the recommendations set forth in Sections 4 ("Evaluation Scorecard") and 5 ("Outline of the CPC's Decision-making Procedure"), conditional on revisions to reflect the CPC's consensus that evaluators' scores should not be anonymized."

There being no further business to come before the Committee, a motion to adjourn was made by Randal Fippinger and seconded by Polly Macpherson. The vote was 6-0-0.

The meeting adjourned at 6:50 PM.

Respectfully submitted,

Philip McKnight

Acting Secretary